



Meander Valley Council
Working Together

ORDINARY AGENDA

COUNCIL MEETING

Tuesday 9 June 2020

MEETING CONDUCT

This meeting is conducted under arrangements cognisant of the prevailing COVID-19 emergency and the provisions of the COVID-19 Disease Emergency (Miscellaneous Provisions) Act 2020.

An audio recording of this Council Meeting, except for any part held in Closed Session, will be made available to the public.

Council is conscious of social distancing measures and health advice received from the Department of Health and Human Services Tasmania to slow the spread of COVID-19. Interested members of the community are encouraged to read the minutes of the meeting and listen to the meeting with a recording being published to Council's website. Public attendance will not be permitted.

SECURITY PROCEDURES

At the commencement of the meeting the Mayor will advise that:

- Evacuation details and information are located on the wall to his right.
- In the unlikelyhood of an emergency evacuation an alarm will sound and evacuation wardens will assist with the evacuation.
- When directed, everyone will be required to exit in an orderly fashion through the front doors and go directly to the evacuation point which is In the carpark at the side of the Town Hall.



Meander Valley Council

Working Together

PO Box 102, Westbury,
Tasmania, 7303

Notice is hereby given that an Ordinary Meeting of the Meander Valley Council will be held at the Westbury Council Chambers, 26 Lyall Street, Westbury, on **Tuesday 9 June, 2020, commencing at 4.00pm.**

In accordance with Section 65 of the *Local Government Act 1993*, I certify that with respect to all advice, information or recommendations provided to Council with this agenda:

1. the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
2. where any advice is given directly to Council by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice, the advice from an appropriately qualified or experienced person.

John Jordan
GENERAL MANAGER

Table of Contents

CONFIRMATION OF MINUTES.....	5
COUNCIL WORKSHOPS HELD SINCE THE LAST MEETING	5
ANNOUNCEMENTS BY THE MAYOR	6
ANNOUNCEMENTS BY COUNCILLORS.....	6
DECLARATIONS OF INTEREST	6
TABLING AND ACTION ON PETITIONS.....	7
PUBLIC QUESTION TIME.....	7
PUBLIC QUESTION TIME.....	8
COUNCILLOR QUESTION TIME.....	9
DEPUTATIONS BY MEMBERS OF THE PUBLIC	9
INFRASTRUCTURE 1	
REVIEW OF BUDGETS FOR THE 2019-20 CAPITAL WORKS PROGRAM	10
ITEMS FOR CLOSED SECTION OF THE MEETING:.....	17
GOVERNANCE 1 CONFIRMATION OF MINUTES	17
GOVERNANCE 2 LEAVE OF ABSENCE	17
GOVERNANCE 3 TAMAR ESTUARY & ESK RIVERS (TEER) PROGRAM FUNDING	17
GOVERNANCE 4 NORTHERN TASMANIA DEVELOPMENT CORPORATION PARTNERSHIP AGREEMENT 2020 TO 2022	17
CORPORATE 1 TOURISM NORTHERN TASMANIA FUNDING AGREEMENT 2020 TO 2022	17
GOVERNANCE 5 COMPLETION OF GENERAL MANAGER'S PROBATION	18

Agenda for an Ordinary Meeting of the Meander Valley Council to be held virtually from 26 Lyall Street, Westbury, on Tuesday 9 June 2020 at 4.00pm.

Business is to be conducted at this meeting in the order in which it is set out in this agenda, unless the Council by Absolute Majority determines otherwise.

PRESENT

APOLOGIES

IN ATTENDANCE

CONFIRMATION OF MINUTES

Councillor xx moved and Councillor xx seconded, ***“that the minutes of the Ordinary Meeting of Council held on Tuesday 12 May, 2020, be received and confirmed.”***

COUNCIL WORKSHOPS HELD SINCE THE LAST MEETING

Date	Items discussed:
19 May 2020	<ul style="list-style-type: none">• Presentation – Tasmanian Walking Company• Presentation – Country Club Tasmania• Councillor pop-up Schedule• Westbury Residential Growth Strategy
26 May 2020	<ul style="list-style-type: none">• General Manager’s Performance Review
2 June 2020	<ul style="list-style-type: none">• Community Incentive Grants Policy Review• Proposed Annual Plan 2020-21• Operating Budget Estimates & Financial Overview

ANNOUNCEMENTS BY THE MAYOR

Tuesday 12 May 2020

Council Meeting – Westbury

Friday 15 May 2020

Meeting with Deloraine Football Club – Deloraine

Tuesday 19 May 2020

Meeting with Bracknell Hall Committee – Westbury

Council Workshop – Westbury

Friday 22 May 2020

Meeting with Deloraine Squash Club – Westbury

Monday 25 May 2020

Meeting with Minister Guy Barnett MP - Westbury

Tuesday 26 May 2020

Council Workshop – Westbury

Tuesday 2 June 2020

Council Workshop - Westbury

ANNOUNCEMENTS BY COUNCILLORS

Councillor Susie Bower

Tuesday 19 May 2020

Meeting with Bracknell Hall Committee – Westbury

Friday 22 May 2020

Meeting with Deloraine Squash Club – Westbury

DECLARATIONS OF INTEREST

TABLING AND ACTION ON PETITIONS

“Petition in relation to Birralee Road as Preferred Site for Prison”

As per Section 59 of the Local Government Act, Council is currently verifying signatures on the petition with the Tasmanian Electoral Commission 2018 Meander Valley Election Roll to determine compliance with the requirements of the Local Government Act. The petition contains a number of duplicate signatures and representations from people outside the Meander Valley Council local government area. Subject to this the petition will be presented to the next Council meeting for consideration.

Action

The requested action from the petition is that “Council hold a public meeting in relation to the proposed location of the Northern Regional Prison at Birralee Road, Westbury, when COVID-19 restrictions permit.”

PUBLIC QUESTION TIME

(conducted under the COVID-19 emergency procedures)

General Rules for Question Time:

Public question time will continue for no more than thirty minutes for ‘questions on notice’ and ‘questions without notice’.

At the beginning of public question time, the Chairperson will firstly refer to the questions on notice. The Chairperson will note any questions on notice asked and answered in the Council Meeting Agenda.

The Chairperson will then ask a Council officer to read questions without notice.

If accepted by the Chairperson, the question will be responded to, or, it may be taken on notice as a ‘question on notice’ for the next Council meeting. Questions will usually be taken on notice in cases where the questions raised at the meeting require further research or clarification. These questions will need to be submitted as a written copy to the Chairperson prior to the end of public question time.

The Chairperson may request a Councillor or Council officer to provide a response. A Councillor or Council officer who is asked a question without notice at a meeting may decline to answer the question.

All questions and answers must be kept as brief as possible. There will be no debate on any questions or answers.

In the event that the same or similar question is raised by more than one person, an answer may be given as a combined response.

If the Chairperson refuses to accept a question from a member of the public, they will provide reasons for doing so.

Questions on notice and their responses will be minuted. Questions without notice raised during public question time and the responses to them will be minuted, with exception to those questions taken on notice for the next Council meeting.

Once the allocated time period of thirty minutes has ended, the Chairperson will declare public question time ended. At this time, any person who has not had the opportunity to put forward a question will be invited to submit their question in writing for the next meeting.

Notes

- The Chairperson may allocate a maximum time for each question, or maximum number of questions per visitor, depending on the complexity of the issue, and on how many questions are anticipated to be asked at the meeting. The Chairperson may also indicate when sufficient response to a question has been provided.
- Limited Privilege: Members of the public should be reminded that the protection of parliamentary privilege does not apply to Local Government, and any statements or discussion in the Council Chamber or any document, produced are subject to the laws of defamation.

PUBLIC QUESTION TIME

1. PUBLIC QUESTIONS TAKEN ON NOTICE – MAY 2020

Nil

2. PUBLIC QUESTIONS WITH NOTICE – JUNE 2020

Nil

3. PUBLIC QUESTIONS WITHOUT NOTICE – JUNE 2020

COUNCILLOR QUESTION TIME

1. COUNCILLOR QUESTIONS TAKEN ON NOTICE – MAY 2020

Nil

2. COUNCILLOR QUESTIONS WITH NOTICE – JUNE 2020

Nil

3. COUNCILLOR QUESTIONS WITHOUT NOTICE – JUNE 2020

DEPUTATIONS BY MEMBERS OF THE PUBLIC

INFRASTRUCTURE 1

Reference No. 112/2020

REVIEW OF BUDGETS FOR THE 2019-20 CAPITAL WORKS PROGRAM

AUTHOR: Dino De Paoli
Director Infrastructure Services

1) Recommendation

It is recommended that Council approves the following project budget changes to the 2019-20 Capital Works Program noting no overall change to the Capital Works Budget allocation:

Project Name	Current Budget	Proposed Budget Variation	Revised Budget
Capital Asphalt Resealing Budget	\$364,000	-\$87,400	\$276,600
Country Club Ave / Las Vegas Intersection - Prospect Vale	\$80,000	\$85,000	\$165,000
Panorama Rd Stormwater - Blackstone Heights	\$150,000	-\$20,800	\$129,200
Beefeater St, Deloraine – Stormwater upgrade	\$0	\$14,000	\$14,000
Peyton St Upgrade, Westbury - Subdivision Contribution	\$0	\$14,556	\$14,556
Weegena Rd Reconstruction – Weegena	\$120,000	-\$42,800	\$77,200
Folk Museum - Rising Damp Corrective Works	\$100,000	-\$37,500	\$62,500
Meander Valley Performing Arts Centre - Foyer Improvements	\$145,000	\$37,500	\$182,500
Railton Rd Reconstruction – Kimberley	\$200,000	-\$25,000	\$175,000
Hagley Recreation Ground - Septic Tank & Pump Upgrade	\$20,000	\$25,000	\$45,000

2) Officers Report

The purpose of this report is to seek Council approval for the reallocation of funding within the Capital Works Program as a result of project cost variations and addition of new projects to the Program.

Project budget allocations within the Capital Works Program that are submitted to Council for approval prior to the commencement of each financial year are prepared using a range of methods. In some instances and depending on the availability of resources and time constraints, projects can be thoroughly scoped and accurate estimates prepared using available empirical or supplier information. Conversely, project cost estimates may only be general allowances prepared using the best information available at the time.

During the financial year, detailed design, adjustment to project scope and the undertaking of additional works during construction, results in project expenditure under and over approved budget amounts. New projects may also be requested for inclusion in the Program, or removal.

The overall financial objective in delivering the Capital Works Program is to have a zero net variation in the program budget. As part of our ongoing management of projects, Council officers review project timeline, budgets, scope and available resources. Project savings are generally used to offset project overruns and additional funding can be requested to assist with balancing the budget or to finance new projects.

In order to deliver the outcomes required from capital works projects outlined in the Annual Plan, Council officers regularly review project scope, resourcing requirements and committed and forecast expenditure. Typically on a quarterly basis, project information is presented to Council where cost variations have occurred, and formal approval is requested from the Council to reallocate funding within the Capital Works Program where variations are beyond the General Manager's financial delegation.

Table 1 below contains two (2) new projects (Beefeater Street, Deloraine – Stormwater Upgrade, and Peyton Street Upgrade, Westbury - Subdivision Contribution) not previously presented to Council.

TABLE 1: 2019-20 CAPITAL WORKS BUDGET – REALLOCATION OF PROJECT FUNDING

Project No.	Project Name	Council Costs to date	Current Budget	Proposed Budget Variation	Revised Budget	Delegation	Comments
5880	Foote St Footpath - Hadspen	\$10,305	\$15,000	-\$4,600	\$10,400	GM	Transfer funds to PN5983
5983	Meander Valley Rd Upgrade, Westbury	\$354,685	\$350,000	\$4,600	\$354,600	GM	Transfer funds from PN5880
	Note: Both of the above projects are completed.						
-	Capital Asphalt Resealing Budget	\$229,959	\$364,000	-\$87,400	\$276,600	Council	Transfer funds to PNs 5894 & 8102
5894	Country Club Ave / Las Vegas Intersection - Prospect Vale	\$14,685	\$80,000	\$85,000	\$165,000	Council	Transfer funds from Asphalt Program
8102	Blackstone Park Drive - Speed Humps	\$1,692	\$15,000	\$2,400	\$17,400	GM	Transfer funds from Asphalt Program
	Note: Reallocation from the asphalt resealing program budget for pavement reconstruction within Country Club Avenue and minor additional costs associated with the Blackstone Park speed humps project. Speed humps completed.						
5860	Beefeater St intersection upgrade at Emu Bay Rd, Deloraine	\$45,355	\$57,000	-\$11,600	\$45,400	GM	Transfer funds to PN6863
6436	Panorama Rd Stormwater - Blackstone Heights	\$113,343	\$150,000	-\$20,800	\$129,200	Council	Transfer funds to PNs 6863 & 5958

Project No.	Project Name	Council Costs to date	Current Budget	Proposed Budget Variation	Revised Budget	Delegation	Comments
6863	Beefeater St, Deloraine – Stormwater upgrade	\$14,007	\$0	\$14,000	\$14,000	Council	Transfer funds from PNs 5860 & 6436
5958	Kelsey Rd Footpath- Blackstone Heights	\$63,393	\$45,000	\$18,400	\$63,400	GM	Transfer funds from PN6436
Note: All of the above projects are completed. Transfer of funds to balance budgets. Beefeater Street stormwater upgrade associated with infrastructure at the intersection of West Barrack Street.							
6198	Osmaston Rd Reconstruction	\$781,190	\$785,000	-\$3,800	\$781,200	GM	Transfer funds to PN TBC
6229	Marriott St Footpath Construction, Westbury	\$43,226	\$55,000	-\$10,756	\$44,244	GM	Transfer funds to PN TBC
6698	Peyton St Upgrade, Westbury - Subdivision Contribution	\$0	\$0	\$14,556	\$14,556	Council	Transfer funds from PN6198 & 6229
Note: Work on above projects is completed. Section of footpath across rail line in Marriott Street not undertaken due to TasRail constraints. Contribution to Peyton Street subdivision work determined in accordance with Council Policy No. 20 Infrastructure Contributions.							
6224	Weegen Rd Reconstruction – Weegen	\$77,191	\$120,000	-\$42,800	\$77,200	Council	Transfer funds to PNs 6228, 8724, 8734, 8762
6219	Pateena Rd Upgrade - Travellers Rest	\$35,508	\$40,000	-\$400	\$39,600	GM	Transfer funds to PN8762
6228	Dexter St Footpath Construction, Westbury	\$69,481	\$55,000	\$14,400	\$69,400	GM	Transfer funds from PN6224
8724	Ute Replacement (Plant 209)	\$29,526	\$25,000	\$4,500	\$29,500	GM	Transfer funds from PN6224

Project No.	Project Name	Council Costs to date	Current Budget	Proposed Budget Variation	Revised Budget	Delegation	Comments
8734	Backhoe Replacement (Plant 310)	\$124,290	\$110,000	\$14,300	\$124,300	GM	Transfer funds from PN6224
8762	Tip Truck (Plant 910)	\$0	\$105,000	\$10,000	\$115,000	GM	Transfer funds from PNs 6224 & 6219
	Note: Minor reallocations to balance project budgets.						
7831	Folk Museum - Rising Damp Corrective Works	\$62,465	\$100,000	-\$37,500	\$62,500	Council	Transfer funds to PN7909
7909	Meander Valley Performing Arts Centre - Foyer Improvements	\$101,469	\$145,000	\$37,500	\$182,500	Council	Transfer funds from PN7831
	Note: Rising damp work at the Museum is completed with further inspections and work requirements to be undertaken as a maintenance item. Majority of additional costs at the Arts Centre due to unforeseen structural issues and reuse of existing timber.						
6259	Railton Rd Reconstruction – Kimberley	\$161,408	\$200,000	-\$25,000	\$175,000	Council	Transfer funds to PN6526
6526	Hagley Recreation Ground - Septic Tank & Pump Upgrade	\$3,827	\$20,000	\$25,000	\$45,000	Council	Transfer funds from PN6259
7688	Deloraine Community Complex - Female Changeroom Refurbishment	\$5,592	\$110,000	-\$6,600	\$103,400	GM	Transfer funds to PN8817
8817	Deloraine Pool - Chlorine Dosing & Heating Unit	\$89,670	\$83,000	\$6,600	\$89,600	GM	Transfer funds from PN7688

Project No.	Project Name	Council Costs to date	Current Budget	Proposed Budget Variation	Revised Budget	Delegation	Comments
	Note: Minor reallocations to balance project budgets. A local supplier has recently been engaged to undertake the Community Complex changeroom project.						
8059	Winifred Jane Cres Hadspen - Playground Equipment	\$0	\$10,000	-\$3,600	\$6,400	GM	Transfer funds to PN8020
8020	Bordin St Reserve - Park Improvements	\$13,655	\$10,000	\$3,600	\$13,600	GM	Transfer funds from PN8059
	Note: Minor reallocations to balance project budgets.						
	Totals		\$3,049,000	\$0	\$3,049,000		

3) Council Strategy and Policy

Council's Annual Plan requires Council officers to report on the progress of capital works projects.

4) Legislation

Section 82(4) of the Local Government Act 1993 requires Council to approve by absolute majority any proposed alteration to Council's estimated capital works outside the limit of the General Manager's financial delegation of \$20,000.

5) Risk Management

Not applicable

6) Government and Agency Consultation

Not applicable

7) Community Consultation

Not applicable

8) Financial Consideration

The recommended variations in this report will result in a nil increase to the value of the 2019-20 Capital Works Program.

9) Alternative Recommendations

Council can elect to amend or not approve the recommendation.

10) Voting Requirements

Absolute majority.

DECISION:

ITEMS FOR CLOSED SECTION OF THE MEETING:

Councillor xx moved and Councillor xx seconded ***“that pursuant to Regulation 15(2) of the Local Government (Meeting Procedures) Regulations 2015, Council close the meeting to the public to discuss the following items.”***

Voting Requirements

Absolute Majority

Council moved to Closed Session at x.xxpm

GOVERNANCE 1 CONFIRMATION OF MINUTES

(Reference Part 2 Regulation 34(2) Local Government (Meeting Procedures) Regulations 2015)

GOVERNANCE 2 LEAVE OF ABSENCE

(Reference Part 2 Regulation 15(2)(h) Local Government (Meeting Procedures) Regulations 2015)

GOVERNANCE 3 TAMAR ESTUARY & ESK RIVERS (TEER) PROGRAM FUNDING

(Reference Part 2 Regulation 15(2)(d) Local Government (Meeting Procedures) Regulations 2015)

GOVERNANCE 4 NORTHERN TASMANIA DEVELOPMENT CORPORATION PARTNERSHIP AGREEMENT 2020 TO 2022

(Reference Part 2 Regulation 15(2)(d) Local Government (Meeting Procedures) Regulations 2015)

CORPORATE 1 TOURISM NORTHERN TASMANIA FUNDING AGREEMENT 2020 TO 2022

(Reference Part 2 Regulation 15(2)(d) Local Government (Meeting Procedures) Regulations 2015)

GOVERNANCE 5 COMPLETION OF GENERAL MANAGER'S PROBATION

(Reference Part 2 Regulation 15(2)(a) Local Government (Meeting Procedures) Regulations 2015)

Council returned to Open Session at x.xxpm

Cr xxx moved and Cr xxx seconded "***that the following decisions were taken by Council in Closed Session and are to be released for the public's information.***"

The meeting closed at

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Wayne Johnston
Mayor