



Meander Valley Council
Working Together

MINUTES

ORDINARY COUNCIL MEETING

Tuesday, 9 September 2025

Time 3.00pm

Location Council Chambers
26 Lyall Street
Westbury, Tasmania

Telephone 6393 5300

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1. Opening of Meeting and Apologies

Acting Mayor Stephanie Cameron opened the Meeting at 3.03pm and noted an apology from Mayor Wayne Johnston.

2. Acknowledgment of Country

The Chairperson acknowledged the Pallitore and Panninher past peoples and the traditional owners and custodians of the land on which we gather for the Council Meeting, paid respects to elders past and present and extended those respects to all Aboriginal and Torres Strait Islander peoples present.

3. Statement of Attendance

Local Government (Meeting Procedures) Regulations 2025: Regulation 8

Acting Mayor Stephanie Cameron advised that persons attending this Meeting should note that:

- (a) an audio and visual recording is being made of the Meeting;
 - (b) all persons attending the Meeting are to be respectful of, and considerate towards, other persons attending the Meeting; and
 - (c) language and conduct at the Meeting that could be perceived as offensive, defamatory or threatening to a person attending the Meeting, or listening to the recording, is not acceptable.
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4. Confirmation of Minutes

Recommendation

That Council receives and confirms the Minutes of the last Ordinary Council Meeting held on 12 August 2025.

Moved	Councillor Anne-Marie Loader
Seconded	Councillor Kevin House
Votes For	Acting Mayor Stephanie Cameron, Councillor Ben Dudman, Councillor Kevin House, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw
Votes Against	Nil

Motion carried by simple majority

Minute Reference: 119/2025

5. Declarations of Interest

No Declarations of Interest were made as part of this Meeting

6. Council Workshop Report

Local Government (Meeting Procedures) Regulations 2025: Regulation 10(3)(c)

Topics Discussed – 26 August 2025

Planning Applications for September Council Meeting

Councillors received a review of Planning Applications to be presented to the September Council Meeting.

Deloraine Pool Master Plan

Councillors were presented with the Plan for discussion.

Awarding of Cleaning Contract 1 October 2025

Councillors discussed the facility cleaning contract.

Proposed Disposal of the Unused Footway off Kipling Crescent, Hadspen

Councillors discussed disposal of Council land.

Review of Policy No. 36: *Private Timber Reserves*

Councillors discussed continuation of Policy No. 36: Private Timber Reserves.

Review of Policy No. 43: *Dog Management*

Councillors considered public feedback and continuation of Policy No. 43: Dog Management.

Review of Policy No. 11: *Public Open Space*

Councillors discussed proposed changes and continuation of Policy No. 11: Public Open Space.

Christmas Light Operating Project

Councillors received an update on the Christmas light project.

Westbury Office Concept Design

Councillors considered changes to the Council office.

Deloraine House Update

Councillors received an update on Deloraine Houses' operational activities.

Local Government Association of Tasmania Conference – Expressions of Interest

Councillors advised of interest to attend the November conference.



Items for Noting

Culture Survey Results

Councillors were provided with the Council's organisational culture survey results.

7. Mayor and Councillors' Reports

Councillors' Official Activities and Engagements Since Last Meeting

Acting Mayor Stephanie Cameron

Attended or participated in the following events:

- 3 September 2025 – National Tourism Award in Canberra

Councillor Kevin House

Attended or participated in the following events:

- 12 August 2025 – *Aperture to the Infinite*, Little Theatre, Deloraine

Councillor Anne-Marie Loader

Attended or participated in the following events:

- 12 August 2025 – *Aperture to the Infinite*, Little Theatre, Deloraine
- 13 August 2025 – Great Western Tiers Tourism Association Meeting
- 19 August 2025 – Mole Creek Progress Association Meeting
- 23 August 2025 – Presented at the Young Farmer of the Year Awards
- 3 September 2025 – National Tourism Award in Canberra

Councillors' Announcements and Acknowledgements

Acting Mayor Stephanie Cameron congratulated Deloraine as the silver medalist of the *Top Town Tourism Awards* (small town category) held in Canberra. The Acting Mayor congratulated and thanked all those contributing to the award with special mention made to Renee Hardwick and Lucy Flemming (Great Western Tiers Tourism Association) who compiled the necessary award documentation.

The Acting Mayor also acknowledged the attendance of former Councillor Frank Nott at the Meeting.

Councillor Anne-Marie Loader:

- also noted the *Top Town Tourism Awards* and thanked those who contributed to Deloraine's success. Acknowledgement was also made to Renee Hardwick, Lucy Flemming and Councillor Ben Dudman for their contributions.
- mentioned the Australian Local Government Women's Association Master Classes and encouraged eligible Councillors to consider enrolling in appropriate sessions.
- noted her attendance on 6 September 2025 at the Westbury Garden Club's Spring Flower Show and congratulated organisers on a successful event.
- noted her participation on 8 September 2025 in the Local Government Association of Tasmania's webinar – *Tasmania's Population: The Current Reality* – and encouraged other Councillors to become involved in upcoming events.



Councillor Rodney Synfield noted his attendance at the conference on Regional Housing at Churchill in the Gippsland on 22 August 2025.

Councillor Daniel Smedley noted that the Northern Tasmanian Junior Football Association's football finals were held last weekend and mentioned the Prospect Junior Hawks Football Club's success throughout the event. It was also noted that the graduation function for the Club was held at the Casino.

Councillor Kevin House noted his attendance at *Aperture to the Infinite* and congratulated the organisers on a successful staging of the event.

8. Petitions

No Petitions were received as part of this Meeting

9. Community Representations

Community Representations are an opportunity for community members or groups to request up to three minutes to address Council on a topic of particular interest.

Requests received at least 14 days prior to a Council Meeting will be considered by the Chairperson. For further information, contact the Office of the General Manager on 6393 5317 or email ogm@mvc.tas.gov.au.

No Community Representations were received as part of this Meeting

10. Public Question Time

10.1. Public Questions With Notice

Local Government (Meeting Procedures) Regulations 2025: Regulation 38(1)

(Questions With Notice must be in writing and should be received by the General Manager at least seven days before the relevant Council Meeting).

Question

Tim Reed – Rosevale Memorial Hall – submitted via email on 28 August 2025

1. *It is with notice that I ask, on behalf of the Rosevale Memorial Hall Committee, why the Council is not doing more to speed up the process of rebuilding the toilets that were storm damaged on the 2 September 2024? The misinformation and delays from builders, etc. is unacceptable and making the Hall unhireable and basically resulting loss of income for over 12 months with still no date of completion.*

David Murray (Director Infrastructure Services) advised that the repair of damaged toilet block at Rosevale Hall is subject to an insurance claim being managed by the Council's insurer. The Council has been working with the insurer and the Hall Committee in order to try and maintain operations. This has included the Council providing temporary toilet facilities in addition to the requirements of the engaged builder. The Council's Officers are aware of the frustration experienced by Rosevale Hall Committee and are committed to engaging with the insurer to ensure that the works occur as soon as possible and that an anticipated date for completion is provided to the Committee.

2. *Does the Council believe four standard porta loos for over four months is acceptable? That there is no lighting, not accessible for the older folk or disabled who often attend functions at the Rosevale Hall.*

David Murray (Director Infrastructure Services) advised that the provision of porta loos at the Rosevale Hall site is a necessary temporary response to the damaged toilets being unavailable, until the matter is resolved by the insurer. The Council's Officers are committed to working with the Hall Committee to investigate whether there are potential improvements to lighting available at the site until the toilet block repair is complete.

10.2. Public Questions Without Notice

There were no Public Questions Without Notice received as part of this Meeting

11. Councillor Question Time

11.1. Councillors' Questions With Notice

There were no Councillor Questions With Notice received as part of this Meeting

11.2. Councillors' Questions Without Notice

Question

Councillor John Temple - Potholes in the Meander Valley Region

1. *Should there be a warning to motorists about potholes in Tasmania?*
2. *Is it something we should be writing to the State Government about?*
3. *Is there some way, if a pothole is not going to be repaired for some time, that a pothole can be marked on the road prior to it being fixed, for example a red line alerting drivers?*

Acting Mayor Stephanie Cameron advised that personal experience notes that the Council acts quickly to repair potholes when advised by community members. Potholes on State roads are generally a little slower to be dealt with.

Matthew Millwood (Director Works) responded by saying that painting lines around potholes was probably not an option as the pothole could be fixed in the same time and there would not be a universal understanding of the lines on the road.

Jonathan Harmey (General Manager) added that the State Government is the Road Authority for State owned roads and affected motorists should contact the Department of State Growth. If there are potholes on the Council's roads, where the Council is the Road Authority, then there is a Contact Council button on the Council's website that can be utilised which provides a mechanism to provide pinpoint details of the site being reported.

Question

Councillor Rodney Synfield - Timeline on Progression of Specific Area Plan in Carrick

1. *Can Council be provided with a timeline for the Specific Area Plan being considered for Carrick and how that might progress going forward?*

Jonathan Harmey (General Manager) advised that a process has commenced with the Council regarding development or pursuit of a Special Area Plan for Carrick. Property owners around Carrick have been surveyed over the last couple of years regarding this initiative, but it has not been initiated as yet. The matter has also been discussed at a Council Workshop recently and at this point in time there is no guarantee that any change will be initiated. With regard to how long this process would take, especially with regard to the involvement of the Tasmanian Planning Commission, it would be an unknown time frame.

12. Councillor Notices of Motion

No Councillor Notices of Motion were received for this Meeting

13. Planning Authority Reports

13.1. PA\25\0267 – 1130 Illawarra Road, Carrick

Proposal	Extension to Existing Non-Conforming Use – Community Meeting and Entertainment (amenity building)
Report Author	George Walker Consultant Planner
Authorised By	Wade Hateley Acting Director Development and Regulatory Services

Martin Dumaresq spoke against the Recommendation.

Piers Dumaresq spoke against the Recommendation.

The Meeting suspended at 3.57pm to discuss possible amendment to the motion

The Meeting resumed at 4.04pm

Recommendation

That Council, acting as a Planning Authority, receives the Agenda Item tabled for PA\25\0267 and resolves to approve the application.

Refer to *Details* below for further specification of the Planning Authority's decision and any conditions or notes.

Moved	Councillor Ben Dudman
Seconded	Councillor Anne-Marie Loader
Votes For	Acting Mayor Stephanie Cameron, Councillor Ben Dudman, Councillor Kevin House, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor Daniel Smedley and Councillor Christine Cronshaw
Votes Against	Councillor John Temple

Motion carried by simple majority

Minute Reference: 120/2025

Details

The Planning Authority must take qualified advice before making a decision and ensure that its reasons for any planning decisions are: (a) minuted; and (b) based on the Planning Scheme.

See *Local Government Act 1993*: section 65, *Local Government (Meeting Procedures) Regulations 2025*: Regulation 29(2) and *Land Use and Approvals Act 1993*: sections 57-59.

After receiving qualified advice about this planning application and its compliance with the Planning Scheme, the Planning Authority resolved as follows:

Planning Authority Recommendation

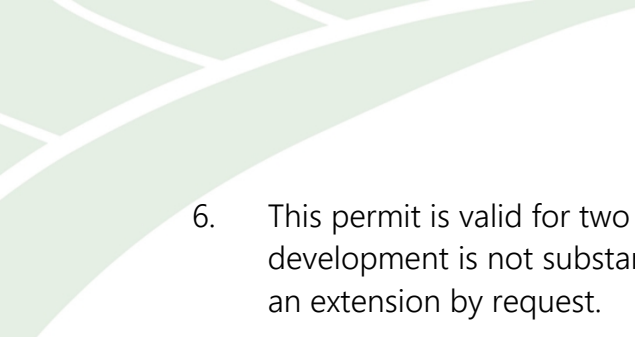
This application by J Gannon, for an Extension to Existing Non-Conforming Use – Community Meeting and Entertainment (amenity building), on land located at 1130 Illawarra Road, Carrick (CT 125416/1), is recommended for approval generally in accordance with the Endorsed Plans and recommended Permit Notes.

Endorsed Plan

- a. Reverend J Gannon; Dated: 27 June 2025; Christ Church Illawarra – Toilet Facility Planning Permit Support Document for the Meander Valley Council; Sheets 1-4 inclusive.
- b. David Denman & Associates; Dated: 16 June 2025; Project: New Amenity Building; Drawing No: DA 00-02, DA 01-02, DA 02-02.

Permit Notes

1. An application for a Plumbing Permit will be required at the Building and Plumbing approval application stage for the on-site wastewater system servicing the church. Please note that an on-site wastewater design report prepared by a suitably qualified person is required to accompany the application.
2. Stormwater runoff from the new building area is to be captured and managed within the property boundary so that concentrated or nuisance flows do not cross the property boundaries to adjoining land.
3. Any other proposed development or use (including amendments to this proposal) may require separate planning approval. For further information, contact the Council.
4. This permit takes effect after:
 - a. The 14-day appeal period expires; or
 - b. Any appeal to the Tasmanian Civil and Administrative Tribunal (TASCAT) is determined or abandoned; or
 - c. Any other required approvals under this or any other Act are granted.
5. Planning appeals can be lodged with TASCAT Registrar within 14 days of the Council serving notice of its decision on the applicant. For further information, visit the TASCAT website.

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6. This permit is valid for two years only from the date of approval. It will lapse if the development is not substantially commenced. The Council has discretion to grant an extension by request.
 7. All permits issued by the Permit Authority are public documents. Members of the public may view this permit (including the endorsed documents) at the Council Offices on request.
 8. If any Aboriginal relics are uncovered during works:
 - a. all works to cease within delineated area, sufficient to protect unearthed or possible relics from destruction;
 - b. presence of a relic must be reported to Aboriginal Heritage Tasmania; and
 - c. relevant approval processes for State and Federal Government agencies will apply.

13.2. PA\25\0242 – 31 Liffey Street, Carrick

Proposal	Multiple Dwellings (1 existing and 6 proposed dwellings)
Report Author	George Walker Consultant Planner
Authorised By	Wade Hateley Acting Director Development and Regulatory Services

Recommendation

That Council, acting as a Planning Authority, receives the Agenda Item tabled for PA\25\0242 and resolves to approve the application.

Refer to *Details* below for further specification of the Planning Authority's decision and any conditions or notes.

Moved	Councillor Ben Dudman
Seconded	Councillor Anne-Marie Loader
Votes For	Acting Mayor Stephanie Cameron, Councillor Ben Dudman, Councillor Kevin House, Councillor Daniel Smedley and Councillor Christine Cronshaw
Votes Against	Councillor Anne-Marie Loader, Councillor Rodney Synfield and Councillor John Temple

Motion carried by simple majority

Minute Reference: 121/2025

Details

The Planning Authority must take qualified advice before making a decision and ensure that its reasons for any planning decisions are: (a) minuted; and (b) based on the Planning Scheme.

See *Local Government Act 1993*: section 65, *Local Government (Meeting Procedures) Regulations 2025*: Regulation 29(2) and *Land Use and Approvals Act 1993*: sections 57-59.

After receiving qualified advice about this planning application and its compliance with the Planning Scheme, the Planning Authority resolved as follows:

Planning Authority Recommendation

This application by BVZ Designs, for a Multiple Dwellings (1 existing and 6 proposed dwellings), on land located at 31 Liffey Street, Carrick (CT 25406/3) is recommended for approval generally in accordance with the Endorsed Plans and recommended Permit Conditions and Permit Notes.

Endorsed Plan

- a. BVZ Designs; Dated: 13 June 2025; Drawing No: GHD0525; Sheets: 01 – 29.
- b. Traffic & Civil Services; Dated: July 2025; 31 Liffey Street, Carrick, Unit Development, Traffic Impact Assessment; Pages 1-43 inclusive.

Permit Conditions

1. The new vehicular crossing must be constructed in accordance with Tasmanian Standard Drawing TSD-R10 to the satisfaction of the Council's Director Infrastructure Services (refer to Note 1 & 2).
2. The existing vehicle crossing must be removed from the property boundary to the edge of bitumen to the satisfaction of the Council's Director Infrastructure Services (refer to Note 1) including the following:
 - a. sawcut the existing vehicle crossing along the line at the property boundary and the edge of bitumen.
 - b. reinstate verge with clean topsoil, dressed with suitable grass seed.
3. A financial contribution of \$4,187 is to be paid to the Council as a contribution towards the cost of future road widening on Liffey Street, Carrick.
4. A *10km/hr Shared Zone* sign must be installed at the entrance to the property to identify that the driveway is used for both pedestrians and vehicles in accordance with the recommendation of the endorsed Traffic Impact Assessment prepared by Traffic & Civil Services, to the satisfaction of the Council's Town Planner.
5. An *End Shared Zone* sign must be installed for traffic exiting the driveway onto Liffey Street in accordance with the recommendations of the endorsed Traffic Impact Assessment prepared by Traffic & Civil Services, to the satisfaction of the Council's Town Planner.
6. The external car parking spaces allocated to each dwelling are to be clearly dedicated, such as line marking and/or signage, so that they can be identified in association with the dwelling, to the satisfaction of the Council's Town Planner.
7. The visitor car parking spaces are to be clearly dedicated, such as line marking and/or signage, to identify the designated use of the spaces, to the satisfaction of the Council's Town Planner.

8. Prior to the commencement of work, the measures outlined within the Soil and Water Management Plan must be installed and maintained until soil cover is reinstated.
9. Prior to the commencement of use for stage 1 the following must be completed to the satisfaction of the Council:
 - a. the vehicle crossing constructed in accordance with Condition 1.
 - b. the existing vehicle crossing removed in accordance with Condition 2.
 - c. the financial contribution of \$4,187 paid in accordance with Condition 3.
 - d. the *Shared Zone* and *End Shared Zone* signs installed in accordance with Condition 4 and 5.
 - e. the external car parking spaces clearly dedicated for each dwelling in accordance with Condition 6.
 - f. the visitor car parking spaces clearly dedicated in accordance with Condition 7, if applicable.
 - g. the sealed driveway installed to an extent which enables vehicles associated with dwellings in the first stage to adequately turn on the sealed driveway and exit the property in a forward direction, to the satisfaction of the Council's Town Planner.
10. Prior to the commencement of use for each subsequent stage the following must be completed to the satisfaction of the Council:
 - a. the external car parking spaces clearly dedicated for each dwelling in accordance with Condition 6.
 - b. the visitor car parking spaces clearly dedicated in accordance with Condition 7.
 - c. the sealed driveway installed to an extent which enables vehicles associated with dwellings in the first stage to adequately turn on the sealed driveway, and exit the property in a forward direction, to the satisfaction of the Council's Town Planner.
11. The development must be in accordance with the Submission to Planning Authority Notice issued by TasWater (TWDA 2025/00597-MVC) attached.

Permit Notes

1. All works in the road reserve to construct the new access must be completed by a suitably qualified contractor using appropriate work health and safety and traffic management processes. Prior to any construction being undertaken in the road reserve, separate consent is required by the Road Authority. An Application for Works in Road Reservation form is enclosed. It is strongly recommended that the property owner contact the Council to discuss the proposed property access before engaging a contractor for these works. All enquiries should be directed to the Council's Infrastructure Department on 6393 5312.

2. A grated V pit GVP must be installed on the western side of the new vehicle crossing in accordance with Tasmanian Standard Drawing TSD-SW14 to direct stormwater from the naturestrip to the Council's existing stormwater system.
3. It is recommended that the developer consults with the Council's Infrastructure Services Department regarding design of the internal driveway to manage nuisance stormwater flows. All enquiries should be directed to the Council's Infrastructure Department on 6393 5312.
4. Stormwater detention is required for this development. Please see attached letter regarding the provision of detention and the requirements of the Council acting as the Stormwater Authority in accordance with the *Urban Drainage Act 2013*.
5. The applicant will be required to manage and disperse stormwater runoff from the driveway area, road verge and new building areas so that concentrated or nuisance flows do not cross the property boundaries to adjoining land.
6. Any other proposed development or use (including amendments to this proposal) may require separate planning approval. For further information, contact the Council.
7. This permit takes effect after:
 - a. The 14-day appeal period expires; or
 - b. Any appeal to the Tasmanian Civil and Administrative Tribunal (TASCAT) is determined or abandoned; or
 - c. Any other required approvals under this or any other Act are granted.
8. Planning appeals can be lodged with TASCAT Registrar within 14 days of the Council serving notice of its decision on the applicant. For further information, visit the TASCAT website.
9. This permit is valid for two years only from the date of approval. It will lapse if the development is not substantially commenced. The Council has discretion to grant an extension by request.
10. All permits issued by the Permit Authority are public documents. Members of the public may view this permit (including the endorsed documents) at the Council Offices on request.
11. If any Aboriginal relics are uncovered during works:
 - a. all works to cease within delineated area, sufficient to protect unearthed or possible relics from destruction;
 - b. presence of a relic must be reported to Aboriginal Heritage Tasmania; and
 - c. relevant approval processes for State and Federal Government agencies will apply.

14. Development and Regulatory Services

14.1. Review of Policy No. 43: *Dog Management*

File Reference	S13-11-002
Report Author	Wade Hateley Acting Director Development and Regulatory Services
Authorised By	Jonathan Harmey General Manager
Decision Sought	Approval of Policy No. 43: <i>Dog Management</i> review and update.
Vote	Simple majority

Recommendation

That Council:

1. approves the continuation of Policy No. 43: *Dog Management*, as shown below and includes it in the Council's Policy Manual; and
2. pursuant to Division 2 of the *Dog Control Act 2000* (the Act), declare the respective areas listed in Appendix A shown below, including respective conditions in the Policy:
 - a. Appendix A, section 1 – as Dog Exercise/Training Area (off-lead) pursuant to sections 20 and 21 of the Act;
 - b. Appendix A, section 2 – as Restricted Areas (dogs restricted from entering at all times) pursuant to section 23 of the Act; and
 - c. Appendix A, section 3 – as Restricted Areas (dogs are permitted provided they remain on a lead at all times) pursuant to section 23 of the Act.

Policy No. 43 Dog Management

Purpose The purpose of this Policy is to establish a Dog Management Policy for the municipal area that complies with the *Dog Control Act 2000*.

Department Development and Regulatory Services
Author Krista Palfreyman, Director

Council Meeting Date 9 September 2025
Minute Reference 122/2025

Next Review Date **September 2029**

POLICY

1. Definitions

As per *Dog Control Act 2000*.

Assistance Dog A dog which is an *assistance animal* as defined in section 9 of the *Disability Discrimination Act 1992* (Cth).

2. Objective

The objective of this Policy is to ensure effective compliance with the *Dog Control Act 2000* (the Act), supporting the community's wellbeing and safety by:

- ensuring dog owners fulfill their obligations under the Act;
- preventing harm or disturbance caused by dogs to people, other animals and property;
- minimising noise, and other nuisances caused by dogs;
- encouraging responsible dog ownership; and
- providing accessible exercise and recreational areas for dogs, including clearly designated on-lead and off-lead areas.

3. Scope

This Policy applies to all individuals responsible for a dog within the Meander Valley Council, including both residents and visitors.

4. Principles

This Policy will apply in accordance with the following principles:

- 4.1 Community Wellbeing: recognising the health and social benefits of dog ownership;
- 4.2 Balance: promoting a balanced approach between dogs, dog owners, and the community; and
- 4.3 Compliance: Supporting enforcement and adherence to the Act.

5. Policy

5.1 Principles for Responsible Dog Ownership

The Council is committed to promoting responsible dog ownership through the following Principles for Responsible Ownership of Dogs:

Dog owners are expected to adhere to the following:

- *Register and microchip dogs aged six months or older, unless exempt.*
- *Keep dogs securely housed and contained.*
- *Always ensure dogs wear their Council identification tags.*
- *Provide necessary veterinary care, adequate food, water and exercise.*
- *Take reasonable action to prevent nuisance behaviours.*
- *Ensure effective control of dogs is maintained in public places.*
- *Clean up after their dogs.*

5.2 Education and Community Engagement

The Council will provide education on responsible dog ownership as a preventive approach to common dog-related issues. Education tools include:

- Signage in dog-exercise areas;
- Day-to-day interactions with Council Rangers;
- Printed guides and resources outlining the *Dog Control Act 2000* requirements;
- Regular information on social media, and Councils website;
- School presentations upon request, promoting responsible dog ownership to young audiences.

5.3 Managing Complaints, Nuisance and Community Safety

5.3.1 Nuisance Barking

Barking dogs can be a difficult issue to deal with as every situation is different. The Act specifies a barking nuisance as a noise that consistently occurs or continues to such an extent that it unreasonably interferes with the peace, comfort or convenience of any person in any premises or public place.

Barking Complaints Will Follow a Structured Response:

- a. In the first instance, residents should contact the owner of the dog directly to resolve the problem, as this is proven to be the most effective approach and also assists to maintain neighbourhood harmony.
- b. If unable to resolve the issue of a barking dog directly with the owner, then the Council should be notified. The Council may elect to contact the dog owner to discuss their dog's behaviour and make suggestions as to how owners can remedy any problems.
- c. A person may make a formal complaint to the Council; this must be lodged on the Council's official complaint form and the appropriate fee must be paid. Any fee paid will be refunded in the event that a complaint is substantiated.

- d. In response to a formal complaint, the Council may require the person making the complaint to keep a record of instances for a period of not less than 14 days (or otherwise determined by the Council). In considering this action, the Council will have regard to any other collaborating evidence. The Council will then determine the appropriate response.

5.3.2 Managing other Nuisance Complaints

Other activities of dogs can cause annoyance and discomfort to members of the community, most commonly via dogs roaming and not being contained to their property, owners failing to pick up dog faeces or dogs causing distress to others by behaving in a manner that may cause injury or pose a safety concern to a person or another animal. In such situations, people may make a complaint to the Council.

In the first instance people should attempt to resolve the problem directly with the owner.

The Council will consider every complaint received relating to an alleged nuisance caused by a dog, however, may not act upon anonymous or unsubstantiated complaints. Issues raised by complainants will be investigated in a manner which ensures that all facts are considered to avoid vexatious and/or false complaints being supported. A Council Officer may make enquiries as to the validity of a complaint by speaking to the dog owner, the complainant and surrounding neighbours and/or witnesses.

Where necessary, the Council will institute proceedings against a dog owner for an offence relating to a nuisance or when dogs attack, threaten people or animals or compromise community safety and health.

Enforcement actions the Council may take include:

- issuing a warning, an abatement or infringement notice;
- impounding roaming dogs; and/or
- prosecuting when an offence or the impact of an offence is significant.

5.3.3 Managing Dangerous Dogs

A small portion of dogs may pose a threat to the community through aggressive behaviour. Dog behaviour that is threatening or results in an attack on people or animals causing injury, damage, distress or death is not acceptable and will be managed.

It is important that, where dogs are perceived (through their behaviour) as dangerous, that the Council or Police are informed to enable a thorough investigation to take place and any necessary action to be taken to ensure public safety.

The Council may declare a dog as dangerous if the dog has caused serious injury to a person or another animal or there is reasonable cause to believe that the dog is likely to cause serious injury to a person or another animal.

When managing a potential or declared dangerous dog/s, the Council may take one or more of the following actions:

- issue a warning or an infringement notice;
- initiate prosecution action where there is evidence of a contravention of the Act;
- declare an offending dog to be dangerous;
- seize and detain a dog suspected or known to have attacked a person or animal to ensure safety and to enable an investigation to occur;
- enforce compliance with requirements of the Act relating to a dangerous dog; and/or
- euthanise the offending dog.

5.4 Municipal Pound

The Council will operate a municipal pound in accordance with the requirements of the *Dog Control Act 2000* and the *Local Government Act 1993*.

Dog owners will be encouraged to contact the Council in the event of losing their dog to expedite the reuniting of impounded dogs with owners.

Where a dog is impounded and not claimed, the Council will make reasonable efforts to secure an alternative home for the dog through a rescue organisation.

If a dog has been impounded by the Council and is identifiable, a Council Officer will make contact with the owner as soon as practicable.

A dog owner will be required to pay any fees and charges relating to the impoundment and daily maintenance of a dog. Any veterinarian fees incurred during impoundment are the responsibility of the owner.

5.5 After-Hours Service

The Council will operate a limited after-hours service for emergency situations, eg. dog attacks.

After-hours attendance by a Council Officer or contractor will be at the officer's discretion considering the risk and circumstance.

The Council will not attend after-hours for barking complaints. Residents experiencing barking nuisance should contact the Council the next business day.

Dog(s) at large will only be collected if they are appropriately restrained. Collected dogs will be taken to the municipal pound. If a collected dog is identifiable, a Council Officer will make contact with the owner on the next business day.

5.6 Sick or Injured Animals

If your dog is sick or injured, please take it to your local vet. If you believe a dog is suffering neglect or abuse, please call the RSPCA Animal Cruelty Helpline on 1300 139 947 to report.

RSPCA Animal Welfare Inspectors are authorised, under the *Animal Welfare Act, 1993* to investigate acts of animal cruelty, then seize or request the surrender any vulnerable animals to our officers. The RSPCA will accept community surrenders if they have space.

5.7 Registration and Fees

Dog registration and other fees are set for each financial year as part of the adoption of fees as charges in accordance with section 205 of the *Local Government Act 1993*.

The fees will be advertised and standard registration renewal notices will be provided to all those who have registered a dog previously.

Dog owners are encouraged to register their dogs early in the financial year: a discount for registration fees is applicable if paid prior to the 31 July each year.

Registration fees and concession discounts will be set by Council considering the following:

- a discount will be provided for de-sexed dogs;
- pensioners will receive a discount on one dog: other dogs will be charged at the applicable rate;
- owners who keep guide dogs, assistance dogs or hearing dogs are not charged;

- owners of dogs kept for breeding purposes which are registered with Dogs Tasmania [Tasmanian Canine Association (TCA)] will be levied a fee that recognises the purpose for which they are kept. The fee will, however, be discounted from that which would normally apply to an entire animal;
- greyhounds registered with the Office of Racing Integrity will be charged a discounted rate; and
- dogs considered *working dogs* on farms or elsewhere will be charged at a discounted rate where the dog's status is demonstrated to the Council.

Owners seeking concessional (discounted) registration may be required to produce written evidence of eligibility as prescribed in the Act, eg. breeders must produce a current Stud Prefix issued by the TCA.

Registration and subsequent renewals for declared dangerous dogs are subject to satisfactory review of enclosure and adherence to requirements of the declaration notice.

Where a dog is registered with less than three months remaining in the financial year, then a pro-rata rate will be applied.

Fees also apply for kennel licences, impounding of dogs and daily maintenance should a dog be impounded for consecutive days.

Lifetime Registration

Owners may elect to pay one-off registration fee for the life of a dog. Lifetime registration is a flat fee and is not subject to other discounts. To be eligible, the microchip number of the dog must be provided to the Council.

Lifetime registration is not available for dogs declared dangerous dogs or restricted dog breeds.

The Council will provide an initial issue of a lifetime dog tag upon registration. A fee will apply for the provision of any replacement tag.

5.8 Monitoring and Evaluation

Information relating to dog management will be included in the Annual Report.

The report will include the following information:

- number of dogs registered,
- number of dogs impounded,
- number of Infringement Notices issued,
- number of formal complaints received,
- financial evaluation of the provision of animal control services,
- number of kennel licences issued,
- a summary of dogs declared to be dangerous.

6. Declared Areas

Under the Act, the Council may declare and regulate areas within its municipal boundary to be:

- a prohibited area;
- a restricted area; or
- a dog exercise/training area – unrestricted.

The Council may add or remove declared areas of the municipality pursuant to section 24 of the Act.

The Council recognises the need to designate areas for owners to enjoy a range of recreational activities with their dogs and acknowledges that a well exercised dog is less likely to create a nuisance.

A combination of off-lead (unrestricted) and on-lead (restricted) areas have been provided throughout the municipal area. Areas may also be declared as prohibited to dogs due to their location or environmental significance. Maps of the declared areas are included in Appendix A.

6.1 Dog Exercise/Training Areas – Unrestricted (off-lead):

Dogs, other than a dangerous dog, restricted breed dog or greyhound, may be exercised off-lead, providing they remain under effective control. The following areas have been declared as exercise/training areas pursuant to sections 20 and 21 of the Act:

- 6.1.1 Alveston Drive, Deloraine (part of Deloraine Community Complex site). Also accessed from Rickman Street, Deloraine (Map 1, Appendix A).
- 6.1.2 Pitcher Parade, Prospect Vale (to the east of Wetlands area) (Map 2, Appendix A).
- 6.1.3 River Reserve, between Foote Street and Browne Street, Hadspen (Map 3, Appendix A).
- 6.1.4 Westbury Town Common, off Mary Street, Westbury (Map 4, Appendix A).

- 6.1.5 Lomond Views Private Open Space, off Chris Street, Prospect Vale – Proposed fenced dog exercise/training area (Map 5, Appendix A).
- 6.1.6 Moore Street, Westbury (off the corner of Mary Street) (Map 6, Appendix A).

6.2 Restricted Areas

The following areas have been declared as restricted areas pursuant to section 23 of the Act where dogs are not permitted at all times:

The playing surface of the sportsgrounds at:

- 6.2.1 Prospect Vale Park, Harley Parade, Prospect Vale (Map 7, Appendix A).
- 6.2.2 Westbury Recreation Ground, Franklin Street, Westbury (Map 8, Appendix A).
- 6.2.3 Deloraine Recreation Ground, Racecourse Drive, Deloraine (Map 9, Appendix A).
- 6.2.4 Bracknell Recreation Ground, Louisa Street, Bracknell (Map 10, Appendix A).
- 6.2.5 Hadspen Recreation Ground, Clare Street, Hadspen (Map 11, Appendix A).

The following areas have been declared as restricted areas pursuant to section 23 of the Act where dogs are permitted provided they remain on a lead at all times:

- 6.2.6 Deloraine Riverbank and Wild Wood, publicly accessible area both eastern and western sides of the Meander River, adjacent to West Parade (western side) and East Parade (eastern side), including Train Park and Rotary Park (Map 12, Appendix A).

7. Legislation

Dog Control Act 2000

Disability Discrimination Act 1992 (Cth)

Local Government Act 1993

8. Responsibility

Responsibility for the operation of the Policy rests with the Director Development and Regulatory Services.

Appendix A – Declared Areas

1. Dog Exercise/Training Areas - Off-Lead



*Map 1: Alveston Drive, Deloraine (part of Deloraine Community Complex site) – fenced.
Also accessed from Rickman Street, Deloraine.*



Map 2: Pitcher Parade, Prospect Vale (to the east of Wetlands area) – fenced.



Map 3: River Reserve, between Foote Street and Browne Street, Hadspen – fenced.



Map 4: Westbury Town Common, Mary Street, Westbury – unfenced.

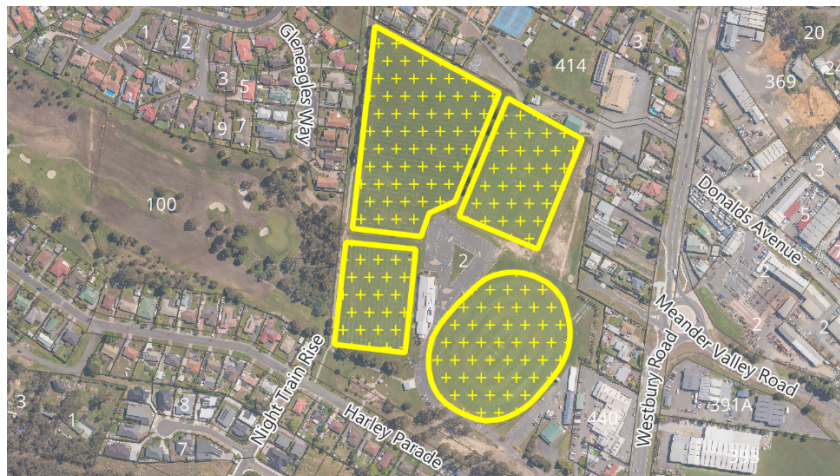


Map 5: Prospect Vale, Lomond Views Private Open Space, off Chris Street, Prospect Vale – fenced.

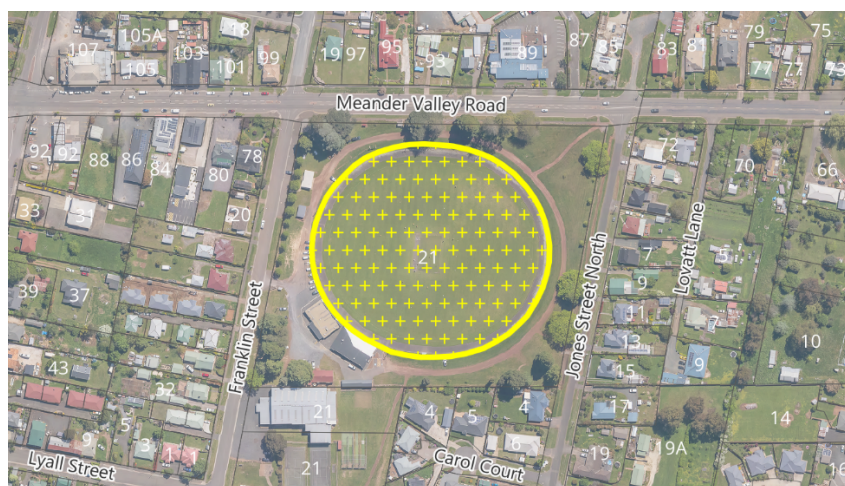


Map 6: Moore Street (off the corner of Mary Street), Westbury – fenced.

2. Restricted Areas - Dogs Restricted From Entering at all Times



Map 7: Prospect Vale Park, Harley Parade, Prospect Vale – playing surface of sportsgrounds – dogs restricted from entering at all times.



Map 8: Westbury Recreation Ground, Franklin Street, Westbury – playing surface of sportsground – dogs restricted from entering at all times - proposed.



Map 9: Deloraine Recreation Ground, Racecourse Drive, Deloraine – playing surface of sportsground – dogs restricted from entering at all times.



Map 10: Bracknell Recreation Ground, Louisa Street, Bracknell – playing surface of sportsground – dogs restricted from entering at all times.



Map 11: Hadspen Recreation Ground, Clare Street, Hadspen – playing surface of sportsground – dogs restricted from entering at all times.

3. Restricted Areas - Dogs are Permitted Provided they Remain on a Lead at all Times



Map 12: Deloraine Riverbank and Wild Wood – restricted area (on-lead).

2. pursuant to Division 2 of the *Dog Control Act 2000* (the Act), declare the respective areas listed in Attachment 1 including respective conditions in the Policy:
- a. Appendix A, section 1 – as Dog Exercise/Training Area (off-lead) pursuant to sections 20 and 21 of the Act;
 - b. Appendix A, section 2 – as Restricted Areas (dogs restricted from entering at all times) pursuant to section 23 of the Act; and
 - c. Appendix A, section 3 – as Restricted Areas (dogs are permitted provided they remain on a lead at all times) pursuant to section 23 of the Act.

Moved Councillor Kevin House

Seconded Councillor Anne-Marie Loader

Votes For Acting Mayor Stephanie Cameron, Councillor Ben Dudman, Councillor Kevin House, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw

Votes Against Nil

Motion carried by simple majority

Minute Reference: 122/2025

14.2. Review of Policy No. 36: *Private Timber Reserves*

File Reference	S13-11-002
Report Author	Krista Palfreyman Director Development and Regulatory Services
Authorised By	Wade Hateley Acting Director, Development and Regulatory Services

Recommendation

That Council approves the continuation of Policy No. 36: *Private Timber Reserves*, as shown below and includes it in the Council's Policy Manual:

Policy No. 36	Private Timber Reserves
Purpose	The purpose of this Policy is to establish the assessment framework for referrals of Private Timber Reserve applications.
Department Author	Development and Regulatory Services Krista Palfreyman, Director
Council Meeting Date Minute Number	9 September 2025 123/2025
Next Review Date	September 2029

POLICY

1. Definitions

<i>Private Timber Reserve</i>	Means a private timber reserve established under the <i>Forest Practices Act 1985</i> .
<i>Forest Practices Authority</i>	Means the body corporate that oversees the administration of private timber reserves by Private Forests Tasmania.
<i>Planning Scheme</i>	Means the Tasmanian Planning Scheme – Meander Valley.

2. Objective

To establish a process for determining if the Council objects to an application for a Private Timber Reserve referred to it by the Forest Practices Authority.

3. Scope

This Policy is to apply to the Council and its employees in assessing and considering applications for Private Timber Reserves under the *Forest Practices Act 1985*.

4. Policy

It is policy that the Delegated Assessment Group will undertake a preliminary assessment of the application for a Private Timber Reserve referred to Council by the Forest Practices Authority.

In undertaking the assessment, the Delegated Assessment Group will consider:

- the location of the proposal relative to:
 - Karst High Sensitivity areas;
 - water catchment areas;
 - sensitive agricultural activities; and/or
 - priority and threatened species habitat.
- the relevant provisions of the Tasmanian Planning Scheme – Meander Valley.
- the following provisions of the *Forest Practices Act 1985* whereby an application for a declaration of land as a private timber reserve shall be refused if the Authority is satisfied that:
 - section 8(2)b, ie. the land is not suitable for declaration as a private timber reserve; or
 - section 8(2)d, ie. by virtue of the operation of any Act, the owner of the land is prohibited from establishing forests, or growing or harvesting timber, on the land; or
 - section 8(2)e, ie. it would not be in the public interest to grant the application
- Community submissions received.
- The Delegated Assessment Group will determine if an objection against the proposal should be lodged.
- If it is determined that an objection should be lodged, the Delegated Assessment Group will:
 1. lodge an objection with the Forest Practices Authority if a formal decision of Council cannot be made within the statutory notification period.
 2. prepare a report for formal consideration by Council. Council will decide if it will proceed with the objection.

5. Legislation and Related Standards

The Forest Practices Act 1985

Tasmanian Planning Scheme – Meander Valley

6. Responsibility

Responsibility for the operation of this Policy rests with the Director Development and Regulatory Services.

Moved	Councillor Ben Dudman
Seconded	Councillor Daniel Smedley
Votes For	Acting Mayor Stephanie Cameron, Councillor Ben Dudman, Councillor Kevin House, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw
Votes Against	Nil

Motion carried by simple majority

Minute Reference: 123/2025

15. Motion to Close Meeting

Refer to Local Government (Meeting Procedures) Regulations 2025: Regulations 16 and 17

Recommendation

That Council, by absolute majority, pursuant to the *Local Government (Meeting Procedures) Regulations 2025*, closes the Meeting to the public for discussion of the Agenda Items listed below:

2. Confirmation of Closed Minutes

Refer to Local Government (Meeting Procedures) Regulations 2025: Regulation 40(6)

3.1 Leave of Absence Applications

Refer to Local Government (Meeting Procedures) Regulations 2025: Regulation 17(2)(i) requests by Councillors for leave of absence

3.2 Notification of Leave of Absence for Parental Leave

Refer to Local Government (Meeting Procedures) Regulations 2025: Regulation 17(2)(j) notifications by Councillors of leave of absence for parental leave

4.1 Contract No. 274-2025-26 – Asphalt and Bituminous Sealing of Raods

Refer to Local Government (Meeting Procedures) Regulations 2025: Regulation 17(2)(e) regarding contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.

4.2 Contract No. 273-2025-25 – Provision of Cleaning Services

Refer to Local Government (Meeting Procedures) Regulations 2025: Regulation 17(2)(e) regarding contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.

5. End of Closed Session and Release of Public Information

Refer to Local Government (Meeting Procedures) Regulations 2015: Regulation 17(8)
To be determined in Closed Council.

Moved Councillor Ben Dudman
Seconded Councillor Daniel Smedley

Votes For Acting Mayor Stephanie Cameron, Councillor Ben Dudman, Councillor Kevin House, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw

Votes Against Nil

Motion carried by absolute majority

Minute Reference: 124/2025

Council moved into Closed Session at 4.45pm

Council returned to Ordinary Session at 4.55pm

16. End of Closed Session and Release of Public Information

16.1. End of Closed Session and Release of Public Information

Refer to Local Government (Meeting Procedures) Regulations 2025: Regulation 17(8)

Council, pursuant to Regulation 40(1)(b) of the *Local Government (Meeting Procedures) Regulations 2025*, resolves to report in Open Session that it has considered the following matters in Closed Session:

Minutes Item	Matter	Brief Description and Release of Public Information
2	Closed Council Minutes – 12 August 2025	<i>Minutes not to be released to the public.</i>
3.1	Requests for Leave of Absence	<i>No Requests for Leave of Absence received for this Meeting.</i>
3.2	Notifications of Leave of Absence for Parental Leave	<i>No Notifications of Leave of Absence for Parental Leave received for this Meeting.</i>
4.1	Contract No. 274-2025-26 – Asphalt and Bituminous Sealing of Roads	<i>Name of successful tenderer to be released to the public.</i>
4.2	Contract No. 273-2025-26 – Provision of Cleaning Services	<i>Name of successful tenderer to be released to the public.</i>

17. Close of Meeting

Acting Mayor Stephanie Cameron closed the Meeting at 4.55pm.



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Mayor Wayne Johnston
Chairperson

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Date