

## APPLICATION FORM

**Please select the position/s that you are applying for (tick all that apply):**

Customer Service Officer – Contract (Full Time)

Customer Service Officer (Part Time)

### Personal Details:

Surname:

Given Names:

Address:

Email:

Contact Number:

### Referees:

*I hereby give my consent for the below professional referees to be contacted.*

**1. Name:**

Position & Organisation:

Contact Number:

Professional Relationship:

**2. Name:**

Position & Organisation:

Contact Number:

Professional Relationship:

### Legal entitlement to work in Australia:

*To be eligible for employment, applicants must be a citizen, have the appropriate work visa or have permanent residency status.*

Australian/New Zealand Citizen / Permanent Resident?

Yes  No

If no, do you have a working visa:

Yes  No

Type of Visa:

Visa Expiry Date:

### Application Checklist:

*For your application to be considered, please ensure all items are answered Yes before submitting your application.*

Application Form:

Yes  No

Cover Letter:

Yes  No

Resume:

Yes  No

Statement individually addressing each Selection Criteria:

Yes  No

**Applications should be sent by email to: [recruitment@mvc.tas.gov.au](mailto:recruitment@mvc.tas.gov.au)**

**Declaration by Applicant:**

I hereby declare that I have prepared the information contained in this application and that it is true and accurate. I understand for my application to be considered I must provide all documents listed in the Application Checklist and confirm that my application contains all these documents.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Print Name*

\_\_\_\_\_  
*Date*

<b>How did you hear about this vacant position?</b>	
<input type="checkbox"/> Council's Website	<input type="checkbox"/> Social Media (Facebook/Linked In/Other) <i>Please specify:</i>
<input type="checkbox"/> Seek	<input type="checkbox"/> Other Job Website <i>Please specify:</i>
<input type="checkbox"/> Word of Mouth	<input type="checkbox"/> The Examiner Newspaper
<input type="checkbox"/> Other Source <i>Please specify:</i>	