



Meander Valley Council

W O R K I N G T O G E T H E R

ORDINARY MINUTES

COUNCIL MEETING

Tuesday 15 November 2016

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Minutes of the ordinary meeting of the Meander Valley Council held at the Council Chambers Meeting Room, 26 Lyall Street, Westbury, on Tuesday 15 November 2016 at 1.34pm.

PRESENT: Mayor Craig Perkins, Deputy-Mayor Michael Kelly, Councillors Andrew Connor, Tanya King, Ian Mackenzie, Bob Richardson, Rodney Synfield, John Temple and Deborah White.

APOLOGIES: Nil

IN ATTENDANCE: Dino De Paoli, Acting General Manager
 Merrilyn Young, Personal Assistant
 Malcolm Salter, Director Corporate Services
 Rick Dunn, Director Economic Development & Sustainability
 Matthew Millwood, Director Works
 Patrick Gambles, Acting Director Governance & Community Development
 Krista Palfreyman, Acting Director Development Services
 Jonathan Harmey, Senior Accountant
 David Jolly, Consultant

231/2016 CONFIRMATION OF MINUTES:

Councillor White moved and Councillor Richardson seconded, ***“that the minutes of the Ordinary meeting of Council held on Tuesday 11 October, 2016, be received and confirmed.”***

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, Temple and White voting for the motion.

232/2016 COUNCIL WORKSHOPS HELD SINCE THE LAST MEETING:

Date :	Items discussed:
25 October 2016	<ul style="list-style-type: none"> • Presentation by Ross Hart MP • Infrastructure Discussion • Hadspen Urban Growth Project • Community Forums Proposal • Review of Council Committees and relevance • Northern Tasmania Development – Transition to the new Governance Model

233/2016 ANNOUNCEMENTS BY THE MAYOR:

Friday 21 October 2016

Northern Regional Flood Recovery Committee meeting

Tuesday 25 October 2016

LGAT Regional Breakfast

Council workshop

Thursday 27 October 2016

Mole Creek Progress Association

Council Combined Staff Meeting

METRO Tasmania Board briefing

Friday 28 October 2016

Official welcome at TAMS/IPWEA Annual Conference

Thursday 3 November 2016

Mayors Professional Development Day

Friday 4 November 2016

LGAT General meeting

Saturday 5 November 2016

Westbury Show

Open "Amazing Tasmanian Science Stories" art exhibition, Deloraine

Sunday 5 November 2016

Westbury Show, judge the Concours d'Elegance

Monday 6 November 2016

Official opening, Australian 25 years and Under Darts Championship, Westbury

Thursday 10 November 2016

TasWater Shareholders representatives meeting

Friday 11 November 2016

NTD Executives Committee meeting

234/2016 DECLARATIONS OF INTEREST:

246/2016 Application for General Rate Remission, Catholiccare Tasmania, 65 William Street Westbury – Cr Bob Richardson

235/2016 TABLING OF PETITIONS:

Nil

236/2016 PUBLIC QUESTION TIME

1. QUESTIONS TAKEN ON NOTICE – OCTOBER 2016

Nil

2. QUESTIONS WITHOUT NOTICE – NOVEMBER 2016

2.1 Maria Saldana - Liffey

The bridge at Liffey - I realise the huge job of repairing all the infrastructure post the June floods.

The Liffey bridge is repaired – the railings are back – but, nearly 6 months later, there are no crash barriers yet installed to replace those washed away. The bridge is next to a bend in the road, and there are four gaping holes just waiting for a vehicle to drive through and into the river below.

and

The right-hand bank on the eastern approach is bitten back almost to the roadway and needs more solid infill.

***Response by Dino De Paoli, Acting General Manager
Council will follow-up with Contractors.***

237/2016 COUNCILLOR QUESTION TIME

1. COUNCILLOR QUESTIONS TAKEN ON NOTICE – OCTOBER 2016

1.1 Cr Bob Richardson

- a) Some time ago, the Tasmanian Government forced the removal of responsibility for sewage and water from Councils. This has resulted in the formation of the Hobart-based TasWater.

Under Council's administration of water/sewage, would it be fair to say that "board" decisions were made by Councillors (as part of their responsibilities) and administration was undertaken by Council officers as part of their duties?

Response by Martin Gill General Manager

Yes

Could Council estimate the number of FTE Council employees involved with sewage and water (prior to the forced change)?

Response by Martin Gill General Manager

There were three actual operational employees within the Works Dept and possibly three more FTE's is a reasonable estimate for Management and Supervision, engineering and administration.

1.2 Cr Andrew Connor

- a) Can Council advise on the number of reported sewage spills in the last 10 years in the Meander Valley Council area?

Response by Martin Gill, General Manager

Since 2007 there has been:

- **14 – Waste Water Treatment Plant and sewer pipe overflows**
- **52 – Pump station overflows**

The majority of the pump station overflows have occurred in Blackstone Heights and Prospect Vale.

TasWater upgraded the pump stations in these locations during 2015.

- b) Can council advise on the approximate amount of funds spent on water and sewage infrastructure in the Meander Valley Council area in the last 10 years? (TasWater may be able to provide figures for years since council managed these services)

c)

Response by Martin Gill, General Manager

The following table shows the expenditure by Council in the three years preceding Ben Lomond Water/Taswater. Council has written to Taswater seeking the information for the seven years from 2010 onwards. I will provide that information when received.

**Water and Sewerage Infrastructure
Annual Capital and Operating Costs**
Meander Valley Local Government Area

Year	Capital	Responsible Agency
2006 - 2007	\$864,300	Meander Valley
2007 - 2008	\$289,700	
2008 - 2009	\$452,100	
2009 - 2010		Ben Lomond
2010 - 2011		
2011 - 2012		
2012 - 2013		
2013 - 2014		TasWater
2014 - 2015		
2015 - 2016		

d) Could council officers please advise on the potential costs and savings to council if it participated in an interest-free loan offer from the Tasmanian Government.

For example, what would be the saving in interest if it took a \$1 million loan over a 3 year period?

What costs could be incurred in terms of additional project management during construction and potential staff layoffs post construction when council has then spent well ahead of its long term work plan?

Do council officers think it would be practical or wise for council to participate in this interest-free loan offer?

Response by Martin Gill, General Manager

There may be potential to make some savings.

According to the criteria released by the Department of Treasury and Finance a \$1 million loan from the accelerated local government program would be subject to the interest rebate. If Council was to take a loan to bring a capital works project forward under these conditions rather than use money from its cash reserve there would be a saving to Council of \$27,500 dollars per year made through the interest earned on the \$1 million that Council invested over three years.

This saving may be offset by the resources required to manage a project not in the current capital works budget. For instance in order to manage the additional \$2.5 million in capital expenditure adopted by Council in the 2015 –

2016 budget a contract project manager was engaged to manage existing projects and prepare tender documents for new projects. The cost of this additional resource is about \$60,000 per year.

This saving may also be offset by the premium that may be paid to contractors to construct these projects. That is, a project may cost more to construct because of the demand on service, initiated by the state government program. Having reviewed the criteria released by the Department of Treasury and Finance, my view is that we don't have the resource capacity or need to bring capital work projects forward because:

- in the last two years Meander Valley Council has increased its own capital works budget and already brought projects forward**
- additional temporary resources have been required to keep these projects progressing so our operating budget has increased**

e) In light of significant progress recently with council amalgamation discussions in Tasmania's southern region would Council provide an update on shared service discussions with other councils in this region? The last update at a Council meeting was in February.

Response by Martin Gill, General Manager

Since February this year the shared service project has progressed through the following actions:

- 8 regional Councils agree to participate in, and co-fund, a benchmarking project**
- Working group is formed made up of General Managers and senior Corporate Services staff from each Council**
- Councils sign an Memorandum of Understanding with Department of Premier and Cabinet securing a financial contribution from the state toward the project**
- Tender brief prepared by working group**
- Tender document advertised and 9 proposals are received**
- Working group short lists then interviews three parties**
- KPMG are preferred tenderer**
- Working group have been negotiating contract with KPMG**
- Contract executed in first week November**
- Project is anticipated to take 5 months to complete**

1.3 Cr Tanya King

Later in today's meeting (GOV 3 - Code of Conduct Panel Determination), Council will be asked to receive the Code of Conduct Panel Determination report in

accordance with the requirements of Section 28ZK (4) of the Local Government Act 1993.

The Code of Conduct complaint against Cr Tanya King was made and submitted by Mr Bronte Booth on 7 July 2016 alleging that Cr King had breached standards of the Meander Valley Council Code of Conduct.

The complaint was dismissed, as no breach of the Code of Conduct was found. The anticipated cost to Meander Valley Council for the determination is \$2,452.19.

Letters were also received by the General Manager from Bleyer Lawyers making similar false allegations, and based on those false allegations, demanding a number of actions. The first letter was received on Tuesday 12 July at 11:09am, the morning of the July meeting of Council, acting for 'Concerned Meander Residents & Ratepayers'. The second letter was received on Monday 8 August acting for Meander Area Residents and Ratepayers Association (formerly Concerned Meander Residents & Ratepayers).

What costs were incurred by Mr Bronte Booth to submit his Code of Conduct complaint?

What costs, both internal and external, were incurred by Meander Valley Council to seek advice and respond to the letters from Bleyer Lawyers?

I wonder what costs were incurred by Meander Area Residents and Ratepayers Association to submit their letters, given the members' association with Vanessa Bleyer?

Response by Martin Gill, General Manager

Mr Bronte Booth did not incur any costs in submitting the Code of Conduct complaint.

Meander Valley Council incurred a number of different costs.

- 1. Legal advice – Council has not received a detailed invoice for this work, from our legal representative at the time of writing. Experience would suggest, however, that the costs would be in the range of \$3000***
- 2. Officer time – the General Manager prepared letters and instructed the legal representative these costs would be in the range of \$1000***

I have no knowledge of the costs that might have been incurred by the Meander Area Residents and Ratepayers Association

1.4 Cr Ian Mackenzie

In regards to roadside spraying, in particular gorse hedges on Oaks Road –

- a) When were the hedges sprayed?
- b) Why were the hedges sprayed when they are well maintained, trimmed and formed?
- c) When were the property owners consulted?

Response by Matthew Millwood, Director Works

- (a) The weed spraying at Oaks Road was undertaken in April 2016 as part of a broader program.***
- (b) The road network where this spraying program occurred was evaluated with the contractor prior to commencement and the maintained gorse hedges were required to be quarantined from spraying.***
- (c) The adjacent land owners were not consulted in regard to this program. The property owner with the subject gorse hedge has been contacted by the Director Works.***

2. COUNCILLOR QUESTIONS WITH NOTICE – NOVEMBER 2016

2.1 Councillor Deborah White

- a) During the process of tendering the Meander Primary School, there was a lot of correspondence received from members of the community that apparently went unanswered. Could the GM describe the process by which correspondence is received and dealt with by Council?

Response by Martin Gill, General Manager

Correspondence addressed to Council is received by the Records Officer, registered and then distributed to a responsible officer through the ECM task system. The responsible officer is usually the officer managing a particular project or department.

Correspondence addressed to the Mayor or Councillors is sent to the General Manager and the Executive Assistant as well as the responsible officer.

All correspondence to the Mayor and Councillors is acknowledged by either the General Manager or responsible officer. The Executive Assistant or the responsible officer will also distribute this correspondence to the Mayor and Councillors by either the briefing reports or email.

In acknowledging this correspondence the General Manager or responsible officer will only answer questions regarding operational matters or an adopted position of Council.

In some cases, and certainly in correspondence from the community regarding the Meander Primary School, there are questions that I do not answer because they are specific questions to the elected members or there is no formal position of Council.

In the case of the Meander Primary School all but one letter was acknowledged by the responsible officer or the General Manager.

I understand from conversations with members of the community who wrote to Council regarding the Meander Primary School that the expectation was that a response would be provided by all of the Councillors individually.

- b) We have recently been advised of items added to the workshop agenda some days before the event. Could the GM describe the process by which workshop agenda items are received and the agenda compiled?

Response by Martin Gill, General Manager

The Council workshop agenda items are generated from a number of sources:

- ***Council Officers:***
 - ***presenting proposed projects***
 - ***reporting on projects***
 - ***providing information on future agenda items***
- ***Councillors***
 - ***Seeking information or discussion on issues***
 - ***Following up deferred agenda items***
 - ***Presenting new initiatives or community concerns***
- ***External Parties***
 - ***LGAT or other peer bodies***
 - ***State or other Government Agencies***
 - ***Community groups***

The workshop agendas are usually planned by the directors at the fortnightly directors meetings. Most requests come through this forum and are discussed in the context of current priorities and benefit to Council.

Council officers or Councillors are responsible for preparing a report on an item and organising supporting material. This is collated into an agenda and distributed to Councillors in the week before the Council workshop.

There are occasions when a Councillor or a third party will make a late request to have an item on the agenda. In these cases the request should be made to the chair of the workshop who will make a decision whether to amend the agenda and accommodate the request.

3. COUNCILLOR QUESTIONS WITHOUT NOTICE – NOVEMBER 2016

3.1 Cr Deborah White

- (a) Re Question No 2.1(a) – Who is the Executive Assistant at present?
- What determines whether correspondence is distributed via the Briefing Reports or by email?
Could we have a process that provides consistency?

Questions taken on Notice

- (b) Re Question 2.1(b) – Could the matter of late requests for workshop agenda items be discussed at the November workshop?

Response by Dino De Paoli, Acting General Manager Yes it can.

- (c) Re the October Briefing Report 2.1 – “Council has contributed \$3,000 toward the (10 Days on the Island) festival – when, how and by whom was this decision made?”

Question taken on Notice

- (d) Traffic management during the Craft Fair included some rather non-sensical arrangements. How, when and by whom will this be reviewed?

Response by Matthew Millwood, Director Works

The traffic management arrangement at the 2016 Deloraine Craft Fair was altered from previous set-ups after concerns were raised by Worksafe Tasmania following the 2015 event. A meeting in late November has been scheduled to review this year’s arrangement with representatives from Worksafe Tasmania, Deloraine Craft Fair Organising Committee and Council to attend.

- (e) Re flooring from the Community Complex; as the co-ordinator of the Community Shed at Deloraine is very interested in obtaining some of this, could the relevant officer contact him to discuss this?

Response by Dino De Paoli, Acting General Manager

Yes we can

- (f) Re open drains in Carrick (Project 63497, Page 20, October Briefing Report). Could the Director, Infrastructure Services discuss the option of raingarden treatment (refer to photos tabled) with the Carrick Community Committee?

Response by Dino De Paoli, Acting General Manager

Yes we will discuss this option in consultation with the Director, Works and the Carrick Committee in the future.

3.2 Cr Bob Richardson

- (a) Cat Management/Control
When the Liberal State Government said that regulations/legislation would be ready early on the New Year did they mean early 2016 (which we all thought they meant) or 2017, or even 2018?
Could Council officers advise just what has become of Cat Management/Control since the issue disappeared down the black hole (which is called "Hobart")?
When things go south, they usually do go south!!

Questions taken on Notice

- (b) Question re TasWater
Where are the homes (ie home towns) of each of the TasWater Board members?

Question taken on Notice

- (c) "Centre of Meander Valley Municipality
Could Council advise the demographic centre of
(i) the whole of the Meander Valley Municipality; and
(ii) "Part B" of the municipality (ie Hadspen westwards)?

Questions taken on Notice

- (d) Re-commencement of Forestry operations
The State Government has announced that forestry operations are to re-commence in nearly 400,000 hectares of native forests understood to be protected until at least 2020.

Could Council advise whether any of this logging under "supervision" of (un) Sustainable Forestry Tasmania is within the Meander Valley precinct (specifically in the Great Western Tiers area)?

Further, has (un)Sustainable Forestry Tasmania discussed the matter with Council and if so what contribution is this Government business intending to make to Meander Valley Council for maintenance/damage to ratepayers roads?

Questions taken on Notice

(e) Free World Leader

Given that I did not get to vote for the leader of the Free World may I make two observations:-

- (i) the election result has given new meaning to giving America the DT's; and
- (ii) when the President-elect spoke of making America great again, did he spell it "great" or "grate"?

Response by Mayor Craig Perkins

Your observations are noted.

3.3 Cr John Temple

In recognition of Donald J Trump being soon to adopt the mantle of Leader of the Free World, and he is likely to be the greatest agent of change this century, will Meander Valley Council rename the Westbury Cricket Ground DONALD J TRUMP PARK in his honour and wish him well for his term of leadership.

Question taken on Notice

3.4 Cr Andrew Connor

At the July meeting I asked if Council could write to Tasmanian Irrigation to "ask if they have a willingness to investigate using Meander Dam as a buffer against flooding and if such a technical ability exists?"

I have not seen a response yet.

Has there been a response yet and if not could one be sought?

Additionally, Tasmanian Irrigation's website currently shows Meander Dam is currently at 104% capacity.

Response by Dino De Paoli, Acting General Manager

I will be attending the Northern Region Emergency Management Committee meeting this Thursday and will seek advice at that meeting in relation to the Tas Irrigation process concerning draw down prior to forecast heavy rainfall events.

3.5 Cr Tanya King

Further to my Questions from last meeting of Council with regard to a Code of Conduct complaint against myself lodged by Mr Bronte Booth, and letters to Council, received from Bleyer Lawyers on behalf of the Meander Area Residents and Ratepayers Association, it seems the false allegations, and demands made by their legal representation have cost Council, and in turn ratepayers in the vicinity of \$6,500.

Many constituents have asked will Mr Booth, and the MARRA group, be made accountable for the costs incurred by the ratepayers, for their behaviour?

Is it possible that Mr Booth, and representatives from the MARRA group could perhaps do some Community Service work, in order to make right their time and money wasting antics?

I have had constituents indicate that they would be interested in purchasing tickets to view said people conducting community work, which could be another way to recover the wasted funds. In the event that such community service work eventuates, could Council please advise if it would be feasible to sell such tickets?

Questions taken on Notice

238/2016 DEPUTATIONS BY MEMBERS OF THE PUBLIC

Nil

239/2016 NOTICE OF MOTIONS BY COUNCILLORS

244/2016 MEANDER VALLEY RURAL PRIMARY HEALTH SERVICES PROGRAM –
CR BOB RICHARDSON

240/2016 POLICY REVIEW NO. 22 – BUILDING PLANS AND APPROVALS LIST

1) Introduction

The purpose of this report is for Council to review Policy No 22 – Building Plans and Approvals Lists.

2) Recommendation

It is recommended that Council confirm the continuation of Policy No 22 – Building Plans and Approvals Lists, as follows:

POLICY MANUAL

Policy Number: 22	Building Plans and Approval Lists
Purpose:	To outline the basis upon which building plans and approval lists are provided to third parties.
Department:	Development Services
Author:	Martin Gill, Director
Council Meeting Date:	12 November 2013 15 November 2016
Minute Number:	192/2013
Next Review Date:	November 2016 November 2020

POLICY

1. Definitions

Nil.

2. Objective

To ensure that there is a clear understanding for the basis upon which building plans and approval lists are provided to third parties.

3. Scope

This policy applies to all employees of Council.

4. Policy

~~That~~ Council ~~will~~ only issue copies of building plans to persons either authorised by the owner of the property, in the form of written consent, or to persons undertaking a statutory duty that have the right to access a copy of the plan.

~~That~~ Council ~~will~~ not provide building approval lists other than to meet its statutory obligations under relevant legislation.

5. Legislation

~~Nil.~~ Building Act 2000

6. Responsibility

~~The Director Development Services is responsible for administering this policy.~~
Responsibility for the operation of this policy rests with the Director Development Services.

DECISION:

Cr Mackenzie moved and Cr Synfield seconded ***“that Council confirm the continuation of Policy No. 22 – Building Plans and Approvals Lists, as follows:***

POLICY MANUAL

Policy Number: 22

Building Plans and Approval Lists

Purpose:

To outline the basis upon which building plans and approval lists are provided to third parties.

Department:

Development Services

Author:

Martin Gill, Director

Council Meeting Date:

15 November 2016

Minute Number:

240/2016

Next Review Date:

November 2020

POLICY

1. Definitions

Nil.

2. Objective

To ensure that there is a clear understanding for the basis upon which building plans and approval lists are provided to third parties.

3. Scope

This policy applies to all employees of Council.

4. Policy

Council will only issue copies of building plans to persons either authorised by the owner of the property, in the form of written consent, or to persons undertaking a statutory duty that have the right to access a copy of the plan.

Council will not provide building approval lists other than to meet its statutory obligations under relevant legislation.

5. Legislation

Building Act 2000

6. Responsibility

Responsibility for the operation of this policy rests with the Director Development Services.

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, Temple and White voting for the motion.

241/2016 APPOINTMENT OF ACTING GENERAL MANAGER

1) Introduction

The purpose of this report is for Council to consider the appointment of an Acting General Manager while the General Manager is on annual leave.

2) Recommendation

It is recommended that Council appoints the Director Infrastructure Services, Mr Dino De Paoli, as the Acting General Manager from 15 November 2016 to 23 November 2016 inclusive when the General Manager is on Annual Leave.

DECISION:

Cr Mackenzie moved and Cr White seconded ***"that Council confirms the appointment of Director Infrastructure Services, Mr Dino De Paoli, as the Acting General Manager from 11 November 2016 to 23 November 2016 inclusive when the General Manager is on Annual Leave."***

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, Temple and White voting for the motion.

242/2016 2016-2017 COMMUNITY GRANTS APPLICATION ASSESSMENTS - ROUND 2 - OCTOBER 2016

1) Introduction

The purpose of this report is to present for Council approval, the recommendations of the Community Grants Committee for Community Grants Round 2.

2) Recommendation

It is recommended that Council:

- a) notes the Individual Sponsorships approved by the General Manager during the period July – October 2016; and***
- b) endorses the recommendations of the Community Grants Committee and approves the allocation of funds to the applicants as listed in the following table:***

Organisation	Project	Grant Recommended \$
Bracknell Primary School	150 th Anniversary	2,200*
Darts Tasmania Inc	Under 25 National Champs	2,579*
Deloraine A & P Society Inc	Community Mural Youth Project	2,000
Deloraine Bowls Club	Floor covering at Clubhouse	2,000
Deloraine Tennis Club	Clubroom upgrade	2,000
Deloraine Little Athletics	Electronic timing gates	2,500
Westbury Library	Introduction to Creative Writing	600
Golden Valley Community	Our Phone Tree website	700
Rotary Club of Westbury	Westbury Car Show	1,500*
Tasmanian Junior Beef Expo	Tasmanian Junior Beef Expo	1,500
Van Diemens Street Rod Club	Deloraine Street Car Show	1,500
TOTAL		19,079

**These requests have been funded in advance of the October Council meeting with the approval of the General Manger to meet event timelines.*

DECISION:

Cr Mackenzie moved and Cr King seconded ***“that Council:***

- a) notes the Individual Sponsorships approved by the General Manager during the period July – October 2016; and***

b) endorses the recommendations of the Community Grants Committee and approves the allocation of funds to the applicants as listed in the following table:

Organisation	Project	Grant Recommended \$
Bracknell Primary School	150 th Anniversary	2,200*
Darts Tasmania Inc	Under 25 National Champs	2,579*
Deloraine A & P Society Inc	Community Mural Youth Project	2,000
Deloraine Bowls Club	Floor covering at Clubhouse	2,000
Deloraine Tennis Club	Clubroom upgrade	2,000
Deloraine Little Athletics	Electronic timing gates	2,500
Westbury Library	Introduction to Creative Writing	600
Golden Valley community	Our Phone Tree website	700
Rotary Club of Westbury	Westbury Car Show	1,500*
Tasmanian Junior Beef Expo	Tasmanian Junior Beef Expo	1,500
Van Diemens Street Rod Club	Deloraine Street Car Show	1,500
TOTAL		19,079

**These requests have been funded in advance of the October Council meeting with the approval of the General Manger to meet event timelines.*

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, Temple and White voting for the motion.

243/2016 APPOINTMENT OF COUNCIL REPRESENTATIVES TO VARIOUS COMMITTEES AND ORGANISATIONS

1) Introduction

The purpose of this report is to confirm Councillors' representation on various committees and organisations for the period November 2016 to the date of the next Local Government Election.

2) Recommendation

It is recommended that Council appoint the following representatives to Council committees and organisations for the period November 2016 to the date of the next Local Government Election:

SPECIAL COMMITTEE – ADVISORY ROLE TO COUNCIL

Group	Representative(s)
Natural Resource Management Committee	1 elected member: Cr Synfield
Townscape, Reserves and Parks Committee	3 elected members: Cr Connor, Cr Synfield, Cr Temple
Sustainable Environment Committee	3 elected members: Cr King, Cr Richardson, Cr White

LEGISLATIVE COMMITTEE/ORGANSATION

Group	Representative(s)
Audit Panel	1 elected member Cr Connor
MVC Emergency Management and Community Recovery Committee	2 elected members Cr Connor, Cr Richardson
TasWater	1 elected member as Shareholder and 1 elected member as proxy Mayor Perkins, Cr Kelly (proxy)

EXTERNAL COMMITTEES/ORGANSATION

Group	Representative(s)
Meander Valley Community Safety	2 elected members

Group	Cr King, Cr White (Cr Connor)
Great Western Tiers Tourism Association	1 elected member as a liaison representative - Cr Temple
Launceston Salinity Action Group	1 elected member and 1 Council officer representative Cr Richardson and Stuart Brownlea
Northern Tasmanian Natural Resource Management Association (NRM North)	1 Council representative as a liaison Stuart Brownlea
Tamar Fire Management Area Committee	1 Council officer Martin Gill (or his delegate)
Central North Fire Management Area Committee	1 Council officer Martin Gill (or his delegate)

INTERNAL COMMITTEES

Group	Representative(s)
Australia Day Awards Committee	2 elected members: Mayor Perkins and Cr Kelly
Community Grants Committee	2 elected members Cr Mackenzie, Cr King
Development Assessment Group	2 elected members Cr Kelly and Cr Mackenzie

DECISION:

Cr Synfield moved and Cr Mackenzie seconded ***“that Council appoint the following representatives to Council committees and organisations for the period November 2016 to the date of the next Local Government Election:***

SPECIAL COMMITTEE – ADVISORY ROLE TO COUNCIL

Group	Representative(s)
Natural Resource Management Committee	1 elected member: Cr Synfield
Townscape, Reserves and Parks Committee	3 elected members: Cr Connor, Cr Synfield, Cr Temple
Sustainable Environment Committee	3 elected members: Cr King, Cr Richardson, Cr White

LEGISLATIVE COMMITTEE/ORGANSATION

Group	Representative(s)
Audit Panel	1 elected member Cr Connor
MVC Emergency Management and Community Recovery Committee	2 elected members Cr Connor, Cr Richardson
TasWater	1 elected member as Shareholder and 1 elected member as proxy Mayor Perkins, Cr Kelly (proxy)

EXTERNAL COMMITTEES/ORGANSATION

Group	Representative(s)
Meander Valley Community Safety Group	2 elected members Cr King, Cr White (Cr Connor)
Great Western Tiers Tourism Association	1 elected member as a liaison representative - Cr Temple
Launceston Salinity Action Group	1 elected member and 1 Council officer representative Cr Richardson and Stuart Brownlea
Northern Tasmanian Natural Resource Management Association (NRM North)	1 Council representative as a liaison Stuart Brownlea
Tamar Fire Management Area Committee	1 Council officer Martin Gill (or his delegate)
Central North Fire Management Area Committee	1 Council officer Martin Gill (or his delegate)

INTERNAL COMMITTEES

Group	Representative(s)
Australia Day Awards Committee	2 elected members: Mayor Perkins and Cr Kelly
Community Grants Committee	2 elected members Cr Mackenzie, Cr King
Development Assessment Group	2 elected members Cr Kelly and Cr Mackenzie

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, Temple and White voting for the motion.

244/2016 NOTICE OF MOTION – MEANDER VALLEY **RURAL PRIMARY HEALTH SERVICES PROGRAM** **– CR BOB RICHARDSON**

The Mayor invited Dr Dinah Fitzgerald to address Council regarding this agenda item.

1) Introduction

The purpose of this report is for Council to consider a Notice of Motion from Cr Richardson.

2) Recommendation (Cr Richardson)

It is recommended that Council, via its Mayor,

- 1. Write to the Federal Minister for Health, Hon. Sussan Ley, to express its concern that the proposed changes to funding for the Rural Primary Health Services Program will result in the cessation of numerous highly successfully programs conducted in the Meander Valley. Further, council urges the Minister to restore the funding model which enables these valued (and valuable) programs into the future.*
- 2. The letter to the Minister, with supporting information, be copied to Tasmanian Federal parliamentarians with a request for them to lobby the Minister to restore the job in question, to continue the health programs.*
- 3. That Council offer to support relevant health organisations, such as Westbury Health, should they request support of Council in lobbying parliamentarians.*

DECISION:

Cr Richardson moved and Cr King seconded *“that Council, via the Mayor,*

- 1. Write to the Federal Minister for Health, Hon. Sussan Ley, to express its concern that the proposed changes to funding for the Rural Primary Health Services Program will result in the cessation of numerous highly successfully programs conducted in the Meander Valley. Further, council urges the Minister to*

restore the funding model which enables these valued (and valuable) programs into the future.

- 2. The letter to the Minister, with supporting information, be copied to Tasmanian Federal parliamentarians with a request for them to lobby the Minister to restore the job in question, to continue the health programs.*
- 3. That Council offer to support relevant health organisations, such as Westbury Health, should they request support of Council in lobbying parliamentarians."*

*The motion was declared **CARRIED** with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, Temple and White voting for the motion.*

245/2016 NORTHERN TASMANIA DEVELOPMENT – NEW GOVERNANCE MODEL

1) Introduction

The purpose of this report is for Council to consider the future governance model for Northern Tasmania Development.

2) Recommendation

It is recommended that Council:

- 1. resolves to become a member of NTDC on and from 1 January 2017 and in doing so endorse the:***
 - Constitution of Northern Tasmanian Development Corporation***
 - Northern Tasmania Development Corporation Limited – Stakeholders Agreement***
- 2. commits to funding the contribution amount over a period of three (3) consecutive years from the date that the membership commences.***
- 3. agrees that at the end of each three (3) year cycle a review will be undertaken.***

DECISION:

Cr White moved and Cr King seconded ***“that Council:***

- 1. resolves to become a member of NTDC on and from 1 January 2017 and in doing so endorse the:***
 - Constitution of Northern Tasmanian Development Corporation***
 - Northern Tasmania Development Corporation Limited – Stakeholders Agreement***
- 2. commits to funding the contribution amount over a period of three (3) consecutive years from the date that the membership commences.***

- 3. agrees that at the end of each three (3) year cycle a review will be undertaken.**

As an amendment Cr Temple moved and Cr Mackenzie seconded ***“that Council***

- 1. resolves to become a member of NTDC on and from 1 January 2017 and in doing so endorse the:**
 - Constitution of Northern Tasmanian Development Corporation**
 - Northern Tasmania Development Corporation Limited – Stakeholders Agreement**
- 2. commits to funding the contribution amount over a period of one (1) year from the date that the membership commences.**
- 3. agrees that at the end of one (1) year a review will be undertaken.**

The amendment was declared LOST with Councillors King, Mackenzie and Temple voting for the amendment and Councillors Connor, Kelly, Perkins, Richardson, Synfield and White voting against the amendment.

The motion was declared CARRIED with Councillors Connor, King, Perkins, Richardson, Synfield, and White voting for the motion and Councillors Kelly, Mackenzie and Temple voting against the motion.

Cr Bob Richardson left the meeting at 3.00pm

246/2016 APPLICATION FOR GENERAL RATE REMISSION, CATHOLICCARE TASMANIA, 65 WILLIAM STREET WESTBURY

1) Introduction

The purpose of this report is for Council to consider an application from CatholicCare Tasmania (formerly Centacare) for a remission of the General Rate under section 129 of the Local Government Act 1993 (Act) for its property at 65 William Street, Westbury.

2) Recommendation

It is recommended that Council does not grant a remission of the General Rate under section 129 of the Local Government Act 1993 as requested by CatholicCare Tasmania for the property situated at 65 William Street, Westbury.

DECISION:

Cr Connor moved and Cr Mackenzie seconded ***“that Council does not grant a remission of the General Rate under section 129 of the Local Government Act 1993 as requested by CatholicCare Tasmania for the property situated at 65 William Street, Westbury.***

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Synfield, Temple and White voting for the motion.

Cr Richardson returned to the meeting at 3.02pm

247/2016 POLICY REVIEW NO. 15 – DRIVEWAY CROSSOVERS

1) Introduction

The purpose of this report is for Council to review Policy No. 15 –Driveway Crossovers.

2) Recommendation

It is recommended that Council confirm the continuation of Policy No.15 – Driveway Crossovers, as follows:

POLICY MANUAL

Policy Number: 15

Driveway Crossovers

Purpose:

To ensure that formal application is made to Council in any instances where a driveway crossover needs to be constructed or altered in any way.

Department:

Infrastructure Services

Author:

Ted Ross, Dino De Paoli, Director

Council Meeting Date:

11 December 2013, 15 November 2016

Minute Number:

215/2013

Next Review Date:

December ~~2016~~ 2020

POLICY

1. Definitions

“Driveway Crossover”– is that part of the vehicular access from the road carriageway to the adjoining ~~properties~~ property boundary. This may include a kerb crossing or culvert in an open drain.

2. Objective

The objective of this policy is to provide a process to ensure that driveway crossovers are constructed safely and to the appropriate Council Standard.

3. Scope

This policy applies to the Council, private and public owners and developers and anyone constructing **or altering** a driveway crossover.

4. Policy

- (a) **That Council will** require an application to be made **at the time of seeking building approval** where there is no driveway crossover, a driveway crossover that is not constructed to Council Standards or an alteration to an existing driveway crossover **is needed**.
- (b) Where major alterations to driveway crossovers or construction of additional **or /new** driveway crossovers to existing properties are required, construction shall be undertaken **only by a contractor approved by Council** ~~approved contractors~~ with the relevant skills and qualifications.
- (c) Driveway Crossovers are to be classed as either rural or urban, with this categorisation being dictated by the road type. All driveway crossovers must be constructed to the appropriate Council Standard Drawings and be to the satisfaction of Councils engineer.

5. Legislation

Section 35 of the Local Government Highways Act 1982

6. Responsibility

Responsibility for operation of this policy rests with the **Director Development Services and** Director Infrastructure Services.

DECISION:

Cr Connor moved and Cr Mackenzie seconded ***“that Council confirm the continuation of Policy No. 15 – Driveway Crossovers, as follows:***

POLICY MANUAL

Policy Number: 15

Driveway Crossovers

Purpose:

To ensure that formal application is made to Council in any instances where a driveway crossover needs to be constructed or altered in any way.

Department: Infrastructure Services
Author: Dino De Paoli, Director

Council Meeting Date: 15 November 2016
Minute Number: 247/2016

Next Review Date: **December 2020**

POLICY

1. Definitions

“Driveway Crossover”– is that part of the vehicular access from the road carriageway to the adjoining property boundary. This may include a kerb crossing or culvert in an open drain.

2. Objective

The objective of this policy is to provide a process to ensure that driveway crossovers are constructed safely and to the appropriate Council Standard.

3. Scope

This policy applies to the Council, private and public owners and developers and anyone constructing or altering a driveway crossover.

4. Policy

- (a) Council will require an application to be made where there is no driveway crossover, a driveway crossover that is not constructed to Council Standards or an alteration to an existing driveway crossover is needed.
- (b) Where major alterations to driveway crossovers or construction of additional or new driveway crossovers to existing properties are required, construction shall be undertaken only by a contractor approved by Council with the relevant skills and qualifications.
- (c) Driveway Crossovers are to be classed as either rural or urban, with this categorisation being dictated by the road type. All driveway crossovers must be constructed to the appropriate Council Standard Drawings and be to the satisfaction of Councils engineer.

5. Legislation

Local Government Highways Act 1982

6. Responsibility

Responsibility for operation of this policy rests with the Director Infrastructure Services.

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, Temple and White voting for the motion.

The Council meeting adjourned for afternoon tea at 3.03pm

The Council meeting resumed at 3.19pm

ITEMS FOR CLOSED SECTION OF THE MEETING:

Councillor King moved and Councillor White seconded ***“that Council move into Closed Session to discuss the following items.”***

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, Temple and White voting for the motion.

The meeting moved into Closed Session at 3.20 pm

248/2016 CONFIRMATION OF MINUTES OF THE CLOSED SESSION OF THE ORDINARY COUNCIL MEETING HELD ON 11 OCTOBER, 2016.

249/2016 LEAVE OF ABSENCE

(Reference Part 2 Regulation 15(2)(h) Local Government (Meeting Procedures) Regulations 2015)

250/2016 HADSPEN URBAN GROWTH AREA PROJECT – CONSULTANT ENGAGEMENT

(Reference Part 2 Regulation 15(2)(d) Local Government (Meeting Procedures) Regulations 2015)

The meeting re-opened to the public at 4.02 pm

Cr Mackenzie moved and Cr Connor ***“that the following decision was taken by Council in Closed Session and is to be released for the public’s information.”***

1. Awards the HUGAP sewerage infrastructure consultancy to Pitt and Sherry.

2. Awards the HUGAP water supply reservoir consultancy to Pitt and Sherry.

3. Awards the HUGAP electrical load assessment consultancy to GHD/Hill Michael.

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, Temple and White voting for the motion.

The meeting closed at 4.03pm

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CRAIG PERKINS (MAYOR)