

# Event Recovery Grant

## Application Form



Meander Valley Council has allocated \$20,000 in grant funding to support not-for-profit community groups in recovering losses for advertised events that were cancelled due to the COVID-19 Disease Emergency. Applications will be competitively assessed and are at the sole discretion of Council. Grant funding is available as a one-off payment up to a maximum of \$2,500 to applicants who meet the eligibility criteria. More information about eligibility and assessment criteria can be found in the *Event Recovery Grant Guidelines*.

**Applications must be received by 5pm, Sunday 14 June 2020. All applications will be competitively assessed after this date.**

### Eligibility Criteria

To be eligible to apply for an Event Recovery Grant, applicants must:

- Be legally incorporated or operating under the auspices of an incorporated body registered with the Australian Charities and Not-for-Profit Registration Commission;
- Be inclusive in its membership and support of the broader community;
- Be registered in Australia for taxation purposes with an active ABN;
- Be located and operating in the Meander Valley local government area;
- Not subject to any legal impediment or adverse circumstances;
- Have had in place a clearly stated purpose and event plan (dates, location, etc);
- Demonstrate that the event was to occur in the Meander Valley local government area and was open to the general community; and
- Provide documentation quantifying that a financial expense or loss has been incurred and is not otherwise recoverable e.g. via insurance.

I/we confirm that my/our event was cancelled due to the COVID-19 Disease Emergency and I/we meet ALL the eligibility criteria outlined above

### Applicant Details

Applicant Name/s:

*If there is more than one person, please list all applicants (first name then last name)*

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Organisation Name: \_\_\_\_\_

Operating Premises: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Email: \_\_\_\_\_

ABN: \_\_\_\_\_

Registration number with the Australian Charities and Not-for-Profit Registration Commission: \_\_\_\_\_

### Event Details

Event Name: \_\_\_\_\_

Event Location: \_\_\_\_\_

Date event was due to be held: \_\_\_\_\_ Date of cancellation: \_\_\_\_\_

Provide a brief description of the event: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Applicants will be assessed on their ability to demonstrate that the event was promoted and advertised.  
Provide details about when and where your event was promoted and advertised:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### **Financial Impacts**

Briefly describe how the event cancellation has impacted your organisation including your capacity to deliver future events: *(If you require more space, please attach a separate sheet)*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Applicants must be able to demonstrate expense or loss that cannot be recovered by other means.

I/we have attached supporting evidence to demonstrate the above.

Applicants should provide as much detail and supporting documentation as they can reasonably present. Council is not obliged to seek additional information before determining a grant application.

Have you received any other State or Federal Government grants as a result of the COVID-19 Disease Emergency?

Yes  No

If yes, what is the total amount received to date? \$ \_\_\_\_\_

### **Grant Amounts**

Applicants may only apply for one grant up to a maximum amount of \$2,500.

The amount awarded will be at the sole discretion of Council, having regard to the verified/demonstrated loss amount, the total number of grant applications and subject to sufficient funds being available.

Grant amount sought: \$ \_\_\_\_\_

I/we declare that the grant amount sought is for expense or loss incurred that is non-recoverable by other means (eg. via insurance).

I/we confirm that this application has been completed accurately and is a true reflection of my/our circumstances as at the date of submission.

Signature of applicant/s:

_____	_____	Date: _____

### How to lodge your application

-  **By mail:** Mail completed form and copies of any supporting documents to:  
**Attn: Community & Lifestyle Officer, PO Box 102, Westbury Tasmania 7303**
-  **By email:** Scan completed form and copies of any supporting documents and email to **mail@mvc.tas.gov.au**
-  **Need help?** If you need help completing this application form, please phone Council on **6393 5300**

### Confidentiality

The Council may use and disclose the information provided by applicants for assessing applications under the program guidelines and decisions on successful applicants. Council is also required to report the name and dollar value of successful grant applications.

### Governance

As part of the Council's governance process, the Council may publicise the level of financial assistance and the identity of the business recipient from the grant program.

### Right to Information

Information provided to the Council may be subject to disclosure in accordance with the Right to Information Act (2009).

### Personal Information Protection

Personal information will be managed in accordance with the Personal Information Protection Act (2004) and the Council's Personal Information Protection Policy. This information may be accessed by the individual to whom it relates, on request to the Council.

### Disclaimer

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