



**Meander
Valley
Council**

AGENDA

Ordinary Council Meeting

Open Session

Tuesday, 12 May 2026

Time 5.00pm

Location Council Chambers
26 Lyall Street
Westbury, Tasmania

THE WAY WE WORK TOGETHER

Our Agreed Behaviours

1. We work as a team, value each other's contribution and are accountable for our work.
2. We support each other's roles to deliver the best outcomes for our customers and community.
3. We are supported, trusted and empowered to do our work.
4. We value open and transparent communication to keep each other well informed.
5. We operate in an environment where people feel connected.

COUNCIL CHAMBERS

Seating Plan



GOING TO A COUNCIL MEETING

Members of the community are encouraged to engage with Council's monthly meetings. You can submit questions online or attend in person.

The Council's website offers handy fact sheets with information about what to expect at a Council Meeting, including how to participate in Public Question Time.

In accordance with Policy No. 98: *Council Meeting Administration*, this Meeting will be recorded and live streamed to the public. By attending the Meeting in person, you are consenting to personal information being recorded and published.

No unauthorised filming or recording of the Meeting is allowed.

Copies of Agendas and Minutes are also available to view at the Council's office.

Click here to find fact sheets about attending a Council Meeting, or to submit a question online for a future Meeting.

Click here to view Agendas and Minutes online or listen to audio of Meetings.

Following the Meeting, Minutes, Audio and Live Stream Recordings will be available online. Audio recordings will remain available to the public for a minimum of 12 months.

You can also contact the Office of the General Manager by telephone on 6393 5317, or email ogm@mvc.tas.gov.au to ask any questions, to submit a question or learn more about opportunities to speak at a Council Meeting.

PUBLIC ACCESS TO CHAMBERS

Where there is a need to manage demand, seating will be prioritised as follows:

For Planning Decisions

Applicants and representors have priority. A representor is a community member who writes to the Council to object to or support a planning application (statutory timeframes apply for becoming a representor during the planning process).

For All Decisions

Members of the media are welcome to take up any seats not in use by the public or email ogm@mvc.tas.gov.au to request specific information about a Council decision.

Attendees are requested to consider the health and wellbeing of others in attendance.

If you are symptomatic or in an infectious state, then you are requested to stay away from the Meeting or follow good practices to minimise risk to others. This includes measures such as social distancing, wearing of face masks and the use of hand sanitisers.

CONDUCT AT COUNCIL MEETINGS

Visitors are reminded that Council Meetings are a place of work for staff and Councillors.

The Council is committed to meeting its responsibilities as an employer and as host of this important public forum, by ensuring that all present meet expectations of mutually respectful and orderly conduct.

It is a condition of entry to the Council Chambers that you cooperate with any directions or requests from the Chairperson or the Council's Officers.

The Chairperson is responsible for maintaining order at Council Meetings. The General Manager is responsible for health, wellbeing and safety of all present. The Chairperson or General Manager may require a person to leave the Council's premises following any behaviour that falls short of these expectations. It is an offence to hinder or disrupt a Council Meeting.

ACCESS AND INCLUSION

The Council supports and accommodates inclusion for all who seek participation in Council Meetings, as far as is practicable.

Any person with a disability or other specific needs is encouraged to contact the Council prior to the Meeting on 6393 5317 or via email to ogm@mvc.tas.gov.au to discuss how the Council can best assist you with access.

COUNCIL MEETING PROCESSES

During Council Meetings, the following, processes occur:

- All motions are passed by simple majority unless otherwise stated in the Agenda Item.
 - Councillors abstaining from voting at a Council Meeting are recorded as a negative vote (*Local Government (Meeting Procedures) Regulations 2025*).
 - Councillors are able to move amended, alternate or procedural motions during debate.
 - Councillors are able to ask a maximum of three questions during Councillors' Questions Without Notice. Councillors are requested to provide Questions Without Notice in writing at the conclusion of the Meeting.
 - Members of the Public are able to ask a maximum of two questions during Questions Without Notice. Members of the Public are requested to provide Questions Without Notice in writing at the conclusion of the Meeting.
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CERTIFICATE OF QUALIFIED ADVICE

The General Manager must ensure any advice, information or recommendation is given to Council by a person with the necessary qualifications or experience: section 65, *Local Government Act 1993*.

Council must not decide on any matter without receiving qualified advice or a certification from the General Manager.

Accordingly, I certify that, where required:

- (i) the advice of a qualified person was obtained in preparation of this Agenda; and
- (ii) this advice was taken into account in providing general advice to the Meander Valley Council; and
- (iii) A copy of any such advice (or a written transcript or summary of oral advice) is included with the Agenda item.



Jonathan Harmey
General Manager

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1. OPENING OF MEETING AND APOLOGIES

2. ACKNOWLEDGMENT OF COUNTRY

I begin today by acknowledging the Pallitore and Panninher past peoples, the Traditional Owners and Custodians of the land on which we gather today and I pay my respects to Elders past and present. I extend that respect to all Aboriginal and Torres Strait Islander peoples here today.

3. STATEMENT OF ATTENDANCE

Local Government (Meeting Procedures) Regulations 2025: Regulation 8

Mayor Wayne Johnston advised that persons attending this Meeting should note that:

- (a) an audio and visual recording is being made of the Meeting;
 - (b) all persons attending the Meeting are to be respectful of, and considerate towards, other persons attending the Meeting; and
 - (c) language and conduct at the Meeting that could be perceived as offensive, defamatory or threatening to a person attending the Meeting, or listening to the recording, is not acceptable.
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4. CONFIRMATION OF MINUTES

Local Government (Meeting Procedures) Regulations 2025: Regulation 41(1)(b)

RECOMMENDED MOTION

That Council receives and confirms the minutes of the last Ordinary Council Meeting held on 14 April 2026.

5. DECLARATIONS OF INTEREST

Local Government Act 1993: section 48

A Councillor must declare any interest they have in a matter. The Councillor must declare the interest before any discussion on that matter commences.

6. COUNCIL WORKSHOP REPORT

Local Government (Meeting Procedures) Regulations 2025: Regulation 10(3)(c)

COUNCIL WORKSHOP – 28 APRIL 2026

Workshop Attendance

Present

Mayor Wayne Johnston, Deputy Mayor Stephanie Cameron, Councillor Ben Dudman, Councillor Anne-Marie Loader, Councillor Rodney Synfield, Councillor John Temple, Councillor Daniel Smedley and Councillor Christine Cronshaw

Apologies/Absent

Councillor Kevin House

Topics Discussed

2026-27 Capital Works Program

Councillors were presented with and discussed the Draft 2026-27 Capital Works Program.

Draft 2026-27 Budget Update including Property Revaluations

Councillors received an update on the Draft 2026-27 Budget and an overview of Property Revaluation information.

Meander Valley Visitor Centre Logo Concepts

Councillors gave feedback on logo design.

FOGO Expansion Westbury and Surrounds

Councillors received and discussed survey results.

Hard Waste 2026 Update

Councillors were presented with an update and provided input on the program.

Tasmanian Planning Scheme – Planning Reform Discussion

Councillors received a briefing on the 'Tasmanian Planning Scheme – Making it easier to develop medium density housing' discussion paper and were invited to contribute feedback.

Proposed Road Names – 122 Mount Leslie Road, Prospect Vale Subdivision

Councillors were given an opportunity to provide feedback on proposed road names.

2026-27 Animal Management Fees and Charges

Councillors reviewed the recommended dog registration fees and charges for the 2026-27 financial year.

2026-27 Environmental Health Fees and Charges

Councillors reviewed the recommended environmental health fees and charges for the 2026-27 financial year.

Audit Panel Composition

Councillors were invited to consider Council's Audit Panel's membership.

Public Bin Proposal

Councillors provided feedback on a 12-month advertising arrangement.

Proposed Notice of Motion

Councillors discussed a proposed motion from Councillor Loader for the May 2026 Council meeting.

Review of Policy 3: Election Caretaker Arrangements

Councillors discussed proposed changes to the current policy.

Local Government Association of Tasmania - Call for Motions for 19 August 2026 General Meeting

Councillors were provided the opportunity to consider submitting a motion.

*Items for Noting***Proposed Road Name - 12 Neptune Drive, Blackstone Heights Subdivision**

7. MAYOR AND COUNCILLORS' REPORTS

Councillors' Official Activities and Engagements Since Last Meeting

Mayor Wayne Johnston

Attended or participated in the following events:

- 22 April 2026 - TasWater Board Selection Committee Meeting
- 25 April 2026 - Deloraine ANZAC Day Service
- 30 April 2026 - 2026 Australia Day Honours and Meritorious Service Awards
- 6 May 2026 - Roundtable with Senator the Hon. James McGrath
- 7 May 2026 - Agfest Official Opening

Deputy Mayor Stephanie Cameron

Attended or participated in the following events:

- 16 April 2026 - Deloraine Racecourse Precinct Opening
- 16 April 2026 - Westmorland Track Upgrade Opening
- 25 April 2026 - Deloraine ANZAC Day Service
- 29 April 2026 - Draft Westbury Historic Town Centre Character Study Drop-in session
- 30 April 2026 - Northern Tasmania Regional Land Use Strategy meeting
- 7 May 2026 - Agfest Official Opening

Councillor Ben Dudman

Attended or participated in the following events:

- 15 April 2026 - Draft Carrick Structure Plan and Character Study Drop-in session
- 16 April 2026 - Deloraine Racecourse Precinct Opening
- 25 April 2026 - Westbury ANZAC Day Dawn Service
- 25 April 2026 - Deloraine ANZAC Day Service
- 29 April 2026 - Draft Westbury Historic Town Centre Character Study Drop-in session

Councillor Anne-Marie Loader

Attended or participated in the following events:

- 2 April 2026 - Future Populations Network meeting, online
- 8 April 2026 - Meander Valley Business and Tourism Association meeting, Deloraine
- 15 April 2026 - Draft Carrick Structure Plan and Character Study Drop-in session
- 16 April 2026 - Deloraine Racecourse Precinct Opening
- 18 April 2026 - Community Voices in Harmony Concert, Deloraine
- 25 April 2026 - Bracknell ANZAC Day Service
- 25 April 2026 - Carrick ANZAC Day Service
- 25 April 2026 - Mole Creek ANZAC Day Service
- 29 April 2026 - Draft Westbury Historic Town Centre Character Study Drop-in session

Councillor Rodney Synfield

Attended or participated in the following events:

- 15 April 2026 - Draft Carrick Structure Plan and Character Study Drop-in session
- 16 April 2026 - Northern Tasmania Regional Land Use Strategy meeting
- 29 April 2026 - Draft Westbury Historic Town Centre Character Study Drop-in session

Councillor John Temple

Attended or participated in the following events:

- 15 April 2026 - Draft Carrick Structure Plan and Character Study Drop-in session
- 16 April 2026 - Deloraine Racecourse Precinct Opening
- 25 April 2026 - Bracknell ANZAC Day Dawn Service
- 25 April 2026 - Carrick ANZAC Day Service
- 25 April 2026 - Hagley ANZAC Day Service
- 25 April 2026 - Westbury ANZAC Day Service
- 29 April 2026 - Draft Westbury Historic Town Centre Character Study Drop-in session

Councillors' Announcements and Acknowledgements

8. PETITIONS

For further information about Petitions, refer to the Local Government Act 1993: sections 57-60A

No new petitions have been received as part of this Agenda.

9. COMMUNITY REPRESENTATIONS

Community Representations are an opportunity for community members or groups to request up to three minutes to address Council on a topic of particular interest.

Requests received at least 14 days prior to a Council Meeting will be considered by the Chairperson. For further information, contact the Office of the General Manager on 6393 5317 or ogm@mvc.tas.gov.au.

No Community Representations have been received as part of this Agenda.

10. PUBLIC QUESTION TIME

Members of the public may ask questions in person or using the form available on the Council's website.

During the Meeting, a minimum of 15 minutes is available and is set aside for members of the public to ask Questions With or Without Notice. Council will accept up to two Questions With Notice and two Questions Without Notice per person, per Meeting.

Questions Without Notice are required in writing at the conclusion of the Meeting.

[Click here](#) to submit an online question for a future Meeting.

Refer to pages 3 and 4 of this Agenda for more information about attending a Council Meeting.

10.1. Public Questions With Notice

Local Government (Meeting Procedures) Regulations 2025: Regulation 38(1)

(Questions With Notice must be in writing and should be received by the General Manager at least seven days before the relevant Council Meeting).

Question

Tanya King, Westbury (submitted via email on 5 May 2026)

1. Why is Council not recommending the sealing of this road as part of the pending Capital Works Program?

David Murray (Director Infrastructure Services) advised that the 2026-27 Capital Works Program has not yet been approved. A road industry standard has been considered in assessing the request to upgrade Jones Street South from unsealed to sealed road surface. A traffic count was completed on this road in 2025 which identified traffic volumes of 20 vehicle movements per day at that time. The relatively low traffic volume of the road is the main reason why the requested project is not recommended to be completed as part of the 2026-27 Capital Works Program, in addition to the estimated cost of the project and comparative roads with similar conditions in the Local Government Area.

2. Does Council have the capacity to amend the Capital Works Program?

Craig Davies (Director Corporate Services) advised that Capital Works Budget allocations can be amended in accordance with sections 82(4) and 82(5) of the *Local Government Act 1993*.

10.2. Public Questions Without Notice

Local Government (Meeting Procedures) Regulations 2025: Regulation 37

Members of the public who ask Questions Without Notice at a Meeting will have both the question and any answer provided recorded in the Minutes.

Public Questions Without Notice should be provided in writing at the conclusion of the Meeting.

If the Council's Officers are unable to answer the question asked at the Meeting, the question and a response will be provided in the next Council Meeting Agenda.

11. COUNCILLOR QUESTION TIME

11.1. Councillors' Questions With Notice

Local Government (Meeting Procedures) Regulations 2025: Regulation 35

Questions With Notice must be in writing and should be received by the General Manager at least seven days before the relevant Council Meeting.

There were no Councillors' Questions With Notice received as part of this Agenda.

11.2. Councillors' Questions Without Notice

Local Government (Meeting Procedures) Regulations 202: Regulation 34

Councillors who ask Questions Without Notice at a Meeting will have both the question and any answer provided recorded in the Minutes.

Councillors' Questions Without Notice should be provided in writing at the conclusion of the Meeting.

If the Council's Officers are unable to answer the question asked at the Meeting, the question and a response will be provided in the next Council Meeting Agenda.

12. COUNCILLOR NOTICES OF MOTION

Local Government (Meeting Procedures) Regulations 2025: Regulations 19 and 20

No Notices of Motion have been received as part of this Agenda.

13. DEVELOPMENT AND REGULATORY SERVICES

13.1. 2026-27 Animal Management Fees and Charges

File Reference	S01-01-002
Report Author	Wade Hateley Team Leader Compliance and Regulation
Authorised By	Krista Palfreyman Director Development and Regulatory Services
Decision Sought	Approval of the animal management fees and charges for the 2026-27 financial year.
Vote	Simple majority

RECOMMENDED MOTION

That Council, pursuant to section 205 of the *Local Government Act 1993*, adopts the animal management fees and charges for the 2026-27 financial year as listed below:

Registration	Regular Fee (*GST inclusive)	If paid by 31 July 2026
Lifetime Domestic Dog not Desexed	\$488.00	\$488.00
Lifetime Domestic Dog Desexed	\$183.00	\$183.00
Domestic Dog not Desexed	\$94.00	\$66.00
Domestic Dog Desexed	\$48.00	\$25.50
Working/Hunting Dog (on production of suitable evidence by applicant)	\$48.00	\$25.50
Racing Greyhound (on production of suitable evidence of registration with TGRB)	\$48.00	\$25.50
Purebred (for breeding on production of suitable evidence of registration with TCA)	\$55.00	\$43.00
Pensioner's Dog (one dog per pension card)	\$33.00	\$22.00
Guide Dog/Hearing Dog/Assistance Dog (on production of suitable evidence by applicant)	Nil	Nil
Dangerous Dog Initial Registration	\$660.00	\$660.00
Dangerous Dog Ongoing Registration	\$330.00	\$330.00
Guard Dog	\$148.00	\$110.00
New annual registration applications may receive a 50% discount if received after 1 March subject to approval (only applicable where a dog was not required to be registered prior to 1 March).		
Transfer of annual renewal registration from another Tasmanian Council (on provision of proof of current registration).		\$0.00
Other		Fee(*GST inclusive)
Renewal of Kennel Licence		\$63.00

New Kennel Licence Application	\$165.00
Fee to make a nuisance dog complaint	\$37.00
Dangerous Dog Collar	*\$65.00
Dangerous Dog Sign	*\$73.00
Microchipping Fee	\$72.00
Impounding Fee	\$74.00
Impounding Fee - Second time and subsequent occasions	\$150.00
Impounding Fee - After Hours	\$150.00
Impounding Fee - After Hours Second time and subsequent occasions	\$220.00
Daily Maintenance Fee - weekday	*\$40.00
Daily Maintenance Fee - weekend	*\$75.00
Replacement Lifetime Tag	\$10.00
Surrendered Dog Fee plus Dogs Home of Tasmania fee at cost, or Veterinary fee at cost	\$120.00

REPORT

The purpose of this report is for Councillors to adopt the animal management fees and charges for 2026-27. These fees and charges are determined at the May Council Meeting so the 2026-27 fees can be published by the end of the first week in June and dog registration renewals issued.

The current fees set by Council for the 2025-26 financial year are set out in Table 1.

<i>Registration</i>	<i>Regular Fee (*GST inclusive)</i>	<i>If paid by 31 July 2025</i>
Lifetime Domestic Dog not Desexed	\$460.00	Not Applicable
Lifetime Domestic Dog Desexed	\$160.00	Not Applicable
Domestic Dog not Desexed	\$80.00	\$60.00
Domestic Dog Desexed	\$31.00	\$21.00
Working/Hunting Dog (on production of suitable evidence by applicant)	\$31.00	\$21.00
Racing Greyhound (on production of suitable evidence of registration with TGRB)	\$31.00	\$21.00
Purebred (for breeding on production of suitable evidence of registration with TCA)	\$52.00	\$41.00
Pensioner's Dog (one dog per pension card)	\$31.00	\$21.00
Guide Dog/Hearing Dog/Assistance Dog (on production of suitable evidence by applicant)	Nil	Nil
Dangerous Dog Initial Registration	\$620.00	Not Applicable
Dangerous Dog Ongoing Registration	\$315.00	Not Applicable
Guard Dog	\$80.00	\$60.00
New annual registration applications may receive a 50% discount if received after 1 March subject to approval (only applicable where a dog was not required to be registered prior to 1 March).		

Transfer of annual renewal registration from another Tasmanian Council (on provision of proof of current registration).	\$0.00
Other	Fee (*GST inclusive)
Renewal of Kennel Licence	\$58.00
New Kennel Licence Application	\$157.00
Fee to make a nuisance dog complaint	\$35.00
Dangerous Dog Collar	*\$65.00
Dangerous Dog Sign	*\$73.00
Microchipping Fee	\$54.00
Impounding Fee	\$64.00
Impounding Fee - Second time and subsequent occasions	\$105.00
Daily Maintenance Fee - weekday	*\$31.00
Daily Maintenance Fee - weekend	*\$70.00
Replacement Lifetime Tag	\$10.00

Table 1: 2025-26 Animal Management Fees and Charges.

The Council continues to deliver a comprehensive animal management service. Meander Valley Council is one of the few local government authorities in the region that continues to provide a 24-hour, seven-day-a-week call-out service.

To ensure the program can continue to deliver this level of service to the community, a benchmarking exercise was undertaken against five surrounding municipalities. This benchmarking was based on the data currently available for the 2025-26 financial year. After analysis, it is recommended that animal management fees and charges be adjusted to align with the average fees charged across these municipalities, with an additional increase applied to reflect the Hobart Consumer Price Index (CPI) of 5.1 per cent for the period March 2025 to March 2026.

There will continue to be a discounted amount charged if the registration fee is paid prior to 31 July 2026 as per Council's Dog Management Policy.

It is recommended to add a new charge for the surrender of a dog to Council. This will include an additional at cost surrender to the Dogs Home of Tasmania (currently \$450.00) or, at cost euthanasia fee charged by the veterinary service.

Additional after hours impound fees have also been included due to the high cost to Council to provide this valuable service to the community.

The recommended dog registration fees and charges for the 2026-27 financial year are provided in Table 2.

<i>Registration</i>	<i>Regular Fee (*GST inclusive)</i>	<i>If paid by 31 July 2026</i>
Lifetime Domestic Dog not Desexed	\$488.00	\$488.00
Lifetime Domestic Dog Desexed	\$183.00	\$183.00
Domestic Dog not Desexed	\$94.00	\$66.00
Domestic Dog Desexed	\$48.00	\$25.50

Registration	Regular Fee (*GST inclusive)	If paid by 31 July 2026
Working/Hunting Dog (on production of suitable evidence by applicant)	\$48.00	\$25.50
Racing Greyhound (on production of suitable evidence of registration with TGRB)	\$48.00	\$25.50
Purebred (for breeding on production of suitable evidence of registration with TCA)	\$55.00	\$43.00
Pensioner's Dog (one dog per pension card)	\$33.00	\$22.00
Guide Dog/Hearing Dog/Assistance Dog (on production of suitable evidence by applicant)	Nil	Nil
Dangerous Dog Initial Registration	\$660.00	\$660.00
Dangerous Dog Ongoing Registration	\$330.00	\$330.00
Guard Dog	\$148.00	\$110.00
New annual registration applications may receive a 50% discount if received after 1 March subject to approval (only applicable where a dog was not required to be registered prior to 1 March).		
Transfer of annual renewal registration from another Tasmanian Council (on provision of proof of current registration).		\$0.00
Other		Fee(*GST inclusive)
Renewal of Kennel Licence		\$63.00
New Kennel Licence Application		\$165.00
Fee to make a nuisance dog complaint		\$37.00
Dangerous Dog Collar		*\$65.00
Dangerous Dog Sign		*\$73.00
Microchipping Fee		\$72.00
Impounding Fee		\$74.00
Impounding Fee - Second time and subsequent occasions		\$150.00
Daily Maintenance Fee - weekday		*\$40.00
Daily Maintenance Fee - weekend		*\$75.00
Replacement Lifetime Tag		\$10.00
Proposed New Fee		
Surrendered Dog Fee plus Dogs Home of Tasmania fee at cost, or Veterinary fee at cost		\$120.00
Impounding Fee - After Hours		\$150.00
Impounding Fee - After Hours Second time and subsequent occasions		\$220.00

Table 2: 2026-27 Animal Management Fees and Charges.

The recommended animal management fees and charges for the 2026-27 financial year were discussed with Councillors at the Workshop held on 28 April 2026.

ATTACHMENTS

Nil

STRATEGY

Supports the following objectives of the *Meander Valley Community Strategic Plan 2024-34*:

5. Delivering responsible leadership and governance

Visit <https://www.meander.tas.gov.au/plans-reports> to see the Meander Valley Community Strategic Plan 2024-34.

POLICY

Not applicable

LEGISLATION

Local Government Act 1993: section 205

CONSULTATION

Not applicable

BUDGET AND FINANCE

If approved, the proposed increase in fees will be factored into the 2026-27 budget to ensure that the animal management function can be delivered in a sustainable manner.

RISK MANAGEMENT

Not applicable

ALTERNATE MOTION

Council can adopt the recommended fee structure with amendments.

13.2. 2026-27 Environmental Health Fees and Charges

File Reference	S12-03-001
Report Author	Madeline McKinnell Team Leader Environmental Health
Authorised By	Krista Palfreyman Director Development and Regulatory Services
Decision Sought	Approval of the environmental health fees and charges for the 2026-27 financial year.
Vote	Simple majority

RECOMMENDED MOTION

That Council, pursuant to section 205 of the *Local Government Act 1993*, adopts the environmental health fees and charges for the 2026-27 financial year as listed below:

Fixed Food Business and Mobile Food Business	Fees/Charges (*GST inclusive)
<i>All food business and mobile food business registrations will be issued to expire no later than 30 June</i>	
P1 registration/renewal - 6 months	\$195.00
P2 registration/renewal - 6 months	\$172.00
P3 registration/renewal - 6 months	\$114.00
P1 registration/renewal - 12 month	\$350.00
P2 registration/renewal - 12 month	\$288.00
P3 registration/renewal - 12 month	\$175.00
Community groups, not-for-profits - 12 months	No Charge
Additional late fee for renewal application received after 31 July 2026	\$68.00
Retrospective P1, P2 and P3 application	Double Fee
P3-N and P4 notification - no expiry	No Charge
Pre-purchase inspection of premises	\$185.00
Additional premises inspections due to non-compliance	\$153.00
Temporary Food Business Registration (operating from a single location)	Fees/Charges (*GST inclusive)
1 day	\$47.00
2 days	\$65.00
3 to 5 days	\$92.00
Schools, community groups, not-for-profits (any duration)	No Charge
Additional fee if application received fewer than 5 workings days prior to start date of trading	\$75.00
Place of Assembly Licence	Fees/Charges (*GST inclusive)
1 day	\$183.00

2 to 5 days	\$305.00
6 months	\$305.00
12 months	\$305.00
Additional fee if application received fewer than 10 working days prior to commencement of event	\$100.00
Retrospective application for place of assembly licence	Double Fee
Public Health Risk Activity	Fees/Charges (*GST inclusive)
<i>All public health risk activity approvals will be issued to expire no later than 30 June</i>	
Premises Registration - up to 12 months	\$50.00
Operator Licence - single event up to 3 days	\$80.00
Operator Licence - 12 months	\$154.00
Retrospective application for public health risk activity registration and licence	Double Fee
Private Water Supplier and Water Carrier	Fees/Charges (*GST inclusive)
<i>All private water supplier and water carrier registrations will be issued to expire no later than 28 February</i>	
Private Water Supplier Registration - up to 6 months	\$80.00
Private Water Supplier Registration - 12 months	\$145.00
Water Carrier Registration - up to 6 months	\$80.00
Water Carrier Registration - 12 months	\$145.00
Retrospective application for private water supplier and water carrier	Double Fee
Regulated System	Fees/Charges (*GST inclusive)
<i>All regulated system registrations will be issued to expire no later than 31 August</i>	
Regulated System Registration - up to 6 months	\$80.00
Regulated System Registration - 12 months	\$145.00
Private Burial	Fees/Charges (*GST inclusive)
Permission for Private Burial (interment of human remains otherwise than in a cemetery)	\$153.00

REPORT

The current fees set by Council for the 2025-26 financial year are set out in Table 1 (Note: licence fees required by legislation do not include GST).

Food Business (except for bona fide not for profit organisations) Annual Registration/Renewal of Registration	Fees/Charges (*GST inclusive)
P3 ^{^(see explanation below)}	\$72.00
P1 and P2 ^{^(see explanation below)}	\$214.00
New food business annual registration applications and renewals may receive pro-rata discount subject to approval of Director Development and Regulatory Services.	
Late fee if application for renewal not received by 31 July 2025	\$64.00
Additional inspections due to non-compliance	*\$146.00
Temporary Food Stall Registration (except for bona fide not for profit organisations)	Fees/Charges (*GST inclusive)
One day event	\$44.00
Two-day event	\$62.00
Three-to-five-day event	\$88.00
Late fee if not received before event	\$52.00
Public Health	Fees/Charges (*GST inclusive)
Place of Assembly Licence - Public events, 1 day	\$92.00
Place of Assembly Licence - Public events, greater than 1 day	\$291.00
Registration of Private Water Supplier/Water Carrier	\$123.00
Other <i>Public Health Act 1997</i> Licencing/Registration including: Public Health Risk Activity Operator Licence, or Registration of Regulated System	\$123.00
Request for inspection and written reports on food premises for prospective purchasers	*\$146.00
Mobile Food Vehicles	Fees/Charges (*GST inclusive)
Vendor's Permit	\$213.00

Table 1: 2025-26 Environmental Health Fees and Charges.

In order for the program to continue to provide the same level of service to the community, it is recommended that the environmental health fees are increased.

To ensure the program can continue to deliver this level of service to the community, a benchmarking exercise was undertaken against five surrounding municipalities. This benchmarking was based on the data currently available for the 2025-26 financial year. After analysis, it is recommended that Environmental Health fees and charges be adjusted to align with the average fees charged across these municipalities, with an additional increase applied to reflect the Hobart Consumer Price Index (CPI) of 5.1 per cent for the period March 2025 to March 2026.

The recommended environmental health fees and charges for the 2026-27 financial year are provided in Table 2 below. Proposed new fees are highlighted light green.

Fixed Food Business and Mobile Food Business	Fees/Charges (*GST inclusive)
<i>All food business and mobile food business registrations will be issued to expire no later than 30 June</i>	
P1 registration/renewal - 6 months	\$195.00
P2 registration/renewal - 6 months	\$172.00
P3 registration/renewal - 6 months	\$114.00
P1 registration/renewal - 12 month	\$350.00
P2 registration/renewal - 12 month	\$288.00
P3 registration/renewal - 12 month	\$175.00
Community groups, not-for-profits - 12 months	No Charge
Additional late fee for renewal application received after 31 July 2026	\$68.00
Retrospective P1, P2 and P3 application	Double Fee
P3-N and P4 notification - no expiry	No Charge
Pre-purchase inspection of premises	\$185.00
Additional premises inspections due to non-compliance	\$153.00
Temporary Food Business Registration (operating from a single location)	Fees/Charges (*GST inclusive)
1 day	\$47.00
2 days	\$65.00
3 to 5 days	\$92.00
Schools, community groups, not-for-profits (any duration)	No Charge
Additional fee if application received fewer than 5 workings days prior to start date of trading	\$75.00
Place of Assembly Licence	Fees/Charges (*GST inclusive)
1 day	\$183.00
2 to 5 days	\$305.00
6 months	\$305.00
12 months	\$305.00
Additional fee if application received fewer than 10 workings days prior to commencement of event	\$100.00
Retrospective application for place of assembly licence	Double Fee
Public Health Risk Activity	Fees/Charges (*GST inclusive)
<i>All public health risk activity approvals will be issued to expire no later than 30 June</i>	
Premises Registration - up to 12 months	\$50.00
Operator Licence - single event up to 3 days	\$80.00
Operator Licence - 12 months	\$154.00
Retrospective application for public health risk activity registration and licence	Double Fee
Private Water Supplier and Water Carrier	Fees/Charges (*GST inclusive)

<i>All private water supplier and water carrier registrations will be issued to expire no later than 28 February</i>	
Private Water Supplier Registration – up to 6 months	\$80.00
Private Water Supplier Registration – 12 months	\$145.00
Water Carrier Registration – up to 6 months	\$80.00
Water Carrier Registration – 12 months	\$145.00
Retrospective application for private water supplier and water carrier Regulated System	Double Fee Fees/Charges (*GST inclusive)
<i>All regulated system registrations will be issued to expire no later than 31 August</i>	
Regulated System Registration – up to 6 months	\$80.00
Regulated System Registration – 12 months	\$145.00
Private Burial	Fees/Charges (*GST inclusive)
Permission for Private Burial (interment of human remains otherwise than in a cemetery)	\$153.00

Table 2: Recommended 2026-27 Environmental Health Fees and Charges.

The categories of food businesses listed (eg: P1, P2, P3-N) reflect the Tasmanian Food Business Risk Classification System (RCS). Under the RCS, food businesses are to be classified into one of five categories based on the types of food handled and the food processing methods used by the business. The highest risk businesses are classified P1, with the risk rating decreasing down the classification to P4.

Previously, Council has grouped P1 and P2 businesses together and has charged them the same fee. However, as Council must inspect P1 businesses more frequently than P2 businesses, it is now proposed to split them up and to charge them different fees to better reflect the impact on Council's resources.

While Council has previously offered pro-rata discounts for some fee types, it is recommended this practice be discontinued as it has led to inconsistencies when charging businesses. To allow for shorter approval periods than the standard 12 months and ensure consistent charging of fees by Council staff, shorter-term approval options have been introduced into the proposed fees above. For example, fixed food business and mobile food business fees now include an option for 6-month registration; place of assembly licences now includes options for 2-to-5-day approval, 6-month approval and 12-month approval; and public health risk activities now offers 3-day and 12-month options. While these varied approval periods may not exactly fit operational plans of all businesses, they do reflect approval timeframe requests Council has received in the past and they will ensure consistent charging of fees.

A note has also been added under each class of fees, specifying when the standard approval period operates for the type of application. This will give customer's clarity on when they can expect their approval to expire.

Regarding new fees proposed for the 2026/2027 financial year, a fee of \$152.00 has been introduced for permission for private burial. Assessment of requests for private burial are the responsibility of Council's Environmental Health Officers, who coordinate request paperwork between the applicant, the Director of Public Health and Council's General Manager. Part of this

assessment includes a site visit to confirm suitability of the proposed interment site. The new \$152.00 fee is intended to cover the time taken by the Environmental Health Officer to undertake the site visit, noting that the request may be received after death and the Environmental Health Officer may need to prioritise this assessment ahead of other previously planned work.

A new additional fee of \$100.00 is also proposed for place of assembly applications received fewer than 10 working days prior to commencement of event. The Environmental Health Team must review a significant amount of paperwork for a place of assembly licence, meaning the assessment can take some time. Some event organisers will also submit application paperwork right up to the event date. When this paperwork is received, the Environmental Health Officer must prioritise this work ahead of other previously planned work. It is hoped that charging this late fee will encourage event organisers to submit their paperwork to Council in a timely manner.

Along the same line if a temporary food business registration application is received fewer than 5 working days prior to the start date of trading, an additional late fee will be charged.

The recommended environmental health fees and charges for the 2026-27 financial year were discussed with Councillors at the Workshop held on 28 April 2026.

ATTACHMENTS

Nil

STRATEGY

Supports the following objectives of the *Meander Valley Community Strategic Plan 2024-34*:
5. Delivering responsible leadership and governance

Visit <https://www.meander.tas.gov.au/plans-reports> to see the Meander Valley Community Strategic Plan 2024-34.

POLICY

Not applicable

LEGISLATION

Local Government Act 1993: section 205

CONSULTATION

Not applicable

BUDGET AND FINANCE

If approved, the proposed increase in fees will be factored into the 2026-27 budget to ensure that the environmental health function can be delivered in a sustainable manner.

RISK MANAGEMENT

Not applicable

ALTERNATE MOTION

Council can adopt the recommended fee structure with amendments.

14. INFRASTRUCTURE SERVICES

14.1. Capital Works Program Projects 2026-27

File Reference	S12-02-002
Report Author	Robert Little Asset Management Coordinator
Authorised By	David Murray Director Infrastructure Services
Decision Sought	Approval of the 2026-27 Capital Works Program projects.
Vote	Simple majority

RECOMMENDED MOTION

That Council:

1. approves the 2026-27 Capital Works Program projects provided in Attachment 1; and
 2. notes the financial values for the 2026-27 Capital Works Program projects will be included for approval in the 2026-27 Budget Estimates.
-

REPORT

The Capital Works Program (CWP) is developed annually and allows the Council to deliver asset renewals and new projects for the benefit of its community, and is part of the budget development process.

The CWP is developed considering the Council's Forward Works Program (FWP). The FWP reflects input from:

- the community (via requests received from Councillors and the Council's Officers);
- consideration of the Council's strategic objectives and planning initiatives;
- identified levels of service;
- the Long-Term Financial Plan (LTFP); and
- the Strategic Asset Management Plan (SAMP).

The recommended 2026-27 CWP also considers the Council's Asset Management Policy and the Asset Management Strategy and reflects consideration of:

- the need to deliver affordable services that will meet expectations and provide benefit to the community over the long term.
- requirements to manage existing assets effectively through planned renewal programs.
- the longer term and operating costs of new or major upgrade projects.

Key Projects

Key projects noted for the 2026-27 CWP have been identified as having a value of greater than \$150,000 and are listed in Table 1. These projects include both renewal and upgrade/new expenditure and have a combined value of \$15,043,000.

Item No	Description	Total Estimate
24.066	Deloraine Racecourse Precinct- new function centre	\$4,000,000
Pr.004	Allocation for programmed renewal of Council roads	\$1,279,000
27.065	Gulf Road - retaining wall renewal	\$1,230,000
Pr.002	Bituminous resurfacing program	\$1,100,000
21.582	Major plant replacements	\$1,018,000
Pr.001	Asphalt resurfacing program	\$575,000
23.045	Prospect Vale, Westbury Road - pavement and drainage improvements	\$530,000
21.161	Westbury, Meander Valley Road - main street upgrade William Street to Franklin Street	\$515,000
27.084	Westbury Town Hall and Supper Room refurbishment	\$500,000
Pr.003	Gravel resheeting program	\$475,000
21.426	Prospect Vale Park - access road and parking improvements	\$400,000
27.063/4	Porters Bridge Road - road widening and strengthening	\$400,000
23.001	Bradys Creek, Bradys Creek Road - bridge renewal	\$365,000
26.035	Westbury Town Hall public toilet refurbishment	\$320,000
21.147	Prospect Vale, Country Club Avenue - pavement rehabilitation	\$310,000
22.288	Quamby Brook Tributary, Pagels Road - bridge renewal	\$300,000
26.031	Bracknell Recreation Ground - away changeroom upgrades, additional project funding	\$300,000
21.513	Deloraine Train Park - playground renewal	\$250,000
25.001	Hagley, Meander Valley Road - new footpath and drainage	\$235,000
21.079	Westbury, Meander Valley Road - intersection upgrade Lonsdale Promenade and footpath renewal William Street to Lonsdale Promenade	\$200,000
24.048	Deloraine, Emu Bay Rd - new footpath Nutt Street to Gleadow Street	\$200,000
27.078	Westbury Depot - decommission old Westbury works depot	\$200,000
25.014	Prospect Vale, Westbury Road - pedestrian crossing	\$180,000
Pr.005	Footpath renewal program	\$161,000
Total		\$15,043,000

Table 1: Key Projects, greater than \$150,000

Councillor Workshop Updates

The Draft CWP was reviewed at Council Workshop on 28 April 2026. Councillors and Council Officers provided feedback on the CWP prior to finalisation of the projects.

Financial Summary for the draft 2026-27 Budget Estimates

- The program value for the 2026-27 CWP is \$17,962,000.
- The Council's contribution to this program is \$14,299,436.
- A committed external contribution is \$25,064.
- Un-committed external contributions are \$3,637,500.

The financial values from the CWP projects will be included in the 2026-27 Budget Estimates. Upon advice of approval of un-committed external contributions, the Council's Officers will seek formal approval from Council to commit to this additional funding at that time.

Asset Renewal

As proposed in the draft CWP, the Council's asset renewal expenditure of \$9,590,000 is \$3,031,000 above the forecast in the Asset Management Plan. The oversubscription of renewal funding includes the addition of projects for Westbury Town Hall and Supper Room refurbishment, Gulf Rd retaining wall, Bradys Creek Road and Pagels Road bridge renewals, Visitor Centre pathway, DCC carpark sealing, PVP lighting controller, Whitmore cricket net projects Westbury Road pavement works, Westbury Town Hall public toilets and the Deloraine Riverbank Pontoon project.

Council continues to fully fund renewal projects in-line with renewal targets as outlined in the Council's SAMP and LTFF. This is a key objective of the Council's Asset Management Policy and Asset Management Strategy.

Upgrade and New Assets

As proposed in the draft CWP, new/upgrade asset expenditure of \$8,372,000 is \$546,000 over the budget forecast. Whilst upgrade/new expenditure is above planned budget, this remains consistent with long-term financial outcomes and is aimed at addressing a number of strategic outcomes for the Council and new services for the community.

Impact on the Council's Annual Operational Budget

New assets and major asset upgrades increase services provided to the community, however, these increased services can also increase the Council's operational costs. It is estimated that from the additional \$8,272,000 of new/upgrade expenditure, an ongoing annual increase (year on year) for the Council operational budget of \$279,000 per annum will be required in the future.

An increase of 2.08% in the general rate would be needed to fully recover this cost. This increase in operational costs includes an additional annual depreciation of \$244,000 and an annual increase in operation and maintenance costs of \$35,000.

Table 2 lists 27 projects that have been identified with a projected annual operating cost greater than \$2,500. These projects account for approximately \$243,000 of the annual cost increase.

Project Description	Est. Annual Depreciation	Est. Annual Operational Cost	Total Annual Cost Increase
Westbury Town Hall and Supper Room refurbishment	\$4,000	\$0	\$4,000
Aerial Imagery and Lidar survey	\$3,333	\$0	\$3,333
Hagley, Meander Valley Road - new footpath and drainage works	\$2,938	\$235	\$3,173
Deloraine, Emu Bay Road - new footpath Nutt Street to Gleadow Street	\$2,500	\$200	\$2,700
Gulf Road - retaining wall renewal	\$12,300	\$615	\$12,915
General allocation for road safety funding	\$2,460	\$615	\$3,075
Westbury, Meander Valley Road - main street upgrade William Street to Franklin Street	\$10,300	\$1,545	\$11,845
Prospect Vale, Westbury Road - pedestrian crossing	\$9,000	\$450	\$9,450
Bridge guardrail safety improvement program	\$4,000	\$500	\$4,500
Westbury, Town Hall public toilet renewal funding	\$5,333	\$320	\$5,653
Carrick, Meander Valley Road - gateway signage	\$3,000	\$300	\$3,300
Purchase of new FOGO wheelie bins - Deloraine	\$7,429	\$2,600	\$10,029
Deloraine tip shop - transportable office, lunch room and toilets	\$3,600	\$450	\$4,050
Deloraine landfill - dedicated recycling storage shed	\$3,000	\$375	\$3,375
Deloraine landfill/WTS - access road improvements	\$3,000	\$300	\$3,300
Prospect Vale Park - access road and parking improvements	\$13,333	\$1,000	\$14,333
Prospect Vale Park - lighting control upgrade	\$2,500	\$1,000	\$3,500
Carrick Recreation Ground playground area - extension of shelter and new barbeque	\$5,000	\$5,000	\$10,000
Whitemore Recreation Ground - cricket nets	\$2,333	\$525	\$2,858
Deloraine Recreation Ground - clubroom upgrade	\$80,000	\$1,500	\$81,500

Project Description	Est. Annual Depreciation	Est. Annual Operational Cost	Total Annual Cost Increase
Bracknell Recreation Ground – away changeroom upgrades – additional project funding	\$10,000	\$360	\$10,360
Blackstone Park – playground shade sail and new street furniture	\$3,000	\$300	\$3,300
Deloraine train park – playground renewal	\$6,667	\$250	\$6,917
Egmont reserve - BBQ & improvements	\$2,667	\$10,000	\$12,667
Fleet vehicle replacements – including dog lifter for ranger vehicle	\$3,750	\$300	\$4,050
Westbury Depot – relocate dog pound to Roxford Av depot	\$3,333	\$2,500	\$5,833
Westbury Depot – decommission old Westbury works depot	\$3,333	\$0	\$3,333
Total	\$212,109	\$31,240	\$243,349

Table 2 - Annual Operational Cost Increase (greater than \$2,500 per annum)

Grants and External Contributions

The Council has secured committed grant funding of \$25,064 for the Dedicated Recycling Storage Shed project at the Deloraine Landfill. Table 3 provides additional detail on this project.

Item No	Project Description	Grant Detail	Grant Amount
27.051	Dedicated Recycling Storage Shed, Deloraine Landfill	Circular North Waste Grant	\$24,064
Total			\$24,064

Table 3 – Secured External Contributions 2025-26

The Council is also seeking additional external contributions for another two projects which have a current value of \$3,637,500, however, this funding is unconfirmed and yet to be secured. Please note these projects will require the securing of external contribution funding and will require formal approval from Council prior to commencement of works. Table 4 provides details on these projects.

Item No	Project Description	Funding Detail	Funding Requested
27.050	Deloraine landfill – dedicated recycling storage shed	Tasmania WRRB high priority infrastructure grants Round 3	\$37,500
24.066	Deloraine Racecourse Precinct – new function centre	Commonwealth Grant	\$3,600,000
Total			\$3,637,500

Table 4 - Unsecured External Contributions for 2026-27

Loss on Disposal

The estimated loss on disposal of assets before completion of their expected useful life, as part of the 2026-27 CWP is anticipated to be \$145,000. This expense is reconstructing assets before they are due. The Council has budgeted for several road upgrade projects along with a general allocation resulting from programmed renewal works.

Provisional Projects and Market Uncertainty

The proposed CWP projects identifies a number of projects as *Provisional*. This is shown in the Provisional area in each Functional area of Attachment 1. The allocation of a provisional status is reflective of an uncertainty relating to the project due to factors such as pending the receipt of receiving grant funding.

In terms of program delivery risk, the market remains uncertain in terms of contractor availability (impacting delivery lead times) and escalated cost of construction. The status of projects will be reviewed during the financial year and changes recommended based on more certain information of the capacity to achieve delivery of projects.

Project Costs

Project costs detailed in the CWP are informed by several methods, including estimates by the Council, by either preparing a detailed breakdown of project cost items, using empirical information from other similar and recent projects, or simply by applying a general allocation only. In some instances, project cost estimates will need to be reviewed subject to detailed design and prior to the commencement of construction work on the project.

ATTACHMENTS

1. 2026-27 Capital Works Program [14.1.1 - 14 pages]

STRATEGY

Supports the following objectives of the *Meander Valley Community Strategic Plan 2024-34*:

3. Creating a well-designed, sustainable built environment
4. Investing in infrastructure that strengthens connection

Visit <https://www.meander.tas.gov.au/plans-reports> to see the *Meander Valley Community Strategic Plan 2024-34*.

POLICY

Meander Valley Council Policy No. 60: Asset Management
Meander Valley Council Policy No. 78: New and Gifted Assets

LEGISLATION

Local Government Act 1993

CONSULTATION

Community consultation has informed the CWP planning process. This consultation has been in the form of community and resident requests for projects and community engagement by Councillors.

A number of capital projects rely on funding contributions from the Federal and State Governments, with the contributions for these projects yet to be confirmed.

BUDGET AND FINANCE

Budget details and consideration are noted within the body of this report and will be subject to approval of Council's 2026-27 Budget Estimates.

RISK MANAGEMENT

The objectives of the CWP are to:

- renew assets and facilities to ensure they are in a safe and serviceable condition; and
- provide upgraded and new assets to meet growth and community expectations.

Asset construction and the addition of new and increased levels of service can be a long-term investment by the Council.

The asset management and long-term financial planning that the Council is undertaking allows it to better understand the financial risks associated with new assets and increased levels of service. The management of assets through the adoption of sustainable principles will ensure the ongoing benefit is realised by future generations.

ALTERNATE MOTION

Council can approve the Recommendation with amendments.

Capital Works Program 2026-2027



Westbury Street Scape Project - Completion of Stage 1, Franklin Street to Jones Street

14.1.1 2026-27 Capital Works Program

Meander Valley Council 2026-27 Capital Works Program

SUMMARY - RECOMMENDED PROJECTS

		Renewal	New/ Upgrade	Council Contribution	External Contributions	Project Total
1.0	<u>ADMINISTRATION</u>					
	100 GENERAL ADMINISTRATION	\$465,000	\$110,000	\$575,000	\$0	\$575,000
		\$465,000	\$110,000	\$575,000	\$0	\$575,000
2.0	<u>ROADS, STREETS & BRIDGES</u>					
	201.1 FOOTPATHS, ROADS & STREETS RECONSTRUCTION & UPGRADES	\$3,802,000	\$1,976,000	\$5,778,000	\$0	\$5,778,000
	201.2 ROAD RESURFACING	\$2,206,000	\$0	\$2,206,000	\$0	\$2,206,000
	210 BRIDGE RECONSTRUCTION	\$776,000	\$0	\$776,000	\$0	\$776,000
	TOTAL ROADS, STREETS & BRIDGES	\$6,784,000	\$1,976,000	\$8,760,000	\$0	\$8,760,000
3.0	<u>HEALTH, COMMUNITY & WELFARE</u>					
	310 ANIMAL CONTROL	\$0	\$0	\$0	\$0	\$0
	314 EMERGENCY MANAGEMENT	\$0	\$0	\$0	\$0	\$0
	315 CEMETERIES	\$0	\$7,000	\$7,000	\$0	\$7,000
	316 COMMUNITY AMENITY	\$320,000	\$0	\$320,000	\$0	\$320,000
	321 AREA PROMOTION	\$50,000	\$60,000	\$110,000	\$0	\$110,000
	335 HOUSEHOLD WASTE DISPOSAL	\$85,000	\$391,000	\$413,436	\$62,564	\$476,000
	351 URBAN STORMWATER DRAINAGE	\$100,000	\$431,000	\$531,000	\$0	\$531,000
		\$555,000	\$889,000	\$1,381,436	\$62,564	\$1,444,000
5.0	<u>RECREATION & CULTURE</u>					
	505 PUBLIC HALLS	\$20,000	\$0	\$20,000	\$0	\$20,000
	515 SWIMMING POOLS	\$0	\$0	\$0	\$0	\$0
	525 RECREATION GROUNDS & SPORTS FACILITIES	\$235,000	\$4,825,000	\$1,460,000	\$3,600,000	\$5,060,000
	545 SUNDRY CULTURAL ACTIVITIES	\$115,000	\$0	\$115,000	\$0	\$115,000
	565 PARKS & RESERVES	\$175,000	\$272,000	\$447,000	\$0	\$447,000
		\$545,000	\$5,097,000	\$2,042,000	\$3,600,000	\$5,642,000
6.0	<u>UNALLOCATED & UNCLASSIFIED</u>					
	625 MANAGEMENT & INDIRECT OVERHEADS	\$37,000	\$0	\$37,000	\$0	\$37,000
	655 MAJOR PLANT REPLACEMENT	\$1,054,000	\$0	\$1,054,000	\$0	\$1,054,000
	675 OTHER UNALLOCATED TRANSACTIONS	\$150,000	\$300,000	\$450,000	\$0	\$450,000
		\$1,241,000	\$300,000	\$1,541,000	\$0	\$1,541,000
	TOTALS	\$9,590,000	\$8,372,000	\$14,299,436	\$3,662,564	\$17,962,000

14.1.1 2026-27 Capital Works Program

Meander Valley Council 2026-27 Capital Works Program

INTRODUCTION

As part of the Asset Management Plan it is necessary to separate works into the following categories:

RENEWAL

Replacing like-with-like or providing a similar level of service, for example reconstructing a road to the same width, or replacing a single lane timber bridge with a single lane concrete bridge. In these cases depreciation rates and other costs of ownership may not significantly change and could possibly reduce.

NEW/UPGRADE WORK:

Increasing the level of service by improving or constructing additional assets or infrastructure where none previously existed or existed at a lower service level. The creation of new assets has an impact on Council's finances from the point of increasing depreciation, as well as increasing operational and maintenance costs.

Upgrades can increase or reduce the total life cycle costs of an asset in the longer term, e.g. road rehabilitation and widening, or replacing a single lane bridge with a two lane bridge. This type of work may have a component of renewal/replacement and a component of upgrade/new.

PROVISIONAL PROJECTS

Provisional projects are those which may be subject to external grant funding, feasibility work, or further discussion with Council or community stakeholders.

14.1.1 2026-27 Capital Works Program

Meander Valley Council
2026-27 Capital Works Program

1.0 ADMINISTRATION

100 GENERAL ADMINISTRATION

Item No	Location	Description	Renewal	New/ Upgrade	Council Contribution	External Contributions	Project Total
24.061	P&E - GIS Imagery	Township Hi-resolution aerial imagery & Lidar capture	\$25,000	\$10,000	\$35,000	\$0	\$35,000
Pi.004	P&E - Computer Hardware	Computer workstation & monitor replacements	\$40,000	\$0	\$40,000	\$0	\$40,000
27.084	Council Offices	Westbury Town Hall & Supper Room refurbishment	\$400,000	\$100,000	\$500,000	\$0	\$500,000
TOTAL GENERAL ADMINISTRATION			\$465,000	\$110,000	\$575,000	\$0	\$575,000

14.1.1 2026-27 Capital Works Program

Meander Valley Council 2026-27 Capital Works Program

2.0 ROADS, STREETS & BRIDGES

201.1 FOOTPATHS, ROADS & STREETS RECONSTRUCTION & UPGRADES

Item No	Location	Description	Renewal	New/ Upgrade	Council Contribution	External Contributions	Project Total
Pr.005	Footpath Program	General allocation for footpath renewal as identified in Council's SAMP	\$161,000	\$0	\$161,000	\$0	\$161,000
Pr.008	New Footpath Strategic Program	Design allocation - 2027-28 Projects	\$0	\$50,000	\$50,000	\$0	\$50,000
Pr.007	Road Safety	General allocation for Rd Safety Funding (funding in accordance with SAMP)	\$0	\$127,000	\$127,000	\$0	\$127,000
Pr.004	Road rehabilitation projects	Project allocation for the programmed renewal of Council roads	\$1,096,000	\$229,000	\$1,325,000	\$0	\$1,325,000
Pr.006	Kerb renewals	Programmed renewal of Council kerb (funding in accordance with SAMP)	\$62,000	\$0	\$62,000	\$0	\$62,000
26.045	Priority Unsealed Road Intersections	Safety improvement sealing of unsealed road intersections	\$0	\$52,000	\$52,000	\$0	\$52,000
26.056	Carrick, Percy Street	New footpath - Ashburner St to East St	\$0	\$126,000	\$126,000	\$0	\$126,000
25.061	Hadspen, Scott Street	Sealing the western end of Scott St	\$0	\$42,000	\$42,000	\$0	\$42,000
25.001	Hagley, Meander Valley Road	New footpath & drainage - Construct	\$0	\$235,000	\$235,000	\$0	\$235,000
27.065	Gulf Road	Replacement of retaining wall	\$1,230,000	\$0	\$1,230,000	\$0	\$1,230,000
24.048	Deloraine, Emu Bay Road	New footpath - Gleadow St to Nutt St - Construct	\$0	\$200,000	\$200,000	\$0	\$200,000

14.1.1 2026-27 Capital Works Program

Meander Valley Council 2026-27 Capital Works Program

2.0 ROADS, STREETS & BRIDGES

201.1 FOOTPATHS, ROADS & STREETS RECONSTRUCTION & UPGRADES

Item No	Location	Description	Renewal	New/ Upgrade	Council Contribution	External Contributions	Project Total
21.147	Prospect Vale, Country Club Avenue	Pavement rehabilitation - Year 3	\$310,000	\$0	\$310,000	\$0	\$310,000
23.045	Prospect Vale, Westbury Road	Pavement and drainage improvements D&C - Construct	\$530,000	\$0	\$530,000	\$0	\$530,000
25.014	Prospect Vale, Westbury Road	Marketplace pedestrian crossing	\$0	\$180,000	\$180,000	\$0	\$180,000
27.024	Prospect Vale, Mace Street	Install speed humps - Year 1 Traffic Study	\$0	\$15,000	\$15,000	\$0	\$15,000
21.161	Westbury, Meander Valley Road	Westbury town centre streetscape renewal - Year 3 Construction	\$213,000	\$320,000	\$533,000	\$0	\$533,000
21.079	Westbury, Meander Valley Road	Footpath renewal William St to Lonsdale Prom LHS, kerb renewal & intersection upgrade Lonsdale Prom - Year 2	\$200,000	\$0	\$200,000	\$0	\$200,000

PROVISIONAL ROADS & STREETS PROJECTS

27.063	Porters Bridge Road	Road widening & strengthening - Walters Quarry application	\$0	\$200,000	\$200,000	\$0	\$200,000
27.064	Porters Bridge Road	Road widening & strengthening - Creswell Quarry application	\$0	\$200,000	\$200,000	\$0	\$200,000
TOTAL ROAD RECONSTRUCTION & UPGRADE			\$3,802,000	\$1,976,000	\$5,778,000	\$0	\$5,778,000

14.1.1 2026-27 Capital Works Program

**Meander Valley Council
2026-27 Capital Works Program**

201.2 ROAD RESURFACING

Item No	Location	Description	Renewal	New/ Upgrade	Council Contribution	External Contributions	Project Total
Pr.001	General	Asphalt Resurfacing Program	\$575,000	\$0	\$575,000	\$0	\$575,000
Pr.002	General	Bituminous Resurfacing Program	\$1,139,000	\$0	\$1,139,000	\$0	\$1,139,000
Pr.003	General	Gravel Resheeting	\$492,000	\$0	\$492,000	\$0	\$492,000
TOTAL ROAD RESURFACING			\$2,206,000	\$0	\$2,206,000	\$0	\$2,206,000

210 BRIDGE RECONSTRUCTION

Item No	Location	Description	Renewal	New/ Upgrade	Council Contribution	External Contributions	Project Total
Br.001	Bridges	Guard Rail Program	\$100,000	\$0	\$100,000	\$0	\$100,000
23.001	Bradys Creek, Bradys Creek Road	Renewal of Bridge - List No 226	\$365,000	\$0	\$365,000	\$0	\$365,000
22.288	Quamby Brook Tributary, Pagels Road	Renewal of Bridge - List No 300	\$311,000	\$0	\$311,000	\$0	\$311,000
TOTAL BRIDGE RECONSTRUCTION			\$776,000	\$0	\$776,000	\$0	\$776,000
TOTAL ROADS, STREETS & BRIDGES			\$6,784,000	\$1,976,000	\$8,760,000	\$0	\$8,760,000

14.1.1 2026-27 Capital Works Program

**Meander Valley Council
2026-27 Capital Works Program**

3.0 HEALTH, COMMUNITY & WELFARE

315 CEMETERIES

Item No	Location	Description	Renewal	New/ Upgrade	Council Contribution	External Contributions	Project Total
21.326	Deloraine, Lawn Cemetery	Installation of new concrete slabs	\$0	\$7,000	\$7,000	\$0	\$7,000
TOTAL CEMETERIES			\$0	\$7,000	\$7,000	\$0	\$7,000

316 COMMUNITY AMENITY

Item No	Location	Description	Renewal	New/ Upgrade	Council Contribution	External Contributions	Project Total
26.035	Westbury, Town Hall Public Toilets	Toilet refurbishment - Year 2 Construct	\$320,000	\$0	\$320,000	\$0	\$320,000
TOTAL COMMUNITY AMENITY			\$320,000	\$0	\$320,000	\$0	\$320,000

321 AREA PROMOTION

Item No	Location	Description	Renewal	New/ Upgrade	Council Contribution	External Contributions	Project Total
27.022	Great Western Tiers Visitor Centre	Renewal of existing path - Museum to Blacksmiths cottage	\$50,000	\$0	\$50,000	\$0	\$50,000
PROVISIONAL AREA PROMOTION PROJECTS							
24.033	Carrick, Meander Valley Road	Gateway Town Entry Signs	\$0	\$60,000	\$60,000	\$0	\$60,000
TOTAL AREA PROMOTION			\$50,000	\$60,000	\$110,000	\$0	\$110,000

14.1.1 2026-27 Capital Works Program

**Meander Valley Council
2026-27 Capital Works Program**

3.0 HEALTH, COMMUNITY & WELFARE

335 HOUSEHOLD WASTE DISPOSAL

Item No	Location	Description	Renewal	New/ Upgrade	Council Contribution	External Contributions	Project Total
24.035	Mole Creek WTS	Site review	\$0	\$20,000	\$20,000	\$0	\$20,000
21.340	Household Waste	Replacement kerbside wheelie bins (waste, recycling and FOGO)	\$85,000	\$0	\$85,000	\$0	\$85,000
27.072	Deloraine Landfill - Tip Shop	Transportable office/lunch room & toilet	\$0	\$90,000	\$90,000	\$0	\$90,000
27.051	Household Waste	Dedicated recycling storage shed - Subject to grant funding	\$0	\$52,000	\$26,936	\$25,064	\$52,000
27.055	Deloraine Landfill/WTS	Landscaping tip shop area	\$0	\$40,000	\$40,000	\$0	\$40,000
27.057	Deloraine Landfill/WTS	Asphalt sealing tip shop and resource recovery area	\$0	\$60,000	\$60,000	\$0	\$60,000
PROVISIONAL HOUSEHOLD WASTE DISPOSAL PROJECTS							
27.05	Household Waste	Deloraine sheds for priority plastics, AAI plastics & tyres - Subject to grant funding	\$0	\$75,000	\$37,500	\$37,500	\$75,000
25.126	Household Waste	Purchase of new FOGO wheelie bins - Deloraine	\$0	\$54,000	\$54,000	\$0	\$54,000
TOTAL HOUSEHOLD WASTE DISPOSAL			\$85,000	\$391,000	\$413,436	\$62,564	\$476,000

14.1.1 2026-27 Capital Works Program

**Meander Valley Council
2026-27 Capital Works Program**

3.0 HEALTH, COMMUNITY & WELFARE

351 URBAN STORMWATER DRAINAGE

Item No	Location	Description	Renewal	New/ Upgrade	Council Contribution	External Contributions	Project Total
22.251	Deloraine, West Parade Catchment	Stormwater upgrades Beefeater St to Tower Hill St D&C - Stage 3 - Design allocation	\$100,000	\$0	\$100,000	\$0	\$100,000
23.047	Westbury, King Street	Stormwater upgrades - Stage 3 Construct Year 2	\$0	\$122,000	\$122,000	\$0	\$122,000
21.365	Various locations	Stormwater drainage infrastructure - General allocation for improvement of network constraints.	\$0	\$155,000	\$155,000	\$0	\$155,000
24.044	Carrick, East Street	Stormwater upgrades - Eastern catchment 5 year program	\$0	\$62,000	\$62,000	\$0	\$62,000
24.044	Carrick, Percy Street	Stormwater upgrades as part of footpath construction	\$0	\$62,000	\$62,000	\$0	\$62,000
25.122	Mole Creek	Flooding assessment recommendations - Year 1 Design	\$0	\$30,000	\$30,000	\$0	\$30,000
TOTAL URBAN STORMWATER DRAINAGE			\$100,000	\$431,000	\$531,000	\$0	\$531,000
TOTAL HEALTH, COMMUNITY & WELFARE			\$555,000	\$889,000	\$1,381,436	\$62,564	\$1,444,000

14.1.1 2026-27 Capital Works Program

Meander Valley Council 2026-27 Capital Works Program

5.0 RECREATION & CULTURE

505 PUBLIC HALLS

Item No	Location	Description	Renewal	New/ Upgrade	Council Contribution	External Contributions	Project Total
27.021	Rosevale Hall	Replacement of BBQ & bar structure	\$20,000	\$0	\$20,000	\$0	\$20,000
TOTAL PUBLIC HALLS			\$20,000	\$0	\$20,000	\$0	\$20,000

525 RECREATION GROUNDS & SPORTS FACILITIES

Item No	Location	Description	Renewal	New/ Upgrade	Council Contribution	External Contributions	Project Total
26.031	Bracknell Recreation Ground	Away changerooms refurbishment - Additional project funding	\$0	\$300,000	\$300,000	\$0	\$300,000
26.055	Carrick Recreation Ground Playground area	Shelter extension, new BBQ & seating	\$0	\$50,000	\$50,000	\$0	\$50,000
27.073	Deloraine, Alveston Drive	Sealing carpark & line marking	\$80,000	\$0	\$80,000	\$0	\$80,000
27.035	Deloraine Community Complex	Auditorium safety improvements - Evacuation centre	\$0	\$50,000	\$50,000	\$0	\$50,000
21.426	Prospect Vale Park	Reconfigure internal road , parking & pedestrian movement - Year 2	\$0	\$400,000	\$400,000	\$0	\$400,000
27.019	Prospect Vale Park	Lighting Control Upgrade	\$25,000	\$25,000	\$50,000	\$0	\$50,000
27.04	Westbury Sports Centre & Recreation Ground	Recreation masterplan	\$60,000	\$0	\$60,000	\$0	\$60,000
26.036	Whitemore, Recreation Ground	Replacement of cricket practice net, netting (excluding practice pitch)	\$70,000	\$0	\$70,000	\$0	\$70,000
PROVISIONAL RECREATION GROUNDS & SPORTS FACILITIES PROJECTS							
24.066	Deloraine Recreation Ground	Clubroom upgrade D&C - Year 3 construction - Subject to grant funding	\$0	\$4,000,000	\$400,000	\$3,600,000	\$4,000,000
TOTAL RECREATION GROUNDS & SPORTS FACILITIES			\$235,000	\$4,825,000	\$1,460,000	\$3,600,000	\$5,060,000

14.1.1 2026-27 Capital Works Program

**Meander Valley Council
2026-27 Capital Works Program**

5.0 RECREATION & CULTURE

545 SUNDRY CULTURAL ACTIVITIES

Item No	Location	Description	Renewal	New/ Upgrade	Council Contribution	External Contributions	Project Total
27.014	Deloraine, MVPAC	Roof & guttering replacement	\$80,000	\$0	\$80,000	\$0	\$80,000
26.071	Deloraine, MVPAC	Stage refurbishment and show rigging upgrade	\$35,000	\$0	\$35,000	\$0	\$35,000
TOTAL SUNDRY CULTURAL ACTIVITIES			\$115,000	\$0	\$115,000	\$0	\$115,000

565 PARKS & RESERVES

Item No	Location	Description	Renewal	New/ Upgrade	Council Contribution	External Contributions	Project Total
26.013	Blackstone Park	Playground Shade Sail & new street furniture	\$0	\$62,000	\$62,000	\$0	\$62,000
27.032	Deloraine, Train Park	Parking study & improvements	\$0	\$50,000	\$50,000	\$0	\$50,000
21.513	Deloraine, Train Park	Renew playground	\$150,000	\$100,000	\$250,000	\$0	\$250,000
26.029	Deloraine, Riverbank Park	Pontoon removal & staged landing upgrade - Detailed design & geotech	\$25,000	\$0	\$25,000	\$0	\$25,000
27.043	Prospect Vale, Country Club recreation area	Recreation area development at Country Club - Design & strategy development	\$0	\$20,000	\$20,000	\$0	\$20,000
26.008	Westbury, Egmont Reserve	New BBQ & seated area	\$0	\$40,000	\$40,000	\$0	\$40,000
TOTAL PARKS & RESERVES			\$175,000	\$272,000	\$447,000	\$0	\$447,000
TOTAL RECREATION & CULTURE			\$545,000	\$5,097,000	\$2,042,000	\$3,600,000	\$5,642,000

14.1.1 2026-27 Capital Works Program

Meander Valley Council
2026-27 Capital Works Program

6.0 UNALLOCATED & UNCLASSIFIED

625 MANAGEMENT & INDIRECT OVERHEADS

Item No	Location	Description	Renewal	New/ Upgrade	Council Contribution	External Contributions	Project Total
21.589	Minor Plant Replacement	Replacement of works minor plant	\$37,000	\$0	\$37,000	\$0	\$37,000
TOTAL MANAGEMENT & INDIRECT OVERHEADS			\$37,000	\$0	\$37,000	\$0	\$37,000

655 MAJOR PLANT REPLACEMENT

Item No	Location	Description	Renewal	New/ Upgrade	Council Contribution	External Contributions	Project Total
21.582	P&E, Major Plant	Major plant replacements	\$1,054,000	\$0	\$1,054,000	\$0	\$1,054,000
TOTAL MAJOR PLANT REPLACEMENT			\$1,054,000	\$0	\$1,054,000	\$0	\$1,054,000

675 OTHER UNALLOCATED TRANSACTIONS

Item No	Location	Description	Renewal	New/ Upgrade	Council Contribution	External Contributions	Project Total
22.521	P&E, Fleet Vehicles	Fleet vehicle replacements	\$150,000	\$0	\$150,000	\$0	\$150,000
27.077	Westbury Depot	Relocate dog pound	\$0	\$100,000	\$100,000	\$0	\$100,000
27.078	Westbury Depot	Decommission depot	\$0	\$200,000	\$200,000	\$0	\$200,000
TOTAL LIGHT VEHICLE REPLACEMENT			\$150,000	\$300,000	\$450,000	\$0	\$450,000
TOTAL UNALLOCATED AND UNCLASSIFIED			\$1,241,000	\$300,000	\$1,541,000	\$0	\$1,541,000
TOTAL 2026-27 CAPITAL WORKS			\$9,590,000	\$8,372,000	\$14,299,436	\$3,662,564	\$17,962,000

14.1.1 2026-27 Capital Works Program

**Meander Valley Council
2026-27 Capital Works Program**

14.2. Budget Adjustments 2025-26

File Reference	S12-02-001
Report Author	David Murray Director Infrastructure Services
Authorised By	Jonathan Harmey General Manager
Decision Sought	Approval of recommended budget changes to projects included in the 2025-26 Capital Works Program.
Vote	Absolute majority

RECOMMENDED MOTION

That Council, by absolute majority, pursuant to section 82(4) of the *Local Government Act 1993*, approves variations to the 2025-26 Capital Works Program, as provided in Attachment 1.

REPORT

The purpose of this report is to seek Council endorsement for the reallocation of funding to projects included in the 2025-26 Capital Works Program (the Program). There is an overall reduction of \$34,066 to the value of the program.

Project budget allocations within the Program that are submitted to Council for approval prior to the commencement of each financial year are prepared using a range of methods. In some instances and depending on the availability of resources and time constraints, projects can be thoroughly scoped and accurate estimates prepared using available empirical or supplier information. Conversely, project cost estimates may only be general allowances prepared using the best information available at the time.

During the financial year, detailed design, adjustment to project scope and the undertaking of additional works during construction, results in project expenditure under and over approved budget amounts. New projects may also be requested for inclusion in the program or removal from the program.

The overall financial objective in delivering the program is to have no overall variation in the total Program budget. Project savings are generally used to offset project over-runs and additional funding can be requested to assist with balancing the budget or to finance new projects.

The following key changes to budgets have been identified and are included in the proposed budget changes as detailed below:

1. A number of smaller roads and recreation space projects have been recently completed with minor savings or over-runs realised. Cost savings from these projects have been transferred to other projects where required, with the balance of funds returned to Council's cash reserves.

2. PR 6128 and PR 6148 are individual projects within the current Road Rehabilitation Program. The budget transfer to these projects from PR 6697 is reflecting the change from program level funding to individual projects.
3. PR 5101 covers the annual upgrade office computers based on an estimate prepared during the compilation of the annual capital works program. Recruitment of additional staff and the provision of some hardware with upgraded specifications has seen the budget exceeded for the current financial year. We recommend funding from an underspend PR5135 Phone System Replacement.
4. PR 5102 is for the installation of a diesel generator at the Westbury office to provide redundancy of power supply. Reconfiguration of the switchboards was more complex than anticipated, leading to the need for additional funding.

ATTACHMENTS

1. Capital Works Project Adjustment May 2026 [14.2.1 - 1 page]

STRATEGY

Supports the following objectives of the *Meander Valley Community Strategic Plan 2024-34*:

4. Investing in infrastructure that strengthens connection
5. Delivering responsible leadership and governance

Visit <https://www.meander.tas.gov.au/plans-reports> to see the Meander Valley Community Strategic Plan 2024-34.

POLICY

Not applicable

LEGISLATION

Local Government Act 1993: section 82(4)

CONSULTATION

Not applicable

BUDGET AND FINANCE

The recommendation will reduce the overall value of the Capital Works Program, \$34,066 will be returned to the Council's cash reserves.

RISK MANAGEMENT

Not applicable

ALTERNATE MOTION

Council can adopt the Recommended Motion with amendments.

14.2.1 Capital Works Project Adjustment May 2026

PROPOSED CAPITAL WORKS PROJECT ADJUSTMENT - MAY 2026

Project No.	Project Name	Council Cost to date	Current Budget	Proposed Variation	Revised Budget	Comments
PR 5101	Workstations and Peripherals	\$45,182	\$38,000	\$7,182	\$45,182	Transfer from PR 5136
PR 5136	Phone System Replacement	\$22,583	\$100,000	-\$7,182	\$92,818	Transfer to PR 5101
PR 5102	Network Infrastructure	\$40,339	\$36,200	\$4,139	\$40,339	Transfer from PR 5136
PR 5136	Phone System Replacement	\$22,583	\$92,818	-\$4,139	\$88,679	Transfer to PR 5102
PR 5683	Johns Road - Reedy Marsh	\$12,828	\$30,000	-\$17,172	\$12,828	Transfer to PN 5685, PN 7658 and PN 7658. Transfer balance to Council cash reserves.
PR 5684	Wadleys Rd - Reedy Marsh	\$19,719	\$30,000	-\$10,281	\$19,719	Transfer to Council cash reserves.
PR 5685	Main Street - Hadspen	\$18,391	\$15,000	\$3,391	\$18,391	Transfer from PR 5683
PR 5982	Mary Street - Westbury	\$97,541	\$120,000	-\$22,459	\$97,541	Transfer to PR 6706
PR 6102	Blackstone Rd - Blackstone Heights	\$20,899	\$20,000	\$899	\$20,899	Transfer from PR 5683
PR 6128	R2R 2026 Dairy Plains Rd, Chesshunt to end - Dairy	\$521,223	\$0	\$675,000	\$675,000	Transfer from PR 6697
PR 6148	R2R 2026 Emu Plains Rd - Emu Plains	\$257,643	\$0	\$258,000	\$258,000	Transfer from PR 6697
PR 6124	R2R 2026 Selbourne Rd - Selbourne	\$283,383	\$260,000	\$25,000	\$285,000	Transfer from PR 6697
PR 6234	King St, Mary to Lonsdale - Westbury	\$60,598	\$75,000	-\$14,402	\$60,598	Transfer to Council cash reserves.
PR 6697	Road Rehabilitation Program	\$0	\$1,334,000	-\$958,000	\$376,000	Transfer to PR 6128, PR 6148 and PR 6124
PR 6706	Moore St, Westbury - New Dog Run	\$51,262	\$80,000	\$22,459	\$102,459	Transfer from PR 5982
PR 7655	Westbury Rec Ground - Function Centre Access Improvements	\$6,719	\$10,000	-\$3,281	\$6,719	Transfer to Council cash reserves.
PR 7656	Westbury Rec Ground - New Sprinkler System	\$8,862	\$5,000	\$3,862	\$8,862	Transfer from PR 5683
PR 7658	Westbury Rec Ground - Storage Shed Extension	\$27,918	\$25,000	\$2,918	\$27,918	Transfer from PR 5683
PR 8107	Wild Wood Reserve - Parking and Signage Improvements	\$644	\$50,800	-\$30,800	\$20,000	Transfer to PR 8108
PR 8108	Deloraine Caravan Park - Property Improvements	\$24,509	\$31,800	\$30,800	\$62,600	Transfer from PR 8107
Totals		\$1,542,826	\$2,353,618	-\$34,066	\$2,319,552	

14.3. FOGO Expansion – Westbury, Exton and Hagley

File Reference	S11-03-027
Report Author	Linda Butler Team Leader Project Delivery
Authorised By	David Murray Director Infrastructure Services
Decision Sought	Council approval to expand the kerbside Food Organics and Garden Organics (FOGO) service to Westbury, Exton and Hagley following community consultation outcomes.
Vote	Simple majority

RECOMMENDED MOTION

That Council:

1. Approves the introduction of a kerbside Food Organics and Garden Organics (FOGO) service to Westbury, Exton and Hagley.
 2. Notes the community consultation results demonstrating 70.4 percent support for the service.
 3. Notes that the expansion will be delivered within existing kerbside collection arrangements from July 2026.
-

REPORT

Background

Food Organics and Garden Organics (FOGO) services have operated in parts of the municipality since 2011 and have progressively expanded.

Currently, around 63% of serviced properties receive FOGO.

Over the past 12 months, Council collected approximately 1,263 tonnes of FOGO material. This represents around 25% of total kerbside waste. Combined with recycling, this has resulted in approximately 45% diversion from landfill.

Organic waste comprises up to 50% of household waste.

Expanding FOGO contributes to reduce landfill volumes and extend landfill life, it provides a timely opportunity to extend a proven service model to additional areas and deliver consistent waste services across the municipality.

The FOGO service expansion was discussed at Council Workshop on Tuesday, 28 April 2026.

Community Consultation

A targeted community consultation process was undertaken with property owners in Westbury, Exton and Hagley between 23 February 2026 and 2 April 2026. A total of 432 responses were received through mail, email and online submissions. Of these, 304 responses supported the introduction of the FOGO service and 128 opposed it, representing 70.4% overall support.

Support exceeded previous consultation outcomes in Carrick. Feedback in favour focused on environmental benefits and household convenience, while concerns related to existing home composting practices, potential odour and changes to collection frequency. These concerns can be addressed through targeted education and clear communication prior to implementation.

The results demonstrate a clear majority position in support of the service and provide a strong mandate for Council to proceed.

Operational and Financial Implications

The proposed service will be delivered within existing kerbside collection arrangements, with no requirement for additional collection runs. The service model will adopt alternating fortnightly general waste and FOGO collections, which will mean that weekly garbage collection will now be fortnightly. The cost of the revised collection arrangements will be consistent with the current service cost.

Conclusion

The consultation process confirms strong community support for the introduction of FOGO services in Westbury, Exton and Hagley.

The proposed expansion will reduce landfill demand, lower emissions, and deliver financial benefits while aligning with Council's strategic objectives. The service model is proven, low risk, and can be implemented within existing operational arrangements.

ATTACHMENTS

Nil

STRATEGY

Supports the following objectives of the Meander Valley Community Strategic Plan 2024–2034:

- Strategic Direction 2: Valuing and protecting our natural environment
- Strategic Action 2.2: Support community action to reduce waste

Also aligns with:

- Waste and Resource Recovery Strategy 2024–2033 – progressive rollout of FOGO services
- National Waste Action Plan 2019 – target to halve organic waste to landfill by 2030

POLICY

Not applicable

LEGISLATION

- *Local Government Act 1993*
- *National Waste Action Plan 2019*
- *Tasmanian Waste and Resource Recovery Strategy 2023–2026*

CONSULTATION

A targeted community consultation process was undertaken with property owners in Westbury, Exton and Hagley.

BUDGET AND FINANCE

The proposed expansion of the FOGO service to Westbury, Exton and Hagley has been assessed as financially sustainable and low risk.

RISK MANAGEMENT

No significant financial or operational risks have been identified.

Community-related risks, including service acceptance and contamination, will be managed through pre-implementation education, clear communication on service changes, and provision of supporting materials. This approach is consistent with previous FOGO rollouts and has proven effective in supporting participation and minimising risk.

ALTERNATE MOTION

Councillors can elect to maintain the current service arrangements for Westbury, Exton and Hagley.

15. GOVERNANCE AND COMMUNITY WELLBEING

15.1. Review of Policy 3 Election Caretaker Period

File Reference	S13-11-002
Report Author	Jonathan Harmey General Manager
Decision Sought	Continuation of Policy 3: <i>Election Caretaker Period</i> .
Vote	Simple majority

RECOMMENDED MOTION

That Council approves the continuation of Policy 3: *Election Caretaker Period*, updated as provided in Attachment 1.

REPORT

The Council's Policy 3: Election Caretaker Period provides guidance on Council Meeting procedures that apply during the caretaker period for local government elections. It provides limitations on major policy decisions when the Council is preparing for an election.

The proposed changes were discussed at the 28 April Council Workshop. A marked-up version of the current Policy with the proposed changes is provided as Attachment 2.

ATTACHMENTS

1. Policy 3 Election Caretaker Period 12 May 2026 [**15.1.1** - 6 pages]
2. Policy 3 marked up version May 2026 [**15.1.2** - 6 pages]

STRATEGY

Supports the following objectives of the *Meander Valley Community Strategic Plan 2024-34*:

5. Delivering responsible leadership and governance

Visit <https://www.meander.tas.gov.au/plans-reports> to see the Meander Valley Community Strategic Plan 2024-34.

POLICY

Not applicable

LEGISLATION

Local Government Act 1993

Tasmanian Electoral Act 2004

Land Use Planning and Approvals Act 1993

CONSULTATION

Not applicable

BUDGET AND FINANCE

The Policy has no financial implications for Council operations.

RISK MANAGEMENT

The Policy imposes appropriate limitations to Council decisions during an election caretaker period, as a risk management process.

ALTERNATE MOTION

Council can adopt the Recommended Motion with amendments.

Policy 3: Election Caretaker Period

Policy title	Election Caretaker Period
Policy number	3
Last reviewed	12 July 2022
Next review	May 30
Responsibility	General Manager

1. PURPOSE

The purpose of this Policy is to prescribe ‘caretaker’ arrangements to be applied to the conduct of Council business following notice of a general local government election by the Tasmanian Electoral Commission.

To provide direction to Councillors, the Council’s staff and election Candidates on the conduct of the Council’s business during the period of an election. To provide commitment to the application of good governance principles and high standards of integrity during an election.

2. SCOPE

This Policy applies to:

- (a) Elected members, employees and contractors of the Council, for the duration of any Caretaker Period for a local government general election.
- (b) This Policy does not apply to local government By-Elections, other than the restrictions applicable to the use of the Council’s resources and information for the advantage of a Candidate or political party during a By-Election.

3. POLICY CONDITIONS

3.1. Policy Statement

The Meander Valley Council, its elected representatives and staff will, during a Caretaker Period, conduct the business of the Council in a manner that balances continuity of service and administration with the need to ensure that:

- (a) Major Policy Decisions are not made by the Council in the lead-up to an election that would prove binding or limit freedom of action for an incoming Council;
- (b) the Council’s resources and information are not used for the advantage of a Candidate or political party in a local government general election; and
- (c) the apolitical nature of the services provided by the Council’s staff is protected and any controversy about their role and work in the context of an election period is avoided.

Policy 3: Election Caretaker Period

3.2. Major Policy and Funding Decisions

- (a) During a Caretaker Period, the Council will avoid decisions which give rise to major policy, resourcing or financial outcomes that:
 - (i) commit or compromise the freedom of the incoming Council;
 - (ii) risk reputational damage to the Council; and
 - (iii) risk drawing the Council or staff into matters of political contention within the context of an Election Campaign.
- (b) For clarity, a Major Policy Decision does not include promises on future policies or actions a Candidate or political party announces as part of their Election Campaign.
- (c) During a Caretaker Period, Council (or the General Manager as applicable under delegation) will not:
 - (i) appoint, dismiss or renew the contract of a General Manager. An Acting General Manager may still be appointed in the event of any absence or resignation by the incumbent General Manager.
 - (ii) approve proceeding to tender or the awarding of a contract where the total commitment exceeds \$250,000. This does not prevent the General Manager executing, within the Caretaker Period, a contract as agreed by a resolution of Council before the Caretaker Period.
 - (iii) make, amend or repeal a local planning instrument under the *Land Use Planning and Approvals Act 1993* (ie. a planning scheme, a temporary local planning instrument or a planning scheme policy).
 - (iv) make a new By-Law.
 - (v) will not approve or renew any Policies of the Council unless there is a legislated or compelling business requirement supported by qualified advice that is certified by the General Manager under the *Local Government Act 1993* (section 65). Such reasons may include:
 - (A) unforeseen issues such as an emergency, legal requirement or other matter not otherwise foreseen, which may compel the Council or the General Manager to exercise judgment and make a Major Policy Decision in order to ensure continuity of service or address a compelling business need; or
 - (B) a decision relates to a component or activity that forms part of an approved and ongoing program of work where the total spend is specified in the annual budget and which if not progressed during the

Policy 3: Election Caretaker Period

Caretaker Period would cause a substantial disruption, risk of loss, damage or reputational harm to the Council if the decision is deferred.

- (d) Where the above circumstances apply, as described in either 3.2(c)(v)(A) or 3.2(c)(v)(B) of this Policy, in the interests of transparency the Council will:
- (i) issue a public advice on its website as to the reasons for the variation to the above restrictions.
 - (ii) such advice does not alter the need and discretion the Council has on the release or otherwise of information determined in a Closed Session of Council.

3.3. Major Announcements and Representations of Council

- (a) This Policy applies to the timing of the making of Major Policy Decisions that are likely to commit an incoming Council, not to their announcement.
- (i) this policy is not contravened where decisions made before the calling of an election are announced during the Caretaker Period.
 - (ii) Where possible, decisions that have been agreed but not made public should be announced ahead of the Caretaker Period if their announcement is likely to cause controversy during the Election Campaign.
- (b) Whether a particular policy decision or announcement qualifies as *major* is a matter for judgement. The General Manager will, if needed, provide guidance or a determination on whether or not a decision should be made.
- (c) The Mayor shall continue to be the spokesperson for Council in accordance with section 27 of the *Local Government Act 1993* and shall carry out the civic and ceremonial functions of the mayoral office during the Caretaker Period.
- (d) Individual Councillors may continue to represent the community and facilitate communication between Council and the community for the duration of the Caretaker Period.
- (e) Councillors who are Candidates for re-election are to ensure they continue to comply with the Act and relevant Policy, including but not limited to:
- (i) Policy No. 23 – Responsibilities of Council Representatives; and
 - (ii) Policy No. 49 – Media Communications.
- (f) In fulfilling their duties as a Councillor during this period, Councillors may claim allowances and expenses under the Council's Policy No. 24 - Councillor Expense Entitlements, Attendance at Conferences and Training. For the avoidance of doubt:

Policy 3: Election Caretaker Period

- (i) in circumstances where a Councillor is travelling or attending solely as an election Candidate then no expenses may be claimed.
- (ii) if undertaking an official role designated to the Councillor, including deputation for the Mayor, Deputy Mayor or as a designated spoke person of Council, then any entitlement to expenses is not altered.
- (g) Councillors will not use the position of elected representative, or access to employees or resources, to gain media attention in support of their, or any other Candidate's Election Campaign.
- (h) A Councillor shall not use membership of a Council committee or special committee to disseminate information or promote their or any other Candidate's Election Campaign.
- (i) During the Caretaker Period, Councillors will not submit notices of motion to Council.

3.4. Access and Use of Information

- (a) At the commencement of the Caretaker Period the General Manager is to:
 - (i) review all advertising campaigns, events or community activities and make recommendations to Council about whether those campaigns should continue, be modified in content, or be deferred.
 - (ii) review arrangements for the distribution of publicly communicated material. The Council will avoid active distribution of material if it promotes a Candidate or political party.
- (b) During the Caretaker Period the following provisions shall apply:
 - (i) no Electoral Material shall be permitted to be displayed or distributed on any of the Council's owned or managed property.
 - (ii) Council branded material shall not be used by in any manner that supports a Candidate's Election Campaign.
 - (iii) Councillors may continue to use the Council's equipment and branded material throughout the course of the Caretaker Period to carry out their regular functions as described under section 28 of the *Local Government Act 1993*.
 - (iv) Councillors will not use the position of elected representative, or access to employees or resources, to gain media attention in support of their own, or any other Candidate's, Election Campaign.
 - (v) nothing in this policy removes the requirement of Councillors and staff to comply with relevant policy and guidelines relating to the security, use and distribution of information and material.

Policy 3: Election Caretaker Period

3.5. Continuity of Council Business and Operations

Nothing in this Policy prevents the Mayor, Councillors, General Manager and staff from carrying on the business of Council during a Caretaker Period:

- (a) Council Meetings shall continue to be held and will consider Agenda Items that relate to the ordinary business of Council, other than those matters otherwise identified in this Policy.
- (b) the General Manager may still exercise all delegations and functions provided by Council or legislation, including the appointment, direction and dismissal of staff.
- (c) the Council's employees shall maintain the normal business activities of the Council. Employees shall undertake their duties in an appropriate way and take all steps to avoid any real or perceived support for a Candidate in order to protect the organisation's ability to impartially serve any incoming Council following an election.
- (d) capital works as approved by Council as part of the annual budget process and subsequently approved by the awarding of a tender, can proceed during the Caretaker Period, regardless of scale.
- (e) the Mayor and Councillors may continue to accept invitations to attend community functions and may continue to correspond with constituents on matters related to Council business.
- (f) all elected representatives are to comply with requirements to declare gifts and donations in accordance with Policy 84.

4. DEFINITIONS

By-Election means an election to replace a Councillor after the Councillor's office becomes vacant.

Candidate means a person standing for election.

Caretaker Period means the period from the notice of election published in accordance with the Local Government Act 1993 (section 269), through until the declaration of the polls of the relevant local government general election.

Electoral Material includes any advertisement, handbill, pamphlet, notice, flyer, letter or article that is intended or calculated to affect the result of an election.

Election Campaign means activities of Candidates to win voter support in the period preceding an election and includes activities such as door knocking, bulk emails, production of signs and flyers, telephone canvassing, social media campaigns and advertising.

Policy 3: Election Caretaker Period

Major Policy Decision includes:

- (a) the tenure of the General Manager
- (b) approval of contracts greater than \$250,000
- (c) adoption or renewal of Council Policies
- (d) making, amending or repealing of planning schemes (unless already certified)
- (e) establishment of by-laws
- (f) amendments to the Council's adopted budget that exceeds \$250,000 over budget estimates; and
- (g) adjustments to individual budget items where the overall amount of the budget estimates is altered

Council Resources includes equipment, materials, office space or property owned or operated by the Council, but excluding publicly bookable venues. Information, systems, images or social media and websites of the Council.

5. LEGISLATION AND REFERENCES

- *Local Government Act 1993*
- *Tasmanian Electoral Act 2004*
- *Land Use Planning and Approvals Act 1993*

6. POLICY HISTORY

First adopted by Council	12 July 2022
Reviewed by Council	12 May 2026

POLICY MANUAL

Policy No. 3	Election Caretaker Period Arrangements
Purpose	The purpose of this Policy is to To prescribe 'caretaker' arrangements to be applied to the conduct of Council business following notice of a general local government election by the Tasmanian Electoral Commission.
Department	Governance and Community Wellbeing
Author	Jonathan Harmey, John Jordan , General Manager and Jacqui Parker, Manager, Governance
Council Meeting Date	12 May 2026 12 July 2022
Minute Reference	xx/2026 161/2022
Next Review Date	May 2030 June 26 (as set, or every four years or as required)

POLICY

1. Definitions

<i>By-Election</i>	Election to replace a Councillor after the Councillor's office becomes vacant.
<i>Candidate</i>	A person standing for election.
<i>Caretaker Period</i>	Period from the notice of election published in accordance with the Local Government Act 1993 (section 269) , through until the close declaration of the polls of the relevant local government general election.
<i>Electoral Material</i>	Any advertisement, handbill, pamphlet, notice, flyer, letter or article that is intended or calculated to affect the result of an election.
<i>Election Campaign</i>	Activities of Candidates to win voter support in the period preceding an election and includes activities such as door knocking, bulk emails, production of signs and flyers, telephone canvassing, social media campaigns and advertising.
<i>Major Policy Decision</i>	The tenure appointment, remuneration or termination of the General Manager, approval of contracts greater than \$250,000, adoption or renewal of Council P olicies, making,

amending or repealing of planning schemes (unless already certified), and establishment of by-laws. Any amendment to the Council's adopted budget that exceeds \$250,000 over budget estimates, ~~but not a reallocation of funds from one project to another that remains within the Council's overall budget~~; adjustments to individual budget items where the overall amount of the budget estimates is altered.

Council Resources ~~Any~~ equipment, materials, office space or property owned or operated by the Council, but excluding publicly bookable venues. ~~Any~~ Information, systems, images or social media and websites of the Council.

2. Objective

To provide direction to Councillors, the Council's staff and election Candidates on the conduct of the Council's business during the period of an election. ~~To provide commitment to the application of good governance principles and high standards of integrity during an election.~~

3. Scope

This Policy applies to:

- a. Elected members, employees and contractors of the Council, for the duration of any Caretaker Period for a local government general election.
- b. This Policy does not apply to local government By-Elections, other than the restrictions applicable to the use of the Council's resources and information for the advantage of a Candidate or political party during a By-Election.

4. Policy Statement

The Meander Valley Council, its elected representatives and staff will, during a Caretaker Period, conduct the business of the Council in a manner that balances continuity of service and administration with the need to ensure that:

- a. Major Policy Decisions are not made by the Council in the lead-up to an election that would prove binding or limit freedom of action for an incoming Council;
- b. the Council's resources and information are not used for the advantage of a Candidate, ~~interest group~~ or political party in a local government general election; and
- c. the apolitical nature of the services provided by the Council's staff is protected and ~~any~~ controversy about their role and work in the context of an election period is avoided.

5. Major Policy and Funding Decisions

- a. During a Caretaker Period, the Council will avoid decisions which give rise to major policy, resourcing or financial outcomes that:
 - i. commit or compromise the freedom of the incoming Council;
 - ii. risk reputational damage to the Council; and
 - iii. risk drawing the Council or staff into matters of political contention within the context of an Election Campaign.
- b. For clarity, a Major Policy Decision does not include promises on future policies or actions a Candidate or political party announces as part of their Election Campaign.
- c. During a Caretaker Period, Council (or the General Manager as applicable under delegation) will not:
 - i. appoint, dismiss or renew the contract of a General Manager. An Acting General Manager may still be appointed in the event of any absence or resignation by the incumbent General Manager.
 - ii. approve proceeding to tender or the awarding of a contract where the total commitment exceeds \$250,000. This does not prevent the General Manager executing, within the Caretaker Period, a contract as agreed by a resolution of Council before the Caretaker Period.
 - iii. make, amend or repeal a local planning instrument under the *Land Use Planning and Approvals Act 1993* (ie. a planning scheme, a temporary local planning instrument or a planning scheme policy).
 - iv. make a new By-Law.
 - v. will not approve or renew any **major** Policies of the Council unless there is a legislated or compelling business requirement supported by qualified advice that is certified by the General Manager under the *Local Government Act 1993* (section 65). Such reasons may include:
 - A. unforeseen issues such as an emergency, legal requirement or other matter not otherwise foreseen, which may compel the Council or the General Manager to exercise judgment and make a Major Policy Decision in order to ensure continuity of service or address a compelling business need; or
 - B. a decision relates to a component or activity that forms part of an approved and ongoing program of work where the total spend is specified in the annual budget *and* which if not progressed during the Caretaker Period would cause a substantial disruption, risk of loss, damage or reputational harm to the Council if the decision is deferred.
- d. Where the above circumstances apply, as described in either 5(c)(v)(A) or 5(c)(v)(B) of this Policy, in the interests of transparency the Council will:
 - i. issue a public advice on its website as to the reasons for the variation to the above restrictions.
 - ii. such advice does not alter the need and discretion the Council has on the release or otherwise of information determined in a Closed Session of Council.

6. Major Announcements and Representation of Council

- a. This Policy applies to the timing of the making of Major Policy Decisions that are likely to commit an incoming Council, not to their announcement.
 - i. this policy is not contravened where decisions made before the calling of an election are announced during the Caretaker Period.
 - ii. Where possible, decisions that have been agreed but not made public should be announced ahead of the Caretaker Period if their announcement is likely to cause controversy during the Election Campaign.
- b. Whether a particular policy decision or announcement qualifies as *major* is a matter for judgement. The General Manager will, if needed, provide guidance or a determination on whether or not a decision should be made.
- c. The Mayor shall continue to be the spokesperson for Council in accordance with section 27 of the *Local Government Act 1993* (~~the Act~~) and shall carry out the civic and ceremonial functions of the mayoral office during the Caretaker Period.
- d. Individual Councillors may continue to represent the community and facilitate communication between Council and the community for the duration of the Caretaker Period.
- e. Councillors who are Candidates for re-election are to ensure they continue to comply with the Act and relevant Policy, including but not limited to:
 - i. Policy No. 23 - Responsibilities of Council Representatives; and
 - ii. Policy No. 49 - Media Communications.
- f. In fulfilling their duties as a Councillor during this period, Councillors may claim allowances and expenses under the Council's Policy No. 24 - Councillor Expense Entitlements, Attendance at Conferences and Training. For the avoidance of doubt:
 - i. in circumstances where a Councillor is travelling or attending solely as an election Candidate then no ~~allowances expenses~~ may be claimed.
 - ii. if undertaking an official role designated to the Councillor, including deputation for the Mayor, Deputy Mayor or as a designated spoke person of Council, then any entitlement to ~~allowances expenses~~ is not altered.
- g. Councillors will not use the position of elected representative, or access to employees or resources, to gain media attention in support of their, or any other Candidate's Election Campaign.
- h. A Councillor shall not use membership of a Council committee or ~~special committee appointment as a member of an external group~~ to disseminate information or promote their or any other Candidate's Election Campaign.

- i. During the Caretaker Period, Councillors will not submit notices of motion to Council.

7. Access and Use of Information

- a. At the commencement of the Caretaker Period the General Manager is to:
 - i. review all advertising campaigns, events or community activities and make recommendations to Council about whether those campaigns should continue, be modified in content, or be deferred.
 - ii. review arrangements for the distribution of publicly communicated material, ~~such as newsletters~~. The Council will avoid active distribution of material if it promotes a Candidate or political party.
- b. During the Caretaker Period the following provisions shall apply:
 - i. no Electoral Material shall be permitted to be displayed or distributed on any of the Council's owned or managed property.
 - ii. Council ~~supplied equipment and Council~~ branded material shall not be used by in any manner that supports a Candidate's Election Campaign.
 - iii. Councillors may continue to use the Council's equipment and branded material throughout the course of the Caretaker Period to carry out their regular functions as described under section 28 of the *Local Government Act 1993*.
 - iv. Councillors will not use the position of elected representative, or access to employees or resources, to gain media attention in support of their own, or any other Candidate's, Election Campaign.
 - iv. nothing in this policy removes the requirement of Councillors and staff to comply with relevant policy and guidelines relating to the security, use and distribution of information and material.

8. Continuity of Council Business and Operations

Nothing in this Policy prevents the Mayor, Councillors, General Manager and staff from carrying on the business of Council during a Caretaker Period:

- a. Council Meetings shall continue to be held and will consider Agenda Items that relate to the ordinary business of Council, other than those matters otherwise identified in this Policy.
- b. the General Manager may still exercise all delegations and functions provided by Council or legislation, including the appointment, ~~direction and dismissal~~ of staff.
- c. the Council's employees shall maintain the normal business activities of the Council. Employees shall undertake their duties in an appropriate way and take all steps to avoid any real or perceived support for a Candidate in order to protect the organisation's ability to impartially serve any incoming Council following an election.

- d. capital works as approved by Council as part of the annual budget process and subsequently approved by the awarding of a tender, can proceed during the Caretaker Period, regardless of scale.
- e. the Mayor and Councillors may continue to accept invitations to attend community functions and may continue to correspond with constituents on matters related to Council business.
- f. all elected representatives are to comply with requirements to declare gifts and donations in accordance with Policy 84.
- ~~g. Council supplied equipment and the Council's branded material shall not be used by Councillors or staff in any manner that supports a Candidate's Election Campaign.~~

Legislation and Related Standards

Local Government Act 1993
Tasmanian Electoral Act 2004
Land Use Planning and Approvals Act 1993

6. Responsibility

Responsibility for the operation of this Policy rests with the General Manager.

16. MOTION TO CLOSE MEETING

Refer to Local Government (Meeting Procedures) Regulations 2025: Regulations 16 and 17

MOTION

That Council, by absolute majority, pursuant to the Local Government (Meeting Procedures) Regulations 2025, closes the Meeting to the public for discussion of the Agenda Items listed below:

16.1 Confirmation of Closed Minutes

Refer to Local Government (Meeting Procedures) Regulations 2025: Regulation 40(6)

16.2 Leave of Absence Applications

Refer to Local Government (Meeting Procedures) Regulations 2025: Regulation 17(2)(i) requests by Councillors for leave of absence

16.3 Leave of Absence Applications

Refer to Local Government (Meeting Procedures) Regulations 2025: Regulation 17(2)(j) notifications by Councillors of leave of absence for parental leave

16.4 Visitor Information Centre Website Upgrade

Refer to Local Government (Meeting Procedures) Regulations 2025: Regulation 17(2)(e) regarding contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.

16.5 End of Closed Session and Release of Public Information

Refer to Local Government (Meeting Procedures) Regulations 2025: Regulation 17(8)

To be determined in Closed Council.

18. CLOSE OF MEETING
