



## BUILDING WORK

Use this form for:

- Notice of Work
- Application for a Certificate of Likely Compliance
- Application for a Building Permit

Section 97  
Section 130  
Section 139

To:  Permit Authority / Building Surveyor  
 Address  
 Suburb/postcode

Form **2**

Application for: Permit  CLC  Notice of Work  (X ones applicable)  
 Certificate of Completion  (X to grant approval for certificate to be issued following the final inspection)

**NOTE: Standard of Work Certificate and applicable fees must be submitted prior to Certificate of Completion being issued, in accordance with section 153 or section 104 of the Building Act 2016**

### Building Surveyor details:

Building Surveyor:  Category:   
 Address:  Phone No:   
 Fax No:   
 Licence No:  Email:

### Applicant / Owner details:

*Note: Only an owner or agent of the owner may make an application*

**Owner:**  Contact person:   
 Address:  Phone No:   
 Fax No:   
 Email address:

**Owner builder:** Yes:  (X if applicable) Owner Builder Permit:

Names:  Contact person:   
 Contact address:  Phone No:   
 Fax No:   
 Email address:

**Agent:**  Contact person:   
 Address:  Phone No:   
 Fax No:   
 Email address:

*Note: Agents to be authorised in writing by the owner*

### Details of building work:

Type of work: Permit work  Notifiable work  Planning approval granted   
 (X one applicable) (if applicable)  
 Address:  Certificate of title No:



Description of work:

(new building / alteration / addition / repair / re-erection / other)

Use of building:

(main use) Building class(es):

**Other details:**

Area: m<sup>2</sup>

existing building floor:

new floor:

land:

Material:

floor:

walls:

roof:

frame:

Value of work: \$  
[inclusive of GST]

contract price:

estimate:

No. of dwelling units:

(X one applicable)

**Building Services Provider details:**

**Architect - Designer:**

Category:

Business name:

Business address:

Phone No:

Fax No:

Licence No:

Email:

**Building - Designer:**

Category:

Business name:

Business address:

Phone No:

Fax No:

Licence No:

Email:

**Engineer - Designer:**

Category:

Business name:

Business address:

Phone No:

Fax No:

Licence No:

Email:

**Services - Designer:**

Category:

Business name:

Business address:

Phone No:

Fax No:

Licence No:

Email:

**Builder:**

Category:

Business name:

Business address:

Phone No:

Fax No:

Licence No:

Email:



**Documents and certificates provided:**

The following specified documents and certificates are provided with this application -

| <i>Document or certificate description:</i>   | <i>Prepared by: (Licence No. if applicable)</i> |
|---|---|
| Certificate of Likely Compliance:<br>Documents specified in the Director's Specified List |   |

**The building work will be carried out in accordance with the *Building Act 2016, the Building Regulations 2016* and the National Construction Code.**

|  |                      |                      |                      |
|--|----------------------|----------------------|----------------------|
|  | <i>Name: [print]</i> | <i>Signed</i>        | <i>Date</i>          |
| Owner / Agent:<br><i>(Delete one not applicable)</i> | <input type="text"/> | <input type="text"/> | <input type="text"/> |