



Meander Valley Council  
Working Together

# MINUTES

## ORDINARY COUNCIL MEETING

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**Tuesday, 11 March 2025**

**Time** 3.00pm

**Location** Council Chambers  
26 Lyall Street  
Westbury, Tasmania

**Phone** (03) 6393 5300

## Attendance

### Chairperson

Mayor Wayne Johnston

### Councillors Present

Deputy Mayor Stephanie Cameron  
Councillor Ben Dudman  
Councillor Kevin House  
Councillor Anne-Marie Loader  
Councillor Rodney Synfield  
Councillor John Temple  
Councillor Daniel Smedley  
Councillor Christine Cronshaw

### Officers Present

Craig Davies	Acting General Manager
Krista Palfreyman	Director Development and Regulatory Services
David Murray	Director Infrastructure Services
Matthew Millwood	Director Works
Thomas Wagenknecht	Senior Strategic Planner (Agenda Item 13.1)
Natasha Whiteley	Team Leader Town Planning (Agenda Item 13.1)
Anthony Kempnich	Manager Governance and Legal
Linda Coull	Executive Assistant

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# 1. Opening of Meeting and Apologies

Mayor Wayne Johnston opened the Meeting at 3.04pm.

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## 2. Acknowledgment of Country

I begin today by acknowledging the Pallitore and Panninher past peoples, the Traditional Owners and Custodians of the land on which we gather today and I pay my respects to Elders past and present. I extend that respect to all Aboriginal and Torres Strait Islander peoples here today.

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## 3. Confirmation of Minutes

### Motion

That Council receives and confirms the Minutes of the last Ordinary Council Meeting held on 11 February 2025.

<b>Moved</b>	Councillor Anne-Marie Loader
<b>Seconded</b>	Councillor Kevin House
<b>Votes For</b>	Mayor Wayne Johnston, Deputy Mayor Stephanie Cameron, Councillor Ben Dudman, Councillor Kevin House, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw
<b>Votes Against</b>	Nil

**Motion carried by simple majority**

**Minute Reference: 30/2025**

## 4. Declarations of Interest

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Mayor Wayne Johnston declared an interest in Agenda Item 14.2 and elected to leave the Chambers during discussion and voting on the Agenda Item.

Deputy Mayor Stephanie Cameron declared an interest in Agenda Item 14.3 and elected to remain in the Chambers to participate in discussion and voting on the Agenda Item.

## 5. Council Workshop Report

*Local Government (Meeting Procedure) Regulations 2015 – Regulation 8(2)*

### Topics Discussed – 25 February 2025

#### **Review of Policy No. 11: Public Open Space Contributions and Policy No. 85: Open Space**

*Councillors reviewed Policy No. 11: Public Open Space Contributions to incorporate the intent of Policy No. 85: Open Space and discontinue Policy No. 85: Open Space.*

#### **Carrick Structure Plan – Draft Character Study and Draft Road Network Plan**

*Councillors received information regarding progress on the Carrick Structure Plan ahead of the upcoming Community Forum in Carrick on 25 March 2025.*

#### **Prospect Vale Blackstone Heights Structure Plan Update – Public Open Space and Recreation Facilities**

*Councillors were provided with an update on the Prospect Vale Blackstone Heights Structure Plan ahead of upcoming community consultation.*

#### **Regional Land Use Strategy – Steering Committee Representative**

*Councillors considered nominations for a Regional Land Use Strategy Steering Committee Representative.*

#### **Westbury Town Entry Signs**

*Councillors gave feedback on preliminary designs for Westbury Town Entry Signs.*

#### **Proposed Speed Reduction for Meander Valley portion of Westbury Road and Country Club Avenue, Prospect Vale**

*Councillors provided direction on proposed speed reduction for Westbury Road and Country Club Avenue, Prospect Vale.*

#### **Review of Policy No. 82: Community Grants and Sponsorship Fund, Associated Guidelines and Funding Categories**

*Councillors were presented with proposed changes to Policy No. 82: Community Grants and Sponsorship Fund, Associated Guidelines and Funding Categories following internal review.*

#### **Local Government Reform – Online Consultation Meeting Points**

*Councillors were presented with a summary of points from recent online sessions facilitated by the State Government's Office of Local Government.*

### **Future of Local Government Review - State Government Response**

*Councillors discussed the State Government's discussion paper outlining proposed targeted amendments to the Local Government Act 1993 and provided direction on Council's response.*

### **Public Question Without Notice February 2025 – Helen Hutchinson**

*Councillors considered the question and discussed the response.*

### **Councillor Synfield Report SEGRA Conference**

*Councillor Synfield presented his report.*

### **Hagley Farm Agriculture Learning Site Visit**

*Councillors visited Hagley Farm Agriculture Learning Centre to see first-hand the learning experiences available to students throughout the State.*

### **LGAT Elections for the General Management Committee**

*Councillors discussed upcoming election nominations to be decided at March Council Meeting.*

### **Items for Noting**

#### **Westbury Streetscape – Status Update**

*Councillors received an update on the project.*

## 6. Mayor and Councillors' Reports

### Councillors' Official Activities and Engagements Since Last Meeting

#### Mayor Wayne Johnston

*Attended the following events:*

- 12 February 2025 – TasWater Half Yearly Briefing
- 14 February 2025 – Tasmanian Football Club CEO Brendon Gale at Deloraine Football Club
- 15 February 2025 – Chudleigh Show
- 16 February 2025 – Deloraine Street Car Show
- 20 February 2025 – LGAT General Management Committee Meeting
- 25 February 2025 – TasWater Expert Advisory Group
- 25 February 2025 – Hagley Agricultural Learning Centre Visit
- 25 February 2025 – General Manager's Performance Review Committee Meeting
- 26 February 2025 – Launceston Cup
- 28 February 2025 – LGAT Consultation Session for Mayors on Targeted Amendments to the Local Government Act

#### Deputy Mayor Stephanie Cameron

*Attended the following events:*

- 25 February 2025 – General Manager's Performance Review Committee Meeting

#### Councillor Anne-Marie Loader

*Attended the following events:*

- 11 February 2025 – Carrick Hall Committee Meeting
- 12 February 2025 – Planning Matters Alliance Meeting
- 13 February 2025 – Westbury St Patrick's Festival Committee Meeting
- 15 February 2025 – Chudleigh Show
- 16 February 2025 – Deloraine Street Car Show
- 19 February 2025 – Great Western Tiers Tourism Association Meeting
- 20 February 2025 – Westbury St Patrick's Festival Committee Meeting
- 21 February 2025 – Australian Local Government Women's Association Meeting
- 25 February 2025 – Child and Youth Safe Organisations Framework Training
- 25 February 2025 – Hagley Agricultural Learning Centre Visit
- 25 February 2025 – General Manager's Performance Review Committee Meeting
- 7 March 2025 – International Women's Day, Meander Valley
- 8 March 2025 – Westbury Backyard Bandicoots Awareness Day, Westbury
- 9 March 2025 – Tomato and Garlic Festival, Hagley



### **Councillor Kevin House**

*Attended the following events:*

- 16 February 2025 – Deloraine Street Car Show

### **Councillor Rodney Synfield**

*Attended the following events:*

- 12 February 2025 – Planning Matters Alliance Meeting
- 15 February 2025 – Chudleigh Show
- 16 February 2025 – Deloraine Street Car Show
- 25 February 2025 – Hagley Agricultural Learning Centre Visit
- 5 March 2025 – Blackstone Heights Community Meeting

### **Councillor Daniel Smedley**

*Attended the following events:*

- 5 March 2025 – Prospect Vale Park All Users Meeting

## **Councillors' Announcements and Acknowledgements**

**Mayor Wayne Johnston** provided an update from George Theo the CEO of TasWater:

"With regards to odour complaints at the Westbury Sewage Treatment Plant we are aware that this has been an issue.


The odour is caused by higher temperatures in summer which increase the rate of biological decomposition of the sludge, resulting in odorous gases.

The odour is exacerbated by poor sludge mixing which exposes dried sludge to the air (rather than maintaining a water cap). We have installed a new recirculation pump to improve mixing and maintain a water cap over the sludge (reducing the release of odours) and increase lagoon aeration (reducing the rate of biological decomposition). This pump is currently being run 24/7 and our Operations team are attending the site daily to optimise the management of the sludge lagoons.

We proactively informed our Westbury customers last week and released a statement to the ABC, notifying the community that we are working on the issue.

I trust this meets your requirements, but please let me know if you need anything further."

**Mayor Wayne Johnston advised** he will be responding to TasWater to inform them Council is still receiving complaints about the odour in Westbury.



**Councillor Daniel Smedley advised** at the recent Propsect Vale Park All Users Meeting, all users reported a successful summer season and are looking forward to the winter program. All reported significant growth in participation which includes Australian Rules Football, Soccer and Touch Football, particularly amongst female and junior participants.

**Councillor Kevin House acknowledged** the work, passion and volunteer support which goes into community events such as the Deloraine Street Car Show.

## 7. Petitions

<b>Petition requesting the rejection of the proposed DL130 bauxite project PA\24\0052</b>	<p>A petition was received from Linda Wasserfall of Reedy Marsh titled: "Petition requesting the rejection of the proposed DL130 bauxite project PA\24\0052".</p> <p><b>Mayor Wayne Johnston</b> advised that Council will assess whether the petition is compliant under the <i>Local Government Act 1993</i> and if compliant table the petition at the next Council Meeting on 8 April 2025.</p>
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Minute Reference: 31/2025

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## 8. Community Representations

*Community representations are an opportunity for community members or groups to request up to three minutes to address Council on a topic of particular interest.*

*Requests received at least 14 days prior to a Council Meeting will be considered by the Chairperson. For further information, contact the Office of the General Manager on (03) 6393 5317 or email [ogm@mvc.tas.gov.au](mailto:ogm@mvc.tas.gov.au).*

No Community Representations have been received as part of these Minutes.

## 9. Public Question Time

### 9.1. Public Questions With Notice

*Local Government (Meeting Procedures) Regulations 2015 – Regulation 31(1)*

*(Questions With Notice must be in writing and should be received by the General Manager at least seven days before the relevant Council Meeting).*

#### **Question**

*Ian Mackenzie, Bracknell – Landfill Strategy Concerns – submitted in writing on 11 February 2025*

1. *[With regard to the Landfill Strategy Agenda Item discussed at the 11 February 2025 Council Meeting], what are these costs/fees/prices controls (eg. the current fee per tonne for our waste to be placed at the Dulverton and Launceston waste facilities; transport costs from Deloraine to Dulverton and Launceston; controls/guarantees) that the Meander Valley Council has over the fees/costs/charges – risk mitigation and the estimated yearly tonnage of waste.*

**David Murray (Director Infrastructure Services)** advised that the cost to Council for disposal of any waste at the Launceston Waste Centre would be subject to the City of Launceston's scheduled fees, which are available on their website at the following link: <https://www.launceston.tas.gov.au/Natural-Environment-and-Waste/Waste-Centres>

The fees for waste disposal at Dulverton Waste Management would be subject to negotiation and are not publicly available. Future transport costs for waste from the Deloraine Waste Depot to a regional facility are currently considered in existing contract arrangements with transport providers. Future contracts for these services would be subject to Council's standard procurement policies. Council would retain the option to deliver these services rather than contract to a third party, if this was determined to be the most cost effective delivery model.

Council has sought and received advice from subject matter experts to consider the costs and the risks associated with managing waste disposal services in the municipality. Council has determined that the risks associated with continuing to own and operate waste management sites outweigh the benefits of further capital investment. One key risk associated with the regional transportation model is the lack of pricing control. The key mitigation for this risk is ongoing access to more than one regional site, to ensure there is competition in the market.

The current annual tonnage of waste disposal for Meander Valley residents is approximately 5,000 tonnes.

2. *For those ratepayers in the east of Deloraine that do not have collection services, where are they to dump their waste, are they expected to travel an additional 30kms return?*

**David Murray (Director Infrastructure Services)** advised that customers have the option to visit a number of waste disposal sites within the Meander Valley including the Deloraine Waste Depot, Mole Creek Waste Transfer Station and the privately managed transfer station at Meander.

Whilst it is acknowledged that some customers, those who currently use the Westbury Refuse Disposal Site, will be required to travel to the Deloraine Waste Depot to dispose of waste from 1 July 2025. The distance between the two sites is 14.8km. It is assumed that this is where the quoted figure of 30kms return is arrived at, which will vary based on where the customer is travelling from.

### **Question**

*Helen Hutchinson, Western Creek – Climate Change – asked at the Council Meeting held on 11 February 2025.*

1. *In the northern hemisphere some countries (eg. Norway, Denmark and Finland) have issued their residents (all of them) with booklets that detail exactly what they will need to survive for three days in the event of a sudden catastrophe.*

*With this in mind, will the Meander Valley Council:*

- *erect public noticeboards with the details of public centres that will always accept people dislocated by sudden extreme climate or other emergencies; and*
- *consider the compilation of a booklet similar to those provided (in Norway) to help people prepare for themselves in case of emergency?*

**Craig Davies (Director Corporate Services)** advised that Meander Valley Council discussed the question at the Council Workshop on 25 February 2025.

The Council has a Municipal Emergency Management Plan that has been approved by the State Emergency Management Controller. This plan designates the Municipal Community Evacuation Centre as the Deloraine Community Complex at Alveston Drive. In addition, this document lists 19 other facilities that would be available if required to support the community in the event of an emergency. The Plan outlines clear communication protocols in the event of an emergency, and assigns responsibilities to various agencies, such as SES and Tasmania Police.

Council is confident that the existing plan and methods of communication are robust and will continue to prove effective in response to emergency situations. The Council will not pursue the proposal to erect public noticeboards dedicated for this purpose, or a booklet, but will undertake broad communication methods in all emergencies.

## 9.2. Public Questions Without Notice

### Question

*Robin Badcock, Deloraine - Ashley Youth Detention Centre - asked at the Council Meeting on 11 March 2025*

1. *Will the Council undertake to investigate Ashley use alternatives other than custodial like facilities and make available planned workshops as a conduit for participation by the community of the Meander Valley to have input as part of the Council's 'Community Strategic 10 year Plan' part 5?*

**Mayor Wayne Johnston advised that** the question will be Taken on Notice and a response provided in the Council Agenda of 8 April 2025.

2. *As all Councillors are voted in 'by the people for the people' will all Councillors undertake to communicate and openly discuss and consider, without prejudice, as is allowed by the state government's 'Good Governance Guidelines', all and any suggestions or offerings that may be put forward by the community or others in relation to the future and potential use of the Ashley site to foster positive outcomes for question 1.*

**Mayor Wayne Johnston advised that** the question will be Taken on Notice and a response provided in the Council Agenda of 8 April 2025.

### Question

*Leigh Wasserfall, Reedy Marsh - Assessment of Discretionary Planning Applications - asked at the Council Meeting on 11 March 2025*

1. *For the councillors, if a use or development is discretionary, the planning authority has the discretion to approve or reject the application, having regard to its potential impacts. The public are able to make representations in respect of applications for discretionary uses and the planning authority must consider all representations when assessing the development application and determining what (if any) conditions to apply.*

*With regard to the DL130 Bauxite mine application, with over 70 representations, how will each councillor exercise their discretion when evaluating the application?*

**Mayor Wayne Johnston advised that** every planning application that comes before Council has to be assessed on its merits and also under the planning scheme which Council abides by. From a personal perspective, the Mayor advised that he will look at the evidence that is presented, potentially also attending the site and will also be guided by the Council Officers' recommendations. The Mayor acknowledged, as a lifelong resident of the Municipality, the time and effort of the community and the potential impact on their lives and wellbeing and invited other Councillors to provide their own response to the question.

**Councillor Anne-Marie Loader advised that** she has personally read and re-read every email she has received in relation to this application and will continue to do so while also relying on Council's planning officers, who help Councillors understand the *Local Government Act 1993*, when weighing up her decision with due seriousness.

**Craig Davies (Acting General Manager) advised that** the Environment Protection Authority (EPA) advised on Friday 7 March that they have assessed the application. The assessment report is available on their website and they've communicated to Council the permit conditions for this site. Council now has a statutory timeline of 42 days to assess the application.

**Krista Palfreyman (Director Development and Regulatory Services) advised that** planning staff will now put a recommendation forward to the Council. In determining the application as a Planning Authority under the *Tasmanian Planning Scheme* the Council has certain requirements it must have regard to, including the discretions that are triggered. Council cannot make any conditions which are contrary to the EPA's assessment, but will assess the discretions which are triggered for Council to assess.

2. *With the upcoming reintroduction of the DAPS legislation in the state parliament, will individual councillors feel under pressure to pass the DL130 Bauxite Mine application to show that controversial applications do still get passed without DAPS?*

**Mayor Wayne Johnston advised that** while being unable to speak for all Councillors, he will be under no pressure to do anything differently.

### Question

*Linda Poulton, Westbury - Proposed Development Application Panel Bill 2025 - asked at the Council Meeting on 11 March 2025*

1. *Following on from Leigh's question about the DAP Bill, as we want Council's decision on it's position to reflect the position of the rate payers, who by and large don't know what impact this bill is going to have on them, does the Council intend to consult it's rate payers on this proposal before Council reaches it's own decision and when will consultation occur?*

**Mayor Wayne Johnston advised that** there is an agenda item coming up in this meeting which addresses this. There is also a public meeting being held in Deloraine. Council will form an opinion at the April Council Meeting.

2. *Is Council making any effort, on it's own, to ascertain and inform the municipality of the impact of this dramatic legislation and if not, why not?*

**Craig Davies (Acting General Manager) advised that** at this point in time Council has no plan for public consultation on the State Government's legislation. Council formed a position on the previous legislation. As the Mayor mentioned, we will be discussing the topic later in today's meeting. It will then go to a workshop and further Council Meeting for a refreshed position on the current draft.

3. *Is it safe to assume that if the new bill isn't substantially different to the one that was knocked back by Council last year that Council's position will not change.*

**Mayor Wayne Johnston advised that** would be a fair assessment because Council was pretty adamant last time that Council would, like most other local government entities across the state, be against what the State Government is proposing.



### Question

*Kerri Dunleavy, Reedy Marsh - Porters Bridge Road and Rivers Road - asked at the Council Meeting on 11 March 2025*

1. *[In regard to flood damage to the bridge on Porters Bridge Road] has the bridge been assessed by an engineer to ensure it's safety and when will it be fully repaired?*

**Matthew Millwood (Director Works) advised that** there is a hand rail repair, guard rail repair that is still outstanding. In terms of the structural integrity of the bridge, it hasn't been comprised in terms of the impact at that time and Council has recently had some information and checks on the bridge in terms of suitability around load carrying capacity and the understanding, based on professional advice received by Council, is that the bridge is appropriate for those who have approval to travel over it, which is single vehicles. The understanding is that it meets the current standards and it is structurally sound. It is a one lane bridge, and certainly as you get more traffic, these things have to be considered and that is something Council is considering, not only in terms of potential development in the area, but also the existing traffic conditions.

2. *[In regard to heavy vehicle use] what is the Council going to do to improve safety on both Porters Bridge Road and River Road?*

**Mayor Wayne Johnston advised that** Council can help set the speed limits but cannot enforce them. Speeding on our roads is a police issue and vehicles speeding on our roads should be reported Tasmania Police.

**David Murray (Director Infrastructure) advised that** as roads grow with increased traffic Council does monitor the traffic and what those impacts might be. Council are in a current process of assessing the road to today's standards and understanding where there may be some deficiencies to work on so that is a process that Council will work through and as Matthew Millwood (Director Works) advised that is part of Council's general business and there is always the need to keep up with the emerging trends of the road as well.

**Mayor Wayne Johnston advised that** Council is always looking at our road network throughout the municipality and it may be that, for example, a new dairy is established and now there is a b-double on the road that has previously not been there, so it is something Council has to assess continually.

## 10. Councillor Question Time

### 10.1. Councillors' Questions With Notice

*Local Government (Meeting Procedures) Regulations 2015 – Regulation 30*

*(Questions With Notice must be in writing and should be received by the General Manager at least seven days before the relevant Council Meeting).*

#### **Question**

*Councillor Anne-Marie Loader – Commercial Vehicle Noise Concerns – asked at Council Meeting 11 February 2025*

1. *[With regard to logging in the Weegen area] can the Council implement monitoring of the noise levels and operation times of forestry operations and if so place limitations and penalties for non-compliance?*

**Matthew Millwood (Director Works)** advised that forestry operations including hours of operation and associated aspects such as noise, are managed and regulated by the Forest Practices Authority, not Council. An approved Forest Practices Plan will be in place for the activity and Council has no regulatory jurisdiction.

#### **Question**

*Deputy Mayor Stephanie Cameron – Parking on Emu Bay Road, Deloraine - received via email 28 February 2025*

*Finding parking along Deloraine's main shopping precinct on Emu Bay Road is increasingly difficult. With no current bylaws the '1 hour' parking rule cannot be enforced by council, businesses relying on passing trade are negatively impacted. Often, these prime spots are occupied by employees of local businesses, hindering potential customers stopping.*

1. *I would like to know if the Council has a record of the number of public parking spaces in Deloraine [including the break down of 1 hour and longer term]?*

**David Murray (Director Infrastructure Services)** advised that Council commissioned Pitt and Sherry to provide a Deloraine Car Parking review report in December 2019. The study found there was a total supply of 274 parking spaces in the subject area which included Emu Bay Road, West Parade, West Barrack Street, West Church Street and the Council Car Park off West Parade. There is one hour time limited parking on Emu Bay Road from West Parade to West Church Street. There are three hour time limited and all-day options available on West Parade and West Church Street (West Parade to Emu Bay Road). All day parking is also available at the off-street carpark on the corner of West Parade and West Church Street. It is

correctly stated in the question that the Council does not have any bylaws relating to vehicle parking and does not employ parking compliance officers.

2. *Will the Council commit to a collaborative approach to finding a solution to this issue? This may include an information campaign for businesses to share with their staff their long-term parking options as well as upgraded signage to the area identifying where parking is available for locals and visitors to the area.*

**Jonathan Harmey (General Manager)** advised that the Council has considered parking in the town centre of Deloraine at a number of Council Workshops in the past five years, with mixed opinion on whether a parking issue exists, or not. Council has a current capital works project to make some parking changes to West Parade, Deloraine in the 2024-25 financial year. Council will be considering some parking changes to the formed car park on the corner of West Parade and West Church Street, intended for the 2025-26 financial year. The request for additional items, raised by Deputy Mayor Stephanie Cameron, such as an information campaign and upgraded signage, will be placed on a future Council Workshop agenda, for consideration of whether further commitments are required.

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## **10.2. Councillors' Questions Without Notice**

*Local Government (Meeting Procedures) Regulations 2015 – Regulation 29*

*(Councillors who ask Questions Without Notice at a Meeting will have the question answered at the Meeting. Questions and responses will not be recorded in the Minutes of the Meeting. If the Council's Officers are unable to answer the question asked at the Meeting, the question and a response will be provided in the next Council Meeting Agenda).*

All Councillors' Questions Without Notice asked at the Meeting were answered at the Meeting.

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## 11. Councillor Notices of Motion

*Local Government (Meeting Procedures) Regulations 2015 – Regulation 16*

### 11.1 Notice of Motion - Councillor Anne-Marie Loader - Proposed Development Application Panel Bill 2025

**Subject File No.** S13-07-011  
**Proponent** Councillor Anne-Marie Loader

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#### Motion

That Council:

1. Determines its formal position on the proposed DAP legislation at its 25 March 2025 Council Workshop, with the position to be approved at the 8 April 2025 Council Meeting;
2. Conveys a summary of the key formal position points of discussion from the 25 March 2025 Council Workshop on the proposed DAP legislation to PMAT immediately, so that it may be communicated to those in attendance at the public meeting organised by PMAT on 27 March 2025; and
3. Otherwise publicises its formal position as soon as possible after approval at the 8 April 2025 Council Meeting.

**Moved** Councillor Anne-Marie Loader

**Seconded** Councillor Ben Dudman

**Votes For** Mayor Wayne Johnston, Councillor Ben Dudman, Councillor Kevin House, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw

**Votes Against** Deputy Mayor Stephanie Cameron

**Motion carried by simple majority**

**Minute Reference: 32/2025**

## 12. Corporate Services

### 12.1. Budget Adjustments 2024-25

<b>File Reference</b>	S12-02-001
<b>Report Author</b>	Craig Davies Director Corporate Services
<b>Authorised By</b>	Jonathan Harmey General Manager

#### Motion

That Council, by absolute majority, pursuant to section 82(4) of the *Local Government Act 1993*, approves variations to the budget estimates as follows:

1. Capital grant income - \$22,723.30 for Isolated Communities Resilience Grants (Stream 1)
2. Capital expenditure project - \$28,640 in relation to above grant (inclusive of Council's contribution of \$5,940 for delivery and installation)
3. Capital grant income - \$5,570 for Isolated Communities Resilience Grants (Stream 2)
4. Operating expenditure project - \$5,570 in relation to the above grant
5. Operating grant income - \$10,000 for Australia Day 2025 Community Events Grant Program
6. Operating expenditure project - \$10,000 in relation to the above grant
7. Operating grant income - \$5,000 for Tasmanian National Science Week Engagement Grant
8. Operating expenditure project - \$5,000 in relation to the above grant
9. Capital expenditure project - \$60,000 drainage works (Vicinity 111A Meander Valley Road)
10. Capital contribution income - \$30,000 contribution from developer towards drainage works (Vicinity 111A Meander Valley Road)
11. Capital expenditure project - \$1,230,000 construction of new footpath and cycle ways along Panorama Road, Blackstone Heights (subject to grant funding)

**Moved** Councillor Ben Dudman  
**Seconded** Councillor Kevin House  
**Votes For** Mayor Wayne Johnston, Deputy Mayor Stephanie Cameron,  
Councillor Ben Dudman, Councillor Kevin House, Councillor  
Anne-Marie Loader, Councillor Rodney Synfield, Councillor  
John Temple, Councillor Daniel Smedley and Councillor  
Christine Cronshaw  
**Votes Against** Nil

**Motion carried by absolute majority**

**Minute Reference: 33/2025**

## 13. Development and Regulatory Services

### 13.1. Review of Policy No. 11: Public Open Space Contributions & Policy No. 85: Open Space

<b>File Reference</b>	S13-11-002
<b>Report Author</b>	Natasha Whiteley Team Leader Town Planning
<b>Authorised By</b>	Krista Palfreyman Director Development and Regulatory Services

#### Motion

That Council:

1. Discontinue Policy No. 85: Open Space; and
2. Approve the continuation of Policy No 11: Public Open Space, amended as follows:

<b>Policy No. 11</b>	<b>Public Open Space</b>
<b>Purpose</b>	<p>The purpose of this Policy is to:</p> <ol style="list-style-type: none"><li>1. Guide the Council's strategic provision of public open space;</li><li>2. Establish design guidelines for public open space contributed through subdivision applications or otherwise acquired;</li><li>3. Clarify the process of determining when a public open space land contribution or a cash-in-lieu contribution will be required for subdivision applications;</li><li>4. Establish a consistent method of determining the value of cash-in-lieu contributions and when they are to be paid; and</li><li>5. To outline how funds derived from cash-in-lieu contributions should be spent in the municipality.</li></ol>
<b>Department Author</b>	Development and Regulatory Services Thomas Wagenknecht, Senior Strategic Planner
<b>Council Meeting Date</b>	11 March 2025
<b>Minute Reference</b>	34/2025
<b>Next Review Date</b>	March 2029

## POLICY

### **1. Definitions**

<i>Cash-in-lieu Contribution</i>	An amount payable to Council under section 117 of the <i>Local Government (Building and Miscellaneous Provisions) Act 1993</i> for the acquisition or improvement of land for public open space for the benefit of inhabitants of the municipal area.
<i>Council</i>	The Meander Valley Council.
<i>Final Plan</i>	A final plan of subdivision under section 87 of the <i>Local Government (Building and Miscellaneous Provisions) Act 1993</i> .
<i>Improved Value</i>	The value of the land upon completion of all works required by the planning permit prior to sealing of any Final Plan of Survey.
<i>Improvement</i>	Includes landscaping, fencing and the provision of playground equipment, walking paths, car parking areas and toilet facilities, as defined in the <i>Local Government (Building and Miscellaneous Provisions) Act 1993</i> .
<i>Plan of Subdivision</i>	As defined in the <i>Local Government (Building and Miscellaneous Provisions) Act 1993</i> .
<i>Public Open Space</i>	Space for public recreation or public gardens or for similar purposes, as defined in the <i>Local Government (Building and Miscellaneous Provisions) Act 1993</i> .
<i>Public Open Space Land</i>	The area of land required by Council for public Open space
<i>Contribution</i>	under section 116 of the <i>Local Government (Building and Miscellaneous Provisions) Act 1993</i> .
<i>Subdivision</i>	As defined in the <i>Local Government (Building and Miscellaneous Provisions) Act 1993</i> .

### **2. Objective**

The objectives of this Policy are:

1. To ensure that public open space obtained by the Council is of a quality and standard suitable for the intended purpose;
2. To ensure that developers make an appropriate contribution towards the acquisition or improvement of land for public open space for the benefit of inhabitants of the municipal area, proportional to the likely demand for public open space generated by the subdivision;



3. To outline the process for determining the value of cash-in-lieu contributions, the time at which the value is to be determined and when the contribution is to be paid to the Council; and
4. To ensure that cash-in lieu contributions are spent for the purpose of acquiring or improving public open space.

### **3. Scope**

The Policy applies to all subdivision applications received by the Council and the use of cash-in-lieu contributions.

### **4. Policy**

The *Local Government (Building and Miscellaneous Provisions) Act 1993* (the Act) empowers the Council to require a public open space land or cash-in-lieu contribution as a part of any plan of subdivision, or to refuse to approve a plan of subdivision because it should include or omit public open space, pursuant to sections 85, 116 and 117 of the Act.

A reasonable exercise of this power is where:

- a. the nature and extent of the subdivision is such that it will generate a need for public open space; and
- b. the need generated by the subdivision will result in a perceptible increase in the demand on existing public open space within the relevant neighbourhood, locality and/or the municipal area in general.

#### **4.1 When public open space land or cash-in-lieu contributions will not be required**

The Council will not require a public open space land or cash-in-lieu contribution from subdivisions in the following circumstances:

- a. where located within the Rural Zone, Agriculture Zone, Environmental Management Zone, Landscape Conservation Zone, Utilities Zone, Community Purpose Zone, Recreation Zone, or Open Space Zone;
- b. boundary adjustments;
- c. lot consolidations;
- d. subdivision for development of public utilities; or
- e. where the application for subdivision is made by, or on behalf of, the Council.

#### **4.2 Public Open Space Land Contributions**

##### **4.2.1 When a public open space land contribution will be required**

Upon demonstrating that both a need and a perceptible increase in demand for public open space is generated by the subdivision, a public open space land contribution will be required where it is considered necessary:

- a. to provide reasonable access to public open space for existing or future inhabitants within a neighbourhood, locality, and/or the municipal area generally; or
- b. to further Council's public open space objectives including, but not limited to, those identified in a Council endorsed structure plan or strategy.

Notwithstanding, if a subdivision is unable to satisfy the public open space guidelines outlined in Section 4.2.3, then a cash-in-lieu contribution will be required in accordance with Section 4.3.

#### 4.2.2 Public Open Space Land Contribution Requirements

Where a public open space land contribution is required, up to 5% of the subdivision area will need to be set aside for this purpose and transferred to Council's ownership, unless otherwise specified within this Section.

Council may accept less than 5% of the subdivision area to be set aside as a public open space land contribution if the remaining equivalent amount is provided as a cash-in-lieu contribution in accordance with section 4.3.

Council may require more than 5% of the subdivision area to be dedicated for public open space. This will only be considered in circumstances where it is considered necessary to further the Council's public open space objectives including, but not limited to, those identified in a Council endorsed structure plan or strategy. In such circumstances, Council must purchase the excess area as provided in section 116 of the Act.

Where the subdivision is staged, the public open space land contribution must be provided and developed within a stage approved by the Council. Generally, and where practicable, this will be within one of the first stages to be developed. Where it is necessary for the public open space land contribution to be provided within a later stage, a bond may be required to secure the obligation to transfer the land.

#### 4.2.3 Public Open Space Design Requirements

The Council will not accept land for public open space where it comprises the following:

- a. land containing above or below ground infrastructure that would unreasonably limit the use of the land for recreation or landscaping treatments;
- b. land subject to unmanageable hazards;
- c. land that cannot be sustainably managed due to steep topography, protected flora and/or fauna or other constraints;
- d. land that poses an unreasonable risk to public health due to contamination;
- e. land that unreasonably restricts public use due to access constraints;
- f. land with a site area less than 1,000m<sup>2</sup>, unless co-located with any other existing or planned public open space area;
- g. pedestrian footways or other kinds of ways dedicated under section 95 of the Act; or

- h. stormwater retention basins.

The Council will only accept land for public open space where an assessment against the **Public Open Space Design Guidelines** outlined in Table 1 has been undertaken and the Council is satisfied that the land is, on balance, suitably located and designed for its intended purpose. Whilst it is not necessary for the public open space to further each principle, the inability to further an individual or combination of principles may justify the Council's refusal to accept land as public open space.

Table 1: Public Open Space Design Guidelines

Theme	Principle
Accessibility	The land is accessible and convenient for users of all ages and abilities.
Adjoining land use	The land is located and designed with an understanding of the influence of adjoining land use upon the useability of the proposed public open space. This includes consideration of existing or allowable land uses and associated noise, built form and height, and the ability to integrate into the surrounding areas through treatments such as alignment, fencing and landscaping.
Climate Change	The land is located and designed to minimise impacts to the anticipated service life, long-term useability and maintenance obligations of the land due to climate change impacts.
Diversity of Use	The land is capable of: <ul style="list-style-type: none"> <li>a. accommodating a range of organised, unstructured and informal recreational activities based on current and future community needs, including any likely requirement for car parking; or</li> <li>b. improving the diversity of passive and active recreational uses within the municipality (e.g. neighbourhood parks, destination and/or regional facilities).</li> </ul>
Ecosystem Values	The land protects and enhances ecosystem functions, including biodiversity values, ecological diversity, and waterway management.
Financial Sustainability	The land is cost effective to maintain over its effective lifetime and minimises the costs to Council associated with: <ul style="list-style-type: none"> <li>a. obtaining and improving the land as open space to a useable standard; and</li> <li>b. the ongoing maintenance and management of the site.</li> </ul>
Limitations on Use	Public use of the land is not unreasonably restricted by features such as: <ul style="list-style-type: none"> <li>a. drainage or wetland areas;</li> <li>b. services, easements or utilities (whether underground or overground);</li> </ul>

	<ul style="list-style-type: none"> <li>c. size, shape and gradient;</li> <li>d. stormwater detention basins; or</li> <li>e. vehicular access.</li> </ul>
Safety	The land is located and designed to promote safe places, through principles outlined in <i>Crime Prevention Through Environmental Design: Guidelines for Queensland 2021</i> , as relevant.
Site Amenity	The land creates attractive environments and focal points that contribute to the amenity of the area.
Structure Plans and Strategies	The land furthers Council's public open space objectives including, but not limited to, those identified in a Council endorsed structure plan or strategy.
Connectivity	<p>The land is well-connected with a range of transport options, available or planned, for residents to easily access the site relative to the size and anticipated catchment for the proposed open space, including:</p> <ul style="list-style-type: none"> <li>a. active transport linkages;</li> <li>b. linear shared trails;</li> <li>c. major roads;</li> <li>d. proximity to public transport; and</li> <li>e. the street network.</li> </ul>
Visibility	The land is visually prominent to maximise its use and contribution to the broader community, particularly where located in or near activity centres.
Walkable Catchment Areas	The land maximises, where practicable, the number of dwellings and businesses that are within a convenient five minute walking distance of the public open space network.

#### 4.2.4 Standard of public open space land prior to transfer

Prior to the transfer of a public open space land contribution to Council, certain works will be required to ensure that the public open space land contribution is suitable for the intended purpose.

Such works, where relevant, will include:

- a. connection of reticulated services;
- b. implementation of any management measures required to mitigate natural hazards, such as bushfire or landslip, to an acceptable level;
- c. provision of adequate access;
- d. removal of contaminated soil;
- e. removal of rubbish and debris;
- f. Removal of declared weeds.

Further works may be required depending on the individual circumstance of the land, such as:

- a. Provision of fencing;
- b. Tree stock surveys.

### **4.3 Cash-In-Lieu Contributions**

#### **4.3.1 When a cash-in-lieu contribution will be required**

Council will require a cash-in-lieu contribution if the likely demand for public open space is not met by the Plan of Subdivision because:

- a. no public open space land contribution is proposed; or
- b. that no land within the Plan of Subdivision is considered suitable for public open space in accordance with Section 4.2.

#### **4.3.2 Amount of Cash-In-Lieu Contribution Required**

Where a cash-in-lieu contribution is required, the payment must be paid to Council in accordance with section 117 of the Act.

Unless otherwise specified in Table 2, the payment will be equivalent to 5% of the value of the whole area, excluding any balance lot and lot(s) containing an existing dwelling, comprised in the Plan of Subdivision.

The value of the following areas or lots shown in the Plan of Subdivision, proportional to the value of the whole area, will be subtracted from the required payment:

- a. public open space; and/or
- b. littoral or riparian reserves.

Where a Plan of Subdivision provides public open space or littoral or riparian reserves that constitute 5% or more of that whole area of the Plan of Subdivision, no cash-in-lieu contribution will be sought.

Table 2: Cash-in-lieu contribution by Zone

<b>Zone</b>	<b>Cash-in-lieu Contribution (percentage of whole area)</b>	<b>Qualification</b>
Low Density Residential Zone	4%	In areas with a minimum lot size of at least 5000m <sup>2</sup>
Rural Living Zone A and B	3%	All properties
Rural Living Zone C	2%	All properties
Rural Living Zone D	1%	All properties

#### **4.3.3 Value Calculation of Cash-In-Lieu Contribution**

Where the subdivision will create four or less additional lots, Council will determine the value of the cash-in-lieu contribution at the time of lodgment of the Final Plan of Survey. The value of the cash-in-lieu contribution will be based on the most recent recorded valuation adjusted, as necessary, according to the applicable adjustment factor determined by the Office of the Valuer-General.

Where the subdivision will create five or more additional lots, a valuation must be undertaken by a suitably qualified person no more than 3 months prior to the date the final plan is lodged with Council. The valuation must, to the satisfaction of Council, be based on the improved value of the land and be at no cost to Council.

Notwithstanding, if Council believes the valuation provided does not truly reflect the value of the land, including where it is too complex or unreasonable to rely on the most recent valuation, Council reserves the right to require a new valuation to be undertaken by a suitably qualified person at no cost to Council.

#### 4.3.4 Staged Subdivisions

Where a subdivision is staged, a proportion of the total cash-in-lieu contribution - equivalent to the area of new lots and roads created - must be paid prior to sealing the final plan of survey for each stage. The proportion of the cash-in-lieu contribution payable will be expressed through conditions on the planning permit.

Where requested by the applicant prior to any planning permit being issued, Council may defer the payment of the proportioned cash-in-lieu contribution for any stage of a subdivision to the following stage. For example, the cash-in-lieu contribution required to be paid for the first stage may be paid at the time of sealing the final plan of survey for the second stage, and so on. The total cash-in-lieu contribution must be paid no later than the lodgment of the final stage of the subdivision.

A new valuation will be required for each stage of the subdivision if the subsequent stages are not completed within 12 months of the date of the initial valuation.

#### 4.3.5 Expenditure of Cash-In-Lieu Contributions

The expenditure of cash-in-lieu contributions will be used for the acquisition or improvement of land for public open space for the benefit of inhabitants of the municipal area, in accordance with section 117(5) of the Act.

To this effect, the cash-in-lieu contributions:

- a. can be used by the Council to:
  - i. acquire new land for public open space where consistent with Section 4.2.3, including an assessment against the Public Open Space Design Guidelines, and Section 4.2.4; or
  - ii. improve existing undeveloped or underdeveloped land already owned by Council for public open space; and
- b. can be applied towards the provision of public open space anywhere in the municipal area.

Cash-in-lieu contributions must not be applied to recurrent expenditure such as the general maintenance of public open space.

## **5. Legislation and Related Standards**

*Land Use Planning and Approvals Act 1993*

*Local Government (Building and Miscellaneous Provisions) Act 1993*

## **6. Responsibility**

Responsibility for the operation of this Policy rests with the Director Development and Regulatory Services.

<b>Moved</b>	Councillor Ben Dudman
<b>Seconded</b>	Deputy Mayor Stephanie Cameron
<b>Votes For</b>	Mayor Wayne Johnston, Deputy Mayor Stephanie Cameron, Councillor Ben Dudman, Councillor Kevin House, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw
<b>Votes Against</b>	Nil

**Motion carried by simple majority**

**Minute Reference: 34/2025**



## 14. Governance and Community Wellbeing

### 14.1. Deloraine Lions Club Lease

<b>File Reference</b>	S20-01-004
<b>Report Author</b>	Craig Davies Director Corporate Services
<b>Authorised By</b>	Jonathan Harmey General Manager

#### Motion

That Council, by simple majority, pursuant to section 179 of the *Local Government Act 1993*:

1. leases the land area (site map below) making up a portion of the property at Racecourse Drive, Deloraine to the Lions Club of Deloraine (ABN: 67 859 838 794).





2. notes that Section 178 of the *Local Government Act 1993* will not apply as the lease does not exceed five years.
3. authorises the General Manager to enter into a formal lease under the following terms:
  - a. the term shall be for five years;
  - b. the lease amount shall be \$1 per annum;
  - c. tenant shall continuously maintain:
    - i. building in good and reasonable order; and
    - i. public liability insurance of at least \$20 million.
  - d. pay all connection and delivery costs for utilities such as power, water and sewerage.
  - e. all costs incurred by Council in the establishment of a recycle rewards reverse vending machine, to be reimbursed proportionately on an annual basis in equal instalments.
  - f. all remaining terms to be determined by the General Manager.
  - g. any right, option or discretion exercised by the Council under the lease may be exercised by the General Manager.

**Moved** Councillor Anne-Marie Loader  
**Seconded** Deputy Mayor Stephanie Cameron  
**Votes For** Mayor Wayne Johnston, Deputy Mayor Stephanie Cameron, Councillor Ben Dudman, Councillor Kevin House, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw

**Votes Against** Nil

**Motion carried by simple majority**

**Minute Reference: 35/2025**

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Mayor Wayne Johnston left the meeting at 4:03pm.  
Deputy Mayor Stephanie Cameron assumed the chair at 4:03pm.

## 14.2. Local Government Association Tasmania - General Management Committee Nomination

<b>File Reference</b>	S14-02-005
<b>Report Author</b>	Jonathan Harmey General Manager

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### Motion

That Council nominates Mayor Wayne Johnston for election as a committee member of the Local Government Association Tasmania General Management Committee.

<b>Moved</b>	Councillor Ben Dudman
<b>Seconded</b>	Councillor Rodney Synfield
<b>Votes For</b>	Deputy Mayor Stephanie Cameron, Councillor Ben Dudman, Councillor Kevin House, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw
<b>Votes Against</b>	Nil

**Motion carried by simple majority**

**Minute Reference: 36/2025**

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Mayor Wayne Johnston returned to the meeting at 4:06pm.

### 14.3. NTRLUS Steering Committee Nomination

<b>File Reference</b>	S02-05-012
<b>Report Author</b>	Jonathan Harmey General Manager

#### Motion 1

1. That Council appoint Acting General Manager Craig Davies as the returning officer for the purpose of a ballot.
2. That Council instructs the returning officer to immediately open nominations for the NTRLUS Steering Committee.
3. That upon receipt of nominations the returning officer closes nominations.
4. That Council instructs the returning officer to immediately conduct a secret ballot for the position.

<b>Moved</b>	Councillor Ben Dudman
<b>Seconded</b>	Councillor Anne-Marie Loader
<b>Votes For</b>	Mayor Wayne Johnston, Deputy Mayor Stephanie Cameron, Councillor Ben Dudman, Councillor Kevin House, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw
<b>Votes Against</b>	Nil

**Motion carried by simple majority**

**Minute Reference: 37/2025**

## Motion 2

That Deputy Mayor Stephanie Cameron be formally nominated to the NTRLUS Steering Committee with Councillor Rodney Synfield to be nominated as the proxy.

**Moved** Councillor Ben Dudman

**Seconded** Councillor John Temple

**Votes For** Mayor Wayne Johnston, Deputy Mayor Stephanie Cameron, Councillor Ben Dudman, Councillor Kevin House, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw

**Votes Against** Nil

**Motion carried by simple majority**

**Minute Reference: 38/2025**

#### 14.4. Tasmanian Government's Local Government Priority Reform Program 2024-26 Council Position

<b>File Reference</b>	S13-12-009
<b>Report Author</b>	Jonathan Harmey General Manager
<b>Authorised By</b>	Jonathan Harmey General Manager

### Motion

That Council approves the points to form a submission on the Tasmanian Government's Priority Reform Program, as follows:

**1. Priority Reform 1: Legislating the good governance principles.**

Supported. The aim of the legislation should be to establish a culture of good governance, however an overly prescriptive approach is not recommended.

**2. Priority Reform 2: Introducing serious councillor misconduct provisions**

Supported. The definition of serious misconduct is recommended to also be expanded beyond the Code of Conduct to capture material workplace health and safety breaches.

**3. Priority Reform 3: Broadening performance improvement direction provisions**

Supported.

**4. Priority Reform 4: Introducing temporary advisors for councils**

Supported in principle. We require advice on the circumstances that would trigger the appointment of an advisor and who will fund the advisor's engagement.

**5. Priority Reform 5: Clarifying work health and safety obligations**

Not Supported in the proposed form. Elected representatives have existing responsibilities under the *Work Health and Safety Act 2012*, being defined as 'other persons' in the workplace. There remains a ongoing challenge for the sector where a Council's General Manager/CEO will discharge their responsibilities under the *Work Health and Safety Act 2012* when seeking to manage the actions of any councilor, who are also their employer.

## **6. Priority Reform 6: Mandating council learning and development obligations**

Supported in principle. We require advice on the mandatory pre-election education (completion of an information session) to ensure that this does not put in place a barrier for community members to stand for Council elections. It is important to foster a culture of continuous learning and development, not a set and forget mentality. Council's declaration of office does state that elected members will engage in ongoing professional development. The requirement for the General Managers being required to develop an elected member learning and development plan for the council at the beginning of each term may need to be reviewed with the Mayor or Council collectively better placed to develop this plan.

## **7. Priority Reform 7: Introducing a contemporary role statement and a charter for local government**

Supported. The role statement was developed with consultation. We encourage a Charter which the proposal states will set clear principles and processes for how the Tasmanian Government will support local government to deliver on their role, including in connection with consultation and engagement between the state and Local Government.

## **8. Priority Reform 8: Improving the strategic planning and reporting frameworks**

Not Supported. The requirement for councils to prepare Workforce Development Plans does not recognize the multifaceted workforce issues facing councils and investment that would be required to develop the plan. The attraction and retention of key technical employees, such as Town Planners and Environmental Health Officers, is a key issue for our sector, has been raised consistently with the Tasmanian Government, and requires an ongoing and funded program of training and education to address. On 12 February 2024 Council wrote to advise that the Future of Local Government Final Report did not adequately outline the substantial costs to achieve the proposed reforms, introducing new requirements for additional strategic documents should be made being mindful of the cost of the new plans and the requirement being driven by employees with an existing high workload.

## **9. Priority Reform 9: Improving consistency in data collection and reporting methodologies**

Supported. The data collection process and content should be fit for purpose, useful and the reporting framework needs to be of value to councils. The current Consolidated Data Collection does not meet these aims and is advised to be completed in an inconsistent manner by all participating councils which in turn may create inaccurate results. On 12 February 2024 Council wrote to advise that The Tasmanian Government should fund and deliver the performance reporting platform that is user friendly for Council Officers to input data.

#### **10. Priority Reform 10: Enhancing transparency of information in council rates notices**

Not Supported. Council provides comparative information in its current rates notice and accompanying rates brochure. The proposed requirements to state the rates payable on a property for the preceding 5 years appears to long on face value. It is noted that the most influential factor on a property's rates payable is the property value, which is determined by the Tasmanian Government.

#### **11. Priority Reform 11: Mandating internal audit for councils**

Supported. However, the proposed requirement for the Treasurer's to instruct for internal audit issued under the Financial Management Act 2016 is not recommended and instead a principles-based framework for councils should be pursued, which would be consistent with State Government agencies. It is further recommended that clear guidance be advised on the circumstances that would allow the Director of Local Government to require internal audits.

**Moved** Councillor Ben Dudman

**Seconded** Councillor Kevin House

**Votes For** Mayor Wayne Johnston, Deputy Mayor Stephanie Cameron, Councillor Ben Dudman, Councillor Kevin House, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw

**Votes Against** Nil

**Motion carried by simple majority**

**Minute Reference: 39/2025**

## 15. Motion to Close Meeting

*Refer to Local Government (Meeting Procedures) Regulations 2015: Regulation 15(1)*

### **Recommendation**

That Council, by absolute majority, pursuant to the *Local Government (Meeting Procedures) Regulations 2015*, closes the Meeting to the public for discussion of the Agenda Items listed below:

#### **15.1 Confirmation of Closed Minutes**

*Refer to Local Government (Meeting Procedures) Regulations 2015: Regulation 34(2)*

#### **15.2 Leave of Absence Applications**

*Refer to Local Government (Meeting Procedures) Regulations 2015: section 15(2)(h) applications by Councillors for a leave of absence*

#### **15.3 Records and Document Management System – Update to Preferred Vendors**

*Refer to Local Government (Meeting Procedures) Regulations 2015: section 15(2)(d) regarding contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.*

#### **15.4 Contract No. 265-2024/25 – Deloraine Recreation Precinct: Construction of Bulk Earthworks, Internal Roads and Tracks**

*Refer to Local Government (Meeting Procedures) Regulations 2015: section 15(2)(d) regarding contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.*

#### **15.5 Contract No. 267-2024/25 – Deloraine Recreation Precinct: Construction of Playground and Landscaping**

*Refer to Local Government (Meeting Procedures) Regulations 2015: section 15(2)(d) regarding contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.*

#### **15.6 End of Closed Session and Release of Public Information**

*Refer to Local Government (Meeting Procedures) Regulations 2015: Regulation 15(8)*

To be determined in Closed Council.



**Motion** That Council closes the Meeting to the public for discussion of matters in the list of Agenda Items above.  
*See Local Government (Meeting Procedures) Regulations 2015: Regulation 15(1)*

**Moved** Councillor Ben Dudman

**Seconded** Councillor Anne-Marie Loader

**Votes For** Mayor Wayne Johnston, Deputy Mayor Stephanie Cameron, Councillor Ben Dudman, Councillor Kevin House, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw

**Votes Against** Nil

**Motion carried by absolute majority**

**Minute Reference: 40/2025**

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Council moved into Closed Session at 4.26pm

Council returned to Ordinary Session at 5.35pm

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## 16. End of Closed Session and Release of Public Information

### 15.6 End of Closed Session and Release of Public Information

*Refer to Local Government (Meeting Procedures) Regulations 2015: section 15(8).*

That Council:

1. pursuant to Regulation 34(1)(b) of the *Local Government (Meeting Procedures) Regulations 2015*, resolves to report in Open Session that it has considered the following matters in Closed Session:

Minutes Item	Matter	Brief Description and Release of Public Information
15.1	<i>Closed Council Minutes – 21 January 2025</i>	<i>Minutes not to be released to the public.</i>
15.2	<i>Leave of Absence Applications</i>	<i>Pursuant to Regulation 15 of the Local Government (Meeting Procedures) Regulations 2015 personal details of Councillor not to be released to the public.</i>
15.3	<i>Records and Document Management System – Update to Preferred Vendors</i>	<i>Pursuant to Regulation 15(8) of the Local Government (Meeting Procedures) Regulations 2015, following entering into Agreements, the General Manager may release to the public the names of appointed vendors.</i>
15.4	<i>Contract No. 265-2024/25 – Deloraine Recreation Precinct: Construction of Bulk Earthworks, Internal Roads and Tracks</i>	<i>Pursuant to Regulation 15(8) of the Local Government (Meeting Procedures) Regulations 2015, determines that following entering into agreements, the General Manager may release to the public the name of the successful tenderer.</i>

15.5	<i>Contract No. 267-2024/25 – Deloraine Recreation Precinct: Construction of Playground and Landscaping</i>	<i>Pursuant to Regulation 15(8) of the Local Government (Meeting Procedures) Regulations 2015, determines that following entering into agreements, the General Manager may release to the public the name of the successful tenderer.</i>
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2. pursuant to Regulation 15(1) of the *Local Government (Meeting Procedures) Regulations 2015*, moves out of Closed Session and returns to Open Session.

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## 17. Close of Meeting

Mayor Wayne Johnston closed the Meeting at 5.35pm.

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**Mayor Wayne Johnston**  
**Chairperson**