



Meander Valley Council
Working Together

MINUTES

ORDINARY COUNCIL MEETING

Tuesday 14 October 2025

Time 3.00pm

Location Council Chambers
26 Lyall Street
Westbury, Tasmania

Telephone 6393 5300

Attendance

Chairperson

Mayor Wayne Johnston

Councillors Present

Deputy Mayor Stephanie Cameron
Councillor Ben Dudman
Councillor Anne-Marie Loader
Councillor Rodney Synfield
Councillor John Temple
Councillor Daniel Smedley
Councillor Christine Cronshaw

Apologies

Councillor Kevin House

Officers Present

Jonathan Harmey	General Manager
Narelle Beer	Acting Director Corporate Services
David Murray	Director Infrastructure Services
Matthew Millwood	Director Works
Thomas Wangenknecht	Acting Team Leader Town Planning (Agenda Items 13.1 and 14.1)
Claire Theakston	Communications Officer (Agenda Item 16.2)
Nate Austen	Manager Community Wellbeing (Agenda Item 16.3)
Anthony Kempnich	Manager Governance and Legal
Anthea Rooney	Governance Officer

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1. Opening of Meeting and Apologies

Mayor Wayne Johnston opened the Meeting at 3.01pm and noted an apology from Councillor Kevin House.

2. Acknowledgment of Country

I begin today by acknowledging the Pallitore and Panninher past peoples, the Traditional Owners and Custodians of the land on which we gather today and I pay my respects to Elders past and present. I extend that respect to all Aboriginal and Torres Strait Islander peoples here today.

3. Statement of Attendance

Local Government (Meeting Procedures) Regulations 2025: Regulation 8

Mayor Wayne Johnston advised that persons attending this Meeting should note that:

- (a) an audio and visual recording is being made of the Meeting;
 - (b) all persons attending the Meeting are to be respectful of, and considerate towards, other persons attending the Meeting; and
 - (c) language and conduct at the Meeting that could be perceived as offensive, defamatory or threatening to a person attending the Meeting, or listening to the recording, is not acceptable.
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4. Confirmation of Minutes

Recommendation

That Council receives and confirms the Minutes of the last Ordinary Council Meeting held on 9 September 2025.

Moved	Councillor Christine Cronshaw
Seconded	Councillor Anne-Marie Loader
Votes For	Mayor Wayne Johnston, Deputy Mayor Stephanie Cameron, Councillor Ben Dudman, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw
Votes Against	Nil

Motion carried by simple majority

Minute Reference: 129/2025

5. Declarations of Interest

Councillor Ben Dudman declared an interest in Agenda Item 16.3 Round 2 – Community Grants and Sponsorship Fund 2025-26 and elected to leave Chambers during discussion and voting.

Councillor Anne-Marie Loader declared an interest in Agenda Item 16.3 – Round 2 – Community Grants and Sponsorship Fund 2025-26 and remained in Chambers during discussion and voting.

Deputy Mayor Stephanie Cameron declared an interest in Agenda Item 16.3 – Round 2 – Community Grants and Sponsorship Fund 2025-26 and elected to leave Chambers during discussion and voting.

Councillor Rodney Synfield declared an interest in Agenda Item 16.4 – Attendance at National Local Roads, Transport and Infrastructure Congress and Closed Agenda Item 3.1 – Request for Leave of Absence and elected to leave the chamber during discussion and voting.

6. Council Workshop Report

Local Government (Meeting Procedures) Regulations 2025: Regulation 10(3)(c)

Topics Discussed – 23 September 2025

Planning Applications for October Council Meetings

Councillors received a review of the Planning Application to be presented to the October Council Meeting.

State Government Consultation Councillor Numbers and Allowances

Councillors provided feedback on the State Government's discussion paper.

External Presentation – Update on Country Club Golf Course

Councillors received a presentation regarding developments at the Country Club golf course.

Increased Council Office Requirements

Councillors discussed and provided guidance on a preferred option for proposed Council office redevelopment.

External Presentation – TasWater PSP5 Pricing Proposal

Councillors received a presentation on TasWater's PSP5 pricing proposal.

Update on Weight-Based Pricing at Deloraine

Councillors received an update on waste management operations post the closure of the Cluan Waste Facility and changes to the Deloraine Waste Facility.

Proposed New Council Logo

Councillors discussed the proposed new Council logo.

Proposed Policy – Third Party Use of Surveillance Systems on Council Property

Councillors considered the introduction of a new Policy and provided feedback.

Items for Noting

Tourism Organisation Query

Councillors were provided with an update on Regional Tourism Organisation operation.

7. Mayor and Councillors' Reports

Councillors' Official Activities and Engagements Since Last Meeting

Mayor Wayne Johnston

Attended or participated in the following events:

- 4 October 2025 – *Pocket Park* Opening, Deloraine
- 5 October 2025 – *The Range* Opening, Country Club Casino, Prospect Vale
- 13 October 2025 – Premier's Local Government Council Meeting, Hobart

Deputy Mayor Stephanie Cameron

Attended or participated in the following events:

- 9 September 2025 – General Manager Performance Review Committee Meeting
- 17 September 2025 – Meander Valley Citizenship Ceremony, Westbury
- 23 September 2025 – General Manager Performance Review Committee Meeting
- 23 September 2025 – Westbury Community Forum
- 4 October 2025 – *Pocket Park* Opening, Deloraine
- 5 October 2025 – *The Range* Opening, Country Club Casino, Prospect Vale

Councillor Ben Dudman

Attended or participated in the following events:

- 23 September 2025 – Audit Panel Meeting
- 23 September 2025 – Westbury Community Forum
- 4 October 2025 – *Pocket Park* Opening, Deloraine

Councillor Kevin House

Attended or participated in the following events:

- 20 September 2025 – Launceston City Soccer Club Presentation Evening
- 23 September 2025 – Westbury Community Forum
- 30 September 2025 – Meander Valley Council Community Grants and Sponsorship Committee
- 5 October 2025 – *The Range* Opening, Country Club Casino, Prospect Vale

Councillor Rodney Synfield

Attended or participated in the following events:

- 17 September 2025 - Great Western Tiers Tourism Association Meeting and Networking Event at Quamby Estate
- 3 September 2025 – Westbury Community Forum
- 23 September 2025 - Carrick Hall Committee Meeting
- 4 October 2025 – *Pocket Park* Opening, Deloraine

Councillor Anne-Marie Loader

Attended or participated in the following events:

- 9 September 2025 – General Manager Performance Review Committee Meeting
- 10 September 2025 – Great Western Tiers Tourism Association Meeting, Deloraine
- 11 September 2025 – Australian Local Government Women's Association Masterclass Webinar
- 17 September 2025 – Meander Valley Citizenship Ceremony, Westbury
- 17 September 2025 – Great Western Tiers Tourism Association Meeting and Networking Event at Quamby Estate
- 23 September 2025 – General Manager Performance Review Committee Meeting
- 23 September 2025 – Westbury Community Forum
- 30 September 2025 – Meander Valley Council Community Grants and Sponsorship Committee
- 2 October 2025 – Wildwood Landcare Annual General Meeting, Deloraine
- 4 October 2025 – *Pocket Park* Opening, Deloraine
- 5 October 2025 – *The Range* Opening, Country Club Casino, Prospect Vale
- 8 October 2025 – Great Western Tiers Tourism Association Annual General Meeting
- 9 October 2025 – Australian Local Government Women's Association Masterclass Webinar

Councillor John Temple

Attended or participated in the following events:

- 23 September 2025 – Audit Panel Meeting
- 23 September 2025 – Westbury Community Forum
- 4 October 2025 – *Pocket Park* Opening, Deloraine

Councillor Christine Cronshaw

Attended or participated in the following events:

- 23 September 2025 – Westbury Community Forum

8. Petitions

No petitions were received as part of this Meeting

9. Community Representations

Community Representations are an opportunity for community members or groups to request up to three minutes to address Council on a topic of particular interest.

Requests received at least 14 days prior to a Council Meeting will be considered by the Chairperson. For further information, contact the Office of the General Manager on 6393 5317 or email ogm@mvc.tas.gov.au.

No Community Representations were received as part of this Meeting

10. Public Question Time

10.1. Public Questions With Notice

Local Government (Meeting Procedures) Regulations 2025: Regulation 38(1)

No Public Questions With Notice were received as part of this Meeting

10.2. Public Questions Without Notice

Question

Steve Gregory – Westbury Men's Shed

1. *Will the Council's Works Depot be available for use by the Westbury Men's Shed operations until at least April 2026?*

Jonathan Harmey (General Manager) advised that this question would be Taken on Notice and responded to in the Council Agenda of 9 November 2025.

Question

Steve Gregory (President) – Westbury Garden Club

1. *Will the Council consult with the wider community regarding the use of the supper room and Town Hall?*

Jonathan Harmey (General Manager) advised that the Council is considering a possible repurposing of both the supper room and the Town Hall. Contact had been made with the Westbury Garden Club in April regarding the timing of this season's garden shows. The Club was advised that the September Show could be accommodated in the venue; however, the February Show would need to be held in another venue. More recently, additional contact has been made with the Club regarding the venue and a meeting will be held with Club representatives in the near future. The Council requires additional office space for staff to function efficiently and deliver the services the community requires, we are considering the options available.

2. *Is the current consideration for the supper room for increased office spaced designed for the future or simply for the current shortfall and what other options were available to the Council?*

Jonathan Harmey (General Manager) reported that Councillors have been considering this issue over an extended period of time. It has been discussed at August and September Workshops. Investigation of other options including additional building space have occurred, however, the prime consideration has been to minimise costs to the community whilst being conscious of the ability of ratepayers to pay. The best use of the facilities currently available in Westbury, including the Westbury Recreation Ground the Westbury Function Centre, the Sports Centre and the recently completed Works Depot will be made. There are a number of areas being considered. The question specifically targets current needs and this proposal is for current needs – it is not providing for additional work stations into the future.

Question

Karen McKenzie (Secretary) – Westbury Garden Club

1. *Is the proposed development of the Council's office space utilising the supper room and the Town Hall funded in this financial year or will it be funded during the next financial year?*

Jonathan Harmey (General Manager) advised that funding is approved to achieve additional floor space for the Council's current operational needs and to accommodate employees in a suitable environment. There is current funding available in the Council's approved budget and final determination as to whether that funding will be sufficient, will be based upon the final decision of Council.

2. *Whilst Meander Valley Council has indicated that current users of the supper room and Town Hall can be accommodated elsewhere, is Council aware that at least two of the current regular users do not have any alternate accommodation options?*

Jonathan Harmey (General Manager) advised that the proposed meeting with the Garden Club will be very welcome; however, the Club has not always operated out of the supper room and Town Hall. It had previously operated out of the Uniting Church and the Club had considered other venues such as the Showgrounds and the Baptist Church. Other venues suggested have included the Sports Centre and the Function Centre and possibly the RSL Club for the afternoon teas. There are a range of options available. The Council has not formed a decision as yet but the Council would certainly like to see the garden shows continue and will work towards that end.

11. Councillor Question Time

11.1. Councillors' Questions With Notice

Local Government (Meeting Procedures) Regulations 2025: Regulation 35

(Questions With Notice must be in writing and should be received by the General Manager at least seven days before the relevant Council Meeting).

Question

Councillor Anne-Marie Loader – Flood Mitigation – received via email on 1 October 2025

Regarding the Westbury Town Common:

- 1. Was flood mitigation work planned following the 2016 floods to prevent extensive future flooding?*
- 2. If so, who was responsible for this work; and*
- 3. Has the work has been completed?*

Matthew Millwood (Director Works) responded that:

1. Following the 2016 flood event in the Quamby Brook, the Council advocated to TasWater and the Department of Natural Resources and Environment Tasmania to undertake willow clearing works in the flood plain north of Meander Valley Road, toward the western railway line. It was anticipated that this work would improve the efficiency (in this section) of the Quamby Brook and, therefore, may reduce future impacts during a flood event.
2. The willow clearing was undertaken in 2018 and was jointly funded by TasWater and the Department of Natural Resources and Environment Tasmania.
3. No follow up work occurred at the site to manage willow regrowth. Since 2022, the Council's Officers have been corresponding with TasWater regarding the extensive regrowth and in late 2023. Following a meeting on site with TasWater and Department of Natural Resources and Environment Tasmania representatives, TasWater developed a Weed Management Plan for the area. The plan identified staged works, including willow cutting and poisoning, over a three- to five-year period with a commencement expected in winter/spring 2024. No work occurred in 2024 and the Council's Officers contacted TasWater in December 2024 to obtain an update. Correspondence has continued across 2025 and recently TasWater has advised they will undertake willow clearing/weed management works across a four-year period but are yet to commit to a commencement date.

11.2. Councillors' Questions Without Notice

Question

Councillor Anne-Marie Loader – Westbury Town Centre Flood Mitigation Works

1. *Further to the Question With Notice [and response] in today's Agenda, can the Council write to TasWater regarding a definite commencement date and urge them to prioritise this work?*

Matthew Millwood (Director Works) noted that the Council has been discussing this issue with TasWater over an extended period of time, since the 2016 flood event in fact. Some unexpected delays have occurred as a result of personnel and programming changes, however, a firm position is expected to be determined in the near future. TasWater is currently considering timing and budget implications in order to progress this work but it is hoped that there will be sound advice from TasWater available to Councillors within the next few weeks.

Mayor Wayne Johnston added that the Council has previously written to TasWater regarding this issue and will do so again.

Question

Councillor John Temple – Mayor's Recent Leave of Absence

1. *On your recent holiday, did you see anything that the Meander Valley Council should emulate?*

Mayor Wayne Johnston advised that during his leave there had been an occasion to send back a photograph of a Kalbarri notice board advising of their success in a Tidy Towns Award which might be considered in Deloraine at the Visitor Centre, however, a Council Meeting is not the forum for discussing personal leave.

Question

Councillor Rodney Synfield – Planning Application – PA\26\0037 – Blackstone Park Drive, Blackstone Heights and Truck Stop Work on the Bass Highway

1. *Will the Meander Valley Council consider a boundary adjustment with the West Tamar Council regarding the inlet at Blackstone Park as referred to in the planning application in today's Agenda?*

Mayor Wayne Johnston responded by saying that issue could be investigated.

2. *Currently the Department of State Growth is undertaking work on the Bass Highway without any permits. Could the Council's staff provide an update regarding the State Government's establishment of two truck stops on the Bass Highway west of Westbury?*

Jonathan Harmey (General Manager) advised that the Council has recently approached the Department of State Growth seeking a greater level of detail around the project, which is a State Government project on a State Government road. A response was received and a meeting held with the Acting General Manager and Director of Development and Regulatory Services last week.

Krista Palfreyman (Director Development and Regulatory Services) advised that during the meeting the State Government informed the Council that an acquisition of land (the road reserve where the project is occurring) has occurred and the Council is currently awaiting further confirmation of those details. If that is the case, then work being undertaken within the designated area is exempt from requiring a permit and that is being followed up with the Department of State Growth.

3. *Does the Council have any idea of when there will be a response from the Department of State Growth in regards to this project?*

Krista Palfreyman (Director Development and Regulatory Services) advised that the Council's Planners have reviewed the project and believe it is exempt from requiring a permit with the current available information and within the road reserve.

12. Councillor Notices of Motion

No Notices of Motion were received as part of this Meeting

13. Planning Authority Reports

13.1. PA\26\0037 – Blackstone Park Drive, Blackstone Heights

Proposal	Sports and Recreation (Canoe Polo)
Report Author	Jana Rockliff Town Planner
Authorised By	Krista Palfreyman Director Development and Regulatory Services

Recommendation

That Council, acting as a Planning Authority, receives the Agenda Item tabled for PA\26\0037 – Blackstone Park Drive, Blackstone Heights and resolves to approve the application.

Refer to *Details* below for further specification of the Planning Authority's decision and any conditions or notes.

Moved	Councillor Anne-Marie Loader
Seconded	Deputy Mayor Stephanie Cameron
Votes For	Mayor Wayne Johnston, Deputy Mayor Stephanie Cameron, Councillor Ben Dudman, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw
Votes Against	Nil

Motion carried by simple majority

Minute Reference: 130/2025

Details

The Planning Authority must take qualified advice before making a decision, and ensure that its reasons for any planning decisions are: (a) minuted; and (b) based on the Planning Scheme.

See *Local Government Act 1993*: section 65, *Local Government (Meeting Procedures) Regulations 2015*: Regulation 29(2) and *Land Use and Approvals Act 1993*: sections 57-59.

After receiving qualified advice about this planning application and its compliance with the Planning Scheme, the Planning Authority resolved as follows:

Planning Authority Recommendation

This application by the Tamar Canoe Club Inc., for Sports and Recreation (Canoe Polo), on land located at Blackstone Park, Blackstone Heights (CT 183402/2) is recommended for approval generally in accordance with the Endorsed Plans and recommended Permit Conditions and Permit Notes.

Endorsed Plans

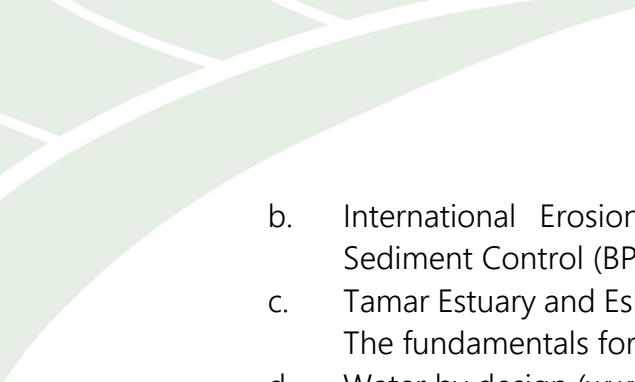
- a. BE ME Geotechnical; Not dated; Site Layout – Aerial Photo; Version V5;
- b. BE ME Geotechnical; Not dated; Site Layout – Contours;
- c. BE ME Geotechnical; Not dated; Slalom Course; Version V6;
- d. Tamar Canoe Club Inc.; Dated April 2025; Blackstone Paddlesports Park – Design Report;
- e. Tamar Canoe Club Inc.; Not dated; Blackstone Paddlesports Park – Canoe Polo, Slalom and Water Access Improvements – Planning Report, including Tree Removal Plan; and
- f. Tamar Canoe Club Inc.; Not dated; Blackstone Paddlesports Park – Canoe Polo, Slalom and Water Access Improvements – Parking and Traffic.

Permit Conditions

1. Prior to commencement of any works, a Soil and Water Management Plan in accordance with industry best practices detailing the site-specific measures to minimise on-site erosion and the release of sediment or sediment laden stormwater from the site must be implemented and maintained until such time that soil cover is reinstated. A copy of the Soil and Water Management Plan must be made available to the Council upon request (refer to Note 1).
2. The use approved by this permit may only operate between 8.00am and 10.00pm, seven days a week including Public Holidays (refer to Note 2).
3. The cross-river lines installed for the slalom course must be removed from the waterway at the conclusion of each session and remain stored when not in use.
4. All works must be undertaken in accordance with the *Wetlands and Waterways Works Manual*.

Permit Notes

1. Best practice guidelines for Soil and Water Management (also referred to as Erosion and Sediment Control) are available here:
 - a. Tasmanian Guidelines (NRM North) – Soil and Water Management on Building and Construction Sites (www.nrmnorth.org.au).

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- b. International Erosion Control Association – Best Practice Erosion and Sediment Control (BPESC) document (www.austieca.com.au).
 - c. Tamar Estuary and Esk Rivers (TEER) program – Erosion and sediment control. The fundamentals for development in Tasmania (www.teer.org.au).
 - d. Water by design (www.waterbydesign.com.au).
 2. The restriction only applies to the organised sports and recreation use including works associated with the setup and take down of infrastructure. The restriction does not apply to the existing Passive Recreation use of the site (ie. general use of the public park).
 3. Any other proposed development or use (including amendments to this proposal) may require separate planning approval. For further information, contact the Council.
 4. This permit takes effect after:
 - a. The 14-day appeal period expires; or
 - b. Any appeal to the Tasmanian Civil and Administrative Tribunal (TASCAT) is determined or abandoned; or
 - c. Any other required approvals under this or any other Act are granted.
 5. Planning appeals can be lodged with TASCAT Registrar within 14 days of the Council serving notice of its decision on the applicant. For further information, visit the TASCAT website.
 6. This permit is valid for two years only from the date of approval. It will lapse if the development is not substantially commenced. The Council has discretion to grant an extension by request.
 7. All permits issued by the permit authority are public documents. Members of the public may view this permit (including the endorsed documents) at the Council Offices on request.
 8. If any Aboriginal relics are uncovered during works:
 - a. all works to cease within delineated area, sufficient to protect unearthed or possible relics from destruction;
 - b. presence of a relic must be reported to Aboriginal Heritage Tasmania; and
 - c. relevant approval processes for State and Federal Government agencies will apply.
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14. Development and Regulatory Services

14.1. Review of Policy No. 11: Public Open Space

File Reference	S13-11-002
Report Author	Thomas Wagenknecht Senior Strategic Planner
Authorised By	Krista Palfreyman Director Development and Regulatory Services

Recommendation

That Council endorses the continuation of Policy No. 11: *Public Open Space* as shown below and includes it in the Council's Policy Manual:

Policy No. 11	Public Open Space
Purpose	The purpose of this Policy is to: 1. guide the Council's strategic provision of public open space; 2. establish design guidelines for public open space contributed through subdivision applications or otherwise acquired; 3. clarify the process of determining when a public open space land contribution or a cash-in-lieu contribution will be required for subdivision applications; 4. establish a consistent method of determining the value of cash-in-lieu contributions and when they are to be paid; and 5. outline how funds derived from cash-in-lieu contributions should be spent in the municipality.
Department Author	Development and Regulatory Services Thomas Wagenknecht, Senior Strategic Planner
Council Meeting Date Minute Reference	14 October 2025 131/2025
Next Review Date	October 2029

POLICY

1. Definitions

<i>Cash-in-lieu Contribution</i>	An amount payable to the Council under section 117 of the <i>Local Government (Building and Miscellaneous Provisions) Act 1993</i> for the acquisition or improvement of land for public open space for the benefit of inhabitants of the municipal area.
<i>Council</i>	The Meander Valley Council.
<i>Final Plan</i>	A final plan of subdivision under section 87 of the <i>Local Government (Building and Miscellaneous Provisions) Act 1993</i> .
<i>Improved Value</i>	The value of the land upon completion of all works required by the planning permit prior to sealing of any Final Plan of Survey.
<i>Improvement</i>	Includes landscaping, fencing and the provision of playground equipment, walking paths, car parking areas and toilet facilities, as defined in the <i>Local Government (Building and Miscellaneous Provisions) Act 1993</i> .
<i>Plan of Subdivision</i>	As defined in the <i>Local Government (Building and Miscellaneous Provisions) Act 1993</i> .
<i>Public Open Space</i>	Space for public recreation or public gardens or for similar purposes, as defined in the <i>Local Government (Building and Miscellaneous Provisions) Act 1993</i> .
<i>Public Open Space Land Contribution</i>	The area of land required by Council for public Open space under section 116 of the <i>Local Government (Building and Miscellaneous Provisions) Act 1993</i> .
<i>Subdivision</i>	As defined in the <i>Local Government (Building and Miscellaneous Provisions) Act 1993</i> .

2. Objective

The objectives of this Policy are to:

1. ensure that public open space obtained by the Council is of a quality and standard suitable for the intended purpose;
2. ensure that developers make an appropriate contribution towards the acquisition or improvement of land for public open space for the benefit of inhabitants of the municipal area, proportional to the likely demand for public open space generated by the subdivision;
3. outline the process for determining the value of cash-in-lieu contributions, the time at which the value is to be determined and when the contribution is to be paid to the Council; and
4. ensure that cash-in lieu contributions are spent for the purpose of acquiring or improving public open space.

3. Scope

The Policy applies to all subdivision applications received by the Council and the use of cash-in-lieu contributions.

4. Policy

The *Local Government (Building and Miscellaneous Provisions) Act 1993* (the Act) empowers the Council to require a public open space land or cash-in-lieu contribution as a part of any plan of subdivision, or to refuse to approve a plan of subdivision because it should include or omit public open space, pursuant to sections 85, 116 and 117 of the Act.

A reasonable exercise of this power is where:

- a. the nature and extent of the subdivision is such that it will generate a need for public open space; and
- b. the need generated by the subdivision will result in a perceptible increase in the demand on existing public open space within the relevant neighbourhood, locality and/or the municipal area in general.

4.1 When Public Open Space Land or Cash-In-Lieu Contributions Will Not be Required

The Council will not require a public open space land or cash-in-lieu contribution from subdivisions in the following circumstances:

- a. where located within the Rural Zone, Agriculture Zone, Environmental Management Zone, Landscape Conservation Zone, Utilities Zone, Community Purpose Zone, Recreation Zone or Open Space Zone;

- b. boundary adjustments;
- c. lot consolidations;
- d. subdivision for development of public utilities; or
- e. where the application for subdivision is made by, or on behalf of, the Council.

4.2 Public Open Space Land Contributions

4.2.1 When a public open space land contribution will be required

Upon demonstrating that both a need and a perceptible increase in demand for public open space is generated by the subdivision, a public open space land contribution will be required where it is considered necessary:

- a. to provide reasonable access to public open space for existing or future inhabitants within a neighbourhood, locality and/or the municipal area generally; or
- b. to further Council's public open space objectives including, but not limited to, those identified in a Council endorsed structure plan or strategy.

Notwithstanding, if a subdivision is unable to satisfy the public open space guidelines outlined in Section 4.2.3, then a cash-in-lieu contribution will be required in accordance with Section 4.3.

4.2.2 Public Open Space Land Contribution Requirements

Where a public open space land contribution is required, up to 5% of the subdivision area will need to be set aside for this purpose and transferred to the Council's ownership, unless otherwise specified within this Section.

The Council may accept less than 5% of the subdivision area to be set aside as a public open space land contribution if the remaining equivalent amount is provided as a cash-in-lieu contribution in accordance with section 4.3.

The Council may require more than 5% of the subdivision area to be dedicated for public open space. This will only be considered in circumstances where it is considered necessary to further the Council's public open space objectives including, but not limited to, those identified in a Council endorsed structure plan or strategy. In such circumstances, the Council must purchase the excess area as provided in section 116 of the Act.

Where the subdivision is staged, the public open space land contribution must be provided and developed within a stage approved by the Council. Generally, and where practicable, this will be within one of the first stages to be developed. Where it is necessary for the public open space land contribution to be provided within a later stage, a bond may be required to secure the obligation to transfer the land.

4.2.3 Public Open Space Design Requirements

The Council will not accept land for public open space where it comprises the following:

- a. land containing above or below ground infrastructure that would unreasonably limit the use of the land for recreation or landscaping treatments;
- b. land subject to unmanageable hazards;
- c. land that cannot be sustainably managed due to steep topography, protected flora and/or fauna or other constraints;
- d. land that poses an unreasonable risk to public health due to contamination;
- e. land that unreasonably restricts public use due to access constraints;
- f. land with a site area less than 1,000m², unless co-located with any other existing or planned public open space area;
- g. pedestrian footways or other kinds of ways dedicated under section 95 of the Act; or
- h. stormwater retention basins.

The Council will only accept land for public open space where an assessment against the Public Open Space Design Guidelines outlined in Table 1 has been undertaken and the Council is satisfied that the land is, on balance, suitably located and designed for its intended purpose.

Whilst it is not necessary for the public open space to further each principle, the inability to further an individual or combination of principles may justify the Council's refusal to accept land as public open space.

Table 1: Public Open Space Design Guidelines

<i>Theme</i>	<i>Principle</i>
Accessibility	The land is accessible and convenient for users of all ages and abilities.
Adjoining Land Use	The land is located and designed with an understanding of the influence of adjoining land use upon the useability of the proposed public open space. This includes consideration of existing or allowable land uses and associated noise, built form and height, and the ability to integrate into the surrounding areas through treatments such as alignment, fencing and landscaping.
Climate Change	The land is located and designed to minimise impacts to the anticipated service life, long-term useability and maintenance obligations of the land due to climate change impacts.

Theme	Principle
Diversity of Use	The land is capable of: - accommodating a range of organised, unstructured and informal recreational activities based on current and future community needs, including any likely requirement for car parking; or - improving the diversity of passive and active recreational uses within the municipality (eg. neighbourhood parks, destination and/or regional facilities).
Ecosystem Values	The land protects and enhances ecosystem functions, including biodiversity values, ecological diversity and waterway management.
Financial Sustainability	The land is cost effective to maintain over its effective lifetime and minimises the costs to the Council associated with: - obtaining and improving the land as open space to a useable standard; and - the ongoing maintenance and management of the site.
Limitations on Use	Public use of the land is not unreasonably restricted by features such as: - drainage or wetland areas; - services, easements or utilities (whether underground or overground); - size, shape and gradient; - stormwater detention basins; or - vehicular access.
Safety	The land is located and designed to promote safe places, through principles outlined in <i>Crime Prevention Through Environmental Design: Guidelines for Queensland 2021</i> , as relevant.
Site Amenity	The land creates attractive environments and focal points that contribute to the amenity of the area.
Structure Plans and Strategies	The land furthers the Council's public open space objectives including, but not limited to, those identified in a Council endorsed structure plan or strategy.

<i>Theme</i>	<i>Principle</i>
Connectivity	The land is well-connected with a range of transport options, available or planned, for residents to easily access the site relative to the size and anticipated catchment for the proposed open space, including: a. active transport linkages; b. linear shared trails; c. major roads; d. proximity to public transport; and e. the street network.
Visibility	The land is visually prominent to maximise its use and contribution to the broader community, particularly where located in or near activity centres.
Walkable Catchment Areas	The land maximises, where practicable, the number of dwellings and businesses that are within a convenient five minute walking distance of the public open space network.

4.2.4 Standard of public open space land prior to transfer

Prior to the transfer of a public open space land contribution to the Council, certain works will be required to ensure that the public open space land contribution is suitable for the intended purpose. Such works, where relevant, will include:

- a. connection of reticulated services;
- b. implementation of any management measures required to mitigate natural hazards, such as bushfire or landslip, to an acceptable level;
- c. provision of adequate access;
- d. removal of contaminated soil;
- e. removal of rubbish and debris;
- f. Removal of declared weeds.

Further works may be required depending on the individual circumstance of the land, such as:

- a. provision of fencing;
- b. tree stock surveys.

4.3 Cash-In-Lieu Contributions

4.3.1 When a cash-in-lieu contribution will be required

The Council will require a cash-in-lieu contribution if the likely demand for public open space is not met by the Plan of Subdivision because:

- a. no public open space land contribution is proposed; or
- b. that no land within the Plan of Subdivision is considered suitable for public open space in accordance with Section 4.2.

4.3.2 Amount of Cash-In-Lieu Contribution Required

Where a cash-in-lieu contribution is required, the payment must be paid to Council in accordance with section 117 of the Act.

The payment will be equivalent to the percentage, as listed in Table 2, of the value of the whole area comprised in the Plan of Subdivision, excluding the area of either:

- a. the largest lot; or
- b. lot(s) containing an existing dwelling.

The value of the following areas or lots shown in the Plan of Subdivision, proportional to the value of the whole area, will be subtracted from the required payment:

- a. public open space; and/or
- b. littoral or riparian reserves.

Where a Plan of Subdivision provides public open space or littoral or riparian reserves that constitute a percentage equal to or greater than the relevant percentage listed in Table 2 of that whole area of the Plan of Subdivision, no cash-in-lieu contribution will be sought.

Table 2: Cash-in-lieu contribution value percentages

Zone	Percentage	Qualification
Rural Living Zone D	1%	All properties
Rural Living Zone C	2%	All properties
Rural Living Zone A and B	3%	All properties
Low Density Residential Zone	4%	In areas with a minimum lot size of at least 5,000m ²
All other Zones	5%	All properties

4.3.3 Value Calculation of Cash-In-Lieu Contribution

Where the subdivision will create four or less additional lots, the Council will determine the value of the cash-in-lieu contribution at the time of lodgement of the Final Plan of Survey. The value of the cash-in-lieu contribution will be based on the most recent recorded valuation adjusted, as necessary, according to the applicable adjustment factor determined by the Office of the Valuer-General.

Where the subdivision will create five or more additional lots, a valuation must be undertaken by a suitably qualified person no more than three months prior to the date the final plan is lodged with the Council.

The valuation must, to the satisfaction of the Council, be based on the improved value of the land and be at no cost to the Council.

Notwithstanding, if the Council believes the valuation provided does not truly reflect the value of the land, including where it is too complex or unreasonable to rely on the most recent valuation, the Council reserves the right to require a new valuation to be undertaken by a suitably qualified person at no cost to the Council.

4.3.4 Staged Subdivisions

Where a subdivision is staged, a proportion of the total cash-in-lieu contribution - equivalent to the area of new lots and roads created – must be paid prior to sealing the final plan of survey for each stage. The proportion of the cash-in-lieu contribution payable will be expressed through conditions on the planning permit.

Where requested by the applicant prior to any planning permit being issued, the Council may defer the payment of the proportioned cash-in-lieu contribution for any stage of a subdivision to the following stage. For example, the cash-in-lieu contribution required to be paid for the first stage may be paid at the time of sealing the final plan of survey for the second stage, and so on. The total cash-in-lieu contribution must be paid no later than the lodgement of the final stage of the subdivision.

A new valuation will be required for each stage of the subdivision if the subsequent stages are not completed within 12 months of the date of the initial valuation.

4.3.5 Expenditure of Cash-In-Lieu Contributions

The expenditure of cash-in-lieu contributions will be used for the acquisition or improvement of land for public open space for the benefit of inhabitants of the municipal area, in accordance with section 117(5) of the Act.

To this effect, the cash-in-lieu contributions:

- a. can be used by the Council to:
 - i. acquire new land for public open space where consistent with Section 4.2.3, including an assessment against the Public Open Space Design Guidelines, and Section 4.2.4; or
 - ii. improve existing undeveloped or underdeveloped land already owned by Council for public open space; and
- b. can be applied towards the provision of public open space anywhere in the municipal area.

Cash-in-lieu contributions must not be applied to recurrent expenditure such as the general maintenance of public open space.

5. Legislation and Related Standards

Land Use Planning and Approvals Act 1993

Local Government (Building and Miscellaneous Provisions) Act 1993

6. Responsibility

Responsibility for the operation of this Policy rests with the Director Development and Regulatory Services.

Moved	Deputy Mayor Stephanie Cameron
Seconded	Councillor Ben Dudman
Votes For	Mayor Wayne Johnston, Deputy Mayor Stephanie Cameron, Councillor Ben Dudman, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw
Votes Against	Nil

Motion carried by simple majority

Minute Reference: 131/2025

15. Corporate Services

15.1. Audit Panel Minutes - 23 September 2025

File Reference	S13-12-013
Report Author	Anthea Rooney Governance Officer
Authorised By	Craig Davies Director Corporate Services

Recommendation

That Council receives the Minutes of the Audit Panel Meeting held on 23 September 2025 as provided in Attachment 1.

Moved	Councillor Ben Dudman
Seconded	Deputy Mayor Stephanie Cameron
Votes For	Mayor Wayne Johnston, Deputy Mayor Stephanie Cameron, Councillor Ben Dudman, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw
Votes Against	Nil

Motion carried by simple majority

Minute Reference: 132/2025

15.2. Financial Statements 2024-25 and Independent Auditor's Report

File Reference	S12-04-004
Report Author	Justin Marshall Team Leader Finance
Authorised By	Craig Davies Director Corporate Services

Recommendation

That Council receives the certified Financial Statements 2024-25 and associated Delegate of the Auditor-General's independent audit report as provided in Attachments 1 and 2.

Moved	Councillor Ben Dudman
Seconded	Deputy Mayor Stephanie Cameron
Votes For	Mayor Wayne Johnston, Deputy Mayor Stephanie Cameron, Councillor Ben Dudman, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw
Votes Against	Nil

Motion carried by simple majority

Minute Reference: 133/2025

15.3. Financial Report to 30 September 2025

File Reference	S12-04-014
Report Author	Justin Marshall Team Leader Finance
Authorised By	Craig Davies Director Corporate Services

Recommendation

That Council receives the financial report for the period ended 30 September 2025, as provided in Attachment 1.

Moved	Councillor Ben Dudman
Seconded	Councillor Daniel Smedley
Votes For	Mayor Wayne Johnston, Deputy Mayor Stephanie Cameron, Councillor Ben Dudman, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw
Votes Against	Nil

Motion carried by simple majority

Minute Reference: 134/2025

16. Governance and Community Wellbeing

16.1. Annual Plan 2025-26 - Quarter 1 Performance

File Reference	S13-12-002
Report Author	Anthony Kempnich Manager Governance and Legal
Authorised By	Jonathan Harmey General Manager

Recommendation

That Council receives and notes the report of performance against the Annual Plan 2025-26 for the period from July to September 2025 (Quarter 1) as shown below:

Managing Our Asset Portfolio

		ANNUAL PROJECTS				
Strategic Plan Reference	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	Comments
2.4, 5.3	Rezoning, servicing and divestment of select Council's properties in accordance with Council's decision 268/2022.	Properties sold	WORKS	No target this Quarter	3,4	
2.4, 5.3, 5.8	Complete construction of new Works Depot at Valley Central Industrial Precinct, Westbury.	Percentage complete	WORKS	Progressing	1,2	Construction is 95% complete. Occupancy permit to be issued and the identified incomplete contract works will be completed in quarter 2.
2.4, 5.3, 5.8	Commence plant and employee operations at the new Works Depot.	Depot operational	WORKS	No target this Quarter	2,3,4	
2.4, 5.3, 5.8	Decommission current Westbury and Deloraine Depots and commence preparation of the sites for redevelopment.	Percentage complete	WORKS	No target this Quarter	4	
1.2, 2.5, 3.1, 3.2, 3.4, 3.7, 4.2, 5.8	Support the development of the Hadspen Urban Growth area.	Engagement with stakeholders	INFRA/ D&RS	Progressing	1,2,3,4	Construction certificates issued for Stages 7, 8 and 9 of the Hadspen Hills Development.

Investing in Community Facilities and Infrastructure

ANNUAL PROJECTS						
Strategic Plan Reference	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	Comments
3.5, 3.6, 4.2, 4.5, 4.6, 4.7	Plan and deliver projects in line with the approved Capital Works Programs.	Percentage complete	WORKS/ INFRA	Progressing	1,2,3,4	This activity is 10% complete. Design, procurement and construction work is progressing.
3.4, 3.6	Complete construction of Stage 1 work packages at the Deloraine Racecourse Precinct project.	Project elements completed	INFRA	Progressing	1,2,3	This activity is 75% complete. Work is progressing for the playground, entrance road and heritage landscaping elements of the project.
3.4, 3.5, 3.6, 4.2, 4.7	Complete the Deloraine Pool Masterplan to determine future levels of investment proposed for the site.	Masterplan completed	INFRA	Progressing	1,2	A draft plan was presented at the Workshop held in August 2025.
3.5, 3.6, 4.1	Design the Deloraine Function Centre at Deloraine Racecourse Precinct.	Percentage completed	INFRA	No target this Quarter	3,4	
5.6	Engage with contractors and suppliers on tendering for the Council's work.	Delivery of Workshop	INFRA	Achieved	1	A contractor engagement workshop was held on the 15 September 2025.

Making a Positive Contribution to Community Wellbeing

ANNUAL PROJECTS						
Strategic Plan Reference	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	Comments
1.3	Conduct quarterly community forums, in various Meander Valley townships, to provide engagement opportunities for community members with elected members and the Council's Officers.	Forums completed	G&CW	Achieved	1,2,3,4	Community Forum held in Westbury on 23 September 2025.

Supporting Economic Growth, Prosperity and the Environment

ANNUAL PROJECTS						
Strategic Plan Reference	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	Comments
2.4	Develop and adopt a Council Climate Change Strategy, in consultation with the Northern Tasmanian Alliance of Resilient Councils (NTARC).	Strategy adopted	G&CW	No target this Quarter	2,3	

Managing Planning, Development and Regulation

		ANNUAL PROJECTS				
Strategic Plan Reference	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	Comments
1.2, 3.2, 3.3, 5.1, 5.5	Actively participate in regional planning initiatives including the review of the Northern Tasmanian Regional Land Use Strategy.	Contribution to review	D&RS	Progressing	1,2,3,4	Multiple phases of the NTRLUS Review, including drafting of Regional Strategic Directions, currently underway.
2.5, 2.6, 3.2, 3.3, 3.4, 3.7, 4.6, 5.1, 5.4, 5.7	Finalise development of a Structure Plan for Carrick.	Structure Plan adopted	D&RS	Progressing	1,2	Targeted consultation completed. Feedback collated and progressing to drafting.
3.2, 3.3, 4.6, 5.1, 5.4, 5.7	Development of Carrick Character Precinct – Specific Area Plan. Scheme amendment application submitted to Tasmanian Planning Commission.	Application submitted	D&RS	No target this Quarter	3,4	
2.5, 2.6, 3.2, 3.3, 3.4, 3.7, 4.6, 5.1, 5.4, 5.7	Finalise the review of the Prospect Vale – Blackstone Heights Structure Plan.	Structure Plan adopted	D&RS	Progressing	1,2	Targeted consultation completed. Feedback collated and progressing to drafting.
2.5, 2.6, 3.2, 3.3, 3.4, 3.7, 5.1, 5.4, 5.7	Development of Westbury Village Green Character Precinct – Specific Area Plan. Scheme amendment application submitted to Tasmanian Planning Commission.	Application submitted	D&RS	No target this Quarter	3,4	Preliminary consultation currently underway.
3.7, 5.1, 5.5	Review of Meander Valley Council Local Provisions Schedule – Statutory requirement under section 35O <i>Land Use Planning and Approvals Act 1993</i> .	Review completed	D&RS	Deferred	1,2	

Provide Contemporary Waste Collection, Disposal and Recycling Services and Infrastructure

ANNUAL PROJECTS						
Strategic Plan Reference	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	Comments
2.4, 2.6	Decommission and commence rehabilitation Works for the Cluan landfill site.	Rehabilitation commenced	INFRA	Progressing	1,2	Interim capping of the landfill has been completed. The decommissioning and rehabilitation report has been finalised for submission to the Environmental Protection Authority Tasmania.
2.2	Investigate the expansion of kerbside bin collection services where services are currently not offered.	Investigations completed	INFRA	Progressing	1,2	Preliminary investigations are progressing to understand opportunities for service expansion.
2.2	Conduct surveys and investigate the expansion of kerbside FOGO collection where services are currently not offered.	Investigations completed	INFRA	No target this Quarter	3,4	
2.2, 2.4	Complete construction of the waste transfer station at the Deloraine waste facility.	Percentage completed	INFRA	No target this Quarter	2,3,4	

Provide a Robust, Reliable, Secure and Available ICT Environment

Strategic Plan Reference	ANNUAL PROJECTS					Comments
	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	
5.3	Finalise implementation of <i>SharePoint</i> and Records Management Systems.	Products implemented	CS	Progressing	1,2	<i>SharePoint</i> build has been completed and <i>Team's</i> sites are being configured for launch in November.
5.3	Identify and negotiate contract for preferred vendor(s) for implementation of ERP software upgrades.	Contract Signed	CS	Progressing	1	Discussions continue with vendors to ensure specific functional requirements are catered for.
5.3	Identify staged implementation plan for ERP project and complete annual stages.	Implementation plan established	CS	No target this Quarter	2,3,4	
5.3	Deliver staff training to support staff in the use of new technologies.	Training delivered	CS	Progressing	1,2,3,4	Engaged third party trainer for <i>Microsoft 365</i> training suite prior to introduction of <i>Teams</i> and <i>SharePoint</i> .

Deliver Good Governance and Resilience Through Sound Corporate and Financial Management

	ANNUAL PROJECTS					
Strategic Plan Reference	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	Comments
5.1	Develop plan for upgrades to the Council Chambers.	Develop plan provided to Council	G&CW	Achieved	1,2	Plan was workshopped with Councillors in August and September.
5.4	Councillors attend Council Meetings and Workshops in order to contribute to Policy and Strategy development and adoption.	Meeting attendance	G&CW	Achieved	1,2,3,4	Attendance was recorded at 96% for the quarter.
5.4	Consider and apply changes from State Government legislation including <i>Local Government (Meeting Procedures) Regulations 2025</i> , <i>Local Government (General) Regulations 2015</i> and the <i>Electoral Act 2004</i> .	Policies and procedures updated	G&CW	Achieved	1,2,3,4	Changes from the <i>Local Government (Meeting Procedures) Regulation 2025</i> applied to Council Meeting Agenda template.
5.3	Review and updated Financial Management Strategy for approval by Council.	Strategy approved	CS	No target this Quarter	4	

Managing Our Supply Chain to Procure Goods and Services

	ANNUAL PROJECTS					
Strategic Plan Reference	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	Comments
5.2	Explore further opportunities for shared services and/or resource sharing opportunities with other Tasmanian Councils.	Shared services investigated	G&CW	Achieved	1,2,3,4	Facilitated workshop conducted with Northern Council General Managers and Chief Executive Officers.

Informing and Engaging Our Community

Strategic Plan Reference	ANNUAL PROJECTS					Comments
	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	
5.7	Complete signage upgrades and layout improvements to changeover the Great Western Tiers Visitor Centre to the Meander Valley Visitor Centre.	Building changes applied	G&CW	No target this Quarter	2,3,4	
5.7	Implement changes to Meander Valley place brand imagery and colour scheme in communication mechanisms such as road and recreation signage.	Communication opportunities used	G&CW	Achieved	1,2,3,4	Signs in development for <i>Short Walks</i> , Deloraine Racecourse and Westbury Recreation Ground using place brand. The Council logo options progressed to inform signage changes.
5.7, 5.1	Redevelop the Great Western Tiers Visitor Centre website to be refocused on Meander Valley community and tourism. Redevelop the Meander Valley Council website to a contemporary and customer friendly offering.	New website upgrades commenced	G&CW	No target this Quarter	2,3,4	

Demonstrating a Commitment to Our People

Strategic Plan Reference	ANNUAL PROJECTS					Comments
	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	
5.3	Undertake priority actions identified by employees in the Cultural Development Action Plan.	Number progressed	CS	Progressing	1,2,3,4	Culture development plans are being refreshed following recent survey results.
5.4	Complete review and update human resource management policies and deliver employee training to align with contemporary practices and industrial law.	Policies reviewed and training completed	CS	Deferred	1,2	Update of policies to be outsourced.
5.3	Undertake employee culture survey and revise cultural action plan.	Survey completed	CS	No target this Quarter	2,4	
5.3,	Full implementation and information sharing for staff on new Enterprise Agreement.	Completed	CS	Progressing	1,2	Vote on new agreement is expected by early October.

Ensuring a Safe and Healthy Workplace

Strategic Plan Reference	ANNUAL PROJECTS					Comments
	Activity Description	Annual Activity Measurement	Department Lead	Current Quarter Status	Quarter Delivered	
5.5	Implement an organisation wide engagement on WHS including sharing incident stories and promoting the reporting of hazards, incidents and near misses.	WHS sharing opportunities delivered	CS	Achieved	1,2,3,4	Ongoing work with <i>October Safe Work</i> month a priority.
1.4, 1.6	Embed the Child and Youth Safe Organisations Framework, as required by the Tasmanian Government's <i>Child and Youth Safe Organisations Act 2023</i> .	Changes applied in operations	G&CW	No target this Quarter	2,3	Policy review approved by Council.
2.4	Progressive implementation of WHS software, equipment purchases, digitisation of employee templates and undertake training for employees.	Software opportunities implemented	CS/ WORKS	Progressing	1,2,3,4	Tablets ordered for Works employees. Review and maturing of documentation and systems underway.

Moved Councillor Anne-Marie Loader

Seconded Deputy Mayor Stephanie Cameron

Votes For Mayor Wayne Johnston, Deputy Mayor Stephanie Cameron, Councillor Ben Dudman, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw

Votes Against Nil

Motion carried by simple majority

Minute Reference: 135/2025

16.2. New Council Brand (*Local Government Act 1993* - section 336 Arms)

File Reference	S04-06-001
Report Author	Anthony Kempnich Manager Governance and Legal
Authorised By	Jonathan Harmey General Manager

Recommendation

That Council, pursuant to *Local Government Act 1993* section 336, adopts the new Council Brand as shown and outlined in further detail in Attachment 1.



Moved	Councillor Ben Dudman
Seconded	Councillor Anne-Marie Loader
Votes For	Mayor Wayne Johnston, Deputy Mayor Stephanie Cameron, Councillor Ben Dudman, Councillor Anne-Marie Loader, Councillor Daniel Smedley and Councillor Christine Cronshaw
Votes Against	Councillor John Temple
Abstained	Councillor Rodney Synfield

Motion carried by simple majority

Minute Reference: 136/2025

16.3. Round 2 - Community Grants and Sponsorship Fund 2025-26

File Reference	S15-01-037
Report Author	Nate Austen Manager Community Wellbeing
Authorised By	Jonathan Harmey General Manager

Councillor Ben Dudman withdrew from the Meeting at 3.59pm
Deputy Mayor Stephanie Cameron withdrew from the Meeting at 3.59pm

Recommendation

That Council:

- notes the recommendations of the Community Grants and Sponsorship Fund Committee from their Meeting held on Tuesday, 30 September 2025.
- approves the community grant requests to a total value of \$28,235:

<i>Applicant/Project</i>	<i>Project Cost</i>	<i>Grant Request</i>	<i>Amount Recommended</i>
Acacia Healing – Westbury Health Inc. <i>Hands of Care – Aged Care hand massage pilot</i>	\$5,000	\$5,000	\$5,000
Australian Italian Club <i>New coffee machine</i>	\$5,996	\$5,000	\$2,500
Carrick Community Committee <i>Community Talent Night and Oven</i>	\$4,000	\$3,000	\$3,000
Combined Churches of Westbury <i>Carols on the Village Green</i>	\$2,800	\$2,600	\$1,700
Deloraine and District Pony Club <i>New Jump Equipment and Annual Camp</i>	\$19,870	\$5,000	\$3,740
Deloraine House <i>Kreating with Kai-Cee</i>	\$6,100	\$5,000	\$2,500
Deloraine Primary School Association <i>Community Fair Entertainment</i>	\$2,295	\$2,295	\$2,295
Listening Project <i>The Listening Table Deloraine</i>	\$35,000	\$5,000	Not Supported

<i>Applicant/Project</i>	<i>Project Cost</i>	<i>Grant Request</i>	<i>Amount Recommended</i>
Mole Creek Memorial Hall Committee <i>Safe Seating</i>	\$11,910	\$5,000	\$2,500
Tasmanian Garlic and Tomato Festival Inc. <i>Tasmanian Heirloom Festival 2026</i>	\$56,938	\$5,000	Not Supported
Tasmanian Women in Agriculture <i>Ladies Day at Wesley Dale</i>	\$31,000	\$5,000	\$5,000
Total	\$180,909	\$47,895	\$28,235

3. notes the approval of and allocation of individual sponsorships to the value of \$5,700:

<i>Applicant/Event</i>	<i>Request</i>	<i>Amount Approved</i>	<i>Comments</i>
Barwick, R. <i>2025 DoorDash Touch Football National Youth Championships, NSW</i>	\$300	\$300	PAID
Bennett, C. <i>Pony Club Australia National Championships, VIC</i>	\$300	\$300	PAID
Bennett, H. <i>Equestrian Australia 2025 Interschool National Championships, NSW</i>	\$300	\$300	PAID
French, L. <i>Australian Cross Country Championships, VIC</i>	\$300	\$300	PAID
Garwood, T. <i>National MXGP-FIM Motorcross World Championships, NT</i>	\$300	\$300	PAID
How, P. <i>Pony Club Australia National Championships, VIC</i>	\$300	\$300	PAID
Jameson, R. <i>Indoor Bias Bowls National Championships, VIC</i>	\$300	\$300	PAID
Jordan-Gossage, E. <i>U16 Women's National Basketball Championships, VIC</i>	\$300	\$300	PAID

<i>Applicant/Event</i>	<i>Request</i>	<i>Amount Approved</i>	<i>Comments</i>
Mitchell, Z. <i>U12 National Hockey Championships, VIC</i>	\$300	\$300	PAID
Morrison, H. <i>DoorDash Touch Football National Youth Championships, NSW</i>	\$300	\$300	PAID
Morrison, J. <i>DoorDash Touch Football National Youth Championships, NSW</i>	\$300	\$300	PAID
Myers, A. <i>DoorDash Touch Football National Youth Championships, NSW</i>	\$300	\$300	PAID
Neate, C. <i>U16 Women's National Basketball Championships, VIC</i>	\$300	\$300	PAID
Penney, R. <i>National MXGP-FIM Motorcross World Championships, NT</i>	\$300	\$300	PAID
Robinson, M. <i>Indoor Bias Bowls National Championships, VIC</i>	\$300	\$300	PAID
Saltmarsh, R. <i>Indoor Bias Bowls National Championships, VIC</i>	\$300	\$300	PAID
Schaap, M. <i>United Nations Youth Conference, SA</i>	\$300	\$300	PAID
Scott, J. <i>Indoor Bias Bowls National Championships, VIC</i>	\$300	\$300	PAID
Scott, S. <i>Indoor Bias Bowls National Championships, VIC</i>	\$300	\$300	PAID
Total	\$5,700	\$5,700	

Moved Councillor Daniel Smedley
Seconded Councillor Anne-Marie Loader
Votes For Mayor Wayne Johnston, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw
Votes Against Nil

Motion carried by simple majority

Minute Reference: 137/2025

16.4. Attendance at National Local Roads, Transport and Infrastructure Congress

File Reference	S21-01-027
Report Author	Craig Davies Director Corporate Services
Authorised By	Jonathan Harmey General Manager

Councillor Ben Dudman re-attended the Meeting at 4.03pm

Deputy Mayor Stephanie Cameron re-attended the Meeting at 4.03pm

Councillor Rodney Synfield withdrew from the Meeting at 4.03pm

Recommendation

That Council approves the application from Councillor Rodney Synfield, under Policy No. 24: *Councillor Expense Entitlements, Attendances at Conferences and Training*, to attend the *National Local Roads, Transport and Infrastructure Congress* in Bendigo, in November 2025 with a budget to cover the total cost of travel, conference registration and conference accommodation.

Moved	Councillor Anne-Marie Loader
Seconded	Deputy Mayor Stephanie Cameron
Votes For	Mayor Wayne Johnston, Deputy Mayor Stephanie Cameron, Councillor Ben Dudman, Councillor Anne-Marie Loader, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw
Votes Against	Nil

Motion carried by simple majority

Minute Reference: 138/2025

Councillor Rodney Synfield returned to the meeting at 4.08pm

17. Motion to Close Meeting

Refer to Local Government (Meeting Procedures) Regulations 2025: Regulations 16 and 17

Recommendation

That Council, by absolute majority, pursuant to the *Local Government (Meeting Procedures) Regulations 2025*, closes the Meeting to the public for discussion of the Agenda Items listed below:

17.1 Confirmation of Closed Minutes

Refer to Local Government (Meeting Procedures) Regulations 2025: Regulation 40(6)

17.2 Requests for Leave of Absence

Refer to Local Government (Meeting Procedures) Regulations 2025: Regulation 17(2)(i) requests by Councillors for leave of absence

17.3 Notification of Leave of Absence for Parental Leave

Refer to Local Government (Meeting Procedures) Regulations 2025: Regulation 17(2)(j) notifications by Councillors of leave of absence for parental leave

17.4 General Manager Quarterly Performance Report

Refer to Local Government (Meeting Procedures) Regulations 2025: Regulation 17(2)(a) regarding personnel matters, including complaints against an employee of the council and industrial relations matters.

17.5 General Manager Performance Review

Refer to Local Government (Meeting Procedures) Regulations 2025: Regulation 17(2)(a) regarding personnel matters, including complaints against an employee of the council and industrial relations matters.

17.6 General Manager Performance Plan

Refer to Local Government (Meeting Procedures) Regulations 2025: Regulation 17(2)(a) regarding personnel matters, including complaints against an employee of the council and industrial relations matters.

17.7 End of Closed Session and Release of Public Information

Refer to Local Government (Meeting Procedures) Regulations 2025: Regulation 17(8)
To be determined in Closed Council.

Moved
Seconded
Votes For

Deputy Mayor Stephanie Cameron
Councillor Anne-Marie Loader
Mayor Wayne Johnston, Deputy Mayor Stephanie Cameron,
Councillor Ben Dudman, Councillor Anne-Marie Loader, Councillor
Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley
and Councillor Christine Cronshaw

Votes Against

Nil

Motion carried by absolute majority

Minute Reference: 139/2025

Council moved into Closed Session at 4.16pm

Council returned to Ordinary Session at 4.54pm

18. End of Closed Session and Release of Public Information

18.1. End of Closed Session and Release of Public Information

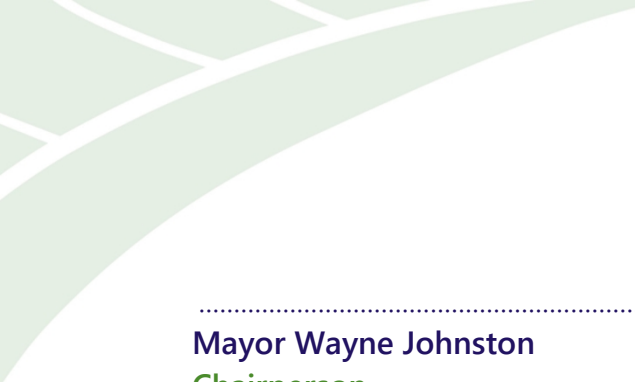
Refer to Local Government (Meeting Procedures) Regulations 2025: Regulation 17(8)

Council, pursuant to Regulation 34(1)(b) of the *Local Government (Meeting Procedures) Regulations 2015*, resolves to report in Open Session that it has considered the following matters in Closed session:

Minutes Item	Agenda Item Preci	Brief Description and Release of Public Information
2	Closed Council Minutes - 9 September 2025	<i>Minutes not to be released to the public.</i>
3.1	Request for Leave of Absence	<i>Personal details of Councillor not to be released to the public.</i>
3.2	Notifications of Leave of Absence for Parental Leave	<i>No Notifications of Leave of Absence for Parental Leave received for this Meeting.</i>
4.1	General Manager Quarterly Performance Report	<i>Details not to be released to the public.</i>
4.2	General Manager Performance Review Committee Report	<i>Details not to be released to the public.</i>
4.3	General Manager Performance Plan	<i>Details not to be released to the public.</i>

19. Close of Meeting

Mayor Wayne Johnston closed the Meeting at 4.54pm.



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Mayor Wayne Johnston
Chairperson

.....
Date