

Food Business Application Form

Application for **Notification, Registration, or Renewal** of a Food Business

For assistance completing this form, please contact Council's Environmental Health Team on (03) 6393 5300

Type of Application (please tick one)

- I am applying for a **new food business approval** (s84, s87); or
- I am applying to **renew an existing food business registration** (s89)

Type of Business (please tick all applicable)

- Operating from a **fixed premises**
- Operating from a **mobile premises** (tent, marquee, van, trailer, vehicle, etc.)
- Operating as an **ongoing business**
- Operating at a **one-off event** (list event dates & times): _____

Applicant Details

Applicant's Full Name (name of the individual or company that will carry on the food business)

ABN / ACN

Date of Birth (for non-ABN/ACN holders)

Applicant's Postal Address

Applicant's Phone/Mobile Number

Applicant's Email Address

Food Business Details

Trading Name of Business

Operating Address of Business

On-Site Contact Person Name, Phone/Mobile Number & Email Address

Hours of Operation

Monday _____

Tuesday _____

Wednesday _____

Thursday _____

Friday _____

Saturday _____

Sunday _____

Proposed start date of trading (for new fixed-premises businesses)

For Mobile Food Businesses only

Vehicle registration number (if applicable)

Address where vehicle is garaged/equipment is stored

Food and Food Handling Activities

List the types of foods to be sold (please attach details if insufficient space, a menu or product list may suffice)

Types of food handling activities or processes to be used:

- | | | |
|--|--|--|
| <input type="checkbox"/> No processing | <input type="checkbox"/> Preparation in advance (>4 hours) | <input type="checkbox"/> Cook-chill / Sous vide |
| <input type="checkbox"/> Cooking | <input type="checkbox"/> Hot-holding / Cold-holding | <input type="checkbox"/> Vitamising |
| <input type="checkbox"/> Cooling | <input type="checkbox"/> Packaging / Repacking / Labelling | <input type="checkbox"/> Other (please specify below): |
| <input type="checkbox"/> Reheating | <input type="checkbox"/> Vacuum packing | |

Mobile Food Business Layout (if applicable)

For mobile food businesses: please attach an A4 plan or photographs clearly depicting the layout of your vehicle, cart, tent, booth or other mobile structure. Refer to the *Guidelines for Mobile Food Businesses* for more information.

Mobile Food Business Food Preparation & Storage (if applicable)

If any food sold from a mobile food business is to be prepared and/or stored at another location not mentioned above, please provide details, including the address of any premises where food is to be stored or prepared. Attach details if insufficient space.

Evidence of Food Safety Training

Attach evidence of relevant food safety training (tick below to indicate attached documents)

- | | |
|--|--|
| <input type="checkbox"/> Do Food Safely | <input type="checkbox"/> All About Allergens |
| <input type="checkbox"/> Food Safety Supervisor (contact Council to confirm if you require this) | <input type="checkbox"/> Other (please specify below): |

Fee & Applicant Declaration

Once your application has been assessed, an invoice for the appropriate fee will be provided. A full list of Council's Fees and Charges can be found on Council's website at www.meander.tas.gov.au

- This business/activity is not-for-profit** (Council may request evidence demonstrating not-for-profit status).

I, the undersigned, declare that the information provided on this form is true and correct. I also understand and agree that information on this form, and about the business and its on-going operation, may be shared between Authorised Officers, councils, and other jurisdictions to assess this application and the business' compliance with the *Food Act 2003*.

- I consent to receiving communications regarding this application in electronic form, such as email.**

Applicant Name

Applicant Signature

Date

Privacy Statement

The Meander Valley Council is committed to upholding the right to privacy of all individuals who have dealings with the Council. Unless required by law or by a Court or tribunal, the Council will take the necessary steps to ensure that the personal information that members of the public share with us remains confidential. How we use this information is explained in our Privacy Policy, which is available at www.meander.tas.gov.au or at the Council Office.