



Meander Valley Council
Working Together

MINUTES

ORDINARY COUNCIL MEETING

Tuesday, 8 July 2025

Time 3.04pm

Location Council Chambers
26 Lyall Street
Westbury, Tasmania

Telephone 6393 5300

Attendance

Chair Councillor Ben Dudman

Councillors Present Councillor Kevin House
Councillor Anne-Marie Loader
Councillor Rodney Synfield
Councillor John Temple
Councillor Daniel Smedley
Councillor Christine Cronshaw

Apologies Mayor Wayne Johnston
Deputy Mayor Stephanie Cameron

Officers Present

Jonathan Harmey	General Manager
Krista Palfreyman	Director Development and Regulatory Services
Craig Davies	Director Corporate Services
David Murray	Director Infrastructure Services
Matthew Millwood	Director Works
Jana Rockliff	Town Planner (Agenda Item 13.1)
Justin Marshall	Team Leader Finance (Agenda Item 14.3)
Brenton Josey	Town Planner (Agenda Item 17.3)
Anthony Kempnich	Manager Governance and Legal
Anthea Rooney	Governance Officer

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1. Opening of Meeting and Apologies

The General Manager, Jonathan Harmey, opened the Meeting at 3.04pm and noted apologies from Mayor Wayne Johnston and Deputy Mayor Stephanie Cameron.

Pursuant to Regulation 12(2) of the *Local Government (Meeting Procedures) Regulations 2025*, if the mayor and deputy mayor are not present at a council meeting, the councillors present are to elect one of the councillors present to be the chairperson of that meeting called for nominations to fill the vacant chair position for this Council Meeting.

Motion

That Council elects Councillor Ben Dudman as the Chair for 8 July 2025 Ordinary and Closed Council Meetings.

Moved Councillor Anne-Marie Loader

Seconded Councillor Daniel Smedley

Votes For Councillor Ben Dudman, Councillor Kevin House, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple
Councillor Daniel Smedley and Councillor Christine Cronshaw

Votes Against Nil

Motion carried by simple majority

Minute Reference: 093/2025

2. Acknowledgment of Country

The Chair acknowledged the Pallitore and Pannihier past peoples and the traditional owners and custodians of the land on which we gather for the Council Meeting, paid respects to elders past and present and extended those respects to all Aboriginal and Torres Strait Islander peoples present.

3. Statement of Attendance

Local Government (Meeting Procedures) Regulations 2025: Regulation 8

The Chair, Councillor Ben Dudman, advised that persons attending this Meeting should note that:

- (a) an audio and visual recording is being made of the Meeting;
 - (b) all persons attending the Meeting are to be respectful of, and considerate towards, other persons attending the Meeting; and
 - (c) language and conduct at the Meeting that could be perceived as offensive, defamatory or threatening to a person attending the Meeting, or listening to the recording, is not acceptable.
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4. Confirmation of Minutes

Motion

That Council receives and confirms the Minutes of the last Ordinary Council Meeting held on 10 June 2025.

Moved	Councillor Kevin House
Seconded	Councillor Daniel Smedley
Votes For	Councillor Ben Dudman, Councillor Kevin House, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw
Votes Against	Nil

Motion carried by simple majority

Minute Reference: 094/2025

5. Declarations of Interest

Councillor Daniel Smedley declared a Declaration of Interest in Agenda Item 16.2 – Community Grants and Sponsorship Fund – Round 1 2025-26 and elected to leave the Chambers during discussion and voting on the Agenda Item.

6. Council Workshop Report

Local Government (Meeting Procedures) Regulations 2025: Regulation 10(3)(c)

Topics Discussed – 24 June 2025

Planning Applications for July Council Meetings

Councillors received a review of Planning Applications to be presented to the July Council Meeting along with a briefing on the current TASCAT appeals.

Chair for 8 July 2025 Council Meeting

Due to the absence of both the Mayor and Deputy Mayor from the upcoming Council Meeting, Councillors discussed the position of Chair.

Community Bank Model – External Presentation

Councillors received a presentation from the Bendigo Community Bank Deloraine and Districts regarding services that can be provided.

State Government Election Priorities

Councillors identified and discussed priorities for the upcoming State Government election.

Emu Bay Road Accessible Parking

Councillors were presented with options for both new and upgraded accessible parking bays along Emu Bay Road in the Deloraine CBD.

Whitemore Recreation Ground – Tennis Courts Lighting

Councillors were presented with the updated financial position regarding this project and provided direction and guidance regarding the project.

Local Government Association of Tasmania CCTV Project Update

Councillors received an update on the progress for the new CCTV equipment in the Meander Valley region.

Recycling – What Information Should be Distributed to Encourage Recycling?

Councillors contributed to discussion regarding community recycling publicity designed to encourage more recycling.

Great Western Tiers Tourism Association Request

Councillors contributed to discussion regarding the request for the development of a Meander Valley Tourism Strategy.

Request From Mole Creek Online Access Centre

Councillors discussed a request from the Mole Creek Online Access Centre for funding support.

Tourism Levy Request

Councillors discussed a proposed motion regarding a tourism levy.

Proposed New Council Logo Options

Councillors discussed the development of a new logo for the Council's corporate governance activities.

Proposed New Policy Code of Conduct Dispute Resolution

Councillors discussed a proposed new policy required under the Local Government Act 1993 regarding dispute resolution.

Items for Noting

Local Government (Meeting Procedures) Regulations 2025

Councillors were provided with a summary of the updates to the Local Government (Meeting Procedures) Regulations 2025 due to come into effect.

TasNetworks North West Transmission Developments

Councillors were updated on the TasNetwork's North West Transmission Development project.

7. Mayor and Councillors' Reports

Councillors' Official Activities and Engagements Since Last Meeting

Mayor Wayne Johnston

Attended or participated in the following events:

- 20 June 2025 – Northern Tasmania Development Corporation Meeting
- 23 June 2025 – TasWater General Meeting
- 24 June 2025 – Hadspen Community Forum

Deputy Mayor Stephanie Cameron

Attended or participated in the following events:

- 24 June 2025 – Hadspen Community Forum

Councillor Ben Dudman

Attended or participated in the following events:

- 17 June 2025 – Meander Valley Council Audit Panel Meeting
- 24 June 2025 – Hadspen Community Forum

Councillor Kevin House

Attended or participated in the following events:

- 14 June 2025 – Launceston City Soccer Club Men's Health Day
- 17 June 2025 – Community Grants and Sponsorship Fund Meeting
- 24 June 2025 – Hadspen Community Forum

Councillor Anne-Marie Loader

Attended or participated in the following events:

- 10 June 2025 – Carrick Hall Committee Meeting
- 11 June 2025 – Great Western Tiers Tourism Association Meeting
- 12 June 2025 – Westbury St Patrick's Festival Committee Meeting
- 24 June 2025 – Hadspen Community Forum
- 26 June 2025 – *Our Lady of Mercy* Community Consultation

Councillor Rodney Synfield

Attended or participated in the following events:

- 24 June 2025 – Hadspen Community Forum
- 10 June 2025 – Carrick Hall Committee Meeting

Councillor John Temple

Attended or participated in the following events:

- 24 June 2025 – Meander Valley Council Audit Panel Meeting
- 24 June 2025 – Hadspen Community Forum

Councillor Christine Cronshaw

Attended or participated in the following events:

- 24 June 2025 – Hadspen Community Forum

Councillors' Announcements and Acknowledgements

Councillors Ben Dudman and Anne-Marie Loader congratulated the Great Western Tiers Tourism Association for their successful entry into Tourism Industry Council Tasmania's 2025 awards, which saw Deloraine named *Tasmania's Small Tourism Town of the Year*. The National Awards are to be held in Canberra on 3 September 2025.

8. Petitions

No new Petitions or Actions on Previous Petitions were received as part of this Meeting

9. Community Representations

Community Representations are an opportunity for community members or groups to request up to three minutes to address Council on a topic of particular interest.

Requests received at least 14 days prior to a Council Meeting will be considered by the Chairperson. For further information, contact the Office of the General Manager on 6393 5317 or email ogm@mvc.tas.gov.au.

No Community Representations were received as part of this Meeting

10. Public Question Time

10.1. Public Questions With Notice

Local Government (Meeting Procedures) Regulations 2025: Regulation 38(1)

(Questions With Notice must be in writing and should be received by the General Manager at least seven days before the relevant Council Meeting).

Question

Tanya King – Gravel Roads in the Municipality – submitted in writing on Tuesday, 1 July 2025

1. *What is the length of Jones Street, South between the intersection of Moore and South Street, Westbury?*

Matthew Millwood (Director Works) advises that Jones Street South, between Moore Street and South Street is approximately 650m in length.

2. *How many other gravel roads in the Meander Valley Municipality of this same length support 12 driveway crossovers and an intersection?*

David Murray (Director Infrastructure Services) advises that in response to this question, and in order to provide an accurate and comprehensive response, the Council's Officers will need to complete a desktop assessment of the Council's records. The assessment will not be completed in time for a written response to be included in this Agenda which has a publication deadline of 3 July 2025. Subsequently, a written response will be provided to Ms King on completion of this assessment.

10.2. Public Questions Without Notice

There were no Public Questions Without Notice received as part of this Meeting

11. Councillor Question Time

11.1. Councillors' Questions With Notice

Local Government (Meeting Procedures) Regulations 2025: Regulation 35

(Questions With Notice must be in writing and should be received by the General Manager at least seven days before the relevant Council Meeting).

No Councillors' Questions With Notice were received as part of this Meeting

11.2. Councillors' Questions Without Notice

Question

Councillor Rodney Synfield – Cluan Tip Site

With regard to the Cluan Tip site:

- 1. How long will the underutilised cell remain active for?*
- 2. What is the purpose for it not being filled and will it be filled in the future?*
- 3. What is the cost of capping the cell at Cluan?*

Jonathan Harmey (General Manager) advised that this Question Will be Taken on Notice and a response provided in the Council Agenda of 12 August 2025.

12. Councillor Notices of Motion

Local Government (Meeting Procedures) Regulations 2025: Regulations 19 and 20

No Notices of Motion were received as part of this Meeting

13. Planning Authority Reports

13.1. PA\25\0206 - 7 Hampshire Place, Prospect Vale

Proposal	Extension to Single dwelling (carport)
Report Author	Jana Rockliff Town Planner
Authorised By	Krista Palfreyman Director Development and Regulatory Services

Motion

That Council, acting as a Planning Authority, receives the Agenda Item tabled for PA\25\0206 and resolves to approve the application.

Refer to *Details* below for further specification of the Planning Authority's decision and any conditions or notes.

Moved	Councillor Kevin House
Seconded	Councillor Anne-Marie Loader
Votes For	Councillor Ben Dudman, Councillor Kevin House, Councillor Anne-Marie Loader, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw
Votes Against	Councillor Rodney Synfield

Motion carried by simple majority

Minute Reference: 095/2025

Details

The Planning Authority must take qualified advice before making a decision and ensure that its reasons for any planning decisions are: (a) minuted; and (b) based on the Planning Scheme.

See *Local Government Act 1993: section 65, Local Government (Meeting Procedures) Regulations 2025: Regulation 29(2)* and *Land Use Planning and Approvals Act 1993: sections 57-59*.

After receiving qualified advice about this planning application and its compliance with the Planning Scheme, the Planning Authority resolved as follows:

Planning Authority Recommendation

This application by Optimo Awnings, for an Extension to a Single dwelling (carport), on land located at 7 Hampshire Place, Prospect Vale (CT 112905/57) is approved generally in accordance with the Endorsed Plans, and recommended Permit Conditions and Notes.

Endorsed Plan

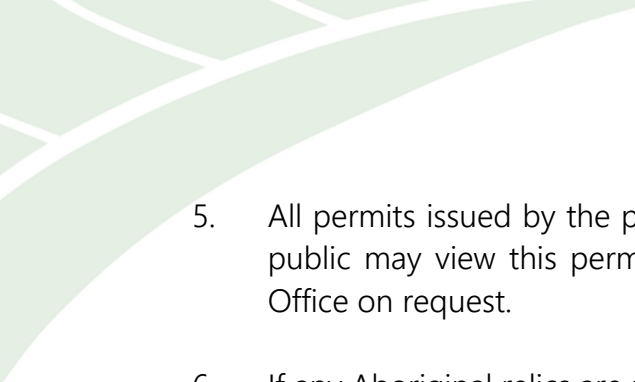
- a. Gowland Drafting; Dated: 11 March 2025; Site Plan; Drawing No: 250204; Page 2; Revision A.
- b. Gowland Drafting; Dated: 11 March 2025; Drawing No: 250204; Engineering Plans; Pages 1, 3 and 4.
- c. Gowland Drafting; Dated: 15 May 2025; Drawing No: 250204 SP1-2; Shadow Diagrams.

Permit Conditions

1. All building works including gutters, footings and associated excavation works must be wholly contained within the title boundaries.
2. Stormwater runoff from the carport is to be captured and directed to the existing stormwater connection point within the property boundary so that concentrated or nuisance flows do not cross the property boundaries to adjoining land.
3. The use of outbuildings is not permitted for human habitation and is limited to residential storage and related residential activities only.

Permit Notes

1. Any other proposed development or use (including amendments to this proposal) may require separate planning approval. For further information, contact the Council.
2. This permit takes effect after:
 - a. The 14-day appeal period expires; or
 - b. Any appeal to the Tasmanian Civil and Administrative Tribunal (TASCAT) is determined or abandoned; or
 - c. Any other required approvals under this or any other Act are granted.
3. Planning appeals can be lodged with TASCAT Registrar within 14 days of Council serving notice of its decision on the applicant. For further information, visit the TASCAT website.
4. This permit is valid for two years only from the date of approval. It will lapse if the development is not substantially commenced. The Council has discretion to grant an extension by request.

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5. All permits issued by the permit authority are public documents. Members of the public may view this permit (including the endorsed documents) at the Council Office on request.
 6. If any Aboriginal relics are uncovered during works:
 - a. All works to cease within delineated area, sufficient to protect unearthed or possible relics from destruction;
 - b. Presence of a relic must be reported to Aboriginal Heritage Tasmania; and
 - c. Relevant approval processes for state and federal government agencies will apply.

14. Corporate Services

14.1. Audit Panel Report 2024-25 and Annual Workplan 2025-26

File Reference	S13-12-013
Report Author	Craig Davies Director Corporate Services
Authorised By	Jonathan Harmey General Manager

Motion

That Council:

1. receives the Audit Panel's Annual Report for 2024-25 (as provided in Attachment 1); and
2. approves the Audit Panel's Annual Workplan for 2025-26 (as provided in Attachment 2).

Moved	Councillor Anne-Marie Loader
Seconded	Councillor Daniel Smedley
Votes For	Councillor Ben Dudman, Councillor Kevin House, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw
Votes Against	Nil

Motion carried by simple majority

Minute Reference: 096/2025

14.2. Audit Panel Minutes - 24 June 2025

File Reference	S13-12-013
Report Author	Craig Davies Director Corporate Services
Authorised By	Jonathan Harmey General Manager

Motion

That Council receives the Minutes of the Audit Panel Meeting held on 24 June 2025 as provided in Attachment 1.

Moved	Councillor Daniel Smedley
Seconded	Councillor Anne-Marie Loader
Votes For	Councillor Ben Dudman, Councillor Kevin House, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw
Votes Against	Nil

Motion carried by simple majority

Minute Reference: 097/2025

14.3. Financial Report to 30 June 2025

File Reference	S12-04-014
Report Author	Justin Marshall Team Leader Finance
Authorised By	Craig Davies Director Corporate Services

Motion

That Council receives the Draft Financial Report for the year ended 30 June 2025, as provided in Attachment 1.

Moved	Councillor Daniel Smedley
Seconded	Councillor Kevin House
Votes For	Councillor Ben Dudman, Councillor Kevin House, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw
Votes Against	Nil

Motion carried by simple majority

Minute Reference: 098/2025

15. Infrastructure Services

15.1. Budget Adjustments

File Reference	S12-02-001
Report Author	David Murray Director Infrastructure Services
Authorised By	Jonathan Harmey General Manager

Motion

That Council, by absolute majority, pursuant to section 82(4) of the *Local Government Act 1993*, approves variations to the Budget Estimates and Capital Works Program (as provided in Attachment 1) noting additional grant revenue of \$50,000 and a reduction of \$551,900 to the value of the Capital Works Program.

Moved	Councillor Kevin House
Seconded	Councillor Anne-Marie Loader
Votes For	Councillor Ben Dudman, Councillor Kevin House, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw
Votes Against	Nil

Motion carried by absolute majority

Minute Reference: 099/2025

16. Governance and Community Wellbeing

16.1. Annual Plan 2024-25 - Quarter 4 Performance

File Reference	S13-12-002
Report Author	Anthony Kempnich Manager Governance and Legal
Authorised By	Jonathan Harmey General Manager

Motion

That Council receives and notes the report of performance against the Annual Plan 2024-25 for the period from April to June 2025 (Quarter 4) as shown below:

Supporting Our Customers

ANNUAL PROJECTS						
Strategic Plan Ref.	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	Comments
4.1, 6.4	Review and update the Council's website information	Website updated	G&CW	Progressing	2,3	Review of website content undertaken. Changes to colour scheme and font page undertaken in test environment but placed on hold pending decision on Council logo decision. Budget requested and approved for rebuild of website in the 2025-26 financial year.
5.1, 5.3, 5.6	Renew the Customer Service Charter and Customer Service Standards and establish reporting mechanisms to meet needs of the community	Service Charter approved by Council	CS	Achieved	2,3	The Customer Service Charter was approved at the January Council Meeting and updated customer service standards have been implemented.

Managing Our Asset Portfolio

ANNUAL PROJECTS						
Strategic Plan Ref.	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	Comments
5.2, 6.1, 6.3	Divestment of the Council's properties in accordance with Council's decision 268/2022	Properties sold	WORKS	Progressing	1,2,3,4	The Council is progressing the rezoning process in preparation to sell the properties.
6.1, 6.3	Construction of new centralised Works Depot at Westbury	Percentage complete	WORKS	Progressing	1,2,3,4	This project is 90% complete with security fencing and pavement sealing to be completed.
6.2, 6.3	Support the development of the Hadspen Urban Growth area	Engagement with stakeholders	INFRA/D&RS	Achieved	1,2,3,4	Continued correspondence with the State Government regarding required intersection work.

Investing in Community Facilities and Infrastructure

ANNUAL PROJECTS						
Strategic Plan Ref.	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	Comments
6.1, 6.3	Plan and deliver projects in line with approved Capital Works Program	Percentage completed	WORKS/ INFRA	Achieved	1,2,3,4	This activity is approximately 80% complete. A number of projects have been identified to be carried-over to the 2025-26 financial year for completion.
6.2, 6.3	Progress the Deloraine Recreation Precinct project and contracts for delivery of design elements	Percentage complete	INFRA	Achieved	1,2,3,4	Contracts have been awarded for the construction of civil works, playground elements and heritage steeple construction. Various demolition works are in progress. This activity is 30% complete.
6.1	Installation of street litter bins and replacement program, adjust level of service to support community needs	Percentage Installed	WORKS	Achieved	1,2,3,4	Installation of bins is completed.
1.5	Progress construction of the new waste transfer station at the Deloraine waste facility	Percentage completed	INFRA	Deferred	3,4	Detailed design work is progressing. Construction to occur in the 2025-26 financial year.
1.5	Implement weight-based pricing system following weighbridge installation at the Deloraine waste facility	Completed	INFRA	Achieved	2,3	Weight based pricing model was implemented 1 July 2025.
5.2	Review and update the Council's public building facility security and access agreements	Percentage completed	INFRA	Achieved	3,4	Staged implementation of access system upgrade in progress.

ANNUAL PROJECTS						
Strategic Plan Ref.	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	Comments
5.2	Engage with contractors and suppliers on tendering for the Council's work	Delivery of Workshop	INFRA	Deferred	4	Deferred to 2025-26 financial year.

Making a Positive Contribution to Community Wellbeing

ANNUAL PROJECTS						
Strategic Plan Ref.	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	Comments
3.3	Connect with community and employees on key infrastructure projects any key service delivery changes and to share the broader work of the Council with community	Engagements completed	G&CW	Achieved	1,2,3,4	Many points of consultation occurred in the June quarter. Three Community forums have been held during 2024-25 (Blackstone Heights, Carrick and Hadspen).
1.1	Implement Meander Valley place brand concepts into the Council's communications	Documentation updated	G&CW	Achieved	3,4	Staged updates to branding have been progressing and will continue into next year. Further work commenced in the June quarter to provide differentiation of when the Council logo applies, when the place brand applies and when the two will be used in conjunction.

Supporting Economic Growth, Prosperity and the Environment

ANNUAL PROJECTS						
Strategic Plan Ref.	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	Comments
1.4	Encourage environmentally sustainable practices and support action of the Council's Climate Change Action and Mitigation Policy	Completed	G&CW	Progressing	1,2,3,4	Draft Council Climate Change Adaptation Plan developed. Workshop conducted with Councillors.

Managing Planning, Development and Regulation

ANNUAL PROJECTS						
Strategic Plan Ref.	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	Comments
1.1, 1.2, 1.3	Actively participate in regional planning initiatives including the review of the Northern Tasmanian Regional Land Use Strategy	Participation	D&RS	Achieved	1,2,3,4	The NTRLUS Review continues to be progressed by all eight Northern Councils. A Memorandum of Understanding has been signed, the Steering Committee has been established.
1.1, 1.2, 1.3	Contribute to the review of the Greater Launceston Plan	Participation	D&RS	Achieved	1,2,3,4	Project being progressed with NTDC and the City of Launceston.
1.2	Develop Structure Plan for Carrick	Completed	D&RS	Progressing	1,2,3	Targeted landowner and State agency consultation underway. A summary document of Survey results made available to community. Draft Structure Plan to be presented to Councillors and public exhibition planned for Quarter 1 2025-26.

ANNUAL PROJECTS						
Strategic Plan Ref.	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	Comments
1.1, 1.2, 1.3	Review and update the Prospect Vale – Blackstone Heights Structure Plan	Completed	D&RS	Progressing	1,2,3,4	Targeted landowner and State agency consultation underway. A summary document of Survey results made available to community. Draft Structure Plan planned to be presented to Councillors and public exhibition for Quarter 1 2025-26.
1.1, 1.2, 1.3	Commence consultation on Westbury Village Green character precinct specific area plan	Consultation commenced	D&RS	Achieved	3,4	Consultation Strategy prepared. Draft Westbury Town Centre Character Study prepared and consultation with landowners to occur in Quarter 1 2025-26.
1.1, 1.2, 1.3	Review and implement the Public Open Space Policy	Completed	D&RS/INFRA	Achieved	1,2	Revised Policy approved by Council in March 2025.
1.1	Review the Council's Dog Management Policy to include additional declared areas including Moore Street, Westbury	Completed	D&RS	Progressing	3,4	Consultation commencing in July 2025.

Provide Contemporary Waste Collection, Disposal and Recycling Services and Infrastructure

ANNUAL PROJECTS						
Strategic Plan Ref.	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	Comments
1.5, 6.6	Complete design and commence construction for new transfer station at Deloraine	Percentage constructed	INFRA	Progressing	1,2,3,4	Design work is in progress.

ANNUAL PROJECTS						
Strategic Plan Ref.	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	Comments
1.5, 6.1, 6.6	Complete design and commence construction of expanded landfill cell at Cluan	Percentage constructed	INFRA	Deferred	1,2,3	No longer required due to change in approved strategy (closure of Cluan landfill).
1.5	Build community awareness around the planned closure of Westbury waste facility to the public	Completed	INFRA/ G&CW	Achieved	3,4	Media statements occurred, letters have been sent to all ratepayers explaining the impending closure of the Westbury facility, information placed on site, facebook and website posts.
1.5	Update information resources relating to waste management of the Meander Valley Council's website	Completed	INFRA	Achieved	4	Website information has been updated to reflect the closure of the Cluan Waste Disposal site and the new weight-based fees structure adopted by Council.

Provide a Robust, Reliable, Secure and Available ICT Environment

ANNUAL PROJECTS						
Strategic Plan Ref.	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	Comments
5.1	Embrace new technologies through agreement of ERP upgrade pathway for Finance and Property systems	Roadmap delivered	CS	Achieved	1,2,3,4	Potential vendors shortlisting complete. Vendor Presentations complete. (2024-25 target achieved but project continues into 2025-26)

ANNUAL PROJECTS						
Strategic Plan Ref.	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	Comments
5.1, 5.2, 5.3, 5.4, 5.6.	Continue delivery of the ERP upgrade pathway through procurement of Records Management and <i>SharePoint</i> software products, plan and commence implementation	Project delivered	CS	Achieved	1,2,3,4	Implementation of <i>SharePoint</i> based Records Management System is in progress and scheduled for completion in the September 2025 quarter (2024-25 target achieved but project continues into 2025-26)

Deliver Good Governance and Resilience Through Sound Corporate and Financial Management

ANNUAL PROJECTS						
Strategic Plan Ref.	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	Comments
5.2	Engage with candidates and political parties in advance of the Federal Election	Engagement opportunities	G&CW	Achieved	2,3	Funding secured in the Federal Election. Engaged with candidates in the June quarter for the July 2025 State Election.
5.2	Councillors attend Council Meetings and Workshops in order to contribute to Policy and Strategy development and adoption	Meeting attendance	G&CW	Achieved	1,2,3,4	Factoring in approved leave of absences, attendance at Council Meetings and Workshops was 98%.

Managing Our Supply Chain to Procure Goods and Services

ANNUAL PROJECTS						
Strategic Plan Ref.	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	Comments
5.5	Continue to explore opportunities for shared services and/or resource sharing opportunities with other Councils	Shared services investigated	G&CW	Achieved	1,2,3,4	Discussions with other Council's occur regularly. Group training project undertaken in 2024-25 with other northern councils.

Informing and Engaging Our Community

ANNUAL PROJECTS						
Strategic Plan Ref.	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	Comments
3.1, 3.4, 4.1	Finalise Draft Community Strategic Plan 2024-34, receive community feedback to inform agreed Plan	Completed	G&CW	Achieved	1,2,3,4	2024-34 Community Strategic Plan adopted by Council in November 2024.
5.2	Deliver new place making initiatives to engage community spaces in the Meander Valley	Community spaces activated	G&CW	Achieved	1,2,3,4	Three projects progressing, signage for Blackstone Heights and Hadspen design agreed and ordered. Signage for Westbury Recreation Ground in development.

Demonstrating a Commitment to Our People

ANNUAL PROJECTS						
Strategic Plan Ref.	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	Comments
5.3, 5.4, 5.6	Undertake priority actions identified by employees in the Cultural Development Action Plan	Number progressed	CS	Achieved	1,2,3,4	Annual culture survey results and action planning completed.

Strategic Plan Ref.	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	Comments
5.3, 5.4, 5.6	Review and update human resource management policies and deliver employee training to align with contemporary practices and industrial law	Policy suite reviewed and training complete	CS	Progressing	3,4	Policy review has commenced and will continue into 2025-26.
5.3, 5.4, 5.6	Undertake employee culture survey and revise cultural action plan	Survey complete	CS	Achieved	3,4	Survey complete and awaiting results
5.3, 5.4, 5.6	Negotiate with all employees to form a new Enterprise Agreement	Completed	G&CW	Progressing	2,3,4	Discussions commenced with employees and ASU, two formal bargaining meetings occurred, due dates of meetings and information postponed at the request of the bargaining group and ASU.

Ensuring a Safe and Healthy Workplace

ANNUAL PROJECTS						
Strategic Plan Ref.	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	Comments
5.4	Implement an organisation wide engagement on WHS including sharing incident stories and promoting the reporting of hazards, incidents and near misses	Implemented	CS	Achieved	2,3	Implementation of WHS new software provides greater transparency and reporting of hazards and incidents.

ANNUAL PROJECTS

Strategic Plan Ref.	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	Comments
5.3	Embed the Child and Youth Safe Organisations Framework, as required by the Tasmanian Government's <i>Child and Youth Safe Organisations Act 2023</i>	Completed	G&CW	Progressing	1,2,3,4	Policy has been adopted in January 2024. Policy is currently being reviewed. Information sessions conducted with employees. Participation in meetings with other Tasmanian councils. Procedure for implementation of the Policy with officers, elected members and volunteers is in progress.
5.3	Implement WHS software, equipment purchases, digitisation of employee templates and undertake training for employees	Percentage Implemented	CS/ WORKS	Achieved	1,2,3,4	Incidents module of <i>Lucidity</i> has been launched with contractor management scheduled for mid-2025. Hardware options being trialled with procurement to occur over the next quarter. Work is 30% complete.

Moved Councillor Anne-Marie Loader
Seconded Councillor Kevin House
Votes For Councillor Ben Dudman, Councillor Kevin House, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw
Votes Against Nil

Motion carried by simple majority

Minute Reference: 100/2025

16.2. Community Grants and Sponsorship Fund - Round 1 2025-26

File Reference	S15-01-202
Report Author	Nate Austen Manager Community Wellbeing
Authorised By	Jonathan Harmey General Manager

Councillor Daniel Smedley withdrew from the Meeting at 3.29pm

Motion

That Council:

1. notes the recommendations of the Community Grants and Sponsorship Fund Committee from their Meeting held on Tuesday, 17 June 2025.
2. approves the grants and sponsorships requested to a total value of \$34,158 with the grant categories as follows:
 - a. Major Project Grant totalling \$10,000:

Applicant/Project	Project Cost	Grant Request	Amount Recommended
Arts Deloraine <i>Pocket Park Activation</i>	\$15,000	\$10,000	\$10,000
Total			\$10,000

- b. Three Year Event Grant totalling \$5,000 per annum for three years:

Applicant/Project	Project Cost	Grant Request	Amount Recommended
The Local Events Network Inc. <i>Hop to Harvest</i>	\$10,000p/a	\$5,000p/a	\$5,000p/a (2026-2028)
Total			\$5,000

- c. Community Grants totalling \$18,158:

Applicant/Project	Project Cost	Grant Request	Amount Recommended
Bracknell Town Hall Committee <i>War Memorial</i>	\$7,260	\$3,780	\$3,780
Deloraine Junior Basketball Club <i>Vending Machine</i>	\$9,600	\$5,000	\$5,000

Applicant/Project	Project Cost	Grant Request	Amount Recommended
Dragon Boating <i>Deloraine Regatta Paddles</i>	\$3,600	\$2,500	\$2,500
Northern Tasmanian Eventing Association <i>Barrett Flail Mower</i>	\$4,350	\$4,350	\$4,350
Toddle Inn <i>AED Unit and Signage</i>	\$3,023	\$2,528	\$2,528
Total			\$18,158

d. Organisation Sponsorship totalling \$1,000:

Applicant/Project	Project Cost	Funding Request	Amount Recommended
Deloraine Table Tennis <i>Popcorn and Paddles</i>	N/A	\$500	\$500
Meander Valley U3A <i>Seniors Week</i>	\$750	\$500	\$500
Total			\$1,000

e. Establishment Grant totalling \$250:

Applicant/Project	Funding Request	Amount Recommended
Meander into Westbury	\$250	\$250
Total		\$250

3. notes the approval of and allocation of individual sponsorships to the value of \$2,400:

Applicant/Event	Request	Amount Approved	Comments
Brown, E. <i>Touch Football National Youth Championships, NSW</i>	\$300	\$300	PAID
Clark, O. <i>Football Tasmania Emerging Matilda's Championship, NSW</i>	\$300	\$300	PAID
Davey, O. <i>Junior Rugby Union Championships, QLD</i>	\$300	\$300	PAID

Applicant/Event	Request	Amount Approved	Comments
Howard, P. <i>Australian Football 15 Years and Under Championships, QLD</i>	\$300	\$300	PAID
Humphries, F. <i>Touch Football National Youth Championships, NSW</i>	\$300	\$300	PAID
Muller, J. <i>National Gymnastics Championships, QLD</i>	\$300	\$300	PAID
Smedley, I. <i>Tasmanian Devils AFL Talent League, TAS, VIC, NSW</i>	\$300	\$300	PAID
Whiteman, L. <i>Touch Football National Youth Championships, NSW</i>	\$300	\$300	PAID
Total	\$2,400	\$2,400	

4. approves the recommendation to renew three-year show society sponsorships for the Westbury Agricultural Society Inc, the Deloraine Agricultural and Pastoral Society Inc. and the Chudleigh Agricultural and Pastoral Society Inc. for \$1,920 each with a total allocation of \$5,760 from the 2025-26 grant program; and

Applicant/Project	Sponsorship	Amount Recommended
Chudleigh Agricultural Society Inc.	\$1,920	\$1,920
Deloraine Agricultural and Pastoral Society Inc.	\$1,920	\$1,920
Westbury Agricultural Society Inc.	\$1,920	\$1,920
Total		\$5,760

5. notes that during this quarter a payment of \$300 was made to Horsburgh, M., for an individual sponsorship originally approved for \$150 from Round 4 of the 2024-25 grants program.

Moved Councillor Anne-Marie Loader

Seconded Councillor Kevin House

Votes For Councillor Ben Dudman, Councillor Kevin House, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, and Councillor Christine Cronshaw

Votes Against Nil

Did Not Vote Councillor Daniel Smedley

**Due to
Declaration of
Interest**

Motion carried by simple majority

Minute Reference: 101/2025

Councillor Daniel Smedley re-attended the Meeting at 3.35pm

16.3. New Policy No. 6: Code of Conduct Dispute Resolution

File Reference	S21-01-003
Report Author	Jonathan Harmey General Manager

Motion

That Council approves the adoption of Policy No. 6: Code of Conduct Dispute Resolution as shown below:

Policy No. 6 **Code of Conduct Dispute Resolution**

Purpose To establish the principles and procedures for dispute resolution with, and between, councillors related to matters outlined under the Code of Conduct in accordance with the *Local Government Act 1993*, section 28JA, the *Local Government (General) Regulations 2015* and Policy No. 4: Governance Charter.

Department Governance and Community Wellbeing
Author Jonathan Harmey, General Manager

Council Meeting Date 8 July 2025
Minute Reference 102/2025

Next Review Date **July 2029**

POLICY

- 1. Objective**
To ensure that disputes with, and between, councillors are dealt with in an equitable and consistent manner.
- 2. Scope**
This Policy applies to disputes with, and between, councillors. Matters of dispute include those under the Code of Conduct and behaviour of councillors towards each other, council employees and community members more broadly.
- 3. Policy**
 - 3.1. Relationship to the Code of Conduct**
This Policy is to support the resolution of disputes with, and between, councillors before a Code of Conduct complaint is lodged.

Where a Code of Conduct complaint is lodged, the *Local Government Act 1993* requires that a complainant details why the outcome from the dispute resolution process was not satisfactory¹, or if the process was not used, why the dispute resolution process was not appropriate for the circumstances². An exception is where the dispute resolution process is not appropriate to resolve the dispute.

3.2. When this Policy may not be Appropriate

A Code of Conduct complaint may be required where either party is unable, or unwilling to participate in some, or all, of the dispute resolution process, such as mediated discussions. These reasons will be documented by the Dispute Resolution Officer.

Other matters such as, but not limited to, health and safety risks, criminal misconduct, discrimination, breaches of the *Local Government Act 1993* are to be addressed outside this Policy.

4. Principles

4.1. Procedural Fairness

The principles of procedural fairness, or natural justice, will apply when dealing with a dispute under this Policy.

In particular:

- (a) the parties in the dispute will be afforded equitable opportunities to be heard.
- (b) any recommendations, or dispute resolution plans will be based on genuine consideration of the circumstances and evidence.
- (c) the roles in the process will support procedural fairness.

4.2. Roles

Complainant

The person raising the dispute about a relevant matter.

Respondent

The councillor(s) that are subject to a dispute.

Mayor

The Mayor, as Chairperson of the council, may ask for parties to engage in the dispute resolution process.

¹ *Local Government Act 1993*, section 28V (fc).

² *Local Government Act 1993*, section 28V (fd).

General Manager

The General Manager is responsible for identifying a council officer to act as the Dispute Resolution Officer. Where the Dispute Resolution Officer has an actual or perceived conflict of interest with the parties in dispute, the General Manager may appoint an alternative officer. The General Manager may appoint themselves where no other person is able to perform this role and they can meet the requirements of this Policy.

The General Manager is to identify a panel of Dispute Resolution Advisors for use under this Policy. Alternatively, councils may access the provider panel developed by the Local Government Association of Tasmania (LGAT).

Dispute Resolution Officer

The Dispute Resolution Officer manages the process, is responsible for maintaining the records of the process and appoints the Dispute Resolution Advisor. The Dispute Resolution Officer does not have a role in assessing the dispute.

Dispute Resolution Advisor (the Advisor)

The Advisor is a person external to the council who undertakes the dispute resolution process with the parties in dispute. Refer to Section 5.4 for more detail on the Advisor.

Support Person

The support person is a person who may support the complainant or respondent as part of the dispute resolution process. Refer to Section 5.7 for more detail.

4.3 Personal and Shared Responsibility

Councillors represent the views of the community, so at times they may hold and express views that are different, and opposing, to their fellow councillors. The democratic process means that there may be active debate that should be considered and respectful.

However, this debate may become a conflict or dispute. Where this happens, the parties should use their best endeavour to resolve the issue or dispute in an informal and courteous manner.

Where the parties have been unable to resolve the issue or dispute themselves, or it is not appropriate, then the dispute resolution process can then be applied. The process is to be approached by the parties in good faith to find a resolution.

4.4 Confidentiality

All parties will take all reasonable steps to maintain confidentiality when dealing with the dispute, to protect both the complainant and respondent.

With the mutual agreement of the complainant and respondent a closed meeting of Council may be advised that the parties are participating in dispute resolution process.

4.5. Accessibility

The Council will ensure that information on how to lodge a dispute, including this Policy, is available via its customer service centre and on the Council's website. The Council will make information available in accessible formats if requested. Any person wishing to lodge a dispute may contact the Dispute Resolution Officer if they require assistance in completing the dispute resolution form or otherwise navigating the dispute resolution process.

4.6. Equitable Access

This Policy and process is designed to address the different needs and priorities of all persons, including of different genders. It provides measures that address different levels and types of experiences, power, information and influence. These measures include:

- (a) addressing power imbalances with an external neutral Dispute Resolution Advisor to support dispute resolution and providing for support person(s), detailing access to information, and maintaining accurate, clear records.
- (b) providing a safe environment through confidentiality and neutral party lodgement.
- (c) requiring Dispute Resolution Advisors with appropriate training for inclusiveness, gender responsiveness and trauma.

5. Procedures

5.1. Lodging and Withdrawing Disputes

Any person may lodge a dispute regarding a councillor's behaviour.

The Dispute Resolution Form must be completed in full to lodge a dispute. Completed forms must include the name and contact details of the complainant. A dispute must specify the part(s) of the Code of Conduct that the behaviour relates to.

Anonymous disputes cannot be accepted. Where an individual wishes to remain anonymous or does not want to put their complaint in writing the Dispute Resolution Officer may direct them to alternative avenues outside this Policy.

Where a Dispute Resolution Form omits required details, the Dispute Resolution Officer will invite the complainant to provide this information for the dispute to be progressed.

The dispute lodgement fee is 25 fee units. Separate costs and processes apply to Code of Conduct complaints. The current unit fee can be found at <https://www.treasury.tas.gov.au/economy/economic-policy-and-reform/fee-units>. Separate costs and processes apply to Code of Conduct complaints.

Disputes may be withdrawn by the complainant by writing to the Dispute Resolution Officer. The Dispute Resolution Officer will provide written notice of the withdrawal to the respondent. Notice will not be provided if the withdrawal is prior to the respondent being notified of a dispute being lodged (Refer Section 4.3).

5.2. Notice to Complainant

Within 10 business days after receiving a dispute, the Dispute Resolution Officer will provide written notice to the complainant that:

- (a) confirms receipt of the dispute
- (b) outlines the process that will be followed
- (c) notes the confidentiality requirements of Section 4.4 of this Policy
- (d) includes a copy of this Policy.

5.3. Notice to Respondent

Within 15 business days after receiving a dispute, the Dispute Resolution Officer will provide written notice to the respondent that:

- (a) advises that a dispute has been made in accordance with this Policy
- (b) includes a completed Dispute Resolution Form
- (c) outlines the process that will be followed
- (d) notes the confidentiality requirements of Section 4.4 of this Policy
- (e) includes a copy of this Policy.

5.4. Appointment of Dispute Resolution Advisor

The Dispute Resolution Officer is to engage a Dispute Resolution Advisor (Advisor) to conduct dispute resolution. The Advisor must:

- (a) not be an employee of Council;
- (b) not have any direct relationship to the parties;
- (c) must be objective and impartial, with no real or perceived bias;
- (d) must be able to demonstrate that their practice is gender and trauma aware;

- (e) be accredited under the National Mediator Accreditation System (NMAS), or its successor, the Australian Mediator and Dispute Resolution Accreditation Standards (AMDRAS); or have a minimum of a Diploma in Mediation or Dispute Resolution.

In selecting a person to act in the capacity of the Advisor, the Dispute Resolution Officer will consider the nature of the issue under discussion, knowledge/experience of local government and interpersonal skills that can most likely assist in resolving matters of conflict.

The Dispute Resolution Officer will provide written notice of the appointment of the Advisor to the complainant and the respondent.

The parties may object to the Dispute Resolution Officer if they believe that the Advisor does not meet the requirements detailed in this section and will provide evidence to substantiate their view. The Officer will consider an objection and determine whether an alternate Advisor is to be appointed.

It is expected that there be no conflicts of interest between the Advisor and the complainant or respondent. If during the review process a conflict of interest arises between any party, the party must notify the Dispute Resolution Officer promptly. Where the Dispute Resolution Officer determines there is an actual conflict of interest, an alternative Advisor is to be appointed.

5.5 Dispute Resolution Process

5.5.1. Commencement

In commencing the dispute resolution process, the Advisor will bring together the parties to conduct an initial facilitated discussion or mediation. Where needed they may also undertake initial individual interviews with the parties and others.

The initial discussion is to provide a general picture of the dispute and to allow the Advisor to provide an estimate of the timeframe for the process based on the parties' willingness and availability. This discussion will support the Advisor's consideration of the appropriateness of undertaking the process including:

- (a) the parties' willingness to participate in the process
- (b) health and safety risks to the parties, or others.

The Advisor may determine that the process cannot continue due to:

- (a) the risk that the process may cause harm to the health and safety of either of the parties; or

- (b) one of the parties is unwilling or unable to participate; or
- (c) initial engagement reveals circumstances that must be addressed through a different process, such as those outlined in Section 3.2.

Where the Advisor has determined the process cannot continue, they will provide a report to the Dispute Resolution Officer. The report will provide their reasons and state their determination that the dispute will need to be resolved through alternative avenues. The Advisor may make recommendations regarding these avenues.

5.5.2. Process

The Advisor will determine the appropriate resolution processes based on their expertise and experience. This may include, but not be limited to, approaches such as mediation and facilitated restorative processes.

Resolutions may include, but not be limited to:

- (a) a commitment to changing behaviours.
- (b) a commitment to cease the behaviour.
- (c) a commitment to apologise.
- (d) counselling.
- (e) undertaking professional development.

The Advisor may also make a recommendation to the Council that it review a Policy, Procedure, or other document related to the dispute.

The parties must represent themselves.

The maximum timeframe for a dispute resolution process is three months. At this time the Advisor is to provide a report to the Dispute Resolution Officer and close the dispute. This timeframe may be extended on the Advisor's recommendation and with the mutual agreement of the parties.

5.5.3. Information Requests

Councillors and the Council's staff are to respond to the Advisor's reasonable requests for information about the dispute. Information pertaining to a third party will require their consent for the information to be released.

The Advisor may request the Dispute Resolution Officer to search for any relevant records or information in the Council's Record Management System. The Advisor must provide the complainant and respondent with a copy of any records that are identified.

In addition, where a clarification or additional information has been sought from the complainant by either the Dispute Resolution Officer or the Advisor, copies must also be provided to the complainant and respondent.

5.6 Order of Disputes

Disputes will normally be dealt with in the order in which they are received. If more than one dispute is received that relates to the same alleged breach, the Dispute Resolution Officer may progress those disputes concurrently, provided confidentiality can be maintained.

5.7. Support Person

Complainants and respondents may include a support person as part of the dispute resolution process.

The role of the support person is to observe and provide emotional support. They are not to provide views on the process or on legal context. The support person must not be an Australian lawyer.

The parties are to provide written notice to the Dispute Resolution Officer of their intention to include a support person in the dispute resolution process. This notice is to include the person's name, occupation and relationship to the party.

The Advisor is to consider, before and during the process, the impact of the support person's participation on the principles in this Policy. The Advisor has absolute discretion to remove, or not to allow the person to participate in some, or all, of the process. The Advisor's determination will be provided in writing to the parties and to the Dispute Resolution Officer.

6. Reporting Obligations

6.1. Report from Dispute Resolution Advisor

The Advisor must include in the confidential report to the Dispute Resolution Officer and to the parties:

- (a) the process and methods that were used
- (b) outcomes of the process including commitments made by one or more of the parties
- (c) the views of the parties regarding the outcomes of the process.

6.2. Council

In accordance with *Local Government (General) Regulations 2015*, Regulation 30B, the Council is required to maintain a record of the number of disputes, including whether they were determined, withdrawn or underway, and their total costs. This information is to be reported in its Annual Report.

7. **Legislation and Related Council Policies**

Local Government (Code of Conduct) Order 2024

Local Government Act 1993

Local Government (General) Regulations 2015

Policy No. 4: Governance Charter

8. **Responsibility**

Responsibility for the operation of this policy rests with the General Manager.

Moved Councillor Anne-Marie Loader

Seconded Councillor Daniel Smedley

Votes For Councillor Ben Dudman, Councillor Kevin House, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw

Votes Against Nil

Motion carried by simple majority

Minute Reference: 102/2025

17. Motion to Close Meeting

Refer to Local Government (Meeting Procedures) Regulations 2025: Regulations 16 and 17

Motion

That Council, by absolute majority, pursuant to the *Local Government (Meeting Procedures) Regulations 2025: Regulation 17*, closes the Meeting to the public for discussion of the Agenda Items listed below:

17.1 Confirmation of Closed Minutes

Refer to Local Government (Meeting Procedures) Regulations 2025: Regulation 40(6)

17.2 Leave of Absence Applications

Refer to Local Government (Meeting Procedures) Regulations 2025: Regulation 17(2)(i) requests by Councillors for leave of absence

17.3 Notifications of Leave of Absence for Parental Leave

Refer to Local Government (Meeting Procedures) Regulations 2025: Regulation 17(2)(j) notifications by Councillors of leave of absence for parental leave

17.4 Current TASCAT Appeals

Refer to Local Government (Meeting Procedures) Regulations 2025: Regulation 17(2)(k) matters relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council.

17.5 General Manager's Quarterly Performance Report

Refer to Local Government (Meeting Procedures) Regulations 2025: Regulation 17(2)(a) regarding personnel matters, including complaints against an employee of the council and industrial relations matters.

17.6 End of Closed Session and Release of Public Information

Refer to Local Government (Meeting Procedures) Regulations 2025: Regulation 17(8)

To be determined in Closed Council.

Moved Councillor Daniel Smedley
Seconded Councillor Anne-Marie Loader
Votes For Councillor Ben Dudman, Councillor Kevin House, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw

Votes Against Nil

Motion carried by simple majority

Minute Reference: 103/2025

Council moved out of Ordinary Session at 3.38pm

Council moved into Closed Session at 3.42pm

Council returned to Ordinary Session at 4.26pm

18. End of Closed Session and Release of Public Information

18.1. End of Closed Session and Release of Public Information

Refer to Local Government (Meeting Procedures) Regulations 2025: section 17(8)

Council, pursuant to Regulation 40(1)(b) of the *Local Government (Meeting Procedures) Regulations 2025*, resolves to report in Open Session that it has considered the following matters in Closed Session:

Minutes Item	Matter	Brief Description and Release of Public Information
17.1	Closed Council Minutes - 10 June 2025	<i>Minutes not to be released to the public.</i>
17.2	Requests for Leave of Absence	<i>Personal details of Councillors not to be released to the public.</i>
17.3	Notifications of Leave of Absence for Parental Leave	<i>No Notifications of Leave of Absence for Parental Leave received for this Meeting.</i>
17.4	Current TASCAT Appeals	<i>Media statement to be released to the public.</i>
17.5	General Manager's Quarterly Performance Report	<i>Details not to be released to the public.</i>

19. Close of Meeting

The Chair, Councillor Ben Dudman, closed the Meeting at 4.26pm.
