



Meander Valley Council
Working Together

MINUTES

ORDINARY COUNCIL MEETING

Tuesday 11 October 2022

Time 3.00pm

Location Council Chambers
26 Lyall Street
Westbury, Tasmania

Phone (03) 6393 5300

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Meeting Open - Attendance & Apologies

Meeting opened at 3.01pm.

Chairperson Mayor Wayne Johnston

Councillors present Deputy Mayor Michael Kelly (via Zoom)
Councillor Stephanie Cameron
Councillor Michal Frydrych
Councillor Tanya King
Councillor Andrew Sherriff
Councillor Rodney Synfield
Councillor John Temple
Councillor Deborah White

Apologies Nil

Officers present	John Jordan	General Manager
	Sharon Roberts	Administration Officer (Minute-Taker)
	Dino De Paoli	Director Infrastructure Services
	Jonathan Harmey	Director Corporate Services
	Melissa Lewarn	Director Community Wellbeing
	Matthew Millwood	Director Works
	Krista Palfreyman	Director Development & Regulatory Services
	Jacqui Parker	Manager Governance & Performance
	Natasha Whiteley	Team Leader Planning
	Jarred Allen	Team Leader Engineering
	Justin Marshall	Team Leader Finance
	Leanne Rabjohns	Town Planner
	Nate Austen	Community Programs Officer
	George Walker	Consultant Town Planner

Acknowledgment of Country

Council acknowledges the Pallitore and Panninher past peoples and the traditional owners and custodians of the land on which we gather for the Council Meeting, with respects paid to elders past and present and extended to all Aboriginal and Torres Strait Islander peoples present.

Acknowledgment of Outgoing Council

The Chairperson acknowledged this as the last Ordinary Meeting of Councillors for their current term of appointment. Farewell and thanks were particularly extended to Councillor Tanya King, Councillor Andrew Sherriff and Councillor Michal Frydrych who will not contest the upcoming election.

Confirmation of Minutes

Motion Receive and confirm minutes of the last Ordinary Council Meeting held Tuesday 13 September 2022.

Moved Councillor Tanya King

Seconded Councillor Andrew Sherriff

Votes for Mayor Wayne Johnston
Deputy Mayor Michael Kelly
Councillor Stephanie Cameron
Councillor Michal Frydrych
Councillor Tanya King
Councillor Andrew Sherriff
Councillor Rodney Synfield
Councillor John Temple
Councillor Deborah White

Votes against Nil

Abstained Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: s28.*

Motion carried by simple majority

Minute reference: 196/2022

Declarations of Interest

Nil

Minute reference: 197/2022

Council Workshop Report

Topics Discussed – 27 September 2022

Mayor & Councillor Discussion

Carrick Footpath Strategy

Youth Climate Change Forum

Presentation - Workforce Culture Survey

For noting:

- Enterprise Resource Planning - Project Update
- TasWater – Appointment of Additional Proxy (Owner's Representative Group)
- Australia Day Awards 2023

Minute reference: 198/202

Mayor & Councillor Report

Councillor Activities Since Last Meeting

16 Sep	Meeting LGAT General Meeting	<i>Attended by Mayor Johnston</i>
17 Sep	Community Event Meander Valley Gazette Forum	<i>Attended by Mayor Johnston</i>
19 Sep	Council Event Deloraine Pump Track – Ministerial Announcement & Official Opening	<i>Attended by Mayor Johnston, Deputy Mayor Kelly, Cr Cameron, Cr Frydrych, Cr Synfield & Cr Temple</i>
22 Sep	Community Event Du Cane Brewery and Hall Launch	<i>Attended by Mayor Johnston</i>
27 Sep	Community Event 45 th Environmental Health Australia National Conference	<i>Attended by Mayor Johnston</i>
28 Sep	Community Event Launceston Show Cocktail Party	<i>Attended by Mayor Johnston</i>
30 Sep	Council Event Meander Valley Art Award	<i>Attended by Mayor Johnston & Cr White</i>
29 Sep	Community Event Launceston Homelessness Committee	<i>Attended by Cr Synfield</i>
1 Oct	Council Event Meander House Community Celebration	<i>Attended by Mayor Johnston, Deputy Mayor Kelly, Cr King, Cr Synfield & Cr White</i>
1 Oct	Council Event Meander House Community Celebration	<i>Attended by Mayor Johnston</i>

Councillor Announcements & Acknowledgements

Nil

Minute reference: 199/2022

Petitions

Nil.

For further information about petitions, refer to the *Local Government Act 1993*: ss57-60A.

Minute reference: 200/2022

Community Representations

Requests received

Sandi Tiffin, Meander

Topic: Science, Politics and Council's Community Wellbeing program.

Formerly referred to as "deputations", community representations are an opportunity for community members or groups to request up to three minutes to address Council on a topic of particular interest.

Requests received at least fourteen days prior to a Council Meeting will be considered by the Chairperson. For further information, contact the Office of the General Manager on (03) 6393 5317 or email ogm@mvc.tas.gov.au.

Minute reference: 201/2022

Public Question Time

This Month's Public Questions With Notice

Question 1: Sandy Tiffin, Meander

What scientific evidence did Councillor White rely upon in order to sponsor a forum on youth and Climate Change (with capitals, as defined by the UN's IPCC as being solely caused by humanity's use of hydrocarbons) on September 3rd through your Department of Community Health and Wellbeing?

By "scientific" I mean empirical data obtained through the scientific method of inquiry. This is achieved through actual data collection, formulation of hypotheses, testing and experimentation, debate and discussion, or efforts to falsify the theory by comparing this theory to other competing climate theories such as Electric Universe Paradigm or even that our climate is caused by the sun. Scientific theories should offer great explanatory and predictive value, and if not, should be supplanted by better theories. Scientists' and personalities' opinions are not to be included, nor is any assumption that is derived using failed computer algorithms.

John Jordan, General Manager advised that Councillor White responded (via email on 29 September 2022) to Ms Tiffin's first question out of session. Cr White's response is provided below:

"The Youth Forum for Climate Action grew out of my desire for youth of the Meander Valley to have more of a voice to Council, than is currently happening.

My initial request to Council, to invite young people to attend a council workshop, was thought to have been lacking in purpose for the young people involved. It was then suggested that instead, we host a forum for young people to have a voice about the challenges they face as young people in the 21st Century.

The shape of the forum followed input from the preliminary Co-design workshop, when their input centred on the (perceived) impact of climate change on their lives and futures.

In fact, although the title of the Forum had by then become "Youth Forum for Climate Change" the forum itself produced discussion on young people's disconnection to their communities, sense of hopelessness and attendant apathy, lack of housing, public transport, and job security, the dominance of agribusiness over farming practices, and the difficulties of managing increasing waste.

These issues have formed the basis of proposed actions for young people to be involved in. The intent and outcome of the Forum was to hear from young people about what challenges they faced, and what they would like to do about it.

Council's role will be to facilitate projects that address these needs, accessing funding from a range of sources."

Question 2: Sandy Tiffin, Meander

What scientifically obtained and legally valid evidence was Council provided with by the Tasmanian State Government to justify the medical mandates that Council has complied with and enforced since April 2020?

John Jordan, General Manager advised that Council, like all employers, has an obligation to comply with lawfully made directions issued by the Tasmanian Government, in response to the COVID-19 pandemic and declared emergency. In respect of mandated directions, Council does not have discretion to challenge any directives and will continue to rely on the expertise of the Department of Health and other agencies to assess medical and other evidence to determine the most appropriate responses.

Minute reference: 202/2022

This Month's Public Questions Without Notice

Nil

Minute reference: 203/2022

Councillor Question Time

This Month's Councillor Questions with Notice

Nil

Minute reference: 204/2022

This Month's Councillor Questions Without Notice

Question 1: Councillor White

Could Council provide an overview of Council activities regarding the protection of bandicoot habitats in our region?

Matthew Millwood, Director Works advised that Council has reached out to local landholders to discuss improvements to habitat in recent times, for bandicoots and other fauna. The Director reported recent instances of Council working in defined areas to revegetate corridors and along the riparian strip, in response to community requests for wildlife habitat support. Council has also recently placed wildlife signage on some roads associated with wildlife movements.

Natasha Whiteley, Team Leader Town Planning advised that the Planning Scheme contains reference to a Natural Assets Code. This considers priority vegetation areas which considers the protection of flora and fauna. Eastern barred bandicoots are listed under the *Environmental Protection and Biodiversity Conservation Act 1999* ("the Act"), being Commonwealth legislation. Those who wish to pursue development impacting fauna and flora listed under the Act are subject to assessment by the Commonwealth Government. This assessment is outside of Council's jurisdiction. Areas of vegetation and habitat that are mapped may form part of the Natural Assets Code, and if a development triggers that code, Council planners may also request a flora and fauna assessment. The priority vegetation area does not apply in the General Residential and Low Density Residential zones unless the development is for subdivision.

Mayor Wayne Johnston advised that Council has received positive feedback about the signs and the protection of the bandicoots, and expressed appreciation for staff contributing to it.

Question 2: Councillor Temple

My question is there any updates on the development regarding Ashley potential prison?

Mayor Wayne Johnston advised that no official communications or otherwise have been received regarding the proposed prison.

John Jordan, General Manager advised of a recent conversation with the Project Director, Northern Regional Prison Project, Colin Shepherd. Mr Shepherd indicated that due diligence work is still underway and has offered to provide a briefing to Council in the near future. The appropriate time for this would be after the election, with a newly elected Council. Council has also written to the Department of Justice, underlining the need for timely consultation, and highlighting Mr Robin Badcock's questions from March 2022. An appropriate update has been requested; a response has not been received from the Department as yet.

Minute reference: 205/2022

Planning Authority Report

8 Lyall Street, Westbury

Proposal	Multiple dwellings (11 units)
Report Author	George Walker Town Planning Consultant
Authorised by	Krista Palfreyman Director Development & Regulatory Services
Application reference	PA\23\0028
Motion	Council receives the agenda report tabled for PA\23\0028 and resolves to approve the application. Refer to "Details" below for further specification of Council's decision and any conditions or notes.
Moved	Councillor Andrew Sherriff
Seconded	Councillor Deborah White
Votes for	Mayor Wayne Johnston Deputy Mayor Michael Kelly Councillor Stephanie Cameron Councillor Michal Frydrych Councillor Andrew Sherriff Councillor Deborah White
Votes against	Councillor Tanya King Councillor Rodney Synfield Councillor John Temple
Abstained	Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: s28.*

Motion carried by simple majority

Minute reference: 206/2022

Details

Council must take qualified advice before making a decision, and ensure that its reasons for any planning decisions are (a) minuted and (b) based on the Planning Scheme.

See Local Government Act 1993: s65, Local Government (Meeting Procedures) Regulations 2015: s25(2) and Land Use and Approvals Act 1993: ss57-59.

After receiving qualified advice about this planning application and its compliance with the Planning Scheme, Council resolved as follows:

Recommendation

This application by Community Housing Limited for a Multiple dwellings (11 units) on land located at 8 Lyall Street, Westbury (CT:242473/1) is recommended for approval generally in accordance with the Endorsed Plans, and recommended Permit Conditions and Notes.

Endorsed Plans

1. Drawing Plan Set including Site Concept Plan and Elevation and Floor Plan for Dwellings D1 to D11 (inclusive) prepared by Holmes Dyer;
2. Traffic Impact Assessment prepared by Hubble Traffic dated July 2022;
3. Stormwater Concept Design Assessment Reference No. 21L99-155-1 prepared by JSA Consulting Engineers dated 30 March 2022;
4. Civil Engineering Drawings Project No. 21E99-115 Drawing No. C00, N01-N04 (inclusive), C01-C09 (inclusive) H01-H08 (inclusive) prepared by JSA Consulting Engineers dated 4 April 2022; and
5. Noise Impact Assessment Reference No. 1605-1 prepared by NVC (Noise Vibration Consulting) dated 24 June 2022.

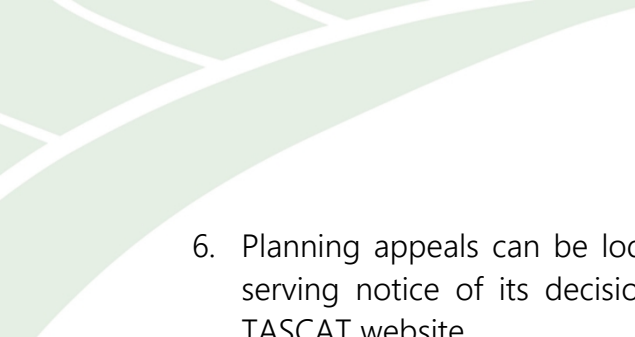
Permit Conditions

1. The stormwater connection must be completed in accordance with Tasmanian Standard Drawing TSD-SW25 and surrounding surfaces to be reinstated to the satisfaction of the Director Infrastructure Services. Refer note 2.
2. Prior to the commencement of the use approved by this permit, a fence must be constructed along the entire length of the westernmost boundary of the main body of the lot to the following requirements:
 - a. A minimum height of 1.8m measured from surface level to the top of the fence;

- b. Use of materials that have a minimum surface mass of 15kg/m² (examples include 20mm thick ship-lapped timber, 12mm cement sheet, or commercial noise barrier products);
 - c. The fence must be solid with no gaps between construction materials and the base of the fence at ground level.
- 3. The western-facing windows on Dwellings D1 and D5 must be constructed of double glazing.
- 4. The widening of the existing vehicle crossing must be completed generally in accordance with Tasmanian Standard Drawing TSD-R09 and R14 to the satisfaction of the Director Infrastructure Services. Refer to Note 2.
- 5. The existing footpath must be upgraded for the width of the driveway crossing to a standard capable of withstanding service vehicle loads to the satisfaction of the Director Infrastructure Services. Refer to Note 2.
- 6. The development must be in accordance with the Submission to Planning Authority Notice issued by TasWater (TWDA/01250-MVC attached).

Permit Notes

- 1. Stormwater detention is required for this development. Please see attached letter regarding the provision of detention and the requirements of Council acting as the Stormwater Authority in accordance with the *Urban Drainage Act 2013*.
- 2. Works must be completed by a suitably qualified contractor. Prior to any construction being undertaken in the road reserve, separate consent is required by the Road Authority. An application for Works in Road Reservation form is enclosed. All enquiries should be directed to Council's Infrastructure Department on 6393 5312.
- 3. Council, as the Road Authority will not accept bins being placed on the nature strip. An internal collection area has been nominated in the endorsed plans, however private collection of waste will be required.
- 4. Any other proposed development or use (including amendments to this proposal) may require separate planning approval. For further information, contact Council.
- 5. This permit takes effect after:
 - a. The 14-day appeal period expires; or
 - b. Any appeal to the Tasmanian Civil & Administrative Tribunal (TASCAT) is determined or abandoned; or
 - c. Any other required approvals under this or any other Act are granted.

- 
6. Planning appeals can be lodged with TASCAT Registrar within 14 days of Council serving notice of its decision on the applicant. For further information, visit the TASCAT website.
 7. This permit is valid for two years only from the date of approval. It will lapse if the development is not substantially commenced. Council has discretion to grant an extension by request.
 8. All permits issued by the permit authority are public documents. Members of the public may view this permit (including the endorsed documents) at the Council Office on request.
 9. If any Aboriginal relics are uncovered during works:
 - a. All works to cease within delineated area, sufficient to protect unearthed or possible relics from destruction;
 - b. Presence of a relic must be reported to Aboriginal Heritage Tasmania; and
 - c. Relevant approval processes for state and federal government agencies will apply.

Planning Authority Report

34 Scott Street, Hadspen

Proposal	Multiple Dwellings (4 Units)
Report Author	George Walker Town Planning Consultant
Authorised by	Krista Palfreyman Director Development & Regulatory Services
Application reference	PA\23\0015
Motion	Council receives the agenda report tabled for PA\23\0015 and resolves to approve the application. Refer to "Details" below for further specification of Council's decision and any conditions or notes.
Moved	Councillor Stephanie Cameron
Seconded	Councillor Michal Frydrych
Votes for	Mayor Wayne Johnston Deputy Mayor Michael Kelly Councillor Stephanie Cameron Councillor Michal Frydrych Councillor Andrew Sherriff Councillor Deborah White
Votes against	Councillor Tanya King Councillor Rodney Synfield Councillor John Temple
Abstained	Nil To abstain from voting at a Council Meeting is to vote in the negative: <i>Local Government (Meeting Procedure) Regulations 2015: s28.</i>

Motion carried by simple majority

Minute reference: 207/2022

Details

Council must take qualified advice before making a decision, and ensure that its reasons for any planning decisions are (a) minuted and (b) based on the Planning Scheme.

See *Local Government Act 1993*: s65, *Local Government (Meeting Procedures) Regulations 2015*: s25(2) and *Land Use and Approvals Act 1993*: ss57-59.

After receiving qualified advice about this planning application and its compliance with the Planning Scheme, Council resolved as follows:

Recommendation

This application by Wilson Homes for Multiple Dwellings (4 Units) on land located at 34 Scott Street (CT:117185/1) is recommended for approval generally in accordance with the Endorsed Plans, and recommended Permit Conditions and Notes.

Endorsed Plan

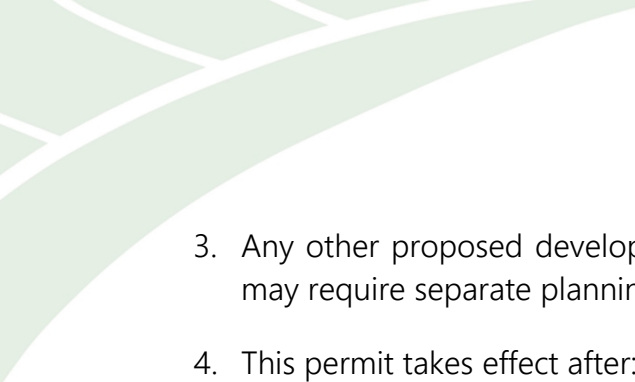
Unit Development Plans Job No. WH713525 Sheet No. 01-01j/05 (inclusive), 02/05, 02a/05, 03/05, 03a, 04/05, 04a/05, 05a/05, 09/05-09c/05 (inclusive), 10/05-10c/05 (inclusive) and 11/05-11c/05 (inclusive) prepared by Another Perspective Pty Ltd dated 23 June 2022.

Permit Conditions

1. The proposed widening of driveway access must be constructed in accordance with Tasmanian Standard Drawing TSD-R09 and TSD-R14 to the satisfaction of the Director Infrastructure Services. Refer to Note 1.
2. The applicant must manage and disperse stormwater runoff from the driveway area, road verge and new building areas so that concentrated or nuisance flows do not cross the property boundaries to adjoining land.
3. The development must be in accordance with the Submission to Planning Authority Notice issued by TasWater (TWDA 2022/01170-MVC attached).

Permit Notes

1. Works must be completed by a suitably qualified contractor. Prior to any construction being undertaken in the road reserve, separate consent is required by the Road Authority. An Application for Works in Road Reservation form is enclosed. All enquiries should be directed to Council's Infrastructure Department on 6393 5312.
2. Stormwater detention is required for this development. Please see attached letter regarding the provision of detention and the requirements of Council acting as the Stormwater Authority in accordance with the *Urban Drainage Act 2013*.

- 
3. Any other proposed development or use (including amendments to this proposal) may require separate planning approval. For further information, contact Council.
 4. This permit takes effect after:
 - a. The 14-day appeal period expires; or
 - b. Any appeal to the Tasmanian Civil & Administrative Tribunal (TASCAT) is determined or abandoned; or
 - c. Any other required approvals under this or any other Act are granted.
 5. Planning appeals can be lodged with TASCAT Registrar within 14 days of Council serving notice of its decision on the applicant. For further information, visit the TASCAT website.
 6. This permit is valid for two years only from the date of approval. It will lapse if the development is not substantially commenced. Council has discretion to grant an extension by request.
 7. All permits issued by the permit authority are public documents. Members of the public may view this permit (including the endorsed documents) at the Council Office on request.
 8. If any Aboriginal relics are uncovered during works:
 - a. All works to cease within delineated area, sufficient to protect unearthed or possible relics from destruction;
 - b. Presence of a relic must be reported to Aboriginal Heritage Tasmania; and
 - c. Relevant approval processes for state and federal government agencies will apply.

Planning Authority Report

35 Liffey Street, Carrick

Proposal	Subdivision (7 lots)
Report Author	Leanne Rabjohns Town Planner
Authorised by	Krista Palfreyman Director Development & Regulatory Services
Application reference	PA\23\0017
Motion	Council receives the agenda report tabled for PA\23\0017 and resolves to approve the application. Refer to "Details" below for further specification of Council's decision and any conditions or notes.
Moved	Councillor Andrew Sherriff
Seconded	Councillor Stephanie Cameron
Votes for	Mayor Wayne Johnston Deputy Mayor Michael Kelly Councillor Stephanie Cameron Councillor Michal Frydrych Councillor Tanya King Councillor Andrew Sherriff Councillor Deborah White
Votes against	Councillor John Temple
Abstained	Councillor Rodney Synfield To abstain from voting at a Council Meeting is to vote in the negative: <i>Local Government (Meeting Procedure) Regulations 2015: s28.</i>

Motion carried by simple majority

Minute reference: 208/2022

Details

Council must take qualified advice before making a decision, and ensure that its reasons for any planning decisions are (a) minuted and (b) based on the Planning Scheme.

See Local Government Act 1993: s65, Local Government (Meeting Procedures) Regulations 2015: s25(2) and Land Use and Approvals Act 1993: ss57-59.

After receiving qualified advice about this planning application and its compliance with the Planning Scheme, Council resolved as follows:

Recommendation

This application by Woolcott Surveys for a Subdivision (7 lots) on land located at 35 Liffey Street, Carrick (CT's: 25406/4 & 25406/5) is recommended for approval generally in accordance with the Endorsed Plans, and recommended Permit Conditions and Notes.

Endorsed Plans

1. Woolcott Surveys; Dated: 08/08/22; Job Number: L220411; Sheet Number: 1 and 2; and
2. Woolcott Surveys; Dated: July 2022; Bushfire Hazard Report; Rev No.: 1.

Permit Conditions

1. Covenants or similar restrictive controls must not be included on or otherwise imposed on the titles to the lots created by the subdivision, permitted by this permit unless:
 - a. Such covenants or controls are expressly authorised by the terms of this permit or by the consent in writing of Council; and
 - b. Such covenants or similar controls are submitted for and receive written approval by Council prior to submission of a Plan of Survey and associated title documentation is submitted to Council for sealing.
2. Prior to sealing the final plan, a cash in lieu contribution for public open space is to be made based on 5% of the value of the improved land for that stage. The value of the land is to be determined by a land valuation prepared by a Registered Land Valuer and must be dated no greater than two months prior to the sealing of the final plans. All costs associated with obtaining the land valuation are to be borne by the developer.
3. Prior to commencement of works the following must be submitted to Council:

- a. Detailed engineering design documentation for stormwater services and crossover construction, including the extension of any Council services required to the satisfaction of Council's Director Infrastructure Services. Detailed engineering documentation must be prepared by a suitably qualified civil engineer or other person approved by Council's Director Infrastructure Services. The design documentation must incorporate the following:
 - i. Calculations and layout plan to demonstrate stormwater overland flow path for 1% AEP storm event is contained within drainage easement;
 - ii. Construction of crossovers in Liffey Street in accordance with Tasmanian Standard Drawings including installation of stormwater drains; and
 - iii. Design detail, including invert levels, showing the stormwater connection points for all lots and provide sufficient depth and fall, in accordance with Tasmanian Standard Drawings.
- 4. Drainage easements are to be created over all piped stormwater infrastructure and stormwater overland flow path within the new allotments in favour of Council. Easement widths are to comply with Tasmanian Subdivision Guidelines, or as approved by Council's Director Infrastructure Services.
- 5. The proposed additional driveway accesses must be constructed in accordance with Tasmanian Standard Drawings TSD-R03 and R04 to the satisfaction of Council's Director Infrastructure Services. The proposed shared driveway access to Lots 5, 6 and 7 must have a minimum width of 4.5m (Refer to Notes 1 & 3).
- 6. Prior to the sealing of the Final Plan of Survey, the following must be completed to the satisfaction of Council:
 - a. Payment of the public open space contribution paid, in accordance with Condition 2.
 - b. The infrastructure works must be completed as shown in the application documents and endorsed plans or as modified by the Council approved detailed engineering drawings and specifications, to the satisfaction of Council's Director Infrastructure Services in accordance with Conditions 1 and 3.
 - c. Provision of as-constructed documentation of infrastructure work to be taken over by Council, to the satisfaction of Council's Director Infrastructure Services.
 - d. Easements shown on the Final Plan of Survey, in accordance with Condition 4.
- 7. The development must be in accordance with the Submission to Planning Authority Notice issued by TasWater (TWDA 2022/01188-MVC attached).

Permit Notes

1. Works must be completed by a suitably qualified contractor. Prior to any construction being undertaken in the road reserve, separate consent is required by the Road Authority. An Application for Works in Road Reservation form is enclosed. All enquiries should be directed to Council's Infrastructure Department on (03) 6393 5312.
2. Reciprocal right of way for Lots 1 and 2 must be constructed to direct stormwater overland flows to existing open drain within 1 Meander Valley Road, Carrick.
3. Prior to any commencement of works associated with the driveway access for Lots 5, 6 & 7, advice from TasNetworks is required. All enquiries can be directed to TasNetworks on telephone: 1300 137 008.
4. Any other proposed development or use (including amendments to this proposal) may require separate planning approval. For further information, contact Council.
5. This permit takes effect after:
 - a. The 14-day appeal period expires; or
 - b. Any appeal to the Tasmanian Civil & Administrative Tribunal (TASCAT) is determined or abandoned; or
 - c. Any other required approvals under this or any other Act are granted.
6. Planning appeals can be lodged with TASCAT Registrar within 14 days of Council serving notice of its decision on the applicant. For further information, visit the TASCAT website.
7. This permit is valid for two years only from the date of approval. It will lapse if the development is not substantially commenced. Council has discretion to grant an extension by request.
8. All permits issued by the permit authority are public documents. Members of the public may view this permit (including the endorsed documents) at the Council Office on request.
9. If any Aboriginal relics are uncovered during works:
 - a. All works to cease within delineated area, sufficient to protect unearthed or possible relics from destruction;
 - b. Presence of a relic must be reported to Aboriginal Heritage Tasmania; and
 - c. Relevant approval processes for state and federal government agencies will apply.

Community Wellbeing

Community Grants and Sponsorship Fund

Report Author Nate Austen
Community Programs Officer

Authorised by Melissa Lewarn
Director Community Wellbeing

Motion That Council:

1. Approves 2022-23 Round 2 grants and sponsorships to a total of \$30,388 as follows:
 - a. Community Grants, as per Table 1 (attached), to the value of \$21,938;
 - b. Council Fee Reimbursement Grants, as per Table 2 (attached), to the value of \$5,700; and
 - c. Sponsorship Donations, as per Table 3 (attached), to the value of \$2,750.
2. Approves additional Sponsorship Donations received after the Round 2 deadline, as per Table 4 (attached), to the value of \$900.

Moved Councillor Tanya King

Seconded Councillor Stephanie Cameron

Votes for Mayor Wayne Johnston
Deputy Mayor Michael Kelly
Councillor Stephanie Cameron
Councillor Michal Frydrych
Councillor Tanya King
Councillor Andrew Sherriff
Councillor Rodney Synfield
Councillor John Temple
Councillor Deborah White

Votes against Nil

Abstained Nil



To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: s28.*

Motion carried by simple majority

Minute reference: 209/2022

Attachment 13.1.1 Community Grants And Sponsorship - Tables

Community Grants		
Organisation	Project	Funding Recommended
Aged Care Deloraine	Music Speakers	\$1,438
Deloraine Football Club	Refurbishment of Club Bathrooms	\$3,000*
Mole Creek Progress Association (Auspice)	Mole Creek Recreation Ground Restoration	\$3,000
Parkham Community Inc	Tree Removal	\$1,500
Tasmanian Chamber Music Festival Inc	Tasmanian Chamber Music Festival	\$2,500
Tasmanian Women in Agriculture – Meander Valley	Commemorative Bench Seat	\$3,000
Veterans Cricket Tasmania	Supporting the Meander Valley component of the Veteran's Cricket Australia Over 70s National Championship	\$2,500
Westbury Cricket Club (Shamrocks)	Cricket Practice Net Upgrade	\$3,000*
Whitemore Tennis Club	Outdoor Furniture	\$2,000
Sub-total		\$21,938
<p>*Recommend an allocation of \$3,000 if the organisation can demonstrate in writing prior to 1 March 2023 that it has secured the additional funding required to complete the project and has obtained all necessary planning, building or plumbing approvals. If these conditions are not met, the funds will be available for reallocation to other project applications through Round 4.</p>		

Table 1. Committee funding recommendations for community grant applications.

Attachment 13.1.1 Community Grants And Sponsorship - Tables

Council Fee Reimbursement Grants		
Organisation	Project	Funding Recommended
Launceston City Football Club Inc	Development Application: Multiuse Amenities and Club Room upgrades	\$5,700
Sub-total		\$5,700

Table 2. Committee funding recommendations for council fee reimbursement applications.

Sponsorship Donations for Individuals and Organisations		
Individual (Name)	Event	Funding Recommended
Fellows, Colleen	National Championships for Multi-disability lawn bowls	\$150
Gray, L	School Sports National Swimming Competition	\$150
Gray, J	School Sports National Swimming Competition	\$150
Huett, Beverley	National Senior Championships Lawn Bowls	\$150
Johnston, O	National Youth Championships Touch Football	\$150
Johnston, L	National Youth Championships Touch Football	\$150
Jordan-Gossage, E	Australian Junior Club Basketball Championships	\$150
Leedham, T.	National Touch Football	\$150

Attachment 13.1.1 Community Grants And Sponsorship - Tables

	Championships	
Morrison, J.	National Touch Football Championships	\$150
Robinson, Marilyn	Australian Indoor Bias Bowls Championships	\$150
Hirst, R	Pony Club Australia National Prince Phillip Games	\$150
Saltmarsh, Ruth	Australian Indoor Bias Bowls Championships	\$150
Organisation	Project	Funding Recommended
Westbury Agricultural Society Inc	Westbury Show	\$500
Schools and Sports Clubs	Award	Funding Recommended*
Deloraine Primary School	Grade six awards	\$150
Bracknell Primary School	End of year awards	\$150
Deloraine Junior Basketball Club	End of season awards	\$150
Sub-total		\$2,750

Table 3. Committee funding recommendations for sponsorship donations for individuals and organisation applications.

Attachment 13.1.1 Community Grants And Sponsorship - Tables

Additional Sponsorship Donations for Individuals and Organisations*		
Individual (Name)	Event	Funding Recommended*
McLeod, L	World Age Championships, Federation of International Gymnastics	\$300
Schools and Sports Clubs	Award	Funding Recommended*
Hagley Farm School	End of year awards	\$150
Prospect High School	Eagle Award	\$150
Westbury Primary School	End of year awards	\$150
Deloraine High School	Excellence Award	\$150
Sub-total		\$900
*The General Manager recommends approving these additional sponsorships and for all schools to receive the same eligible amount.		

Table 4. Additional sponsorship requests received after the deadline.

The meeting adjourned at 4.18pm.

The meeting resumed at 4.26pm.

Corporate Services

Financial Report to 30 September 2022

Report Author Justin Marshall
Team Leader Finance

Authorised by John Jordan
General Manager

Motion That Council receives the attached financial report for the period ended 30 September 2022.

Moved Councillor Tanya King

Seconded Councillor Deborah White

Votes for Mayor Wayne Johnston
Deputy Mayor Michael Kelly
Councillor Stephanie Cameron
Councillor Michal Frydrych
Councillor Tanya King
Councillor Andrew Sherriff
Councillor Rodney Synfield
Councillor John Temple
Councillor Deborah White

Votes against Nil

Abstained Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: s28.*

Motion carried by simple majority

Minute reference: 210/2022



Meander Valley Council

Working Together

FINANCIAL REPORT TO 30 SEPTEMBER 2022

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1. Introduction

Council's Financial Report provides an overview of our financial performance for the current financial year. The report compares revenue and expenditure areas actual results against the set budget estimates. The report provides an overview of Council's financial position as at 30 September 2022.

Revenue and expenditure are currently in line with management expectations. Full Rates revenue is recognised in the first quarter, with only additional rates received on supplementary valuations between now and the financial year end to be added. Some significant one-off expenditure items are not yet substantially commenced for the year.

A detailed Exceptions and Trends report will be provided for the period ending 31 December 2022.

The following information is contained in the Financial Report:

- Consolidated Operating Statement – This report provides a summary of operational revenue and expenditure for the period to date compared to the annual budget estimates.
- Capital Expenditure Reports – These reports provide a list of all approved capital projects with their allocated budget, expenditure carried forward from the previous financial year and current year to date expenditure.
- Rates Revenue Report – This report provides a summary of rates raised for the financial year, interest charged on overdue rates and total rates outstanding as at 30 September 2022.
- Cash & Investment Reconciliation – This report shows Council's total cash balance as at 30 September 2022, including funds held in At Call accounts and Term Deposits. Also included is an adjusted cash balance, taking into account estimated future revenue, expenditure and liabilities.



2. Consolidated Operating Statement – 30 September 2022

	Actual 2023	Budget 2023	% of Budget
Total Council Operations			
Operating Revenue			
Rate Revenue	15,735,302	15,750,400	99.90%
Fees & User Charges	377,626	1,482,300	25.48%
Contributions & Donations	32,876	771,700	4.26%
Interest	105,773	595,700	17.76%
Grants & Subsidies	972,977	9,970,600	9.76%
Sale of Assets	49,293	-	
Other Revenue	178,118	872,200	20.42%
Total Operating Revenue	\$ 17,451,964	\$ 29,442,900	59.27%
Operating Expenditure			
Departments			
Governance	458,082	1,705,900	26.85%
Corporate Services	617,541	2,138,800	28.87%
Infrastructure Services	754,399	4,728,800	15.95%
Works	1,000,522	4,329,000	23.11%
Development & Regulatory Services	435,548	2,456,300	17.73%
Community Wellbeing	193,412	1,286,100	15.04%
Maintenance & Working Expenses	\$ 3,459,502	\$ 16,644,900	20.78%
Interest	52,830	251,700	20.99%
Depreciation	1,479,625	5,918,500	25.00%
Payments to Government Authorities	336,566	1,346,300	25.00%
Administration Allocated	-	-	
Other Payments	17,867	250,300	7.14%
Total Operating Expenditure	\$ 5,346,390	\$ 24,411,700	21.90%
Operating Surplus/(Deficit)	\$ 12,105,575	\$ 5,031,200	



3. Capital Project Report

2023 Financial Year

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Administration

100 - Administration

		<i>Prior Year Expenditure</i>	<i>Current Year Expenditure</i>	<i>Total Expenditure</i>	<i>Total Budget</i>	<i>Variance Amount</i>	<i>Percentage of Total Budget</i>
5101	Workstations and Peripherals	\$0	\$0	\$0	\$31,000	-\$31,000	0.00%
5102	Network Infrastructure	\$0	\$532	\$532	\$80,000	-\$79,468	0.66%
5111	Software and Upgrades	\$0	\$0	\$0	\$38,200	-\$38,200	0.00%
5115	Conquest Software Upgrade	\$0	\$0	\$0	\$10,500	-\$10,500	0.00%
5119	GIS Aerial Imagery Update	\$0	\$0	\$0	\$150,000	-\$150,000	0.00%
5133	Core Enterprise Software Replacement 21/22	\$0	\$504	\$504	\$658,000	-\$657,496	0.08%
100 - Administration Sub Total		\$0	\$1,036	\$1,036	\$967,700	-\$966,664	0.11%
100 - Administration Sub Total		\$0	\$1,036	\$1,036	\$967,700	-\$966,664	0.11%

Roads Streets and Bridges

201 - Roads and Streets

5550	Davies Rd - Parkham	\$0	\$0	\$0	\$16,000	-\$16,000	0.00%
5668	Maloneys Rd - Parkham	\$0	\$0	\$0	\$16,000	-\$16,000	0.00%
5802	Louisa St - Bracknell 21/22	\$20,226	\$52,835	\$73,061	\$70,000	\$3,061	104.37%
5827	Barrack St East - Deloraine	\$0	\$1,114	\$1,114	\$23,000	-\$21,886	4.84%
5828	Barrack St West - Deloraine 21/22	\$0	\$0	\$0	\$110,000	-\$110,000	0.00%
5845	Alveston Dr - Deloraine	\$0	\$606	\$606	\$46,600	-\$45,994	1.30%
5861	West Parade - Deloraine	\$0	\$4,621	\$4,621	\$150,000	-\$145,379	3.08%
5877	Rutherglen Rd - Hadspen 20/21	\$0	\$0	\$0	\$15,000	-\$15,000	0.00%
5894	Country Club Av - Prospect Vale 21/22	\$29,394	\$8,396	\$37,790	\$300,000	-\$262,210	12.60%
5895	Mt Leslie Rd - Prospect Vale	\$0	\$5,250	\$5,250	\$600,000	-\$594,750	0.88%
5896	Westbury Rd - Prospect Vale	\$0	\$0	\$0	\$15,000	-\$15,000	0.00%
5962	William St, Westbury	\$26	\$1,357	\$1,383	\$40,000	-\$38,617	3.46%
5978	Franklin St - Westbury	\$0	\$1,357	\$1,357	\$45,000	-\$43,643	3.01%

**2023 Financial Year**

03-Oct-2022 03:00:17

		Prior Year Expenditure	Current Year Expenditure	Total Expenditure	Total Budget	Variance Amount	Percentage of Total Budget
5980	Dexter St, Franklin St to William St - Westbury	\$26	\$24,201	\$24,227	\$40,000	-\$15,773	60.57%
5983	Meander Valley Road, Westbury	\$0	\$0	\$0	\$10,000	-\$10,000	0.00%
5989	Pioneer Drive - Mole Creek	\$0	\$0	\$0	\$15,000	-\$15,000	0.00%
6102	Blackstone Rd - Blackstone Heights 21/22	\$11,423	\$4,498	\$15,922	\$35,000	-\$19,078	45.49%
6125	Dairy Plains Rd - Western Creek	\$0	\$0	\$0	\$200,000	-\$200,000	0.00%
6138	Lansdowne Pl - Deloraine 20/21	\$0	\$0	\$0	\$20,000	-\$20,000	0.00%
6194	Railton Main Road - Moltema	\$0	\$0	\$0	\$35,000	-\$35,000	0.00%
6214	R2R 2023 Selbourne Rd - Selbourne	\$0	\$8,026	\$8,026	\$200,000	-\$191,974	4.01%
6223	R2R 2023 Dynans Bridge Rd - Weegen	\$0	\$15,147	\$15,147	\$450,000	-\$434,853	3.37%
6228	Dexter St - Jones St To Franklin St - Westbury	\$26	\$1,570	\$1,596	\$45,000	-\$43,404	3.55%
6245	R2R 2023 Westwood Rd - Westwood	\$0	\$2,468	\$2,468	\$300,000	-\$297,532	0.82%
6256	East Parade - Deloraine	\$0	\$0	\$0	\$40,000	-\$40,000	0.00%
6259	Railton Rd - Kimberley 21/22	\$0	\$0	\$0	\$31,900	-\$31,900	0.00%
6272	East Barrack St - Deloraine 20/21	\$0	\$2,751	\$2,751	\$112,000	-\$109,249	2.46%
6276	Westbury Rd - Prospect Transport Study Projects	\$0	\$0	\$0	\$388,500	-\$388,500	0.00%
6288	Westbury Rd - PVP Entrance Roundabout 15/16	\$59,618	\$919	\$60,537	\$16,000	\$44,537	378.35%
6354	New Footpath Developments - Carrick	\$184	\$0	\$184	\$159,000	-\$158,816	0.12%
6356	Traffic Calming - Prospect Vale 21/22	\$2,459	\$0	\$2,459	\$10,000	-\$7,541	24.59%
6358	Westbury Rd, Prospect Vale - Crossing Improvements Vale !	\$1,021	\$837	\$1,858	\$15,000	-\$13,142	12.38%
6362	Griffins Rd - Elizabeth Town	\$0	\$3,457	\$3,457	\$75,000	-\$71,543	4.61%
6363	Westwood Rd - Golf Course Area Design	\$0	\$0	\$0	\$10,000	-\$10,000	0.00%
6694	Footpath Renewals - Bracknell, Deloraine, Carrick	\$0	\$0	\$0	\$65,000	-\$65,000	0.00%
6697	Road Rehabilitation Program	\$0	\$0	\$0	\$81,000	-\$81,000	0.00%
201 - Roads and Streets Sub Total		\$124,404	\$139,408	\$263,812	\$3,800,000	-\$3,536,188	6.94%

**2023 Financial Year**

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		Prior Year Expenditure	Current Year Expenditure	Total Expenditure	Total Budget	Variance Amount	Percentage of Total Budget
210 - Bridges							
5203	Western Creek Montana Road	\$0	\$2,951	\$2,951	\$338,000	-\$335,049	0.87%
5409	Un-Named Drain Harveys Road 21/22	\$0	\$0	\$0	\$25,000	-\$25,000	0.00%
210 - Bridges Sub Total		\$0	\$2,951	\$2,951	\$363,000	-\$360,049	0.81%
200 - Roads Streets and Bridges Sub Total		\$124,404	\$142,359	\$266,763	\$4,163,000	-\$3,896,237	6.41%

Health and Community Welfare**315 - Cemeteries**

6302	Deloraine Lawn Cemetery Concrete Slabs	\$0	\$0	\$0	\$5,000	-\$5,000	0.00%
315 - Cemeteries Sub Total		\$0	\$0	\$0	\$5,000	-\$5,000	0.00%

316 - Community Amenities

6516	Deloraine Train Park Toilets	\$0	\$0	\$0	\$10,000	-\$10,000	0.00%
6519	Hadspen Lions Park Toilets	\$0	\$0	\$0	\$10,000	-\$10,000	0.00%
6529	Carrick Rec Ground - Public Toilets 21/22	\$3,056	\$2,063	\$5,120	\$130,000	-\$124,880	3.94%
316 - Community Amenities Sub Total		\$3,056	\$2,063	\$5,120	\$150,000	-\$144,880	3.41%

321 - Tourism & Area Promotion

7833	Bass Highway Signage - Westbury 21/22	\$0	\$644	\$644	\$50,000	-\$49,356	1.29%
321 - Tourism & Area Promotion Sub Total		\$0	\$644	\$644	\$50,000	-\$49,356	1.29%

**2023 Financial Year**

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	Prior Year Expenditure	Current Year Expenditure	Total Expenditure	Total Budget	Variance Amount	Percentage of Total Budget
335 - Household Waste						
6602 Westbury Land fill Site - Cell Expansion 21/22	\$0	\$417	\$417	\$504,100	-\$503,683	0.08%
6605 Mobile Garbage Bins	\$0	\$87,901	\$87,901	\$174,400	-\$86,499	50.40%
6611 Mobile Organics Bins	\$0	\$6,082	\$6,082	\$97,600	-\$91,518	6.23%
6616 Landfill Sites Capacity Expansion 20/21	\$1,381	\$0	\$1,381	\$40,000	-\$38,619	3.45%
6617 Cluan Landfill Site Access Road 21/22	\$0	\$0	\$0	\$50,000	-\$50,000	0.00%
6618 Landfill Sites Land Purchase 21/22	\$0	\$0	\$0	\$270,000	-\$270,000	0.00%
6619 Deloraine Landfill Site Improvements 21/22	\$27,783	\$5,824	\$33,607	\$450,000	-\$416,393	7.47%
335 - Household Waste Sub Total	\$29,164	\$100,224	\$129,388	\$1,586,100	-\$1,456,712	8.16%
351 - Storm Water Drainage						
6400 Various Locations - Stormwater Improvement Program	\$0	\$0	\$0	\$29,900	-\$29,900	0.00%
6404 East St, Carrick Stormwater 21/22	\$0	\$4,707	\$4,707	\$114,000	-\$109,293	4.13%
6431 Dexter St, Westbury - Stormwater 21/22	\$1,719	\$293	\$2,012	\$114,000	-\$111,988	1.76%
6450 West Parade Deloraine Stormwater 21/22	\$0	\$0	\$0	\$135,000	-\$135,000	0.00%
6498 Open Drain Program, Westbury	\$0	\$0	\$0	\$102,500	-\$102,500	0.00%
6866 Jones St, Westbury - Stormwater 21/22	\$7,950	\$26,556	\$34,506	\$100,000	-\$65,494	34.51%
6869 Buell Drive, Prospect Vale - Stormwater	\$0	\$0	\$0	\$10,000	-\$10,000	0.00%
351 - Storm Water Drainage Sub Total	\$9,669	\$31,556	\$41,225	\$605,400	-\$564,175	6.81%
300 - Health and Community Welfare Sub Total	\$41,889	\$134,488	\$176,377	\$2,396,500	-\$2,220,123	7.36%

**2023 Financial Year**

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		Prior Year Expenditure	Current Year Expenditure	Total Expenditure	Total Budget	Variance Amount	Percentage of Total Budget
Recreation and Culture							
505 - Public Halls							
7428	Bracknell Hall - Bracing Building Structure 16/17	\$190,174	\$2,312	\$192,486	\$1,235,000	-\$1,042,514	15.59%
7454	Weegenah Hall - Floor Replacement 21/22	\$85	\$1,364	\$1,449	\$50,000	-\$48,551	2.90%
7455	Caveside Hall - Floor Replacement 21/22	\$85	\$114	\$199	\$50,000	-\$49,801	0.40%
505 - Public Halls Sub Total		\$190,344	\$3,790	\$194,133	\$1,335,000	-\$1,140,867	14.54%
525 - Recreation Grounds & Sports Facilities							
7611	Deloraine Rec Ground Precinct Design 21/22	\$0	\$0	\$0	\$828,000	-\$828,000	0.00%
7616	Deloraine Rec Ground - Ground Upgrades & Lighting 21/22	\$341,597	\$2,654	\$344,251	\$625,000	-\$280,749	55.08%
7618	Westbury Sports Ctr - Change Room Upgrade	\$0	\$775	\$775	\$220,000	-\$219,225	0.35%
7678	PVP Ring Road & Main Access 21/22	\$1,861	\$0	\$1,861	\$82,500	-\$80,639	2.26%
7687	PVP Lighting Upgrade	\$0	\$0	\$0	\$10,000	-\$10,000	0.00%
7695	Deloraine Community Complex - Squash Courts 20/21	\$221,803	\$18,815	\$240,619	\$3,700,000	-\$3,459,381	6.50%
7696	Deloraine Pump Track 19/20	\$0	\$31,926	\$31,926	\$50,800	-\$18,874	62.85%
8037	PVP - Ground Fencing & Safety Netting	\$0	\$2,498	\$2,498	\$100,000	-\$97,502	2.50%
525 - Recreation Grounds & Sports Facilities Sub Total		\$565,261	\$56,669	\$621,930	\$5,616,300	-\$4,994,370	11.07%
545 - Sundry Cultural Activities							
7910	MVPAC Little Theatre Heating 20/21	\$46,048	\$0	\$46,048	\$106,000	-\$59,952	43.44%
545 - Sundry Cultural Activities Sub Total		\$46,048	\$0	\$46,048	\$106,000	-\$59,952	43.44%

**2023 Financial Year**

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		Prior Year Expenditure	Current Year Expenditure	Total Expenditure	Total Budget	Variance Amount	Percentage of Total Budget
565 - Parks and Reserves							
8019	Westbury Village Green - Playground Renewal	\$59	\$1,751	\$1,810	\$57,000	-\$55,190	3.17%
8023	Las Vegas Drive Reserve - Playground Renewal 21/22	\$78,997	\$52,607	\$131,604	\$210,000	-\$78,396	62.67%
8053	Blackstone Park - Sale of Public Land 16/17	\$13,571	\$0	\$13,571	\$0	\$13,571	0.00%
8077	Various Locations - BBQ Replacements	\$0	\$0	\$0	\$20,000	-\$20,000	0.00%
8099	Poets Place Reserve, Hadspen - Divest Land 18/19	\$190	\$0	\$190	\$5,000	-\$4,810	3.79%
8101	Chris St Reserve, Prospect - Divest Land 18/19	\$59	\$0	\$59	\$5,000	-\$4,941	1.18%
8104	Various Locations Dog Area Improvements 20/21	\$63,796	\$0	\$63,796	\$175,000	-\$111,204	36.45%
565 - Parks and Reserves Sub Total		\$156,672	\$54,358	\$211,030	\$472,000	-\$260,970	44.71%
500 - Recreation and Culture Sub Total		\$958,324	\$114,817	\$1,073,141	\$7,529,300	-\$6,456,159	14.25%

Unallocated and Unclassified**625 - Management and Indirect O/Heads**

8803	Minor Plant Purchases	\$4,500	\$1,315	\$5,815	\$42,900	-\$37,085	13.55%
8819	New Works Depot Design & Construction 20/21	\$38,040	\$14,076	\$52,116	\$1,543,000	-\$1,490,885	3.38%
625 - Management and Indirect O/Heads Sub Total		\$42,540	\$15,391	\$57,931	\$1,585,900	-\$1,527,970	3.65%

**2023 Financial Year**

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		Prior Year Expenditure	Current Year Expenditure	Total Expenditure	Total Budget	Variance Amount	Percentage of Total Budget
655 - Plant Working							
8702	Backhoe Replacement (Plant 301)	\$0	\$0	\$0	\$130,000	-\$130,000	0.00%
8712	Mower Replacement (Plant 620)	\$0	\$0	\$0	\$35,000	-\$35,000	0.00%
8735	Mower Replacement (Plant 615)	\$0	\$0	\$0	\$35,000	-\$35,000	0.00%
8738	Dual Cab Ute (No.212) 21/22	\$0	\$40,779	\$40,779	\$26,000	\$14,779	156.84%
8744	Depot Utility (No. 200)	\$0	\$0	\$0	\$25,000	-\$25,000	0.00%
8767	New Forklift 21/22	\$0	\$0	\$0	\$25,000	-\$25,000	0.00%
8768	New Chipper 21/22	\$0	\$0	\$0	\$60,000	-\$60,000	0.00%
8771	Loader Replacement (No. 515)	\$0	\$0	\$0	\$159,000	-\$159,000	0.00%
8772	New Compactor Truck	\$0	\$0	\$0	\$95,000	-\$95,000	0.00%
655 - Plant Working Sub Total		\$0	\$40,779	\$40,779	\$590,000	-\$549,221	6.91%
675 - Other Unallocated Transactions							
8707	Fleet Vehicle Purchases	\$0	\$0	\$0	\$166,000	-\$166,000	0.00%
8770	35 William St, Westbury - Divest Property	\$0	\$0	\$0	\$10,000	-\$10,000	0.00%
675 - Other Unallocated Transactions Sub Total		\$0	\$0	\$0	\$176,000	-\$176,000	0.00%
600 - Unallocated and Unclassified Sub Total		\$42,540	\$56,170	\$98,710	\$2,351,900	-\$2,253,190	4.20%
Total Capital Project Expenditure		\$1,167,157	\$448,870	\$1,616,027	\$17,408,400	-\$15,792,373	9.28%



4. Capital Resealing Report

2023 Financial Year

02-Oct-2022 20:02:43

		<i>Total Expenditure</i>	<i>Total Budget</i>	<i>Variance Amount</i>	<i>Percentage of Total Budget</i>
Roads Streets and Bridges					
201 - Roads and Streets					
5823	Glover Av - Blackstone Heights	\$903	\$0	\$903	0.00%
5828	Barrack St West - Deloraine 21/22	\$557	\$0	\$557	0.00%
5879	Coronea Ct - Hadspen	\$348	\$0	\$348	0.00%
5884	Bowdens Rd - Hadspen	\$829	\$0	\$829	0.00%
5924	Vale St - Prospect Vale	\$766	\$0	\$766	0.00%
5927	Cheltenham Way - Prospect Vale	\$487	\$0	\$487	0.00%
5954	Sherwood Cl - Prospect Vale	\$209	\$0	\$209	0.00%
5957	Columbus Dr - Blackstone Heights	\$696	\$0	\$696	0.00%
6299	Re seals General Budget Allocation	\$0	\$1,501,800	-\$1,501,800	0.00%
201 - Roads and Streets Sub Total		\$4,796	\$1,501,800	-\$1,497,004	0.32%
Capital Resealing Projects Total		\$4,796	\$1,501,800	-\$1,497,004	0.32%



5. Capital Gravelling Report

2023 Financial Year

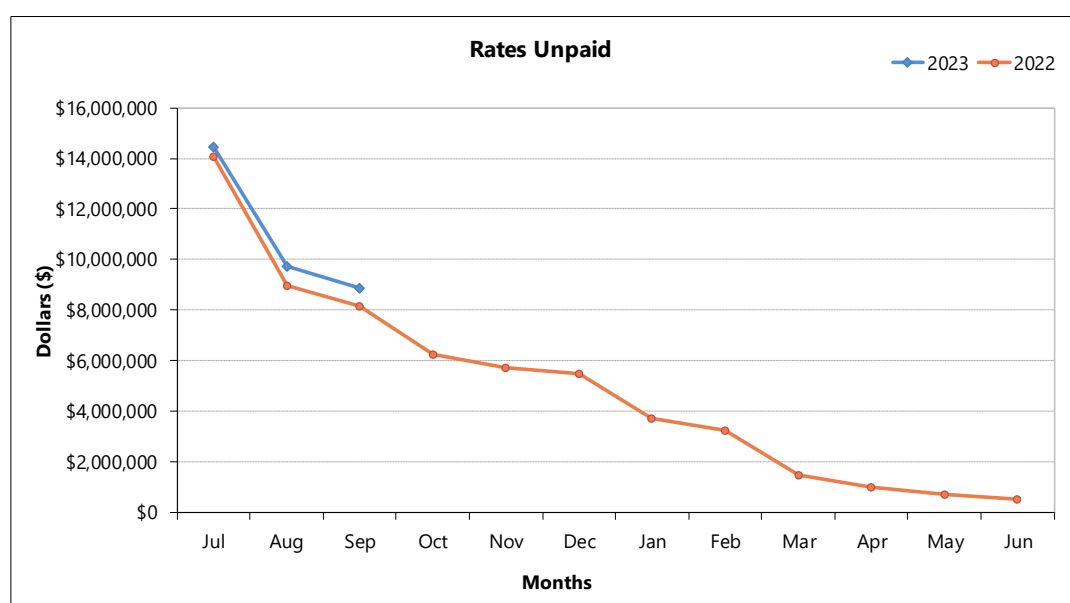
02-Oct-2022 20:02:21

		Total Expenditure	Total Budget	Variance Amount	Percentage of Total Budget
Roads Streets and Bridges					
201 - Roads and Streets					
5682	Saddlers Run - Reedy Marsh	\$10,452	\$0	\$10,452	0.00%
5684	Wadleys Rd - Reedy Marsh	\$5,017	\$0	\$5,017	0.00%
5686	Larcombes Rd - Reedy Marsh	\$80,142	\$0	\$80,142	0.00%
5799	Gravel Resheeting General Budget Alloc	\$0	\$482,900	-\$482,900	0.00%
6361	Kellys Rd - Reedy Marsh	\$12,175	\$0	\$12,175	0.00%
201 - Roads and Streets Sub Total		\$107,786	\$482,900	-\$375,114	22.32%
Capital Gravelling Expenditure Total		\$107,786	\$482,900	-\$375,114	22.32%



6. Rates Revenue Reconciliation – 30 September 2022

	2023	2022
Rate Balance Carried Forward from previous Year	\$ 535,237	\$ 485,982
2022/23 Rates Raised	\$ 15,735,282	\$ 14,589,732
Interest	\$ 10,178	\$ 15,712
Rates Adjustments	\$ 6,323	\$ 10,460
Payments Received	-\$ 7,404,919	-\$ 6,936,011
Rates Control Account Balance	\$ 8,882,101	\$ 8,165,875
% of Rates Unpaid	54.56%	54.11%





7. Cash & Investment Reconciliation – 30 September 2022

	2022-23	2021-22
Balance Carried Forward from previous Year	24,093,527	20,910,652
Add Deposits	10,394,751	8,730,947
Less Payments	- 5,692,674	- 5,275,737
Balance as per Bank Account	\$ 28,795,604	\$ 24,365,861

Made up of:	Amount	Interest Rate
Cash at Bank	299,259	2.26%
Westpac Bank Cash Management Account	2,118	2.30%
Commonwealth Bank At Call Account	1,762,566	2.45%
Term Deposits:		
Commonwealth Bank	11,013,099	0.77-4.19%
National Australia Bank	2,000,000	0.72-2.90%
Westpac Bank	3,000,000	0.88-4.03%
Macquarie Bank	1,000,000	1.60%
MyState Financial	4,315,196	0.95-4.00%
Bank of Queensland	1,003,366	3.00%
Judo Bank	2,000,000	2.00%
Maitland Mutual	1,000,000	4.50%
Bank of Sydney	1,400,000	0.80%

\$ 28,795,604

Less expenditure commitments:

2023 Operating expenditure outstanding -14,626,435

2023 Capital expenditure outstanding -17,664,491

Add assets:

2023 Operating income outstanding 11,990,936

2023 Estimated rate debtors outstanding 8,882,101

2022 Loans receivable 3,762,000

Less liabilities:

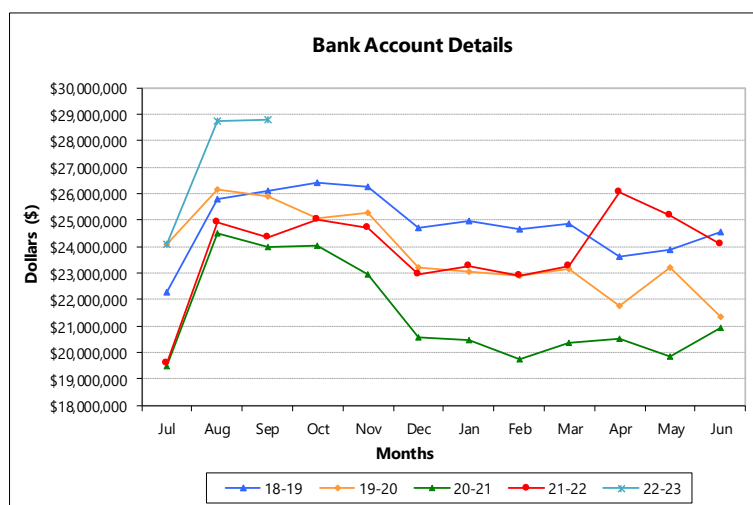
2022 Tip rehabilitation -6,165,036

2022 Employee leave provisions -1,681,956

2022 Loans payable -3,600,000

Adjusted Cash Balance

\$ 9,692,723



Development & Regulatory Services

Review of Policy No. 43 - Dog Management

Report Author Katie Proctor
Team Leader, Environment Health & Regulation

Authorised by Krista Palfreyman
Director Development & Regulatory Services

Motion That Council confirms the continuation of Policy No. 43 – Dog Management, as amended.

Moved Councillor Stephanie Cameron

Seconded Councillor Michal Frydrych

Votes for Mayor Wayne Johnston
Deputy Mayor Michael Kelly
Councillor Stephanie Cameron
Councillor Michal Frydrych
Councillor Tanya King
Councillor Andrew Sherriff
Councillor Rodney Synfield
Councillor John Temple
Councillor Deborah White

Votes against Nil

Abstained Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: s28.*

Motion carried by simple majority

Minute reference: 211/2022

POLICY MANUAL

Policy Number: 43

Dog Management

Purpose:

To establish a Dog Management Policy for the Municipal Area that complies with the *Dog Control Act 2000*.

Department:

Development & Regulatory Services

Author:

Katie Proctor

Council Meeting Date:

11 October 2022

Minute Number:

210/2022

Next Review Date:

October 2027

POLICY

1. Definitions

As per *Dog Control Act 2000*.

Assistance dog: a dog which is an 'assistance animal' as defined in section 9 of the *Disability Discrimination Act 1992* (Cwth).

2. Objective

The objective of this policy is to ensure that Council consistently and effectively fulfills its responsibilities under the *Dog Control Act 2000* (the Act), by:-

- ensuring that owners of dogs comply with their obligations under the Act;
- preventing the danger caused by dogs to the public and to other dogs and animals;
- minimising the distress and nuisance caused by dogs to the public;
- actively promoting the responsible ownership of dogs; and
- providing for the reasonable exercise and recreational needs of dogs, including the identification of on-lead and off-lead exercise areas.

3. Scope

Applies to an owner or a person who has control of a dog/s, either residing within or visiting the Meander Valley Council local government area.

4. Principles

This policy will apply in accordance with the following principles:-

1. Recognition: of the contribution that dog ownership can provide to community health and wellbeing;
2. Balance: the need for a balanced approach to achieve a compatible relationship between dogs, dog owners, neighbours and the general public; and
3. Compliance: the legislative requirement for both the Council to enforce, and for dog owners to comply with, the provisions of the Act.

5. Policy

5.1 Code for Responsible Ownership of Dogs

Council is committed to promoting responsible dog ownership through the following Code for Responsible Ownership of Dogs:

"It is expected that dog owners or persons in control of a dog will comply with all requirements of the Dog Control Act 2000, and be responsible for:-

- *ensuring that their dog is registered and microchipped once it is six (6) months of age (and older);*
- *ensuring that their dog is appropriately housed and contained within a secure yard;*
- *ensuring that their dog wears its Council identification tag;*
- *ensuring that their dog receives necessary care and attention in accordance with good veterinary practice, and is supplied with adequate food and water;*
- *ensuring that their dog receives adequate exercise;*
- *taking all reasonable steps to ensure that their dog does not cause a nuisance to others;*
- *ensuring that their dog is under effective control when in a public place; and*
- *cleaning up after their dog."*

5.2 Education

Council recognises the importance of providing information and education regarding responsible dog ownership and management to all members of the community. Education promoting responsible and compliant ownership and control is viewed as the best tool to combat common issues associated with dogs in the community.

Mechanisms that may be used to provide education include:

- signage at declared areas (i.e. dog exercise areas);
- day-to-day interactions with Council Officers;
- pamphlets outlining the requirements of the Act, the Code for Responsible Ownership of Dogs, and the services available to assist community members to be responsible dog owners;
- regular articles in Council newsletters (e.g. Valley News) and updates via Council's social media channels, community radio and website; and
- visits to schools to make presentations to students on dog ownership issues and responsibilities (upon request).

5.3 Complaints, Nuisance & Community Safety

Nuisance Barking

Barking dogs can be a difficult issue to deal with as every situation is different. The Act specifies a barking nuisance as a noise that consistently occurs or continues to such an extent that it unreasonably interferes with the peace, comfort or convenience of any person in any premises or public place.

Management of barking complaints

1. In the first instance, residents should contact the owner of the dog directly to resolve the problem, as this is proven to be the most effective approach and also assists to maintain neighbourhood harmony.
2. If unable to resolve the issue of a barking dog directly with the owner, then Council should be notified. The Council may elect to contact the dog owner to discuss their dog's behaviour and make suggestions as to how owners can remedy any problems.
3. A person may make a formal complaint to Council; this must be lodged on Council's official complaint form and the appropriate fee must be paid. Any fee paid will be refunded in the event that a complaint is substantiated.
4. In response to a formal complaint, Council may require the person making the complaint to keep a record of instances for a period of not less than 14 days (or otherwise determined by Council). In considering this action, Council will have regard to any other collaborating evidence. Council will then determine the appropriate response.

Managing other nuisance complaints about dogs

Other activities of dogs can cause annoyance and discomfort to members of the community, most commonly via dogs roaming and not being contained to their property, owners failing to pick up dog faeces, or dogs causing distress to others by behaving in a manner that may cause injury or pose a safety concern to a person or another animal. In such situations people may make a complaint to Council.

In the first instance people should attempt to resolve the problem directly with the owner.

Council will consider every complaint received relating to an alleged nuisance caused by a dog, however may not act upon anonymous or unsubstantiated complaints. Issues raised by complainants will be investigated in a manner which ensures that all facts are considered to avoid vexatious and/or false complaints being supported. A Council Officer may make enquiries as to the validity of a complaint by speaking to the dog owner, the complainant and surrounding neighbours and/or witnesses.

Attachment 15.1.1 Policy No. 43 - Dog Management

Where necessary, Council will institute proceedings against a dog owner for an offence relating to a nuisance or when dogs attack, threaten people or animals, or compromise community safety and health.

Enforcement actions Council may take include:-

- issuing a warning, an abatement or infringement notice;
- impounding roaming dogs; and/or
- prosecuting when an offence or the impact of an offence is significant.

Managing Dangerous Dogs

A small portion of dogs may pose a threat to the community through aggressive behaviour. Dog behaviour that is threatening or results in an attack on people or animals causing injury, damage, distress or death is not acceptable and will be managed.

It is important that where dogs are perceived (through their behaviour) as dangerous, that the Council or Police are informed to enable a thorough investigation to take place and any necessary action to be taken to ensure public safety.

Council may declare a dog as dangerous if the dog has caused serious injury to a person or another animal, or there is reasonable cause to believe that the dog is likely to cause serious injury to a person or another animal.

When managing a potential or declared dangerous dog/s, Council may take one or more of the following actions:

- issue a warning or an infringement notice;
- initiate prosecution action where there is evidence of a contravention of the Act;
- declare an offending dog to be dangerous;
- seize and detain a dog suspected or known to have attacked a person or animal to ensure safety and to enable an investigation to occur;
- enforce compliance with requirements of the Act relating to a dangerous dog; and/or
- euthanize the offending dog.

5.4 Municipal Pound

Council will operate a municipal pound in accordance with the requirements of the *Dog Control Act 2000* and the *Local Government Act 1993*.

Dog owners will be encouraged to contact Council in the event of losing their dog to expedite the reuniting of impounded dogs with owners.

Where a dog is impounded and not claimed, Council will make reasonable efforts to secure an alternative home for the dog through a rescue organisation.

If a dog has been impounded by Council and is identifiable, a Council Officer will make contact with the owner as soon as practicable.

Attachment 15.1.1 Policy No. 43 - Dog Management

A dog owner will be required to pay any fees and charges relating to the impoundment and daily maintenance of a dog. Any veterinarian fees incurred during impoundment are the responsibility of the owner.

5.5 After-Hours Service

Council will operate a limited after-hours service for emergency situations, e.g. dog attacks.

After-hours attendance by a Council Officer or contractor will be at the officer's discretion considering the risk and circumstance.

Council will not attend after-hours for barking complaints. Residents experiencing barking nuisance should contact Council the next business day.

Dog(s) at large will only be collected if they are appropriately restrained. Collected dogs will be taken to the municipal pound. If a collected dog is identifiable, a Council Officer will make contact with the owner on the next business day.

5.5 Sick or Injured Animals

Council does not manage sick or injured dogs. Enquiries regarding sick or injured dogs should be directed to the RSPCA in the first instance. Alternatively the animal should be taken to a veterinarian.

5.6 Registration and Fees

Dog registration and other fees are set for each financial year as part of Council's budget.

The fees will be advertised and standard registration renewal notices will be provided to all those who have registered a dog previously.

Dog owners are encouraged to register their dogs early in the financial year: a discount in registration fees is applicable if paid prior to the 31 July each year.

Registration fees and concession discounts will be set by Council considering the following:-

- a discount will be provided for de-sexed dogs;
- Pensioners will receive a discount on one dog: other dogs will be charged at the applicable rate;
- owners who keep guide dogs, assistance dogs or hearing dogs are not charged;
- owners of dogs kept for breeding purposes which are registered with Dogs Tasmania [Tasmanian Canine Association (TCA)] will be levied a fee that recognises the purpose for which they are kept. The fee will, however, be discounted from that which would normally apply to an entire animal;
- greyhounds registered with the Office of Racing Integrity will be charged a discounted rate; and

Attachment 15.1.1 Policy No. 43 - Dog Management

- dogs considered 'working dogs' on farms or elsewhere will be charged at a discounted rate where the dog's status is demonstrated to Council.

Owners seeking concessional (discounted) registration may be required to produce written evidence of eligibility as prescribed in the Act, e.g. breeders must produce a current Stud Prefix issued by the TCA.

Registration and subsequent renewals for declared dangerous dogs are subject to satisfactory review of enclosure and adherence to requirements of the declaration notice.

Where a dog is registered with less than three months remaining in the financial year, then a pro-rata rate will be applied.

Fees also apply for kennel licences, impounding of dogs, and daily maintenance should a dog be impounded for consecutive days.

Lifetime Registration

From 1 July 2023, owners may elect to pay one-off registration fee for the life of a dog. Lifetime registration is a flat fee and is not subject to other discounts. To be eligible, the microchip number of the dog must be provided to Council.

Lifetime registration is not available for dogs declared dangerous dogs or restricted dog breeds.

Council will provide an initial issue of a lifetime dog tag upon registration. A fee will apply for the provision of any replacement tag.

5.7 Monitoring and Evaluation

An annual report on dog management will be prepared and presented to Council.

The report will include the following information:

- number of dogs registered;
- number of dogs impounded;
- number of Infringement Notices issued;
- number of formal complaints received;
- financial evaluation of the provision of animal control services;
- number of kennel licences issued; and
- a summary of dogs declared to be dangerous.

6. Declared Areas

Under the Act, Council may declare and regulate areas within its municipal boundary to be:

1. a prohibited area;

Attachment 15.1.1 Policy No. 43 - Dog Management

2. a restricted area; or
3. a dog exercise/training area – unrestricted.

Council may add or remove declared areas of the municipality pursuant to section 24 of the Act.

Council recognises the need to designate areas for owners to enjoy a range of recreational activities with their dogs and acknowledges that a well exercised dog is less likely to create a nuisance.

A combination of off-lead (unrestricted) and on-lead (restricted) areas have been provided throughout the municipal area. Areas may also be declared as prohibited to dogs due to their location or environmental significance. Maps of the declared areas are included in Appendix 1.

Dog exercise/training areas – unrestricted (off-lead):

Dogs, other than a dangerous dog, restricted breed dog or greyhound, may be exercised off-lead, providing they remain under effective control. The following areas have been declared as exercise/training areas pursuant to sections 20 & 21 of the Act:

1. Alveston Drive, Deloraine (part of Deloraine Community Complex site). Also accessed from Rickman Street, Deloraine (Location 1 on Map 1, Appendix A).
2. Pitcher Parade, Prospect Vale (to the east of Wetlands area) (Location 2 on Map 2, Appendix A).
3. River Reserve, between Foote Street and Browne Street, Hadspen (Location 3 on Map 3, Appendix A).
4. Westbury Town Common, off Mary Street, Westbury (Location 4 on Map 4, Appendix A).
5. Lomond Views Private Open Space, off Chris Street, Prospect Vale - Proposed fenced dog exercise/training area (Location 5 on Map 5, Appendix B).

Restricted areas:

The following areas have been declared as restricted areas pursuant to section 23 of the Act where dogs are not permitted at all times:

The playing surface of the sportsgrounds at -

1. Prospect Vale Park, Harley Parade, Prospect Vale (Map 6, Appendix C).
2. Westbury Recreation Ground, Franklin Street, Westbury (Location 7 on Map 7, Appendix C).

3. Deloraine Recreation Ground, Racecourse Drive, Deloraine (Location 8 on Map 8, Appendix C).
4. Bracknell Recreation Ground, Louisa Street, Bracknell (Location 9 on Map 9, Appendix C).

The following areas have been declared as restricted areas pursuant to section 23 of the Act where dogs are permitted provided they remain on a lead at all times:

- Deloraine riverbank, publicly accessible area both eastern and western sides of the Meander River, adjacent to West Parade (western side) and East Parade (eastern side), including Train Park and Rotary Park (Location 10 on Map 10, Appendix D).

7. Legislation

Dog Control Act 2000

Disability Discrimination Act 1992 (Cwth)

8. Responsibility

Responsibility for the operation of the policy rests with the Director Development & Regulatory Services.

Appendix A – Declared Dog Exercise/Training Areas (off-lead) – existing



*Map 1: Location 1 – Alveston Drive, Deloraine (part of Deloraine Community Complex site) - fenced.
Also accessed from Rickman Street, Deloraine.*



Map 2: Location 2 – Pitcher Parade, Prospect Vale (to the east of Wetlands area) - fenced.

Attachment 15.1.1 Policy No. 43 - Dog Management



Map 3: Location 3 – River Reserve, between Foote Street and Browne Street, Hadspen.



Map 4: Location 4 – Westbury Town Common, Mary Street, Westbury.

Appendix B – Declared Dog Exercise/Training Areas (off-lead) - proposed



Map 5: Location 5 – Prospect Vale, Lomond Views Private Open Space, off Chris Street, Prospect Vale – Proposed fenced dog exercise/training area.

Appendix C – Declared Restricted Areas (dogs restricted from entering at all times) – proposed



Map 6: Prospect Vale Park, Harley Parade, Prospect Vale – playing surface of sportsgrounds – dogs restricted from entering at all times - proposed.



Map 7: Location 7 – Westbury Recreation Ground, Franklin Street, Westbury – playing surface of sportsground – dogs restricted from entering at all times - proposed.



Map 8: Location 8 - Deloraine Recreation Ground, Racecourse Drive, Deloraine – playing surface of sportsground – dogs restricted from entering at all times - proposed.



Map 9: Location 9 – Bracknell Recreation Ground, Louisa Street, Bracknell – playing surface of sportsground – dogs restricted from entering at all times - proposed.

Appendix D – Declared Restricted Areas (dogs are permitted provided they remain on a lead at all times) – proposed



Map 10: Location 10 – Deloraine Riverbank – restricted area (on-lead) - proposed.

Governance

Annual Plan 2022-23

Report Author John Jordan
General Manager

Motion That Council adopts the attached Meander Valley Council Annual Plan for the 2022-23 financial year (attached), prepared in accordance with section 71 of the *Local Government Act 1993*.

Moved Councillor Deborah White

Seconded Councillor Andrew Sherriff

Votes for Mayor Wayne Johnston
Deputy Mayor Michael Kelly
Councillor Stephanie Cameron
Councillor Michal Frydrych
Councillor Tanya King
Councillor Andrew Sherriff
Councillor Rodney Synfield
Councillor John Temple
Councillor Deborah White

Votes against Nil

Abstained Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: s28*.

Motion carried by simple majority


Minute reference: 212/2022

Meander Valley Council

2022-23 ANNUAL PLAN



Photo Credits: Tourism Tasmania & Geoffrey Lea (P3,4), Toursim Australia (P10, 12, 15), Kooparoona Niara Tours (P27), Samuel Shelley (P38,39)



Acknowledgment of Traditional Owners

The Meander Valley municipality was once home to Aboriginal people of the Pallitore clan in the West and the Panninher clan to the East.

We recognise the cultural history of these now past peoples and support a continuing acknowledgment of their connection with the lands and waterways which we now call Meander Valley.

We also respect and encourage the role of local Aboriginal people in acknowledging and preserving the connection of the past peoples as well as their own culture and connection to the land and waterways of Meander Valley.

We acknowledge all traditional owners of the land and pay our respects to elders past, present and emerging.

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Message from Mayor Johnstone

On behalf of the Council, I am proud to present this year's Annual Plan.

This coming year will see a renewal of Council through a local government general election. While the business of Council goes on and is indeed the focus of this document, it is natural for us to reflect on our term as the election draws nearer. There is no denying the agenda of Council has been significantly impacted by COVID-19 and its lingering shadow. Our community has also weathered its share of divisive issues. We enter a cycle of renewal more capable from the lessons learned and more mature as a community and as a Council.

The gestation period of many of our larger projects is complete, designs and approvals are in place and we can now start building. We will start construction of a replacement for the Bracknell Memorial Hall and will turn soil on new squash courts in Deloraine. We will also progress renewal of the former horse racing track at Deloraine, seeking the views of our community about how this space can be brought back to life. Other infrastructure projects a safer school crossing in Deloraine; blackspot mitigation at Moltema; upgrades to Country Club Avenue in Prospect Vale; a bridge replacement in Western Creek, and an extensive road resurfacing and footpath program.

We are investing \$19.98M in a capital works program. Our program balances renewal with the need to provide new infrastructure and facilities in response to growing demand and development. Getting this balance right will ensure our community and lifestyle continue to stand out as a defining feature of our municipality.

We will also see a continuing re-emergence of Council's community and wellbeing initiatives after the constraint of the pandemic and with an initial focus on working to build the capacity of our people, community groups and volunteers.

Council remains committed to supporting our many community organisations, sporting clubs and social activities. We have halved charges for our regular users of our facilities, with Council now providing close to one million dollars towards subsidising the costs of community venues and facilities. Further assistance is delivered through our \$100k community grants program and the support of community car services, which provide a vital link to services for many people.

I know the team of Councillors and staff will work hard to deliver on the commitments of this plan and build a united and resilient community. We thank everyone in advance for the hard work and dedication needed to implement our plan over the coming year.

Together we will continue to grow stronger and enrich this green heartland of Tasmania we call home.





Message from John Jordan, General Manager

This plan presents what Council intends to do over the next 12 months to meet the needs of the community within the limits of our resourcing and budget. With a local government election early in the financial year, we will transition to a new agenda while still delivering the many core services that we provide to the community.

As well as highlighting the core work we do, this plan shows the individual projects and activities Council will deliver in the coming financial year. The program is responsive to the needs of the community, while considering the need to ensure long term financial sustainability is maintained.

Our agenda is ambitious and is to be achieved in an environment of scarcity. Headwinds including high inflation, increasing workforce costs and a competitive labour market present real challenges. The challenges compel us to think differently about how we attract and retain talent; how we manage expectations and costs in the face of longer lead times for construction and professional services; and how we invest in our business. Our success will depend on our ability to adapt to these challenges and if needed, change our plans.

Our plan highlights the ambition of Council to innovate and enhance service provision and organisational capacity to ensure Council remains a well governed and efficient organisation that is able to progress the priorities of the community and enhance the level of customer service in line with evolving needs. To ensure Council is positioned for the future, this year we will continue work to renew the foundations of our business:

- We will progress implementation of much needed contemporary information technology solutions

and systems that will support greater efficiency, improved governance, and above all provide an ability to enhance the level of service we are able to offer.

- In line with the pace of the roll out of new information systems and reporting capabilities, we will define a contemporary set of performance measures to allow us to better understand our performance and enhance our transparency to the community.
- We will focus on our people. Development of a Workforce Management Strategy is essential to enable Council to respond to community expectations and service demands, the workforce environment and the challenges of attracting and retaining our people, keeping our people safe and rewarding and supporting people to maintain a culture consistent with our values.
- We will renew and bring to greater prominence key strategies which guide the direction and priorities of Council, with priority given to the consultation and engagement needed to renew the Community Strategic Plan which ends in 2024.

Above all, delivery depends on people. Council officers, elected representatives, volunteers, and the many contributors across our community go above and beyond in their efforts to make Meander Valley a great place to live and work. I thank them for the care and commitment in the past and no doubt in the year to come.

Through disciplined work and people's care and commitment we will continue to deliver for the benefit of everyone in our community.

Elected Councillors

Meander Valley's elected Council comprises nine Councillors, including a Mayor and Deputy Mayor. All Councillors serve as representatives of the whole municipality and serve for a term of four years.

While councillors are not responsible for the day to day operations of Council business (this work is done by the General Manager and staff) they play a vital role in representing the collective interests of the community and setting the tone of leadership across the municipality. The Council essentially operates as a board of management with decisions made considering expert advice, legislation and policy.

The current term of Council will conclude during the life of this plan with the next local government elections to be held in October 2022.

Councillors have taken an active role in the development of this year's Annual Plan through budget and priority setting workshops and engagement with the community and Council officers.



Mayor Wayne Johnston



Deputy Mayor
Michael Kelly



Councillor
Deborah White



Councillor
Rodney Synfield



Councillor
Stephanie Cameron



Councillor
Michal Frydrych



Councillor
John Temple



Councillor
Andrew Sherriff



Councillor
Tanya King

About our Region

Meander Valley has a geographic area of 3,331 square kilometers and a growing population of 20,322 people. The region is home to 1,644 local businesses and employs people in a range of industries, predominantly in agriculture, forestry, fishing and an increasing array of manufacturing.

While classified as a very large rural Council, our region blends a significant urban and peri-urban population in east with rural townships and farmland in the west. This diversity provides a richness of experiences and varying needs and challenges in terms of services and infrastructure.

Our Community



20,322
People live here



1,644
Local businesses



3,327
Square kilometres of
municipal land area



10,000+
Rateable properties

Our Council



9
Elected councillors



6,700
Annual kerbside collections

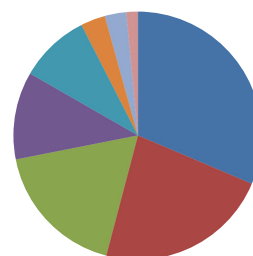


828
Kilometres of road
networks maintained
annually



193
Bridges maintained

Operating Budget



- 31.4% Roads & Bridges
- 22.7% Health & Welfare
- 17.8% Waste & Recycling
- 11.4% Parks & Recreation Grounds
- 9.2% Planning & Building
- 3.2% Storm Water Management
- 2.8% Other Culture & Recreation
- 1.5% Street Lighting

Summary of the 2022-23 Budget

Our 2022-23 budget invests substantially in the Meander Valley community, providing funding for grants, infrastructure, sport and recreation.

More than \$12.6M in infrastructure projects will be delivered and include pedestrian safety, blackspot mitigation, a bridge replacement, road upgrades and an extensive road resurfacing and footpath development program.

Community open space is also featured, with funding allocated to the renewal of the playground at Westbury's Village Green and community consultation on the proposed redevelopment of the former Deloraine Racecourse into a recreational precinct.

Our budget supports Meander Valley at a community level by providing \$100K in grant funding to help drive the delivery of community led programs and support greater participation through the provision of heavily subsidised fees for regular user groups at our sport and recreation facilities.

However, like many other local councils we have faced significant cost increases over the

last financial year, particularly in the areas of construction, maintenance and waste management.

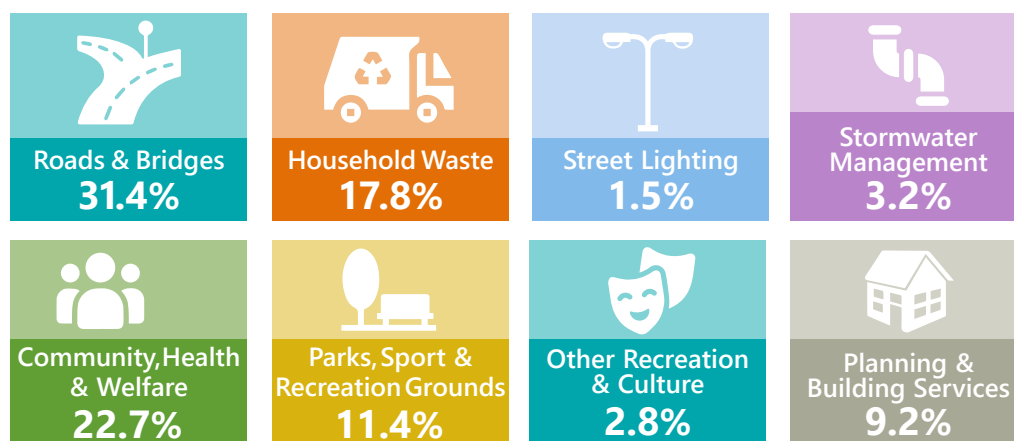
This has led us to implement some major changes, particularly in the area of waste management to help minimise the cost and environmental impacts for all residents in our municipality.

Meander Valley's general rate increased by 5.95 percent this year, but despite this Council will still be in a deficit position this financial year.

The lingering economic effects of the COVID-19 pandemic and the increasing costs across many sectors are all contributing factors to our current budget position however, we are on track to return to an annual surplus in line with our long term financial plan.

We have worked hard to balance these rising costs with service expectations to minimise the impacts on our ratepayers in every way we can and, comparatively our rates and charges remain some of the lowest in the state.

Where is Council's Budget Spent?



How we compare

Meander Valley Council's average rates and annual charges per rateable property are the second lowest of all Tasmanian Councils at \$1,138.65 per year.



Our Community Vision

The backdrop of the Great Western Tiers, the mix of urban lifestyle and rural countryside give Meander Valley its unique look and feel, offering livability and healthy lifestyle choices. A community working together growing for generations to come.

Our Values

- Respect, listen and care for one another
- Be trustworthy, honest and tolerant
- Be positive and receptive to new ideas
- Be innovative, creative and learn
- Take a fair, balanced and long-term approach
- Use sound business practices
- Work together



What is the purpose of the Annual Plan?

Council is obligated, under Section 71 of the *Local Government Act* to produce an Annual Plan that sets out the programs, projects and services that Council plans to deliver over the 2022-23 financial year.

It is a plan that outlines the practical actions we intend to undertake including major and supplementary projects and our business as usual activities that ensure services are delivered and facilities are maintained.

What informs the work included in our Annual Plan?

Our Six Future Directions

The actions included in the Annual Plan are guided by the six future directions of Council's Community Strategic Plan. The programs of work are designed to progress our achievement of these six future directions over the short, medium and long term.

Strategic Plans and Council Decisions

Actions are also drawn from Council decisions, Council endorsed strategic plans, emerging issues and essential reforms.

Council Resourcing and Budget

The Annual Plan also complements Council's annual budget and both are developed together to provide consistency between Council's work program and the resourcing allocations determined in the budget.

Legislation

Some of the activity in the Annual Plan are functions that Council is legislated to perform under the *Local Government Act* and the state and federal governments.



Our Community Strategic Plan

The Community Strategic Plan is for the whole municipality and was auspiced by Council through a process of community engagement. Council cannot realise the Community Strategic Plan on its own. All sectors of the community need to work on the parts relevant to them as Council can only act where it has a role.

The six future directions and priorities expressed through the Community Strategic Plan help shape the annual work programs within each annual plan. This relationship provides us with an informed, relevant and integrated approach to delivering value and relevance in the services we provide to the Meander Valley community.



Our Strategic Priorities for 2022-23

Planning a future for Meander Valley - renewing our understanding of community priorities

With the commencement of the new Council term in October 2022, we will review and refresh of our priorities. Our Community Strategic Plan will be renewed. We will seek and listen to community and stakeholder feedback to understand their aspirations and priorities for our community. During the year we will:

- Welcome and induct a new Council to ensure a smooth transition and establishment of the skills and understanding needed to guide the Council through its next term.
- Engage with the community and stakeholders on community facing issues and ambitions that will influence the social, environmental, and economic performance of our region and the lifestyles it sustains.
- Set and express our priorities and actions through a new Community Strategic Plan that will shape the next ten years.

Simpler, Better - a pathway for reinventing how we serve our residents and customers

We remain focused on improving our service by investing in our people and technology, and getting the basics right. Making it easier to get things done and work to introduce new information technology to support transformational change will continue to be a key focus. In the coming year we will:

- Invest in new systems which will allow progressive retirement of legacy technology and migration to a more contemporary online service enabling architecture that allows customer choice in how they wish to deal with us whether this is online, face-to-face, or through other ways;
- Update our customer service standards: we will introduce performance measures that improve transparency. Our focus will be on setting interim targets and progressively developing a

capability to capture the data needed to measure performance, and focus our efforts where change is needed most;

- Invest to make information more accessible: we want to make it simpler and easier for people to find information on our website and social media by evolving the way we organise and deliver information.

Engaging our people - sustaining people and our culture

We want our people to be inspired to live our vision and values. Having highly engaged, capable and accountable people is essential to sustaining the support and impact we have on our residents and community. We will invest in:

- Align our vision and values: so that they resonate with people and serve as a key reference to develop our desired culture, guide our behavior, and focus our decision making.
- A healthy workplace: we want our people to be respected, safe, and included and will work to deliver an enhanced approach to workplace health and safety, which addresses both the physical and mental aspects of wellbeing and promotes a positive workplace culture.
- A skilled workforce: we care about developing our people. The need for our people to be skilled for the future has never been greater. We will improve our career planning and performance review approach focusing on upskilling people to support the changing needs of our business and progressing their careers.
- Strategic planning of our workforce to match our people and skills to our operating environment considering priorities, major projects, the need for sustainable workloads, and the career aspirations of our people.





Highlights of the Year Ahead

Capital Program Focus Map

Council has a significant capital works program to deliver across the municipality. The map below provides an overview of the major construction and renewal works scheduled.

In addition, Council will be upgrading its digital capabilities to provide modern, reliable and secure ICT operations to support customer service, we will also progress the civil design and planning work associated with construction and renewal projects and replace essential plant and equipment.

Projects identified as *municipal wide* form part of our 2022-23 renewal program for our road network and recreational facilities at our three designated off-leash exercise areas.

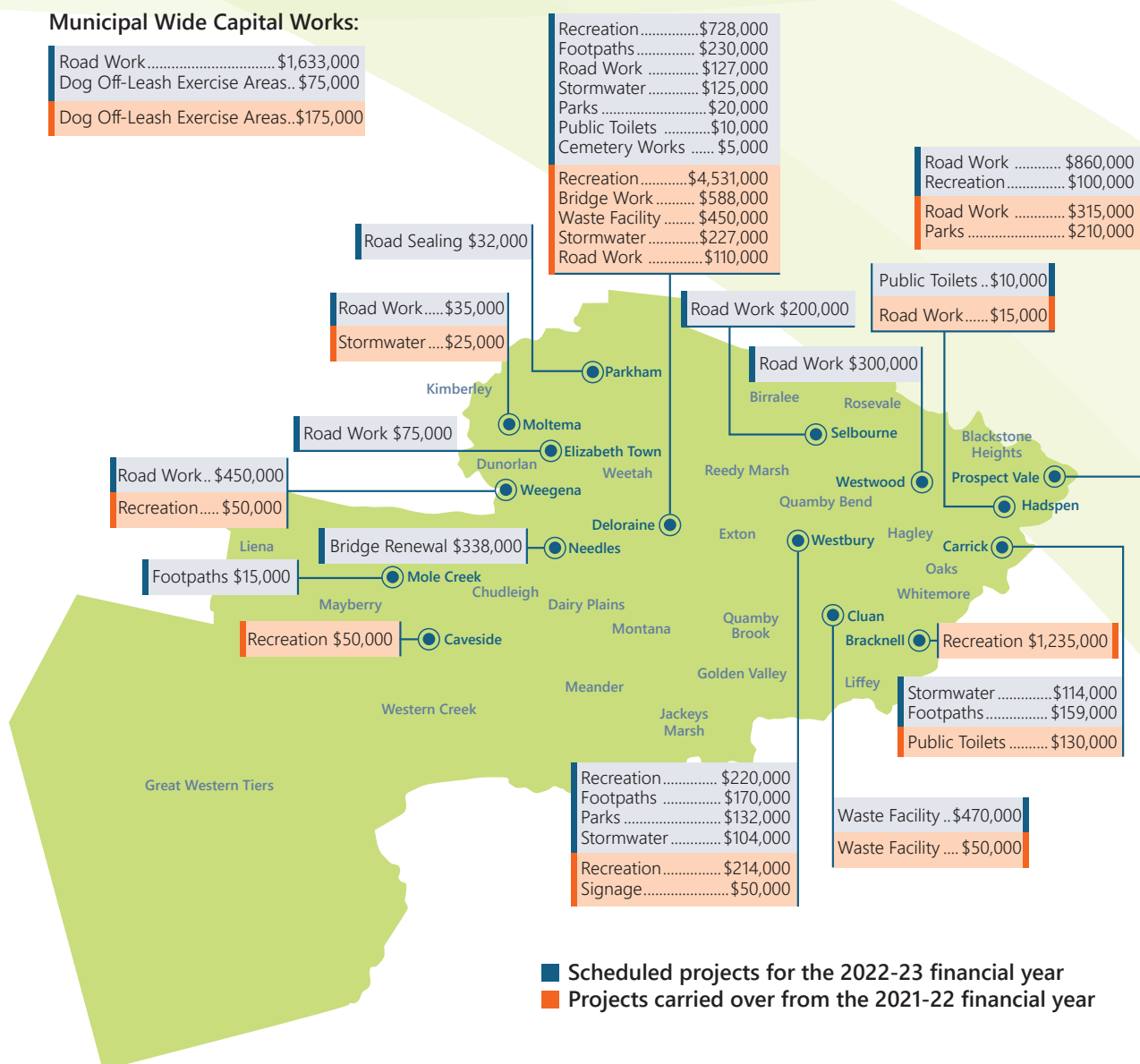
Municipal Wide Capital Works:

Road Work.....	\$1,633,000
Dog Off-Leash Exercise Areas..	\$75,000
Dog Off-Leash Exercise Areas..	\$175,000

Recreation.....	\$728,000
Footpaths.....	\$230,000
Road Work.....	\$127,000
Stormwater.....	\$125,000
Parks.....	\$20,000
Public Toilets.....	\$10,000
Cemetery Works.....	\$5,000

Recreation.....	\$4,531,000
Bridge Work.....	\$588,000
Waste Facility.....	\$450,000
Stormwater.....	\$227,000
Road Work.....	\$110,000

Road Work.....	\$860,000
Recreation.....	\$100,000
Road Work.....	\$315,000
Parks.....	\$210,000



Key Projects

Delivering Community Infrastructure

We have committed to an ambitious capital works program that delivers and enhances our community facilities and infrastructure. Council will spend \$19.98m on capital works program progressing both design and phased construction of significant infrastructure and amenities.

We will continue efforts to upgrade and expand our footpath network and progress road reconstruction, asphalt and bitumen resurfacing projects; spending a total of \$4.575m across the municipality.

In Prospect Vale, we will progress work to deliver improved traffic flow and emergency access through the extension of Mount Leslie Road to provide a link through to Pitcher Parade and Blackstone Heights.

Upgrades to storm water infrastructure in Westbury and Deloraine are will improve system performance, mitigate the risk of flooding and enhance amenity for residents.

Major investment in community and recreation assets will continue this year, with the construction of the new Bracknell community hall scheduled for completion in early 2023.

The Deloraine football oval will benefit from new lighting and we will be completing improvements to the Westbury Function Centre change room facilities.

Resident and visitor experiences will be improved through a new playground at the Village Green in Westbury.

Community consultation has commenced for the proposed redevelopment of the Deloraine Racecourse into a multi-purpose recreational precinct. Whilst this is a long-term project, consultation outcomes will inform the phased delivery of the early stages of planning and any preparatory site works.

Improve our Environmental Sustainability

Council is still undertaking significant work to develop a new waste management strategy which is to be delivered in 2022-23. The new strategy will provide for contemporary servicing and more sustainable waste management over the long term.

An upgrade of the Deloraine waste facility will

incorporate a new waste transfer station will improve accessibility for residents and provide more opportunities for the community to divert waste from landfill.

Further assessment will be undertaken on the existing and long term capacity of our Cluan and Deloraine waste facilities, with a view to maximising capacity and improving efficiencies of waste disposal and redirection away from landfill.

Council will be proactive in taking steps to reduce our impacts on climate change by supporting the Northern Council's Climate Action Planning (CCAP) and developing a Corporate Emissions Climate Action Plan.

We will also provide funding towards the Tamar Estuary and Esk Rivers Program and the Northern Cat Management facility, Just Cats, to support the regional management of stray cats.

Working with Our Community

We are focused on strengthening relationships with our community and working together on refreshed community and wellbeing programs. We will be seeking and listening to feedback from the community as we work to renew our Community Strategic Plan.

Our activities will centre on ensuring Meander Valley is a prosperous, vibrant and inclusive municipality where people of all ages, backgrounds and abilities want to live, work and play.

We will continue to support groups and individuals to achieve their goals through community grants and events, and celebrate the achievements of our dedicated volunteers. Supporting volunteering will be enhanced through efforts to link volunteers with needs in the community.

Council will also introduce volunteer pathways for Council staff to engage more actively with our local community networks.

Listening to the feedback and aspirations of our community is important and Council will run consultation forums throughout the Meander Valley to gauge priorities, needs and ways we can improve our services. These forums will help inform the renewal of our Community Strategic Plan in 2023-24 where we will engage the community on what our focus should be into the future.





Operational Program

How to read this plan

The following pages set out the operational program for 2022-23. Activities are identified as core activities and major initiatives.

Core Program Activities are the year on year tasks that are undertaken in order for Council to operate successfully. Performance reporting against these tasks occurs annually through the annual report.

Annual Projects are the specific activities to be undertaken in 2022-23 in order to achieve a specific deliverable, outcome or capability change. These are reported mid-year and at year end, with supplementary reporting on specific matters as requested.

All activities align with various aspects of our Community Strategic Plan, and the Link column indicates the correlation between the activity and the six Future Directions within the Community Strategic Plan.

Activity timing indicates the quarter in which the activity is anticipated to take place with quarter one aligned to the commencement of the financial year (July - September).

Link indicates which Future Directions the activity aligns with.	Activity describes the project, program and work actions.	Measure describes how we will assess the results of the activity.	Department responsible for delivery of the activity.	Indicates which quarter of the year we will report on our progress.
Link	Activity	Measure	Department Lead	Activity Timing
CORE PROGRAM ACTIVITIES				
5.4, 5.6	Provide accessible first point of contact for the community enquiries via customer service centre, web and telephone service channels	Service channel maintained	Corporate Services	1,2,3,4
ANNUAL PROJECTS				
5.1, 5.3, 5.6	Renew the Customer Service Charter to ensure alignment to customer expectations and our capacity to deliver service outcomes	Review complete	Corporate Services	2,3,4,

Supporting our customers

Link	Activity	Measure	Department Lead	Activity Timing
CORE PROGRAM ACTIVITIES				
5.4, 5.6	Provide accessible first point of contact for the community enquiries via customer service centre, web and telephone service channels	Service channel maintained	Corporate Services	1,2,3,4
5.4, 5.6	Maintain systems and reporting practices to manage customer service requests in line with our Service Charter and records management policy	Requests actioned and resolved	Corporate Services	
5.4, 5.6	Provide responses to correspondence and customer requests in line with our Service Charter	Performance against targets	All	
5.4, 5.6	Manage dog registrations, renewals and processing of payments	Registrations maintained	Corporate Services	
5.2, 5.6	Process rates, pension applications, notice of sale updates, supplementary valuations and hardship applications	Number processed by type	Corporate Services	
4.1,4.2	Maintain Council's cemetery records in accordance with the Cemeteries Act (including online information for Council's cemetery facilities)	Legislative compliance	Corporate Services	
5.2, 5.6	Respond to information access requests under the Right to Information Act 2009	Legislative compliance	Governance	
2.3, 2.4	Operate tourism and visitor information services through the Great Western Tiers Visitor Centre	Services provided	Community Wellbeing	
4.3	Provide general planning, building and plumbing advice in response to customer requests	Number of responses	Development & Regulatory Services	
5.4, 5.6	Manage the invoicing and payment processing of fees and charges for Council and relevant state government charges	Payments processed	Corporate Services	
5.4, 5.6	Support billing and payment for use of Council sports grounds and reserves	Value of fees outstanding	Corporate Services	
5.4, 5.6	Assist Councillors to respond to customer queries	Number of responses	All	
ANNUAL PROJECTS				
5.1, 5.3, 5.6	Renew the Customer Service Charter to ensure alignment to customer expectations and our capacity to deliver service outcomes	Review complete	Corporate Services	2,3,4,
5.4, 5.6	Develop a new customer feedback policy and automated customer survey tool to ensure we learn from our customers and respond to complaints	Feedback process in place	Corporate Services	
5.1, 5.3, 5.6	Identify opportunities to provide customers with more control through online forms and self-service which leverages which leverages the new ERP system	Report complete	Corporate Services	4
3.3, 3.4	Review and update Council's New Residents Kit to improve information on key services, events, dates for people new to our community	New kit available	Community Wellbeing	2,3
4.1, 6.4	Update information (web) and user guides for the use of indoor facilities	Revision complete	Infrastructure Services	1,2
4.1, 6.4	Simplify the booking process for Council facilities and assess feasibility of online booking systems and develop implementation plan if viable	System implemented	Infrastructure Services	2,3,4

Managing our asset portfolio

Link	Activity	Measure	Department Lead	Activity Timing
CORE PROGRAM ACTIVITIES				
5.2, 6.1-6.4, 6.6	Manage our asset portfolio to ensure optimal value and least cost, maintain Strategic Asset Management Plan (SAMP) and Asset Management Plans	Complete	Infrastructure Services	2,3,4
6.1, 6.3, 6.4, 6.6	Maintain the asset management system and asset data (Conquest) to inform asset planning and development of works program	Complete	Infrastructure Services	1,2,3,4
6.1, 6.3, 6.4, 6.6	Maintain a schedule of asset condition audits, including upkeep of asset register and complete audits to schedule	Audits completed to schedule	Infrastructure Services	1,2,3,4
5.2, 6.1-6.6	Develop and maintain forward years (four year) capital works program for budget and financial planning	Developed	Infrastructure Services	2,3,4
5.2, 6.1-6.6	Manage Council's property portfolio and land dealings (acquisition, valuation, and disposal of land, road opening and closures)	Number of finalised actions	Infrastructure Services	1,2,3,4
5.2, 6.1-6.6	Process road naming applications in accordance with current legislation and guidelines	Applications processed	Infrastructure Services	
5.2, 6.1-6.6	Assess and manage proposed gifted assets under the gifted asset policy to minimise financial burden and adherence to standards	Policy compliance	Infrastructure Services	
5.2, 6.1-6.6	Provide cost effective and sustainable fleet management that meets the operational needs of the organisation	Fleet maintained	Corporate Services	
5.2, 6.1-6.6	Review and assess plant replacement needs, facilitate the replacement of heavy, light & small plant including purchase and disposal	Plant replaced	Works	
5.2, 6.1-6.6	Update asset information and asset re-valuation in line with the revaluation cycle	Revaluations completed	Infrastructure Services	
5.2, 6.1, 6.3	Apply for and administer State and Federal Grant Funding requests and documentation for approved projects	Complete	Infrastructure Services	

ANNUAL PROJECTS				
5.2, 6.1, 6.3,	Complete a review of property assets – develop a divestment plan for surplus assets, and implement on approval from Council	Divestment Plan	Works	2
5.2, 6.1-6.6	Determine future of former landfill at Bracknell – lease renewal or sale	Lease or sale complete	Infrastructure Services	1,2,3,4
6.2, 6.3	Progress the Hadspen Meander Valley Road intersection upgrades design and procurement documentation	Progressed to schedule	Infrastructure Services	
6.2, 6.3	Develop a level of service strategy and policy to inform the provision, replacement and upgrading of sport, recreation and public amenities	Strategy in place	Infrastructure Services	3
6.2	Renew the Eastern Play Spaces Strategy 2020	Update complete	Infrastructure Services	3

Investing in community facilities and infrastructure

Link	Activity	Measure	Department Lead	Activity Timing
CORE PROGRAM ACTIVITIES				
4.1,4.2	Operate Council's Deloraine, Westbury and Prospect Vale works depots and stores	Facilities operational	Works	1,2,3,4
4.1,4.2	Manage community centres and halls in line with facility management plans	Facilities operational	Infrastructure Services	
4.1,4.2	Maintain Council's cemetery assets and related facilities	Facilities operational	Works	
4.1,4.2	Manage Council's Customer Service Centre and administration buildings in line with facility management plans	Facilities operational	Infrastructure Services	
4.1,4.2	Deliver planned and reactive maintenance of community facilities (buildings) to ensure safe, well used facilities	Facilities operational	Infrastructure Services	
4.1, 6.4	Manage the Deloraine swimming pool to ensure availability safety and compliance standards	Facility operational	Infrastructure Services	2,3
4.1, 6.4	Facilitate safety standard compliance and continuing management by the community of the Caveside pool	Facilities operational	Infrastructure Services	1,2,3,4
4.1, 4.2, 5.6	Oversight of maintenance and safety at Deloraine and Districts Folk Museum	Facilities maintained	Infrastructure Services	
4.1, 6.4	Manage contracts and arrangements for cleaning buildings	Facilities maintained	Infrastructure Services	
4.1, 6.4	Collaborate with clubs to maintain signature sports grounds at Prospect Vale Park and Westbury Cricket Ground	Delivered to plan	Works	
4.1, 6.4	Complete and submit State and Federal grant funding applications to support facility maintenance or renewal	Number lodged/successful	Infrastructure Services	
ANNUAL PROJECTS				
4.1, 6.4	Finalise electrical safety and asbestos audits and register and deliver program of rectification works	Works complete	Infrastructure Services	1,2,3
4.1, 6.4	Complete a review of all leases and agreements, develop a contemporary lease document and renew leases when due	Review complete	Infrastructure Services	1,2,3
4.1, 6.4	Implement a program to renew and ensure currency of all leases and agreements	Program delivered to schedule	Infrastructure Services	3,4
4.1, 6.4	Secure lease over former Meander Primary School	Lease executed	Community Wellbeing	2
4.1, 6.4	Develop a community hall renewal policy, considering asset condition, utilisation rates, renewal and maintenance costs and service options	Review complete	Infrastructure Services	3,4
4.1	Renew lease for the Meander River reserve areas in Deloraine	Complete	Infrastructure Services	2,3
6.2, 6.3	Progress tendering and commence construction of the Deloraine Squash Courts	Progressed to schedule	Infrastructure Services	1,2,3,4
6.1, 6.3	Progress construction of Bracknell Hall	Progressed to schedule	Infrastructure Services	
6.2, 6.3	Progress consultation, master planning and design of the Deloraine Recreation Precinct	Progressed to schedule	Infrastructure Services	

Attachment 16.1.1 Annual Plan 2022 -23

Link	Activity	Measure	Department Lead	Activity Timing
ANNUAL PROJECTS				
6.1, 6.3	Design and commence construction for new centralised Works Department depot at Valley Central	Progressed to schedule	Works	1,2,3,4
6.2, 6.3	Deliver lighting upgrades to Deloraine AFL oval	Completed	Infrastructure Services	2,3
6.2, 6.3	Implement a preferred project management methodology for major project delivery	Method implemented	Infrastructure Services	3
6.2, 6.3	Develop and deliver maintenance schedules and improvement programs for civil and road related assets	Programs complete	Works	2,3,4
6.1, 6.3	Deliver operational programs to maintain Council owned public amenities, urban streetscapes, public land and public facilities	Progressed to schedule	Works	1,2,3,4
6.1, 6.3	Deliver capital and maintenance program for road and associated infrastructure	Progressed to schedule	Works	
6.1, 6.3	Deliver the bridge inspection and maintenance program	Progressed to schedule	Infrastructure Services	
6.1, 6.3	Deliver civil construction and infrastructure works for transport and recreation assets	Progressed to schedule	Infrastructure Services	
6.2, 6.3	Plan, manage, construct and maintain bridges, culverts and other infrastructure	Progressed to schedule	Infrastructure Services	



Making a positive contribution to community wellbeing

Link	Activity	Measure	Department Lead	Activity Timing
CORE PROGRAM ACTIVITIES				
4.1, 6.4	Promote and facilitate activities and events that connect community and develop community capacity	Number of events held	Community Wellbeing	1,2,3,4
3.3, 3.4	Provide advice and delivery support for community engagement activities for Council projects	No of projects supported	Community Wellbeing	
3.1, 3.2, 3.4	Promote, administer and distribute Council's Community Grants each quarter	Number and value of grants	Community Wellbeing	
3.3, 3.4	Manage MOUs with Deloraine and Westbury Community Cars and support initiatives for increasing the skills of drivers	Services sustained and provided	Community Wellbeing	
4.1, 6.4	Process applications for Place of Assembly Licences for large events	Number and timeframes	Development & Regulatory Services	
3.1, 3.4, 4.1	Promote and deliver the annual Australia Day Awards (all categories)	Number of award nominees	Community Wellbeing	2,3
3.1, 3.4, 4.1	Deliver quarterly Citizenship Ceremonies	Number of ceremonies (4)	Community Wellbeing	1,2,3,4

ANNUAL PROJECTS				
3.1-3.5, 4.1	Deliver support to the Meander Valley Art Award	Exhibition held	Community Wellbeing	1,2,3
3.1, 3.4, 4.1	Manage recurrent sponsorship funding to Deloraine Cup, Deloraine, Chudleigh and Westbury Show Societies	Payments made	Community Wellbeing	1
3.3, 3.4	Deliver programmed activity and support for NAIDOC Week	Number of activities supported	Community Wellbeing	1
3.1-3.5, 4.1	Deliver a community celebration and thank you event upon signing of a lease for the former Meander Primary School site	Event held	Community Wellbeing	2
3.1-3.5, 4.1	Deliver programmed activity and support for Youth Week	Number of activities supported	Community Wellbeing	4
3.1-3.5, 4.1	Deliver programmed activity and support for Volunteer Week	Number of initiatives delivered	Community Wellbeing	4
3.1, 3.4, 4.1	Deliver programmed activity and support for Seniors Week	Number of initiatives delivered	Community Wellbeing	2
3.3, 3.4	Review legacy support arrangements and finalise agreements (church lighting)	Review complete	Community Wellbeing	3
3.1-3.5, 4.1	Deliver community consultation on Deloraine Recreation Precinct.	Complete	Community Wellbeing	1,2,3,4
3.1, 3.4, 4.1	Undertake consultation and engagement to prepare inputs for Community Strategic Plan	Consultation completed	Community Wellbeing	3,4
3.1, 3.2, 3.4	Undertake needs analysis and review grant and sponsorship categories and funding amounts to ensure community needs are met	Complete	Community Wellbeing	3
3.2, 3.4, 3.5	Deliver community survey and drop in sessions to determine community views on Council performance, services and key issues of interest	Complete	Community Wellbeing	1,2
3.2, 3.4, 3.5	Review and update Council's Community Wellbeing Program and brief incoming Council	Council approved program	Community Wellbeing	2,3

Link	Activity	Measure	Department Lead	Activity Timing
ANNUAL PROJECTS				
3.2, 3.4, 3.5	Undertake consultation with key groups to identify the needs for volunteering in our community.	Findings report	Community Wellbeing	1,2
3.2, 3.4, 3.5	Establish a staff community volunteering program	Number of participating staff	Community Wellbeing	4
3.2, 3.4, 3.5	Liaise with tourism and business operators to deliver in kind support to major events i.e. Deloraine Car Show, Agfest, Winterfire	Support delivered	Works	1,2,3,4

Supporting economic growth, prosperity and the environment

Link	Activity	Measure	Department Lead	Activity Timing
CORE PROGRAM ACTIVITIES				
2.3, 2.4	Fund and partner in regional collaboration through the Northern Tasmanian Development Corporation	MVC participation	Governance	1,2,3,4
2.3, 2.4	Fund and partner in regional collaboration with Visit Northern Tasmania	MVC participation	Governance	
2.3, 2.4	Represent Council owner's interest in TasWater owners forums	MVC participation	Governance	
1.3, 1.4, 1.6	Fund and partner with the Tamar Estuary Management Taskforce and contribute to the Tamar Estuary and Esk Rivers Program (NRM North)	MVC participation	Governance	
2.3, 2.4	Support volunteers at the Deloraine and Districts Folk Museum to deliver new exhibits to showcase the history of the Meander Valley	Exhibition delivered	Community Wellbeing	3,4
1.1, 1.2, 1.3	Support the Northern Council's Climate Action Planning (CCAP) Group	Number of meetings attended	Governance	1,2,3,4
1.1, 1.3	Manage weeds on Council and roadside land	Annual schedule completed	Works	
1.4, 1.5	Manage the Westbury Town Common in line with the Management Plan	Works complete	Works	
2.3, 2.4	Support regional management of stray cats by contributing funds to Just Cats, the Northern Cat Management Facility	Annual payment made	Development & Regulatory Services	3

ANNUAL PROJECTS				
2.1, 2.2	Renew and release an updated Meander Valley regional prospectus to promote the region to potential businesses and people relocating	Prospectus promoted	Community Wellbeing	3
2.1, 2.2	Progress development of branding and marketing initiatives to establish Meander Valley as a lifestyle, tourism and investment destination	Progressed with key projects	Community Wellbeing	3,4,
2.1, 2.2	Assess the feasibility of electronic notice boards located at community hubs throughout the region to support Council and community messaging	Budget item for 2023-24	Community Wellbeing	4
2.1, 2.2	Deliver business information and networking sessions (3) to business operators across Meander Valley	Delivered	Community Wellbeing	2
2.3, 2.5	Review services and attractions at the Great western Tiers Visitor Centre to enhance customer service and tourist satisfaction	Review undertaken	Community Wellbeing	3
1.1, 1.2, 1.3	Deliver a climate change youth forum	Delivered	Community Wellbeing	2

Supporting community health outcomes, resilience and emergency management responses

Link	Activity	Measure	Department Lead	Activity Timing
CORE PROGRAM ACTIVITIES				
4.1, 1.5	Manage public health risk through monitoring and sampling of recreational water	Number of samples	Development & Regulatory Services	1,2,3,4
4.1, 4.3	Promote safe food practices including registrations, education, monitoring, inspections and compliance in accordance with the Food Act 2003	Number of interactions	Development & Regulatory Services	
4.1, 4.3	Provide a school based immunisation program as part of the National Immunisation Program	Complete	Development & Regulatory Services	1,2,3
4.1, 4.3	Ensure environmental health monitoring is compliant and incidents effectively managed	Number of closed instances	Development & Regulatory Services	1,2,3,4
4.3	Complete annual fire abatement inspections and investigate complaints	Legislative compliance	Development & Regulatory Services	2,3
4.4	Support planning and responses under the Tasmanian Emergency Management Arrangements (TEMA).	Complete	Infrastructure Services	1,2,3,4
4.4	Deliver fuel load reduction planning and responses on Council and roadside land	Works complete	Works	
4.4.	Support Meander Valley SES units through ongoing management of the Memorandum of Understanding (MoU)	Complete	Infrastructure Services	
4.4	Maintain and implement the Municipal Emergency Management Plan	Complete	Infrastructure Services	
4.4	Support Municipal Emergency Management and Social Recovery Committee	Complete	Infrastructure Services	
ANNUAL PROJECTS				
4.4	Review Municipal Emergency Management Plan in line with new SES regional template	Complete	Infrastructure Services	2,3
4.4	Complete logical test of Emergency Management Plan	Complete	Infrastructure Services	3



Managing planning, development and regulation

Link	Activity	Measure	Department Lead	Activity Timing
CORE PROGRAM ACTIVITIES				
4.3	Provide strategic and statutory land use planning advice for planning proposals	Number of responses	Development & Regulatory Services	1,2,3,4
4.3	Process applications for amendment to the Tasmanian Planning Scheme – Meander Valley within statutory timeframes.	Statutory requirements met	Development & Regulatory Services	
4.3	Process planning, building and plumbing applications within statutory timeframes	Statutory requirements met	Development & Regulatory Services	
4.3	Manage planning appeals through Tasmanian Civil and Administrative Tribunal	Statutory requirements met	Development & Regulatory Services	
4.3	Provide animal management and responsible pet ownership services (enforcement and education)	Number of interactions	Development & Regulatory Services	
4.3	Administer dog registration compliance in line with the Dog Control Act 2000	Number of dogs registered	Development & Regulatory Services	
4.3	Respond to reports of dogs and livestock at large in a timely manner	Number and response times	Development & Regulatory Services	
1.1, 1.2, 1.3,4.3	Investigate identified non-compliance against Building Act 2016 and the Tasmanian Planning Scheme Meander Valley	Number and response times	Development & Regulatory Services	
4.3	Provide environmental health related assessment of development applications	Number and response times	Development & Regulatory Services	
4.3	Provide road, stormwater, and other infrastructure assessment of development applications	Number and response times	Infrastructure Services	
ANNUAL PROJECTS				
4.3	Finalise and implement the review of the Dog Management Policy	Policy approved	Development & Regulatory Services	2,3
1.1, 1.2, 1.3	Contribute to regional planning initiatives: Northern Tasmanian Regional Land Use Strategy Review	Participation	Development & Regulatory Services	1,2,3,4
1.1, 1.2, 1.3	Contribute to the Greater Launceston Plan Review	Participation	Development & Regulatory Services	2,3
1.2	Progress development of a Structure Plan for Carrick	Plan delivered	Development & Regulatory Services	3,4
1.1, 1.2, 1.3	Complete the Prospect Vale - Blackstone Heights Structure Plan Review	Completed	Development & Regulatory Services	2,3
1.2, 1.2	Complete implementation of an automated planning assessment tool and template report	Implemented	Development & Regulatory Services	2

Provide contemporary waste collection, disposal and recycling services and infrastructure

Link	Activity	Measure	Department Lead	Activity Timing
CORE PROGRAM ACTIVITIES				
1.5, 6.1, 6.6	Deliver expanded kerbside collection services to nominated rural and other areas	Service delivered	Infrastructure Services	1,2,3,4
1.1, 1.5, 6.1, 6.6,	Deliver food organics and garden organics (FOGO) services to nominated areas	Service delivered	Infrastructure Services	
6.1, 6.6	Manage waste facilities and kerbside collection service contracts	Contracts renewed	Infrastructure Services	
1.1, 1.5,	Collaborate with the Northern Tasmanian Waste Management Group	Participation in initiatives	Infrastructure Services	
ANNUAL PROJECTS				
1.1, 1.5	Review and update the Waste Management Strategy and model against long-term financial plan	Endorsed strategy	Infrastructure Services	2,3
6.1, 6.6	Complete feasibility assessment of new landfill cell at Deloraine	Feasibility assessed	Infrastructure Services	
1.1, 1.5	Progress purchase of landfill land (Cluan)	Land purchased	Infrastructure Services	2,3,4
1.5, 6.6	Design and commence construction a new transfer station at Deloraine	Progressed to schedule	Infrastructure Services	1,2,3,4
1.1, 1.5,	Provide the annual Hard Waste Collection Service	Collection provided	Infrastructure Services	2
1.1, 1.5,	Assess the feasibility and deliver a program to promote voluntary car body removal in rural areas	Implemented if feasible	Infrastructure Services	3,4
1.5, 6.1, 6.6	Design and construct new landfill cell at Cluan	Progressed to schedule	Infrastructure Services	
1.1, 1.5,	Select and implement operating model for Cluan and Deloraine landfills	New model implemented	Infrastructure Services	2,3
1.1, 1.5,	Maintain planning and environmental approvals and compliance for landfill operations	Zero environmental issues	Infrastructure Services	1,2,3,4
1.3, 1.4,1.5	Achieve EPA approvals for increased height and manage land fill cell at Deloraine in accordance with approvals to provide for either continuing operation or close and capping	Approval obtained	Infrastructure Services	2,3,4

Provide a robust, reliable, secure and available ICT environment

Link	Activity	Measure	Department Lead	Activity Timing
CORE PROGRAM ACTIVITIES				
5.1, 5.2	Manage review and scheduled changeover of corporate hardware requirements, implement modern, resilient platforms and solutions	Availability and reliability	Corporate Services	1,2,3,4
5.1, 5.2	Maintain Council's corporate applications	Availability and reliability	Corporate Services	
5.1, 5.2	Provide helpdesk services for efficient management of incidents and requests	Support provided	Corporate Services	
5.1, 5.2	Procure, administer, maintain, support corporate hardware (PCs and laptops)	Hardware purchased	Corporate Services	
5.1, 5.2	Manage ancillary communications including printing, email and internet services, and contractor support contracts	Support provided	Corporate Services	
5.1, 5.2	Provide disaster recovery services and ensure provision of business continuity of ICT Services	Annual review undertaken	Corporate Services	3
5.1, 5.2	Manage ongoing network storage capacity	Reviews completed	Corporate Services	1,2,3,4
5.1, 5.2	Implement network security improvements and protections as required	Support provided	Corporate Services	
ANNUAL PROJECTS				
5.1, 5.2	Undertake a full review ICT security arrangements to strengthen cyber security and data management, implement cyber security protection actions to mitigate risk of cyber attack	Plan and measures in place	Corporate Services	2,3
5.1, 5.2	Assess and implement as required upgrading of website enabling technology	Assessment complete	Corporate Services	2,3
5.1, 5.2	Invest in the skills development of our ICT team to ensure they are able to address emerging ICT agendas	Skills development underway	Corporate Services	2,3

Modernising and digitising our systems and processes to increase our productivity and capabilities

Link	Activity	Measure	Department Lead	Activity Timing
CORE PROGRAM ACTIVITIES				
5.1, 5.2	Develop a workforce and resource management plan to support ICT services ongoing, and also during the implementation of the ERP system	Plan approved	Corporate Services	2,3
5.2, 5.3, 5.6.	Finalise procurement of preferred product and vendor for ERP system upgrade, including budget adjustments as needed	Vendor and product selected	Corporate Services	2

ANNUAL PROJECTS				
5.1, 5.2	Deliver upgrades to Microsoft licences and software to enhance access to better technology, security and remote working capabilities	Implemented	Corporate Services	2,3
5.2, 5.3, 5.6.	Establish the ERP System Upgrade Project (project plan, resourcing and financial plan, implementation staging, risk mitigation, governance)	GM approved plan	Corporate Services	2
5.2, 5.3, 5.6.	Commence implementation of the 2022-23 stages of the ERP System Upgrade Project including recruitment of resources	Progressed to schedule	Corporate Services	2
5.1, 5.2	Review technical software supporting GIS, engineering and other specialist software and implement updates as needed	Review complete	Infrastructure Services	3,4
5.1, 5.2	Undertake progressive improvement in records and data management to enable data migration to the new ERP solution	Measures implemented	Corporate Services	3,4

Deliver good governance and resilience through sound corporate and financial management

Link	Activity	Measure	Department Lead	Activity Timing
CORE PROGRAM ACTIVITIES				
5.6	Manage Council in accordance with adopted Community Strategic Plan and Council's policies, procedures and relevant legislation	No major non-compliance	Governance	
5.2, 5.6	Deliver the Annual Budget (2023-24) and Long Term Financial Plan	Budget and plan approved	Corporate Services	
5.2, 5.6	Review and set Council's annual fees and charges for 2023-24	Fees and charges approved	Corporate Services	
5.2, 5.6	Manage and report on Council's financial position and alignment to the Long Term Financial Plan and supporting financial strategies	Performance in line with plans	Corporate Services	
5.2, 5.6	Manage and report on borrowings and investments in accordance with the Financial Management Strategy 2023-2032 and investment policy	Performance in line with plans	Corporate Services	
5.2, 5.6	Completion of council's annual financial statements, preparation of compliant financial statements and State Government audit	Legislative compliance	Corporate Services	
5.2, 5.6	Deliver the internal audit program	Audits completed	Corporate Services	
5.2, 5.6	Coordinate functions of the Meander Valley Council Audit Panel	Audit Panel Meeting held (4)	Corporate Services	

Attachment 16.1.1 Annual Plan 2022 -23

Link	Activity	Measure	Department Lead	Activity Timing
5.2, 5.6	Manage Council's financial information system and related authorisations	Currency maintained	Corporate Services	
5.2, 5.6	Manage accounts payable and receivable	Payment terms achieved	Corporate Services	
5.2, 5.6	Review financial policies and procedures when due or as required	Policies reviewed	Corporate Services	
5.2, 5.6	Provision of relevant, timely and accurate financial information for corporate and audit reporting	Reports delivered	Corporate Services	
5.2, 5.6	Provide ongoing staff training for budgeting processes and monitoring	Training provided	Corporate Services	
5.2, 5.6	Manage Council's rates; issue Section 132 certificates (property rates), manage revenue and debtors functions	Legislative compliance	Corporate Services	
5.2, 5.6	Complete State Authority Returns	Completed	Corporate Services	
5.2, 5.6	Manage taxation compliance (submit BAS, FBT and payroll tax returns within legislative timeframes)	Completed	Corporate Services	
5.2, 5.6	Maintain strategic and operational risk registers	Six monthly reviews complete	Corporate Services	
5.2, 5.6	Arrange annual insurance renewals and reconciliation of control accounts	Insurance secured	Corporate Services	
5.2, 5.6	Maintain records management processes in line with requirements of the Archives Act, including annual archive disposal.	Legislative compliance	Corporate Services	
5.2, 5.6	Maintain ECM records management system and deliver training to ensure compliance with policies	ECM registrations	Corporate Services	
5.2, 5.6	Coordinate external audit control programs	Audits completed.	Corporate Services	
5.2, 5.6	Facilitate reporting of progress of audit recommendations and tasks	Report to Audit Panel	Corporate Services	
5.2, 5.6	Review controls for addressing fraud and corruption risk and deliver awareness training	Review and training complete	Corporate Services	
5.2, 5.6	Coordinate updating of Council's policies and procedures in accordance with the review schedule	Completed as scheduled	Governance	
5.2, 5.6	Review and manage Council's gifts and benefit register	Completed as scheduled	Governance	

ANNUAL PROJECTS				
5.4	Coordinate the 2022 Local Government election including new Councillor induction and training	Induction complete	Governance	1,2
5.4	Maintain General Manager's electoral roll	Role reviewed before election	Governance	2
5.4, 5.5, 5.6	Implement new software solutions to support Council Meetings, record keeping and public information.	Completed	Governance	1,2
5.4	Refresh and promote "Good Governance" program and induction for incoming Councillors	Completed	Governance	2
5.4	Develop a caretaker policy for the local government election period	Completed	Governance	2
5.4, 5.6.	Review the risk management framework and mitigations to enhance responses to changing risk profiles	Six month review complete	Governance	1,2,3,4
5.1, 5.2, 5.6	Review corporate risk registers and implementation status of mitigation actions	Risk registers updated	Corporate Services	2,4

Attachment 16.1.1 Annual Plan 2022 -23

Link	Activity	Measure	Department Lead	Activity Timing
5.6	Conduct a review and annual test scenario and update the Business Continuity Plan	Annual test completed	Corporate Services	2
5.6	Update staff Code of Conduct and related policies, complete staff training	New code implemented	Corporate Services	3,4
5.4, 5.6	Deliver staff training and development in Council's record management system	Delivered	Corporate Services	1,2,3,4
5.6. 5.3	Deliver the Annual Plan for 2023-24	Delivered	Governance	1,2
5.1, 5.2, 5.3	Deliver the Annual Report for 2021-22	Delivered	Governance	3
5.1, 5.2, 5.3	Deliver the Annual General Meeting	Delivered	Governance	1,2
5.1, 5.2, 5.3	Renew the Community Strategic Plan	Draft CSP prepared	Governance	1,2
5.4	Represent and respond to the Future of Local Government Review	Data and responses provided	Governance	1,2,3,4
5.6	Review Council's administrative and legislative delegations	Completed	Governance	1,2,3

Managing our supply chain to procure goods and services

Link	Activity	Measure	Department Lead	Activity Timing
CORE PROGRAM ACTIVITIES				
5.4, 5.6	Monitor implementation of audits and compliance with policy and procedures to minimise supply procurement and contract management risks and costs	Compliance with policy	Corporate Services	1,2,3,4
5.4, 5.6	Maintain a contractor induction and verification of requirements regime in line with policy and processes	Compliance with policy	Corporate Services	
ANNUAL PROJECTS				
5.4, 5.6	Deliver training and ensure compliance with organisation wide procurement and contract policy and processes	Training delivered	Corporate Services	1,2,3,4

Informing and engaging our community

Link	Activity	Measure	Department Lead	Activity Timing
CORE PROGRAM ACTIVITIES				
5.1, 5.3	Provide strategic communication, media and issues management responses to the Mayor, Councillors and General Manager	Responses provided	Governance	1,2,3,4
5.1, 5.3	Provide communication services and support including the production of media and project communication material	Number of media responses	Governance	
5.1, 5.3	Provide social media and announcements in response to unplanned activities such as road closures and service disruptions	Number of media responses	Governance	1,4
5.1, 5.3	Provide communication services, production of media and project communication material, including supporting unplanned road closures, service disruptions, etc.	Volume of responses	Governance	1,2,3,4
5.1, 5.3	Production of budget related collateral including rate notice insert and waste vouchers	Collateral produced	Governance	1,2
5.1, 5.3	Produce information to support special projects and engagement activities as requested (briefing notes, advertising, project collateral, promotional material)	Collateral produced	Governance	1,2,3,4
5.1, 5.3	Administer and coordinate all Council's social media accounts	Increased engagement	Governance	
5.1, 5.3	Complete annual content audit of website information, update as required	Information current	All	3,4
5.1, 5.3	Develop and maintain Council's online presence including website	Visits to homepage	Governance	1,2,3,4
5.1, 5.3	Deliver design and layout for corporate documents	Documents produced	Governance	2,4
5.1, 5.3	Deliver (4) regular council newsletters (Valley News and other initiatives)	Increasing subscribers	Governance	1,2,3,4
ANNUAL PROJECTS				
5.1, 5.3	Develop and implement a Council Communication Strategy	Strategy implemented	Governance	2,3
5.1, 5.3	Update Council's writing style guide, including writing for the web	Style guide updated	Governance	
5.1, 5.3	Update corporate photo library with new images.	Library renewed	Governance	
5.1, 5.3	Develop a signage strategy to ensure all Council signage is cohesive	Visits to homepage	Governance	1
5.1, 5.3	Implement website functionality and content improvements	Updated website	Governance	3,4

Demonstrating a commitment to our people

Link	Activity	Measure	Department Lead	Activity Timing
CORE PROGRAM ACTIVITIES				
5.3, 5.6	Maintain employee related records, training and reporting systems	Records maintained	Corporate Services	1,2,3,4
5.3, 5.6	Maintain and administer the employee Code of Conduct Policy	Records maintained	Corporate Services	
5.3, 5.6	Provide assistance for job design and evaluation	Assistance provided	Corporate Services	
5.3, 5.6	Support recruitment and selection	Support provided	Corporate Services	
5.3, 5.6	Manage and investigate workplace complaints and grievances	Number of instances	Corporate Services	
5.3, 5.6	Promote and administer Council’s Employee Assistance Program	Service uptake	Corporate Services	
5.3, 5.6	Provide employee relations support and advice	Advice provided	Corporate Services	
5.3, 5.6	Undertake annual and periodic performance and development reviews in line with approved processes	Process reviewed	Corporate Services	
5.3, 5.6	Provide advice on employee learning and development opportunities	Advice provided	Corporate Services	
5.3, 5.6	Coordinate the annual staff performance review process	Performance reviews complete	Corporate Services	1,3,4
5.3, 5.6	Coordinate register of mandatory training; including tickets, licenses, and permits	Qualifications maintained	Corporate Services	1,2,3,4
5.3, 5.6	Process worker’s compensation claims	Claims processed	Corporate Services	
5.3, 5.6	Coordinate the delivery of Code of Conduct Policy awareness to Council employees	Awareness sessions delivered	Corporate Services	
5.4, 5.6	Maintain professional advisory services for employee relations (legal and HR)	Service in place	Corporate Services	
ANNUAL PROJECTS				
5.4, 5.6	Coordinate workplace culture “health check” and assistance with measures to promote a positive workplace	Survey and actions complete	Corporate Services	1,2,3,4
5.4, 5.6	Review the annual staff performance review process with management	Review findings implemented	Corporate Services	4
5.4, 5.6	Develop a Workforce Strategy and Resourcing Plan, including overview of recruitment and induction processes	Strategy in place	Corporate Services	3,4
5.4, 5.6	Deliver a new Enterprise Agreement to better meet the needs of employees and our organisation	New EA approved	Governance	1,2

Ensuring a safe and healthy workplace

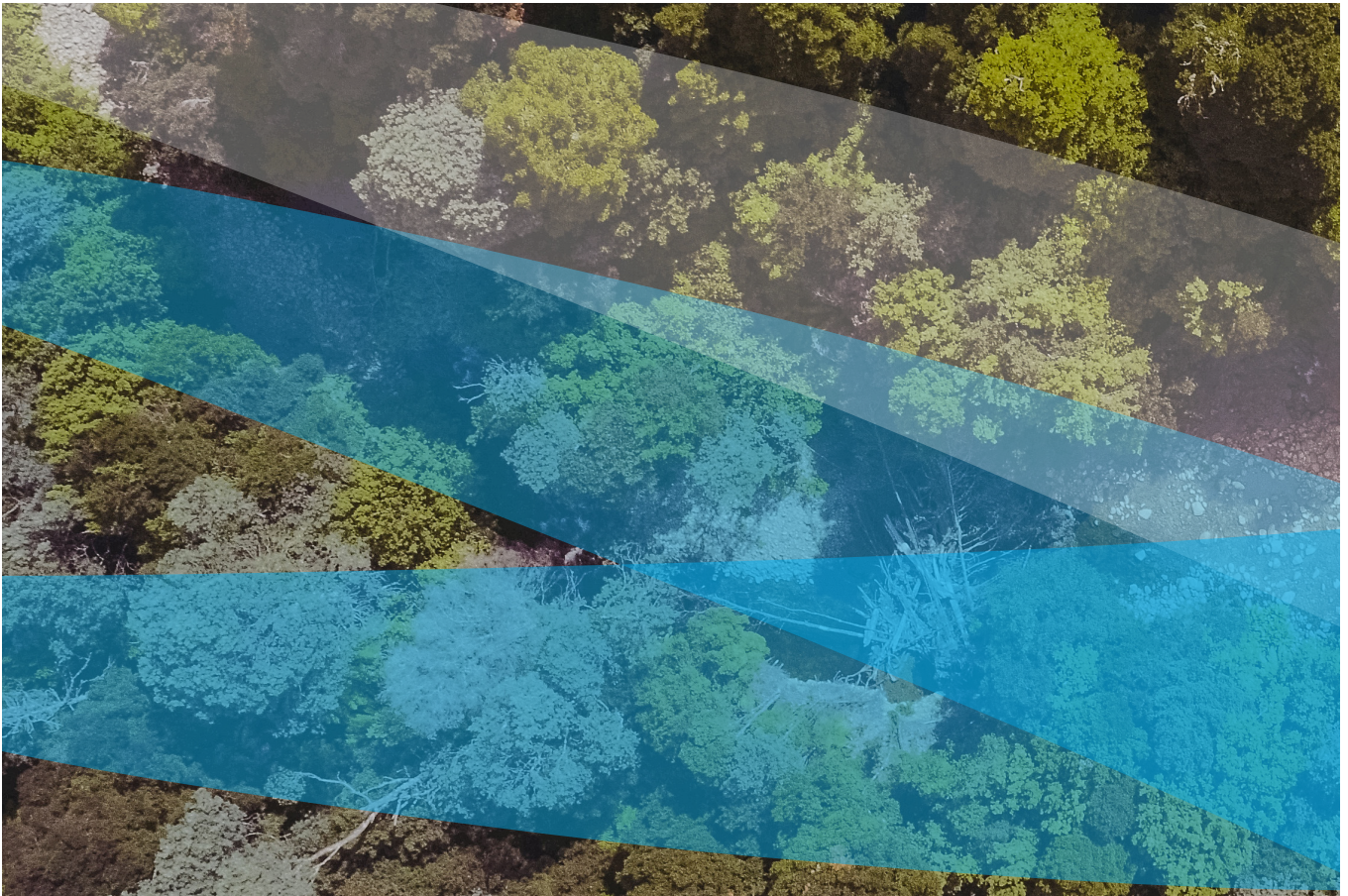
Link	Activity	Measure	Department Lead	Activity Timing
CORE PROGRAM ACTIVITIES				
5.4, 5.6	Develop and implement an enhanced WH&S system so that our work environment remains healthy and safe	System implemented	Corporate Services	1,2,3,4
5.4, 5.6	Coordinate safety inspections and finalisation of corrective actions to minimise the risk of workplace injury or loss	Inspections/ actions completed	Corporate Services	
5.4, 5.6	Provide information, training, and supervision to ensure people take reasonable care for their own health and safety, and that of others	Implemented	Corporate Services	
5.4, 5.6	Monitor third party suppliers to ensure that the supply of goods and services are undertaken and comply with all WH&S requirements	System implemented	Corporate Services	
5.4, 5.6	Promote the Risk and WH&S Committee as a consultative forum for employees to have input into matters that impact upon their work health and safety	Quarterly meetings are promoted and occur	Corporate Services	
5.4, 5.6	Review, investigate, and report incidents and near misses, recommend controls and prevention strategies	Reports provided to EMT	Corporate Services	
5.4, 5.6	Delivery of workplace WH&S wellness initiatives to encourage our people to maintain a physically and psychologically healthy lifestyle	Initiatives delivered	Corporate Services	
5.4, 5.6	Provide regular reporting of WH&S incidents and performance to the Executive Management Team	Monthly reporting to EMT	Corporate Services	
5.4, 5.6	Maintain a fair and equitable workers' compensation and claims management process to provide care and rehabilitation to minimise the costs and loss for injured employees and Council	Claims performance	Corporate Services	

Statutory Estimates

OPERATING REVENUE	2022-23	2021-22	2020-21
Rates and Charges	\$15,750,400	\$14,654,722	\$13,146,001
Fees and User Charges	\$1,482,600	\$1,550,523	\$1,407,531
Contributions	\$129,600	\$307,035	\$143,825
Interest	\$595,700	\$525,510	\$572,652
Operating Grants	\$4,894,600	\$4,895,837	\$4,342,048
TasWater Distributions	\$667,200	\$667,200	\$278,000
Other Revenue	\$201,800	\$202,973	\$189,242
Total Operating Revenue	\$23,721,900	\$22,803,800	\$20,079,299

OPERATING EXPENDITURE	2022-23	2021-22	2020-21
Operating Wages	\$8,399,400	\$7,701,886	\$7,259,508
Operating Materials and Contracts	\$8,245,500	\$7,324,172	\$6,633,048
Finance Costs	\$251,700	\$248,078	\$244,036
Depreciation	\$5,918,500	\$5,624,060	\$5,082,762
State Fire Contribution	\$1,346,300	\$1,294,652	\$1,264,848
Other Expenditure	\$250,300	\$151,892	\$128,319
Total Operating Expenditure	\$24,411,700	\$22,344,740	\$20,612,521
Underlying Surplus/Deficit	-\$689,800	\$459,060	-\$533,222

CAPITAL, CASH AND INVESTMENTS	2022-23	2021-22	2020-21
Capital Revenue	\$5,721,000	\$3,794,476	\$4,027,866
Capital Expenditure	- \$12,558,800	- \$7,195,476	- \$8,492,914
Opening Cash and Investment Balance	\$20,553,882	\$18,995,582	\$19,366,654
Closing Cash and Investment Balance	\$18,413,082	\$20,553,882	\$18,995,582

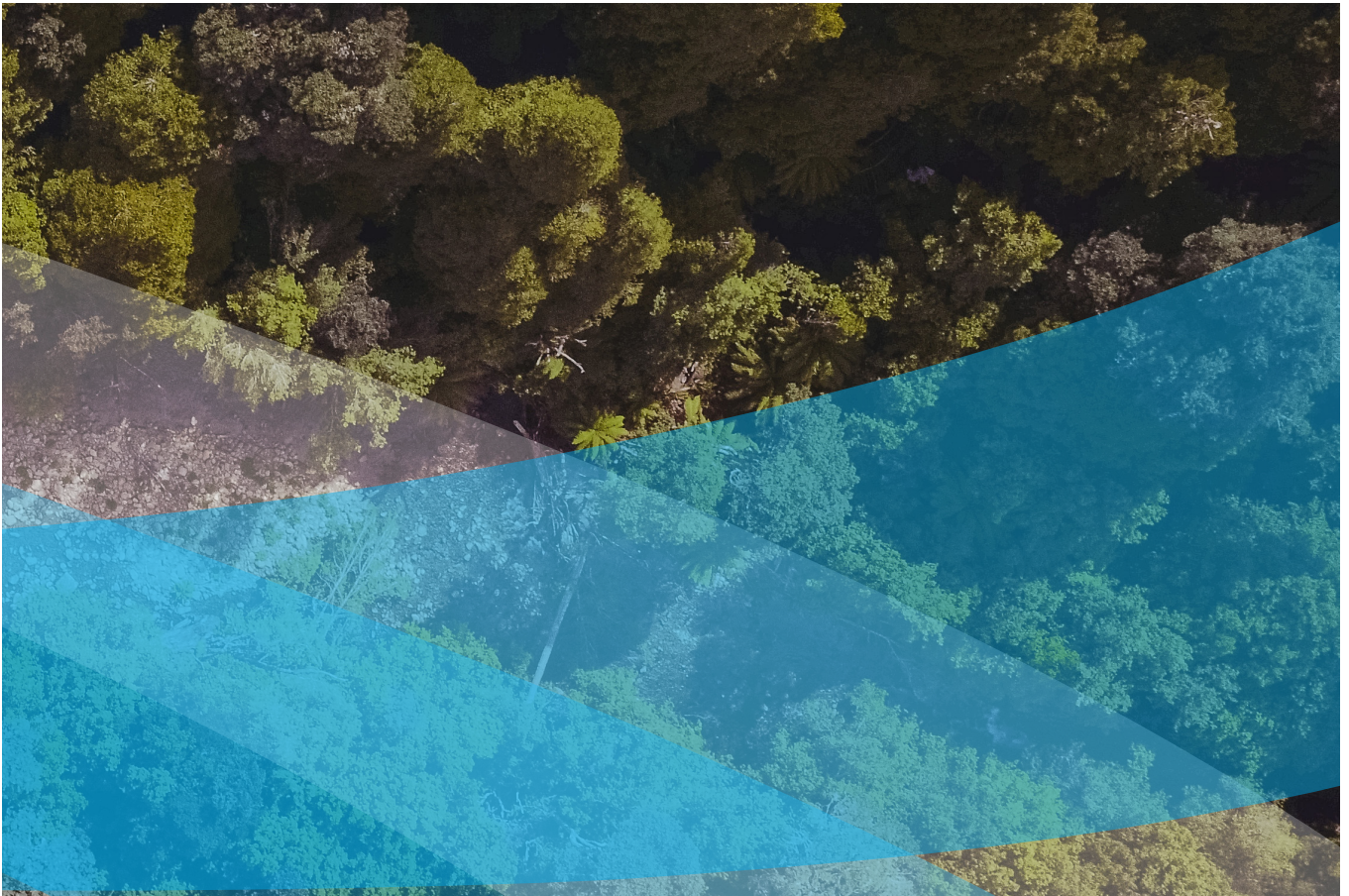


Public Health Goals and Objectives

Council's Environmental Health Officers are responsible for ensuring the statutory obligations in relation to public and environmental health are met. This includes the *Public Health Act 1997*, *Food Act 2003*, *Local Government Act 1993* and *Environmental Management and Pollution Control Act 1994*.

As part of Meander Valley Council's 2022-23 public health goals and objectives, the Environmental Health Officers will seek to:

- Ensure safe food practices at food businesses and events, and provide food handler training for community groups;
- Promptly investigate public and environmental health complaints;
- Continue to actively participate and contribute to policy and legislative development at a regional and state level to further the public and environmental health of our community;
- Coordinate a school based immunisation program in accordance with the National Immunisation Program and directives from the Department of Health;
- Undertake routine inspections of public health risk activities, water carriers and public events;
- Continue to actively participate in the Tamar Estuary and Esk Rivers program (TEER) including the Lake Trevallyn algal bloom working group; and
- Coordinate a monitoring program of public recreational water and pools to ensure water quality is suitable for swimming.





Governance

Purchase of Land - Wild Wood, Deloraine

Report Author John Jordan
General Manager

Motion That Council:

1. Approves a variation to the 2022-23 capital budget of \$20,000 for the purpose of purchasing land known as the 'Wild Wood Reserve' at Deloraine.
2. Approves the General Manager negotiating and entering into a contract of sale for the purchase of the 'Wild Wood Reserve' at Deloraine.

Moved Councillor Tanya King

Seconded Councillor Deborah White

Votes for Mayor Wayne Johnston
Deputy Mayor Michael Kelly
Councillor Stephanie Cameron
Councillor Michal Frydrych
Councillor Tanya King
Councillor Andrew Sherriff
Councillor Rodney Synfield
Councillor John Temple
Councillor Deborah White

Votes against Nil

Abstained Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: s28.*

Motion carried by absolute majority

Minute reference: 213/2022

Councillor Michal Frydrych left the meeting at 4.50pm.

Infrastructure Services

Proposed Road Names - Rudd Place, Sutherland Court, McIlveen Court

Report Author Jarred Allen
Team Leader Engineering

Authorised by Dino De Paoli
Director Infrastructure Services

Motion That Council:

1. Approves, pursuant to Section 11 of the Place Names Act 2020, the following road names for the private roads within 334 Westbury Road, Prospect Vale:
 - a. Rudd Place;
 - b. Sutherland Court; and
 - c. McIlveen Court.
2. Approves, pursuant to Section 11 of the Place Names Act 2020, the name McIlveen Court, for the unnamed section of public road off Bimbimbi Avenue, Prospect Vale.

Moved Councillor Stephanie Cameron

Seconded Councillor Tanya King

Votes for Mayor Wayne Johnston
Deputy Mayor Michael Kelly
Councillor Stephanie Cameron
Councillor Tanya King
Councillor Andrew Sherriff
Councillor Rodney Synfield
Councillor John Temple
Councillor Deborah White

Votes against Nil

Abstained Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: s28.*

Motion carried by simple majority

Minute reference: 214/2022

Motion to Close Meeting

Motion Close the meeting to the public for discussion of matters in the list of agenda items below.

Refer to *Local Government (Meeting Procedures) Regulations 2015: s15(1)*.

Moved Councillor Deborah White

Seconded Councillor Tanya King

Votes for Mayor Wayne Johnston
Deputy Mayor Michael Kelly
Councillor Stephanie Cameron
Councillor Tanya King
Councillor Andrew Sherriff
Councillor Rodney Synfield
Councillor John Temple
Councillor Deborah White

Votes against Nil

Abstained Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: s28*.

Motion carried by absolute majority

Minute reference: 215/2022

Closed Session Agenda

Confirmation of Closed Minutes

Refer to *Local Government (Meeting Procedures) Regulations 2015: s34(2)*.

Minute reference: 216/2022

Leave of Absence Applications

Refer to *Local Government (Meeting Procedures) Regulations 2015: s15(2)(h)*.

Minute reference: 217/2022

General Manager's Quarterly Performance Report

Refer to *Local Government (Meeting Procedures) Regulations 2015*: s15(2) a) regarding personnel matters, including complaints against an employee of the council and industrial relations matters.

Minute reference: 218/2022

Release of Public Information

Motion Council in Closed Session determined there was no information suitable for release for the public's information.

Moved Councillor Andrew Sherriff

Seconded Councillor Tanya King

Votes for Mayor Wayne Johnston
Deputy Mayor Michael Kelly
Councillor Stephanie Cameron
Councillor Michal Frydrych
Councillor Tanya King
Councillor Andrew Sherriff
Councillor Rodney Synfield
Councillor John Temple
Councillor Deborah White

Votes against Nil

Abstained Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015*: s28.

Motion carried by simple majority

Minute reference: 219/2022

Meeting End

Meeting closed at 5.20pm.

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Mayor Wayne Johnston
Chairperson