

INSURANCE FOR CASUAL HIRERS OF COUNCIL FACILITIES

Council requires all hirers of Council facilities to have Public Liability Insurance cover. In the event that a Casual Hirer does not have their own insurance, cover can be arranged under Council's Blanket Insurance policy.

The following conditions apply to the one-off cover:-

1. The insurance is arranged for Meander Valley Council by JLT Public Sector.
2. This insurance cover relates to the hire of the _____
(insert name of Council Facility) on _____
3. The function will involve alcohol Yes No
4. An excess of \$500 applies to this insurance cover. The hirer is responsible for payment of this excess if a claim is made.
5. An insurance fee of \$_____ is required before the function/event (if paying by cheque please make payable to Meander Valley Council). **See below for fee schedule

IMPORTANT INFORMATION

1. The following high risk activities cannot be covered by councils blanket public liability policy:
 - Sporting Events
 - Special Events (e.g. Dances/Shows, Festivals, Rock Concerts etc)
 - Contractors & Subcontractors (e.g. Caterers)
2. Casual Hirers need to note that the Council Casual Hirer Insurance does not cover persons who are working for hire, professional persons or those who generate an income from the event.

** FEE SCHEDULE:

All Functions/Events/Meetings (including those serving alcohol):	\$20.00 (per event)
Market Stallholders (for events run by council):	\$22.00 (per event)
Market Stallholders (3 or more events per year):	\$11.50 (per event)

Please note the above charges include GST and are in addition to the Hire Fee

Payments for Casual Hire Insurance can be made by credit card, please contact Council's office on 6393 5300.

I (please print full name) _____
of (print address) _____
representing (name of organisation if applicable) _____

have completed this form truthfully to the best of my knowledge and acknowledge having read and accepted the insurance conditions of hire.

Signature: _____

Date: _____

Witness Signature: _____

Date: _____

The Meander Valley Council is committed to upholding the right to privacy of all individuals who have dealings with the Council. Unless required by law or by a Court or tribunal, the Council will take the necessary steps to ensure that the personal information that members of the public share with us remains confidential.
How we use this information is explained in our Privacy Policy, which is available at www.meander.tas.gov.au or at the Council Office.

A full-page background image shows a family of three—a mother, a father, and a young girl—walking and laughing on a grassy field at what appears to be a festival or park event. The mother is carrying a bag with bread, and the father is holding the girl's hand. In the background, there are trees, a white tent, and other people.

COMMUNITY LIABILITY COVER

PART A: SUMMARY OF COVER

– HIRERS LIABILITY

INSURED

Various Hirers and members of hiring party of Council owned or controlled facilities (not otherwise insured) providing that the number of hires do not exceed 52 times per annum (per hirer).

INTEREST INSURED

Indemnity to the Hirer against all sums which the Hirer becomes legally liable to pay by reason of:

- Death or Personal
- Loss or Damage to Property

resulting from an occurrence which arises from the Hirers' negligence whilst hiring the premises.

BUSINESS

Hire of Council owned or controlled facility

SITUATION AND/OR PREMISES

At and from the Council owned or controlled facility

DEDUCTIBLE

\$500 each and every claim

LIMITS OF LIABILITY

\$20,000,000 any one occurrence / unlimited in all except products hazard (where applicable) which is limited in the aggregate for all occurrences during any one period of insurance.

POLICY PERIOD

30 June renewal date (or as Stated in Certificate) AEST

CERTIFICATE

Means the Tax Invoice/Certificate of Insurance issued by JLT Risk Solutions Pty Ltd, to Councils participating in the Master Policy.

ADDITIONAL POLICY EXCLUSIONS

- Sexual Abuse
- Amusements
- Products Liability – Children's Toys / Second Hand
- Electrical Items & Tools
- Security Personnel
- Fireworks/Pyrotechnics
- Rock/Pop Concerts
- Child Minding / Child Care Services
- Participation in Sporting Activities
- Total Listed Human Disease Exclusion

Note these exclusions are additional to exclusions contained in the Insurer's base policy document. You should refer to the policy document for all exclusions, terms and conditions.

GUIDELINES

- The intention of the Scheme is to cover uninsured hirers, provided that the number of hires per hirer does not exceed 52 times per annum.
- Indemnity is only provided to the hirer of the facility and for the duration of such hire. Indemnity is not provided to any other participants/performers/contractors that may be involved in the hire activity (e.g. a band engaged for a wedding reception).

It is the hirer's responsibility to ensure these other parties have their own Public Liability insurance in place.

- There is no coverage available where:
 - the hire involves attendance of more than 1,000 people;
 - the duration of hire exceeds five (5) consecutive days;
 - the hire is part of a festival/event. The event organiser should be required to effect their own insurance.

Cover for the above may be available from:
www.localcommunityinsurance.com.au

- There is no coverage available to commercial entities that hire the facility and charge admission or derive monetary gain from the actual hire activity.
- There is no problem in covering commercial entities for hire activities where there is no monetary gain derived from the actual hire activity and where there is no other insurance in place.
- There is also no problem in covering Not For Profit (NFP) entities who may charge for fund raising purposes.

INSURER

Victor Insurance Pty Ltd through QBE Insurance (Australia) Limited

POLICY NUMBER

MK2CLP017469LIA

IMPORTANT INFORMATION

Please refer to our Financial Services Guide which can be accessed [here](#).

This document is merely an outline of the cover provided. Please refer to the policy document for details of all the terms, conditions and exclusions applicable.

This summary is provided by JLT Risk Solutions Pty Ltd to Councils participating in the Master Policy. Councils are not permitted by law to provide any financial product advice on this product to you. Council's role is merely to provide access to JLT and the insurer's product.

ABOUT VICTOR INSURANCE

Victor Insurance Pty Ltd (Victor Insurance) is an underwriting agency and acts on behalf of QBE Insurance (Australia) Limited ABN 78 003 191 035 AFS Licence No 239545. Victor Insurance is an Authorised Representative (No. 403803) of Marsh Pty Ltd ABN 86 004 651 512 AFS Licence No 238983 (Marsh). Victor Insurance is a subsidiary of Marsh. JLT Risk Solutions Pty Ltd, Victor Insurance and Marsh are all businesses of Marsh McLennan.

CONTACTS

Any questions on the coverage provided should be directed to Council who will pass on the request to JLT.

Meander Valley Council - 6393 5300



CLAIMS PROCEDURE

- As the hirer: Do Not admit liability or offer to make any payments.
- Except for a simple acknowledgement, do not make any promises or enter into any correspondence with the claimant without the consent of your Insurers.
- Whether or not a claim has been made against you, as soon as you become aware of circumstances which could give rise to a claim, forward a written note of the facts or circumstances to the Council who will notify JLT on your behalf.
- If you receive a claim/demand from a third party, forward the documents to the Council as soon as possible together with whatever additional facts are known to you.
- An excess of \$500 is payable in respect of all claims. This is a costs inclusive excess so investigative costs fall within the deductible amount.
- The excess is generally payable by the Hirer who is making the claim, however, you should check if this is the case with the Council.

JLT Public Sector is a division of JLT Risk Solutions Pty Ltd (ABN 69 009 098 864 AFS Licence No: 226827) (JLT) and a business of Marsh McLennan.

JLT Public Sector arrange this insurance and are not the insurer. Any advice contained within this document is general and does not take into account your objectives, financial situation or needs. You should consider the relevant Product Disclosure Statement and your objectives, financial situation or needs before acting on this advice. Insureds should consult their insurance and legal advisors regarding specific coverage issues. All insurance coverage is subject to the terms, conditions, and exclusions of the applicable individual policies. Please contact JLT Public Sector for the relevant Product Disclosure Statement, or for further information.

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