



Meander Valley Council  
Working Together

# MINUTES

## ORDINARY COUNCIL MEETING

---

**Tuesday 10 October 2023**


**Time** 3.00pm

**Location** Council Chambers  
26 Lyall Street  
Westbury, Tasmania

**Phone** (03) 6393 5300

## Table of Contents

Meeting Open - Attendance & Apologies.....	4
Acknowledgment of Country .....	5
Confirmation of Minutes.....	5
Declarations of Interest .....	7
Council Workshop Report.....	8
Mayor & Councillor Report.....	8
Petitions.....	11
Community Representations .....	11
Public Question Time .....	12
Councillor Question Time .....	18
Planning Authority Reports .....	19
1 East Street, Carrick.....	19
81 Farrells Road, Reedy Marsh .....	27
Community Wellbeing .....	31
Community Grants and Sponsorship Fund Round 2 2023-24.....	31
Corporate Services .....	43
Financial Report to 30 September 2023.....	43
Governance.....	59
Northern Tasmania Sports Facility Plan .....	59
Annual Plan September Quarter Report.....	61
Motion to Close Meeting .....	76



Closed Session Agenda.....	76
Release of Public Information .....	77
Meeting End .....	78

## Meeting Open - Attendance & Apologies

Meeting opened at 3:04 pm.

**Chairperson** Mayor Wayne Johnston

**Councillors present** Deputy Mayor Stephanie Cameron  
Councillor Lochie Dornauf  
Councillor Ben Dudman  
Councillor Kevin House  
Councillor Michael Kelly  
Councillor Anne-Marie Loader  
Councillor Rodney Synfield  
Councillor John Temple

**Apologies** Nil

<b>Officers present</b>	Jonathan Harmey	General Manager
	Dino De Paoli	Director Infrastructure Services
	Matthew Millwood	Director Works
	Krista Palfreyman	Director Development & Regulatory Services (Minute-Taker)
	Justin Marshall	Acting Director Corporate Services
	Brenton Josey	Acting Team Leader Town Planning
	Thomas Wagenknecht	Senior Strategic Planner
	Matthew Abell	Town Planner
	Nate Austin	Manager Community Wellbeing

---

## Acknowledgment of Country

Council acknowledges the Pallitore and Panninher past peoples and the traditional owners and custodians of the land on which we gather for the Council Meeting, with respects paid to elders past and present and extended to all Aboriginal and Torres Strait Islander peoples present.

---

## Confirmation of Minutes

**Motion** Receive and confirm minutes of the last Ordinary Council Meeting held 12 September 2023.

**Moved** Councillor Ben Dudman

**Seconded** Councillor Kevin House

**Votes for** Mayor Wayne Johnston  
Deputy Mayor Stephanie Cameron  
Councillor Lochie Dornauf  
Councillor Ben Dudman  
Councillor Kevin House  
Councillor Michael Kelly  
Councillor Anne-Marie Loader  
Councillor Rodney Synfield  
Councillor John Temple

**Votes against** Nil

**Abstained** Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: s28.*

**Motion carried by simple majority**

**Minute reference: 223/2023**

---

## Declarations of Interest

<b>Councillor</b>	Deputy Mayor Cameron
<b>Agenda item</b>	13.1 Community Wellbeing Community Grants and Sponsorship Fund Round 2 - 2023/24.
<b>Action</b>	Councillor elected to remain in Chambers to participate in discussion and voting on the agenda item.
<b>Councillor</b>	Councillor Dudman
<b>Agenda item</b>	13.1 Community Wellbeing Community Grants and Sponsorship Fund Round 2 - 2023/24.
<b>Action</b>	Councillor elected to remain in Chambers to participate in discussion and voting on the agenda item.
<b>Councillor</b>	Councillor Temple
<b>Agenda item</b>	13.1 Community Wellbeing Community Grants and Sponsorship Fund Round 2 - 2023/24.
<b>Action</b>	Councillor elected to leave Chambers during discussion and voting on the agenda item.
<b>Councillor</b>	Councillor Kelly
<b>Agenda item</b>	4.1 Infrastructure Services Contract No. 254-2023/24 Gulf Road, Liffey - Construction of Road Embankment.
<b>Action</b>	Councillor elected to leave Chambers during discussion and voting on the agenda item.

**Minute reference: 243/2023**

# Council Workshop Report

## Topics Discussed – 26 September 2023

Regional Sports Facility Plan

Land Purchase Council Administration

External Presentation - Review of Swimming Pools and Natural Swimming Sites

External Presentation - the Role of a Planning Authority

External Presentation - Greater Launceston Plan

External Presentation - APEX Club of Deloraine

Westbury RV Dump Point

## Items for Noting

Gulf Road Embankment Repair – Flood Damage Project

**Minute reference: 244/2023**

---

# Mayor & Councillor Report

## Councillor Official Activities and Engagements Since Last Meeting

### 12 September 2023

**Meeting:** Carrick Hall Meeting

*Attended by:*

*Cr Loader*

### 16 September 2023

**Community Event:** Westbury Garden Show

*Attended by:*

*Cr Loader*

### 18 September 2023

**Community Event:** Regional Cabinet Drinks and Nibbles

*Attended by:*

*Mayor Johnston*

*Deputy Mayor Cameron*

*Cr Dornauf*

*Cr Dudman*

*Cr House*

*Cr Temple*

*Cr Loader*

*Cr Synfield*

### 19 September 2023

**Meeting:** Community Cabinet

*Attended by:*

*Mayor Johnston*

*Deputy Mayor Cameron*

*Cr Dornauf*

*Cr Dudman*

*Cr House*

*Cr Temple*

*Cr Loader*

*Cr Synfield*

### 20 September 2023

**Forum:** NTDC Regional Collaboration Forum

*Attended by:*

*Mayor Johnston*

*Cr Synfield*

### 23 September 2023

**Community Event:** Deloraine Football Club Dinner

*Attended by:*

*Cr House*

### 25 September 2023

**Meeting:** Westbury St Patrick's Festival

*Attended by:*

*Cr Loader*

*Cr Dudman*



## 26 September 2023

**Meeting:** Audit Panel

*Attended by:*

*Cr House*

*Cr Dudman*

**Meeting:** Grants Committee

*Attended by:*

*Cr House*

## 27 September 2023

**Meeting:** Great Western Tiers Tourism Association

*Attended by:*

*Cr Loader*

*Cr Dudman*

## 27 September 2023

**Meeting:** Visit Northern Tasmania and Tasmania Hospitality Association Update

*Attended by:*

*Cr Dudman*

*Cr Loader*

## 29 September 2023

**Community Event:** Opening of Bracknell Community Hall

*Attended by:*

*Mayor Johnston*

*Deputy Mayor Cameron*

*Cr Dudman*

*Cr House*

*Cr Synfield*

## 4 October 2023

**Meeting:** Blackstone Heights Community News

*Attended by:*

*Cr Loader*

## 5 October 2023

**Meeting:** Westbury Backyard Bandicoots

*Attended by:*

*Cr Loader*

## 5 October 2023

**Meeting:** Circus in the Community Holiday Program

*Attended by:*

*Cr Loader*

*Cr Dudman*

## Councillor Announcements & Acknowledgements

Councillor Loader - shout out to Community Wellbeing team on providing the community event last Thursday.

Deputy Mayor Cameron - Acknowledged the passing of Graham Page in late September and passed on sympathies to the family.

Councillor Kelly - Acknowledged the passing of fellow Councillor Scott Bowden from Central Highlands Council.

**Minute reference: 245/2023**

---

## Petitions

Nil.

**Minute reference: 246/2023**

---

## Community Representations

Nil requests received.

Community representations are an opportunity for community members or groups to request up to three minutes to address Council on a topic of particular interest.

Requests received at least fourteen days prior to a Council Meeting will be considered by the Chairperson. For further information, contact the Office of the General Manager on (03) 6393 5300 or email [ogm@mvc.tas.gov.au](mailto:ogm@mvc.tas.gov.au).

**Minute reference: 247/2023**

---

# Public Question Time

## This Month's Public Questions With Notice

*Question without notice at past Council Meeting (September 2023) – taken on notice*

**Question 1:** *Tanya King, Westbury (received in person)*

1. *What date did zoning change and in particular when the specific area plan for Westbury was implemented?*

**Krista Palfreyman, Director Development & Regulatory Services** advised that MEA-S11.0 Westbury Specific Area Plan – came into operation as part of the Meander Valley Local Provisions Schedule on 19 April 2021.

Amendment 2-2021 - removed CT's: 108079/1 and 15169/1 from the MEA-S11.0 Westbury Specific Area Plan and came into operation 25 March 2022.

**Question 2 and Question 3:** *Peter Wileman, Westbury (received via email)*

2. *Can Council confirm that a tender for the lease of the caravan park will be advertised for the ongoing management of the Deloraine Caravan Park?*

**Jonathan Harmey, General Manager** advised that Council have discussed management of the Deloraine caravan park area at recent workshops and are currently assessing options for ongoing management of the area. This has included consideration of a tender process, no decision has been made at this time.

3. *Is it Council's standard operating procedure to answer RTI's with informal emails from employees?*

**Jonathan Harmey, General Manager** advised that the question is taken to relate to an application for assessed disclosure lodged by Mr Wileman in September 2022. The former Manager Governance & Performance, who had delegated authority under the *Right to Information Act 2009*, liaised with Mr Wileman on the application. This included emails which are an accepted and valid form of communication for an RTI.

**Question 4 and Question 5:** *Sean Manners, Westbury (received via website)*

4. *What specific actions has Meander Valley Council taken to reduce carbon emissions and thus MVC's carbon footprint?*

**Jonathan Harmey, General Manager** advised that Council has undertaken actions such as audits of Council buildings efficiency, replaced Street Lights with alternative LED bulb technology, implemented electric vehicle charging points in Westbury and

Deloraine, installed solar panels at Prospect Vale Park, recently trialed an electric ride on lawnmower technology.

*5. Other than being part of NTARC (Northern Tasmania Alliance of Resilient Councils) does MVC have a practical plan by which it will reduce its carbon emissions?*

**Jonathan Harmey, General Manager** advised that Council has Policy 91 "Climate Change Mitigation and Adaptation" in place. We have had initial meetings with the NTARC project officer and are currently forming governance arrangements for the group.

**Minute reference: 248/2023**

---

### **This Month's Public Questions Without Notice**

**Question 1, 2 & 3:** *Helen Hutchinson*

*1. Will the Meander Valley Council urgently request the Tasmanian and Federal governments for sufficient funds to create roads in this, and other similar vulnerable areas in Meander Valley, which allow proper exit routes for residents, and better access for fire services?*

**Jonathan Harmey, General Manager advised** I will talk about the process that Council goes through. We assess all our capital infrastructure works on an annual basis. We receive requests from community and input from Councillors and we also have officers who are aware of works that are needed within the community.

I will discuss further with the Director, Infrastructure Services, and I will list your requests. I will note that these things have been discussed previously and we are aware that some of our townships have limited access, and some are one way in and one way out.

If I talk about Blackstone Heights specifically, we've started a project to look at a link road through to Mt Leslie Road, so we are starting construction on that one.

*2. The Cash and Investment reconciliation details in the financial statement are enlightening. As far as I have been able to discover, Meander Valley Council deposits its money, nearly \$34 million, in many banks which invest in companies which are involved in the creation of new fossil fuel projects, and/or the continuing operation of coal, gas or oil projects and facilities.*

*In line with its climate policy, will the Meander Valley Council move its cash and investments to financial institutions which do not invest in maintaining the operation of the fossil fuel companies which are causing our climate crisis?*

**Jonathan Harmey, General Manager advised that** Council's Investment Surplus Funds Policy is due for renewal in March next year. The Elected Members will workshop that Policy in the lead up to the review and bear in mind your comments from today when they make decision on that in the future.

*3. In 2015 Australia signed up to the Paris Agreement. We agreed to restrict our carbon emissions so that globally temperatures would not rise more than another 2.0 degC and as close to or below 1.5 degC. Before the end of the century. We are failing. On a third of the days so far in 2023 our aspirational goal of not exceeding 1.5 degC globally has been exceeded. September has been the hottest month ever – the global temperature rose to 1.75 degC. (<https://www.bbc.com/news/science-environment>)*

*We are experiencing a climate emergency. The impacts predicted by scientists around the world are evident in the form of more and more severe weather events, costing governments billions of dollars. Dr Professor David Bowman told me earlier this year that Tasmania has not seen anything yet! This is probably horrifying to those in this area who have already lived through so called "100 year" floods and fires which keep occurring, year after year, sometimes in consecutive year.*

*Meanwhile Tasmanians are not being informed either about the escalation in severe weather that is increasingly likely, nor with what they need to do to adapt to this new scenario. There is no time to delay – delay will cause more damage, more expense, and more deaths.*

*It was a positive step for Meander Valley Council to join with other northern council to discuss and implement measures to address mitigation and adaptation needs. The job of governments at all levels – federal, state and most importantly, local, is -*

- To inform communities about the increasing risk of possible climate emergencies.*
- to do what is needed to assist local communities to prepare for monstrous bush fire, and/or fierce winds, and /or terrible flooding.*
- To organise ways in which the Council can transform itself and the community to reduce emissions.*

*Declaring a Climate Emergency places pressure on the other two levels of government to provide more resources at the local level to address all the above actions, and reassures residents and ratepayers that the council is aware of the urgent situation we find ourselves in.*

*Declaring a Climate Emergency places pressure on the other two level of government to provide more resources at the local level to address all the above actions, and reassures residents and ratepayers that the council is aware of the urgent situation we find ourselves in.*

*Along with Northern Midlands, and four other Tasmanian councils which have already done so, with the Meander Valley Council declare a climate emergency now?*

**Jonathan Harmey, General Manager advised that** in 2020 Council was asked questions around that time and instead of declaring a climate emergency our Council decided to adopt a policy Climate Change Mitigation and Adaptation. That Policy is due for review in 2024. Our Council will be having discussions in forthcoming months. They will consider whether to declare a climate emergency and will probably seek information to better inform themselves as to what has changed in the past three years.

**Question 4:** *Andrew Ricketts, Reedy Marsh*

*My question relates to a planning application that is PA\23\0233. Is the planning department aware of any additional uses proposed for the subject land, pursuant to the subdivision application, beyond the house which is shown in the application?*

**Brenton Josey, Acting Team Leader Town Planning advised that** the subdivision application shows an indicative future dwelling that doesn't provide approval for a dwelling at this time. Any future dwelling or any future development or use on that property will be subject to a planning application and part of that planning application will be to address the impacts to priority vegetation areas mapped on that property.

*That wasn't an answer to my question. My question was whether the planning department is aware of any other proposed use?*

For clarity, no we are not aware of any other proposed use.

**Question 5 & 6:** *Tanya King, Project Officer, Deloraine House*

*5. I thank the General Manager, Jonathan Harmey, for his response to my question regarding the Apex Club of Deloraine's operation of the Deloraine Caravan Park indicating that the financial reports are publicly available.*

*The Apex Australia Annual Report for 2022-23: Region 10 - Tasmania – notes from the Regional Communicator states "that the main concern is the future of the organisation in Tassie".*

*The report for the Deloraine Club states, - "no contact made".*

Could Council please advise where the financial information for the Deloraine Apex Club is publicly available?

**Jonathan Harmey, General Manager advised that** the question is taken on notice.

6. In response to the General Manager's answer to Debbie Smith's question at the 2023 September meeting of Council regarding a fair and transparent process to tender for the operation of the Deloraine Caravan Park - could Council please advise if a decision on the way forward has been made?

If a decision has not yet been made, why not? And why are Council not appearing to be willing to engage in a tender process to ensure fairness and transparency?

**Mayor Wayne Johnston advised that** at the moment Councillors are looking at the process going forward for the Deloraine Caravan Park. We have a proposal in front of us from the General Manager as to which way we go forward and when Council makes that decision it will be there for the public to look at or potentially get involved in.

**Question 7:** Lucy Flemming, Love Lucy Boots Westbury

I am here today to ask questions mainly about the tourism side as to what is happening at Westbury and signage. I've been in business here since November and I have a touch point with probably 200-300 people travellers and locals every weekend.

What I am noticing is the lack of signage, it's really struggling and impacting Westbury.

What is happening with the update of signage in and around Westbury?

Not just for people entering Westbury, fantastic new signs so thank you for doing those, but all the other signs are out of date, the little Heritage signs are out of date, the Village Green sign is out of date. I hear they will be updated for the Bicentennial – the Bicentennial is less than a month away.

I hand out walking maps to people and we look silly.

How we are looking to the general public is not a great reflection about us as a tourism bustling centre. Driving to Deloraine they've got the signage 'Westbury' ?

What is the strategy of Council around Tourism, is there a Tourism Officer, who do I ask these questions of?

**Jonathan Harmey, General Manager advised that** we may have to meet to discuss the signage, and I'll also talk to staff.

As far as Tourism within Council this falls within the Community and Wellbeing area and the Manager of the Community & Wellbeing is Nate Austen and the Team Leader of Tourism is Vicki at the Great Western Tiers Visitor Centre. I would encourage you to request a meeting with them.

If we talk about the signage, the Highway signs on the State Government roads we recently updated, which was a really good project that was completed this year. The Village Green and the Westbury Town Common are two signs that are currently being refaced in line with the upcoming event in November, the Westbury Bicentennial, they are currently in the process of being updated. But I think we need to meet to get an idea of the specifics of the ones that you think are of a higher priority than others.

Going back to a previous question we've had today it may be depending on the size it may be a Capital Works Project to do a broader scale review or there may be some smaller maintenance items that we can action sooner.

**Minute reference: 249/2023**

---



# Councillor Question Time

## This Month's Councillor Questions With Notice

**Question 1:** *Councillor Anne-Marie Loader (received in person)*

*Question without notice at past Council Meeting (September 2023) – taken on notice*

*Is it possible to have a timeline as to when we can expect the Westbury dump point? and has a site been chosen?*

**Dino De Paoli, Manager Infrastructure** advised that Council officers have developed preliminary drawings for a proposed dump point in Westbury and discussed this at the September Council Workshop. Further work is required to assess the feasibility of potential locations and this will be provided to Council at an upcoming Workshop. Officers will then be able to provide an indication of timeline for completion of the work.

**Minute reference: 250/2023**

---

## This Month's Councillor Questions Without Notice

**Question 1:** *Councillor Anne-Marie Loader*

*The new Westbury signage on the highway with the insert that's available, is something going to be put in there for the Bicentennial event to say that it's coming up?*

**Jonathan Harmey, General Manager advised that** yes we can, I don't know if anything has been ordered at this point, but we can.

**Question 2:** *Councillor Lochie Dornauf*

*Following on from Councillor Loader's question regarding the tile for the Bicentennial, can we also organise which tiles we're going to put in on a regular basis, as the inserts? I'm not sure that we have done that yet, have we?*

**Councillor Ben Dudman advised that** was discussed by the steering committee that designed the sign which I think Councillor Loader, myself, Councillor Temple and former Councillor Barry Lee were on, and we will have ongoing discussions about the sign and what can be put in there.

**Councillor John Temple added** I understand Spring and early Summer is a very busy time with many of events happening, we may have several organisations wanting that space at the same time. How that is resolved is yet to be determined.

**Question 3:** *Councillor John Temple*

*I'd like to ask my usual question, is there any update on the proposed prison?*

**Mayor Wayne Johnston advised that** I can only add that I haven't received anything formal from the State Government. Myself and the General Manager had a meeting with Robin Badcock as a concerned resident and land owner close to Ashley this morning, to talk about planning. That's an ongoing discussion with those people, but I've received nothing from the State Government.

**Jonathan Harmey, General Manager advised that** we have asked the Department of Justice to provide an update at the next Council Workshop Councillor Temple, so you can ask them for an update at that point in time, I expect they will come with the expectation they will be giving us that.

**Minute reference: 251/2023**

# Planning Authority Report

## 1 East Street, Carrick

<b>Proposal</b>	Multiple dwellings (4 units)
<b>Report Author</b>	George Walker Town Planner – Consultant
<b>Authorised by</b>	Krista Palfreyman Director Development & Regulatory Services
<b>Application reference</b>	PA\23\0227

**Motion** Council receives the agenda report tabled for PA\23\0227 with an amendment to Permit Condition No. 7 and resolves to approve the application.

Refer to “Details” below for further specification of Council’s decision and any conditions or notes.

**Moved** Councillor Ben Dudman

**Seconded** Deputy Mayor Stephanie Cameron

**Votes for** Mayor Wayne Johnston  
Deputy Mayor Stephanie Cameron  
Councillor Lochie Dornauf  
Councillor Ben Dudman  
Councillor Kevin House  
Councillor Michael Kelly  
Councillor Anne-Marie Loader

**Votes against** Councillor Rodney Synfield  
Councillor John Temple

**Abstained** Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: s28.*

**Motion carried by simple majority**

**Minute reference: 252/2023**

## Details

Council must take qualified advice before making a decision, and ensure that its reasons for any planning decisions are (a) minuted and (b) based on the Planning Scheme.

*See Local Government Act 1993: s65, Local Government (Meeting Procedures) Regulations 2015: s25(2) and Land Use and Approvals Act 1993: ss57-59.*

After receiving qualified advice about this planning application and its compliance with the Planning Scheme, Council resolved as follows:

## Recommendation

This application by D.Badcock for Multiple dwellings (4 units) on land located at 1 East Street, Carrick (CT: 181985/1) is recommended for approval generally in accordance with the Endorsed Plans, and recommended Permit Conditions and Permit Notes.

## Endorsed Plan

- a) Site and dwelling plans by Plans to Build; Date: 11/08/2023; Project No: 22147; Drawings No: A00 – A06; and
- b) Traffic Impact Assessment by Traffic & Civil Services; Date: 4 August 2023; Pages 52.

## Permit Conditions

1. Prior to commencement of works, the recommendations quoted in Section 8 of the endorsed Traffic Impact Assessment must be completed, to the satisfaction of Council's Director Infrastructure Services.
2. The stormwater connection to service the development must be connected to Council's drainage pit in Meander Valley Road generally in accordance with Tasmanian Standard Drawing TSD-SW25 and all surfaces including the footpath are to be fully reinstated, to the satisfaction of Council's Director Infrastructure Services. Refer to Notes 1 and 2.
3. Extension of the kerb and channel (type KC) on its current alignment and associated full depth pavement widening to the southern boundary of the subject lot is to be installed generally in accordance with Tasmanian Standard Drawings TSD-R06 and TSD-R14, to the satisfaction of Council's Director Infrastructure Services. Refer to Note 2.
4. The vehicle crossings must be constructed in accordance with Tasmanian Standard Drawing TSD-R09 and R14 to the satisfaction of Council's Director Infrastructure Services. Refer to Note 2.

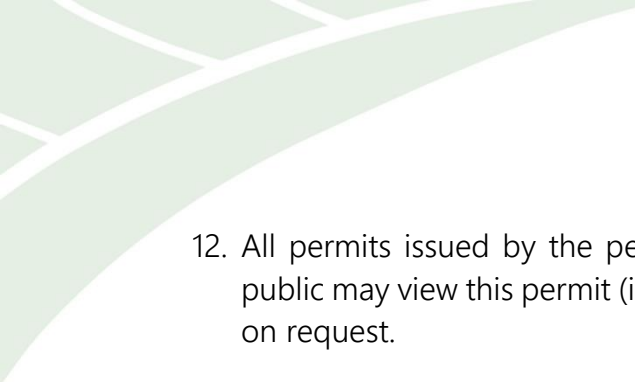
5. The parking spaces external to garages and visitor parking space must be line marked or otherwise physically delineated or signage installed, to identify their position and dedicated use, to the satisfaction of Council's Town Planner.
6. The areas designed for maneuvering must be line marked or otherwise physically delineated that prevents any parking of vehicles in the areas, to the satisfaction of Council's Town Planner.
7. The design of the front boundary fence to Meander Valley Road is to be amended to be a height no greater than 1800mm and have minimum uniform transparency of 30% between the height of 1200mm and 1800mm and comply with the requirements of Condition 1. Any fence along the East Street return, between Meander Valley Road and the vehicle crossing to Unit 1 and 2, must be constructed to the maximum height recommended by the Traffic Impact Assessment to the satisfaction of Council's Director Infrastructure Services.
8. Prior to the commencement of use, the following works must be completed to the Satisfaction of Council:
  - a) Stormwater connection must be completed in accordance with Condition 2;
  - b) The extension of the kerb and channel must be completed in accordance with Condition 3;
  - c) Vehicle crossings must be completed in accordance with Condition 4.
  - d) Parking spaces external to garages and visitor parking spaces must be clearly identified in accordance with Condition 5;
  - e) Areas designed for maneuvering must be clearly identified in accordance with Condition 6; and
  - f) Front fence is constructed in accordance with Condition 7.
9. Stormwater runoff from the driveway and new building areas must be managed so that concentrated or nuisance flows do not cross property boundaries to adjoining land. Refer to Note 5.
10. The development must be in accordance with the Submission to Planning Authority Notice issued by TasWater (TWDA 2023/00559-MVC attached).

### Permit Notes

1. Whilst the piped infrastructure along Meander Valley Road is owned by Meander Valley Council the road itself is managed by the Department of State Growth. Separate consent will be required from the Department of State Growth prior to undertaking any works within their road corridor.
2. All works within then East Street road reserve must be completed by a suitably

qualified and insured contractor using appropriate work health and safety and traffic management processes. Prior to any construction being undertaken in the road reserve, separate consent is required by the Road Authority. An Application for Works in Road Reservation form is enclosed. It is strongly recommended that the property owner contact Council to discuss the proposed works before engaging a contractor. All enquiries should be directed to Council's Infrastructure Department on 6393 5312.

3. If the driveway, kerb or associated road widening impacts the existing telecommunication pit (or any other services) the property owner is to consult with the appropriate service provider, resolve any issues and pay for any associated relocation works.
4. Council's flood modelling indicates minor inundation of the site may occur under certain weather conditions and it is therefore recommended the proposed Finished Floor Level of each unit be a minimum 300mm above natural surface levels.
5. Drainage for the pavement areas to the front of the proposed units is to be directed to the single property connection point on the Meander Valley Road boundary.
6. When undertaking earthworks in proximity to the Elm Tree located on 17 Meander Valley Road, care is to be taken to minimise disturbance to the tree's root zone. It is recommended the guidance of an Arborist is sought.
7. It is recommended that the owners or their electrician contact TasNetworks on 1300 137 008 if they have any questions regarding any upgrades or connections that may be required for this development for electricity supply.
8. Any other proposed development or use (including amendments to this proposal) may require separate planning approval. For further information, contact Council.
9. This permit takes effect after:
  - a) The 14-day appeal period expires; or
  - b) Any appeal to the Tasmanian Civil & Administrative Tribunal (TASCAT) is determined or abandoned; or
  - c) Any other required approvals under this or any other Act are granted.
10. Planning appeals can be lodged with TASCAT Registrar within 14 days of Council serving notice of its decision on the applicant. For further information, visit the TASCAT website.
11. This permit is valid for two years only from the date of approval. It will lapse if the development is not substantially commenced. Council has discretion to grant an extension by request.

- 
12. All permits issued by the permit authority are public documents. Members of the public may view this permit (including the endorsed documents) at the Council Office on request.
  13. If any Aboriginal relics are uncovered during works:
    - a) All works to cease within delineated area, sufficient to protect unearthed or possible relics from destruction;
    - b) Presence of a relic must be reported to Aboriginal Heritage Tasmania; and
    - c) Relevant approval processes for state and federal government agencies will apply.

# Planning Authority Report

## 81 Farrells Road, Reedy Marsh

<b>Proposal</b>	Subdivision (2 lots)
<b>Report Author</b>	George Walker Town Planner - Consultant
<b>Authorised by</b>	Krista Palfreyman  Director Development & Regulatory Services
<b>Application reference</b>	PA\23\0233

**Motion** Council receives the agenda report tabled for PA\23\0233 and resolves to approve the application.

Refer to "Details" below for further specification of Council's decision and any conditions or notes.

**Moved** Councillor Michael Kelly

**Seconded** Councillor Anne-Marie Loader

**Votes for** Mayor Wayne Johnston  
Deputy Mayor Stephanie Cameron  
Councillor Lochie Dornauf  
Councillor Ben Dudman  
Councillor Kevin House  
Councillor Michael Kelly  
Councillor Anne-Marie Loader

**Votes against** Councillor Rodney Synfield  
Councillor John Temple

**Abstained** Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: s28.*

**Motion carried by simple majority**

**Minute reference: 253/2023**



## Details

Council must take qualified advice before making a decision, and ensure that its reasons for any planning decisions are (a) minuted and (b) based on the Planning Scheme.

*See Local Government Act 1993: s65, Local Government (Meeting Procedures) Regulations 2015: s25(2) and Land Use and Approvals Act 1993: ss57-59.*

After receiving qualified advice about this planning application and its compliance with the Planning Scheme, Council resolved as follows:

## Recommendation

This application by PDA Surveyors for a Subdivision (2 lots) on land located at 81 Farrells Road, Reedy Marsh (CT: 181179/1) is recommended for approval generally in accordance with the Endorsed Plans, and recommended Permit Conditions and Permit Notes.

## Endorsed Plan

- a. Plan of Subdivision by PDA Surveyors; Date: 30/05/2023; Project No. 50783 P02; Sheet 1;
- b. Natural Assets Report by Scott Livingston – Livingston Natural Resources; Date: 27/04/2023 Version 1; Pages 19;
- c. Bushfire Hazard Management Report by Scott Livingston – Livingston Natural Resources; Date 27/04/2023 Version 1; Pages 27; and
- d. Traffic Impact Statement by PDA Surveyors; Date 31/07/2023; Project No. 50783MR; Pages 11.

## Permit Conditions

1. Covenants or similar restrictive controls must not be included on or otherwise imposed on the titles to the lots created by the subdivision, permitted by this permit unless:
  - a. Such covenants or controls are expressly authorized by the terms of this permit or by the consent in writing of Council; and
  - b. Such covenants or similar controls are submitted for and received written approval by Council prior to the submission of a Plan of Survey and associated title documentation is submitted to Council for sealing.
2. The proposed new vehicle crossing must be constructed in accordance with the Tasmanian Standard Drawings TSD-R03 and TSD-R04 to the satisfaction of Council's Director Infrastructure Services (Refer Note 1) including the following:
  - a. Reforming existing roadside drainage in the location of the proposed crossings on an alignment closer to the property boundary;
  - b. Installation of class 4 concrete pipe culvert; and

- c. Trimming of existing roadside drainage uphill and downhill of the proposed crossing to ensure free flowing stormwater drainage to reduce future damage to the crossing.
3. Complete all recommended actions described in section 4 of the endorsed Traffic Impact Statement with the exception that vegetation be cut down to ground level. Work is to be completed to the satisfaction of Council's Director Infrastructure Services. Refer to Note 1.
4. The works required by the endorsed Bushfire Hazard Management Plan (including the internal access modifications) are to be completed to the satisfaction of the Tasmanian Fire Service or a practitioner accredited by the Tasmanian Fire Service. Documentation of compliance is to be submitted to the satisfaction of Council's Town Planner.
5. The lots approved by this permit must be maintained at all times in accordance with the endorsed Bushfire Hazard Management Plan.
6. The developer must pay to Council \$7560, a sum equivalent to 5% of the unimproved value of the approved lots, as Public Open Space contribution.
7. Prior to the sealing of the Final Plan of Survey, the following must be completed to the satisfaction of Council:
  - a. Completion of the new vehicle crossing in accordance with Condition 2;
  - b. Completion of the vegetation works in accordance with Condition 3;
  - c. The document of compliance submitted to Council demonstrating that the works as required by the endorsed Bushfire Hazard Management Plan have been completed in accordance with Condition 4; and
  - d. Payment of the Public Open Space contribution in accordance with Condition 6.

### Permit Notes

1. All works in the road reserve to construct the new crossing must be completed by a suitably qualified and insured contractor using appropriate work health and safety and traffic management processes. Prior to any construction being undertaken in the road reserve, separate consent is required by the Road Authority. An Application for Works in Road Reservation form is enclosed. It is strongly recommended that the property owner contact Council to discuss the proposed works before engaging a contractor. All enquiries should be directed to Council's Infrastructure Department on 6393 5312.
2. Any other proposed development or use (including amendments to this proposal) may require separate planning approval. For further information, contact Council.
3. This permit takes effect after:

- a. The 14-day appeal period expires; or
  - b. Any appeal to the Tasmanian Civil & Administrative Tribunal (TASCAT) is determined or abandoned; or
  - c. Any other required approvals under this or any other Act are granted.
4. Planning appeals can be lodged with TASCAT Registrar within 14 days of Council serving notice of its decision on the applicant. For further information, visit the TASCAT website.
  5. This permit is valid for two years only from the date of approval. It will lapse if the development is not substantially commenced. Council has discretion to grant an extension by request.
  6. All permits issued by the permit authority are public documents. Members of the public may view this permit (including the endorsed documents) at the Council Office on request.
  7. If any Aboriginal relics are uncovered during works:
    - a. All works to cease within delineated area, sufficient to protect unearthed or possible relics from destruction;
    - b. Presence of a relic must be reported to Aboriginal Heritage Tasmania; and
    - c. Relevant approval processes for state and federal government agencies will apply.

Councillor John Temple left the meeting at 4:18 pm.

# Community Wellbeing

## Community Grants and Sponsorship Fund Round 2 2023-24

**Report Author** Nate Austen  
Manager Community Wellbeing

**Authorised by** Jonathan Harmey  
General Manager

**Motion** That Council:

1. Notes the recommendations of the Grants and Sponsorship Fund Committee (the Committee) as presented in Attachment 1 titled – *Grant Round 2 2023-24 Grant and Sponsorship Fund – Application Review Summary*.
2. Approves grant and sponsorships as per Attachment 1 titled – *Grant Round 2 2023-24 Grant and Sponsorship Fund – Application Review Summary*, to a total value of \$26,904, with the grant category totals as follows:
  - a. Community Grants equal to \$19,204 (Table 1).
  - b. Establishment Grant equal to \$250 (Table 2).
  - c. Reimbursement Grant equal to \$2,200 (Table 3).
  - d. Sponsorship Donations for Organisations equal to \$500 (Table 4).
  - e. Sponsorship Donations for Individuals equal to \$2,250 (Table 5).
  - f. Launceston Carols by Candlelight Sponsorship equal to \$2,500 (Table 6).
3. Notes the sponsorships approved by the General Manager within this Quarter as presented in Attachment 1 titled – *Grant Round 2 2023-24 Grant and Sponsorship Fund – Application Review Summary* to a total value of \$4,218 (Table 7).

**Moved** Councillor Anne-Marie Loader

**Seconded** Councillor Lochie Dornauf

Deputy Mayor Stephanie Cameron foreshadowed an alternate motion.

**Votes for** Councillor Michael Kelly

**Votes against** Mayor Wayne Johnston  
Deputy Mayor Stephanie Cameron  
Councillor Lochie Dornauf  
Councillor Ben Dudman  
Councillor Kevin House  
Councillor Anne-Marie Loader  
Councillor Rodney Synfield

**Abstained** Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: s28.*

**Motion lost**

Councillor Michael Kelly left the meeting at 4:22 pm.

**Alternate Motion** That Council:

1. Notes the recommendations of the Grants and Sponsorship Fund Committee (the Committee) as presented in Attachment 1 titled – *Grant Round 2 2023-24 Grant and Sponsorship Fund – Application Review Summary*.
2. Approves grant and sponsorships as per Attachment 1 titled – *Grant Round 2 2023-24 Grant and Sponsorship Fund – Application Review Summary*, to a total value of \$29,904, with the grant category totals as follows:
  - a. Community Grants equal to \$22,204 (Table 1).
  - b. Establishment Grant equal to \$250 (Table 2).
  - c. Reimbursement Grant equal to \$2,200 (Table 3).
  - d. Sponsorship Donations for Organisations equal to \$500 (Table 4).
  - e. Sponsorship Donations for Individuals equal to \$2,250 (Table 5).
  - f. Launceston Carols by Candlelight Sponsorship equal to \$2,500 (Table 6).
3. Notes the sponsorships approved by the General Manager within this Quarter as presented in Attachment 1 titled – *Grant Round 2 2023-24 Grant and Sponsorship Fund – Application Review Summary* to a total value of \$4,218 (Table 7).

**Moved** Deputy Mayor Stephanie Cameron

**Seconded** Councillor Ben Dudman

**Votes for** Mayor Wayne Johnston  
Deputy Mayor Stephanie Cameron  
Councillor Lochie Dornauf  
Councillor Ben Dudman  
Councillor Kevin House  
Councillor Anne-Marie Loader  
Councillor Rodney Synfield

**Votes against** Nil

**Abstained** Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: s28.*

**Motion carried by simple majority**

**Minute reference: 254/2023**

--	--

## 13.1.1 Grant Round 2 2023 2024 Grants And Sponsorship Fund Committee Application Summary (1)

### Grant Round Two 2023-24 - Grants and Sponsorship Fund Committee - Application Review Summary

**Table 1: Community Grants**

Applicant	Purpose	Project Cost	Grant Request	Grant Recommended	Comments
Deloraine Dramatic Society & Western Tiers Film Society	Safer Staging MVPAC	\$10,104	\$3,000	\$3,000	Supported.
Deloraine Community Band	Pearl Marching Snare Drum and Carrier Frames	\$4,516	\$3,000	\$3,000	Supported.
Dragon Boating Deloraine Inc	Personal Flotation Devices	\$1,120	\$1,120	\$500	Supported. This amount was less than requested as the "Yolk" life jackets requested for club members were considered equipment not eligible under the grant guidelines.
Deloraine House (Auspice)	Body and Soul Youth Program	\$2, 120	\$2,120	\$2,120	Supported.
Kentish Regional Clinic	CORES Training and Development	\$4,650	\$3,000	\$3,000	Supported.



## 13.1.1 Grant Round 2 2023 2024 Grants And Sponsorship Fund Committee Application Summary (1)

### Grant Round Two 2023-24 - Grants and Sponsorship Fund Committee - Application Review Summary

Applicant	Purpose	Project Cost	Grant Request	Grant Recommended	Comments
Prospect Park Sports Club	Change Room Painting	\$3,740	\$2,000	\$2,000	Supported.
Rapid Relief Team	2023 Meander Valley Food Box Project	\$4,124	\$3,000	\$3,000	Supported.
Session Players Tasmania	Deloraine Celtic Music Weekend	\$5,250	\$2,584	\$2,584	Supported.
Westbury Cricket Club	Protective Screens	\$4,468	\$3,000	\$3,000	Supported.
Westbury Preservation Association	Display Materials	\$3,000	\$3,000	Nil	Not Supported. The Committee considered that this application provided insufficient information to make an informed decision and requested clarification and/or resubmission.
<b>Sub-Total</b>		<b>\$43,092</b>	<b>\$25,824</b>	<b>\$22,204</b>	

## 13.1.1 Grant Round 2 2023 2024 Grants And Sponsorship Fund Committee Application Summary (1)

### Grant Round Two 2023-24 - Grants and Sponsorship Fund Committee - Application Review Summary

**Table 2: Establishment Grants**

Applicant	Purpose	Grant Request	Grant Recommended	Comments
Wildwood Landcare Deloraine	Organisation start-up costs.	\$250	\$250	Supported.
<b>Round 2 Establishment Grant Totals</b>		<b>\$250</b>	<b>\$250</b>	

**Table 3: Reimbursement Grants**

Applicant	Purpose	Grant Request	Grant Recommended	Comments
Carrick Park Pacing Club	Facility Upgrades – Council fees	\$2,200	\$2,200	Supported.
<b>Round 2 Reimbursement Grant Totals</b>		<b>\$2,200</b>	<b>\$2,200</b>	

## 13.1.1 Grant Round 2 2023 2024 Grants And Sponsorship Fund Committee Application Summary (1)

### Grant Round Two 2023-24 - Grants and Sponsorship Fund Committee - Application Review Summary

**Table 4: Sponsorship Donations for Organisations**

Applicant	Purpose	Sponsorship Request	Sponsorship Recommended	Comments
Royal National Agricultural and Pastoral Society of Tasmania	Launceston Show Youth Art Awards	\$500	\$500	Supported.
<b>Round 2 Sponsorship Donation for Organisations Totals</b>		<b>\$500</b>	<b>\$500</b>	

**Table 5: Sponsorship Donations for Individuals**

Applicant	Purpose	Sponsorship Request	Sponsorship Recommended	Comments
Bennett, C.	Australian Interschools Equestrian Championships, Werribee, VIC.	\$150	\$150	Supported.
Bennett, H.	Australian Interschools Equestrian Championships, Werribee, VIC	\$150	\$150	Supported.
George, H.	22 <sup>nd</sup> Asian Junior Tenpin Bowling Championships, Singapore.	\$300	\$300	Supported.

## 13.1.1 Grant Round 2 2023 2024 Grants And Sponsorship Fund Committee Application Summary (1)

### Grant Round Two 2023-24 - Grants and Sponsorship Fund Committee - Application Review Summary

Applicant	Purpose	Sponsorship Request	Sponsorship Recommended	Comments
Groves, J	2023 Australian Cross Country Championships, Stromlo, ACT.	\$150	\$150	Supported.
Leedham, T.	National Youth Touch Football, Kawana Waters, QLD.	\$150	\$150	Supported.
Leedham, R.	National Youth Touch Football, Kawana Waters, QLD.	\$150	\$150	Supported.
Morrison, J	National Youth Touch Football, Kawana Waters, QLD.	\$150	\$150	Supported.
Robinson, R	53 <sup>rd</sup> Australian Indoor Bias Bowls Championships, Sippy Downs, QLD	\$150	\$150	Supported.
Rowbottom, J	Australian Darts Championships, Moama, NSW	\$150	\$150	Supported.
Saltmarsh, R	53 <sup>rd</sup> Australian Indoor Bias Bowls Championships, Sippy Downs, QLD	\$150	\$150	Supported.
Scott, J	53 <sup>rd</sup> Australian Indoor Bias Bowls Championships, Sippy Downs, QLD	\$150	\$150	Supported.
Scott, S	53 <sup>rd</sup> Australian Indoor Bias Bowls Championships, Sippy Downs, QLD	\$150	\$150	Supported.

## 13.1.1 Grant Round 2 2023 2024 Grants And Sponsorship Fund Committee Application Summary (1)

### Grant Round Two 2023-24 - Grants and Sponsorship Fund Committee - Application Review Summary

Applicant	Purpose	Sponsorship Request	Sponsorship Recommended	Comments
Targett, C	U/15 National Youth Soccer Championships, Sydney, NSW.	\$150	\$150	Supported.
Wheldon, C	Darts Australian Junior Championships, Murray Bridge, SA.	\$150	\$150	Supported.
<b>Round 2 Sponsorship Donation for Individuals Totals</b>		<b>\$2,250</b>	<b>\$2,250</b>	

**Table 6 Launceston Carols by Candlelight Sponsorship – Re-Assessment.**

Applicant	Purpose	Sponsorship Request	Sponsorship Recommended	Comments
Launceston Carols by Candlelight Inc	Launceston Carols by Candlelight	\$5000	\$2500	An agreement was signed on 4.8.2023 for Meander Valley Council to be a Gold Sponsor of this event at \$5,000. The venue has changed to one outside the Meander Valley Local Government Area. The committee recommend adjusting the sponsorship offer to be a Silver Sponsor of this event at \$2,500.
<b>Round 2 allocation Totals</b>		<b>\$5000</b>	<b>\$2500</b>	

## 13.1.1 Grant Round 2 2023 2024 Grants And Sponsorship Fund Committee Application Summary (1)

### Grant Round Two 2023-24 - Grants and Sponsorship Fund Committee - Application Review Summary

**Table 7 General Manager Approved Sponsorships**

Applicant	Purpose	Granted	Comments
Chung, M.	International Netball Festival, Gold Coast, QLD.	\$150	Supported.
Cherdron, S.	International Netball Festival, Gold Coast, QLD.	\$150	Supported.
McSwan, S.	International Netball Festival, Gold Coast, QLD.	Nil.	Not supported. Not eligible.
Muller, J.	Bigham Cup Gymnastics, SA.	\$150	Supported.
Sherriff, I.	International Netball Festival, Gold Coast, QLD.	\$150	Supported.
Williams, B.	International Netball Festival, Gold Coast, QLD.	\$150	Supported.
Williams, R.	International Netball Festival, Gold Coast, QLD.	\$150	Supported.
Miracle Babies Foundation/Fifth Season Photography	Tassie Beanies Babes Book Project	\$1500	Decision made by General Manager, July 6, 2023.
Westbury Agricultural Society	Three-Year Term Show Society Sponsorship Agreement	\$1818	\$1700 annual commitment made in 2022, adjusted for CPI. Approved by General Manager, August 14, 2023.

### 13.1.1 Grant Round 2 2023 2024 Grants And Sponsorship Fund Committee Application Summary (1)

#### Grant Round Two 2023-24 - Grants and Sponsorship Fund Committee - Application Review Summary

Applicant	Purpose	Granted	Comments
Round 2 General Manager approved Totals		\$4,218	

Councillor John Temple returned to the meeting at 4:28 pm.

## Corporate Services

### Financial Report to 30 September 2023

**Report Author** Justin Marshall  
Team Leader Finance

**Authorised by** Jonathan Harmey  
General Manager

**Motion** That Council receives the attached financial report for the period ended 30 September 2023.

**Moved** Councillor Kevin House

**Seconded** Councillor Anne-Marie Loader

**Votes for** Mayor Wayne Johnston  
Deputy Mayor Stephanie Cameron  
Councillor Lochie Dornauf  
Councillor Ben Dudman  
Councillor Kevin House  
Councillor Anne-Marie Loader  
Councillor Rodney Synfield  
Councillor John Temple

**Votes against** Nil

**Abstained** Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: s28.*

**Motion carried by simple majority.**

**Minute reference: 255/2023**





# Meander Valley Council

Working Together

## **FINANCIAL REPORT TO 30 SEPTEMBER 2023**

1. Introduction.....	2
2. Consolidated Operating Statement.....	3
3. Capital Project Report.....	4
4. Capital Resealing Report.....	10
5. Capital Graveling Report.....	11
6. Rates Revenue Reconciliation .....	12
7. Cash & Investment Reconciliation .....	13



### 1. Introduction

Council's Financial Report provides an overview of our financial performance for the current financial year. The report compares revenue and expenditure areas actual results against the set budget estimates. The report provides an overview of Council's financial position as at 30 September 2023.

The Operating Statement from 1 July 2023 to 30 September 2023 is within management's forecasts. Full Rates revenue for the financial year has been recognised, with only additional rates received on supplementary valuations between now and the financial year end to be added. Grant revenue received to date includes \$1.24m from the State Government for Natural Disaster Relief funding following the flood event in October 2022. There will be further claims to come over the course of the financial year.

Several significant one-off expenditure items are not yet substantially commenced for the year.

A detailed Exceptions and Trends report will be provided for the period ending 31 December 2023.

The following information is contained in the Financial Report:

- Consolidated Operating Statement – This report provides a summary of operational revenue and expenditure for the period to date compared to the annual budget estimates.
- Capital Expenditure Reports – These reports provide a list of all approved capital projects with their allocated budget, expenditure carried forward from the previous financial year and current year to date expenditure.
- Rates Revenue Report – This report provides a summary of rates raised for the financial year, interest charged on overdue rates and total rates outstanding as at 30 September 2023.
- Cash & Investment Reconciliation – This report shows Council's total cash balance as at 30 September 2023, including funds held in At Call accounts and Term Deposits. Also included is an adjusted cash balance, taking into account estimated future revenue, expenditure and liabilities.



## 2. Consolidated Operating Statement – 30 September 2023

	Actual 2024	Budget 2024	% of Budget
<b>Total Council Operations</b>			
<b>Operating Revenue</b>			
Rate Revenue	17,639,758	17,727,500	99.51%
Fees & User Charges	387,343	1,489,500	26.00%
Contributions & Donations	130,108	1,036,900	12.55%
Interest	333,740	982,200	33.98%
Grants & Subsidies	2,319,711	12,855,467	18.04%
Other Revenue	174,813	1,013,600	17.25%
<b>Total Operating Revenue</b>	<b>\$ 20,985,473</b>	<b>\$ 35,105,167</b>	<b>59.78%</b>
<b>Operating Expenditure</b>			
<b>Departments</b>			
Governance	429,119	1,860,000	23.07%
Corporate Services	598,333	2,610,900	22.92%
Infrastructure Services	981,696	6,405,400	15.33%
Works	1,245,576	4,635,200	26.87%
Development & Regulatory Services	479,659	2,871,300	16.71%
Community Wellbeing	306,129	1,164,500	26.29%
<b>Maintenance &amp; Working Expenses</b>	<b>\$ 4,040,511</b>	<b>\$ 19,547,300</b>	<b>20.67%</b>
Interest	-	46,500	0.00%
Depreciation	1,543,200	6,172,800	25.00%
Payments to Government Authorities	347,123	1,388,500	25.00%
Other Payments	57,310	261,200	21.94%
<b>Total Operating Expenditure</b>	<b>\$ 5,988,144</b>	<b>\$ 27,416,300</b>	<b>21.84%</b>
<b>Operating Surplus/(Deficit)</b>	<b>\$ 14,997,328</b>	<b>\$ 7,688,867</b>	



### 3. Capital Project Report

#### 2024 Financial Year

02-Oct-2023 07:33:49

	<i>Prior Year Expenditure</i>	<i>Current Year Expenditure</i>	<i>Total Expenditure</i>	<i>Total Budget</i>	<i>Variance Amount</i>	<i>Percentage of Total Budget</i>
<b>Administration</b>						
<b>100 - Administration</b>						
5040 Council Chambers - Office Space Improvements	\$0	\$0	\$0	\$50,000	-\$50,000	0.00%
5101 Workstations and Peripherals	\$0	\$0	\$0	\$35,000	-\$35,000	0.00%
5102 Network Infrastructure	\$15,829	\$2,792	\$18,621	\$64,600	-\$45,979	28.82%
5110 Replacement GPS Unit	\$0	\$0	\$0	\$20,000	-\$20,000	0.00%
5111 Software and Upgrades	\$0	\$0	\$0	\$31,900	-\$31,900	0.00%
5115 Conquest Software Upgrade	\$0	\$0	\$0	\$10,500	-\$10,500	0.00%
5127 MVC Website Upgrade	\$0	\$0	\$0	\$20,000	-\$20,000	0.00%
5133 Core Enterprise Software Replacement 21/22	\$504	\$0	\$504	\$1,000,000	-\$999,496	0.05%
100 - Administration Sub Total	\$16,333	\$2,792	\$19,125	\$1,232,000	-\$1,212,875	1.55%
<b>100 - Administration Sub Total</b>	<b>\$16,333</b>	<b>\$2,792</b>	<b>\$19,125</b>	<b>\$1,232,000</b>	<b>-\$1,212,875</b>	<b>1.55%</b>
<b>Roads Streets and Bridges</b>						
<b>201 - Roads and Streets</b>						
5817 Church St - Carrick	\$15,147	\$2,302	\$17,449	\$235,000	-\$217,551	7.43%
5820 Ashburner St - Carrick	\$0	\$3,890	\$3,890	\$26,100	-\$22,210	14.90%
5821 Liffey St - Carrick	\$0	\$0	\$0	\$30,000	-\$30,000	0.00%
5825 Emu Bay Rd - Deloraine	\$0	\$0	\$0	\$10,000	-\$10,000	0.00%
5828 Barrack St West - Deloraine 21/22	\$1,234	\$0	\$1,234	\$110,000	-\$108,766	1.12%
5848 Rickman St - Deloraine	\$0	\$0	\$0	\$6,500	-\$6,500	0.00%
5861 West Parade - Deloraine	\$6,513	\$74,955	\$81,468	\$150,000	-\$68,532	54.31%
5877 Rutherglen Rd - Hadspen 20/21	\$0	\$0	\$0	\$15,000	-\$15,000	0.00%
5894 Country Club Av - Prospect Vale 21/22	\$109,657	\$31	\$109,687	\$918,000	-\$808,313	11.95%
5895 Mt Leslie Rd - Prospect Vale	\$33,581	\$10,636	\$44,218	\$900,000	-\$855,782	4.91%
5896 Westbury Rd - Prospect Vale	\$0	\$0	\$0	\$115,000	-\$115,000	0.00%
5972 Lonsdale Prom - Westbury	\$0	\$0	\$0	\$30,000	-\$30,000	0.00%

## 14.1.1 Financial Report 30 September 2023



### 2024 Financial Year

02-Oct-2023 07:33:49

	<i>Prior Year Expenditure</i>	<i>Current Year Expenditure</i>	<i>Total Expenditure</i>	<i>Total Budget</i>	<i>Variance Amount</i>	<i>Percentage of Total Budget</i>
5983 Meander Valley Road, Westbury	\$0	\$794	\$794	\$10,000	-\$9,206	7.94%
5989 Pioneer Drive - Mole Creek	\$0	\$0	\$0	\$100,000	-\$100,000	0.00%
6102 Blackstone Rd - Blackstone Heights 21/22	\$30,193	\$16,526	\$46,719	\$465,000	-\$418,281	10.05%
6105 Panorama Rd - Blackstone Heights	\$0	\$0	\$0	\$75,000	-\$75,000	0.00%
6194 Railton Main Road - Moltema	\$0	\$0	\$0	\$35,000	-\$35,000	0.00%
6204 R2R 2024 Parkham Rd - Parkham	\$0	\$0	\$0	\$475,000	-\$475,000	0.00%
6210 R2R 2024 Porters Bridge Rd - Reedy Marsh	\$0	\$7,916	\$7,916	\$100,000	-\$92,084	7.92%
6214 Selbourne Rd - Selbourne	\$0	\$0	\$0	\$10,000	-\$10,000	0.00%
6223 Dynans Bridge Rd - Weegen	\$21,657	\$0	\$21,657	\$450,000	-\$428,343	4.81%
6245 R2R 2024 Westwood Rd - Westwood	\$0	\$5,729	\$5,729	\$310,000	-\$304,271	1.85%
6272 East Barrack St - Deloraine 20/21	\$0	\$2,125	\$2,125	\$144,200	-\$142,075	1.47%
6273 Gulf Rd, Liffey - Landslip Works	\$29,843	\$26,769	\$56,611	\$600,000	-\$543,389	9.44%
6281 Westbury Rd, Prospect Vale - New Handrail	\$0	\$0	\$0	\$10,000	-\$10,000	0.00%
6358 Westbury Rd, Prospect Vale - Crossing Improvements Vale !	\$3,363	\$0	\$3,363	\$15,000	-\$11,637	22.42%
6363 Westwood Rd - Golf Course Area Design	\$0	\$0	\$0	\$10,000	-\$10,000	0.00%
6694 Footpath Renewals - Bracknell, Deloraine, Carrick	\$0	\$0	\$0	\$315,000	-\$315,000	0.00%
6697 Road Rehabilitation Program	\$0	\$0	\$0	\$234,000	-\$234,000	0.00%
<b>201 - Roads and Streets Sub Total</b>	<b>\$251,188</b>	<b>\$151,672</b>	<b>\$402,860</b>	<b>\$5,903,800</b>	<b>-\$5,500,940</b>	<b>6.82%</b>
<b>210 - Bridges</b>						
5203 Western Creek Montana Road	\$0	\$573	\$573	\$330,000	-\$329,427	0.17%
5264 Quamby Brook Roxford Road	\$0	\$750	\$750	\$595,000	-\$594,250	0.13%
5317 Un-Named Creek Fellows Road	\$0	\$31	\$31	\$180,000	-\$179,969	0.02%
5409 Un-Named Drain Harveys Road 21/22	\$89	\$46	\$136	\$25,000	-\$24,864	0.54%
<b>210 - Bridges Sub Total</b>	<b>\$89</b>	<b>\$1,400</b>	<b>\$1,489</b>	<b>\$1,130,000</b>	<b>-\$1,128,511</b>	<b>0.13%</b>
<b>200 - Roads Streets and Bridges Sub Total</b>	<b>\$251,277</b>	<b>\$153,072</b>	<b>\$404,350</b>	<b>\$7,033,800</b>	<b>-\$6,629,450</b>	<b>5.75%</b>



**2024 Financial Year**

02-Oct-2023 07:33:49

**Health and Community Welfare**

**314 - Emergency Services**

	<i>Prior Year Expenditure</i>	<i>Current Year Expenditure</i>	<i>Total Expenditure</i>	<i>Total Budget</i>	<i>Variance Amount</i>	<i>Percentage of Total Budget</i>
6754 Emergency Response Trailer	\$0	\$6,535	\$6,535	\$33,000	-\$26,465	19.80%
314 - Emergency Services Sub Total	\$0	\$6,535	\$6,535	\$33,000	-\$26,465	19.80%

**315 - Cemeteries**

6302 Deloraine Lawn Cemetery Concrete Slabs	\$0	\$0	\$0	\$5,000	-\$5,000	0.00%
6312 Deloraine Lawn Cemetery Extend Access Road	\$0	\$0	\$0	\$5,000	-\$5,000	0.00%
315 - Cemeteries Sub Total	\$0	\$0	\$0	\$10,000	-\$10,000	0.00%

**316 - Community Amenities**

6516 Deloraine Train Park Toilets	\$0	\$0	\$0	\$10,000	-\$10,000	0.00%
6529 Carrick Rec Ground - Public Toilets 21/22	\$14,146	\$137	\$14,283	\$130,000	-\$115,717	10.99%
6531 Alveston Drive Public Toilets	\$0	\$302	\$302	\$10,000	-\$9,698	3.02%
6532 Westbury RV Dump Point	\$0	\$1,091	\$1,091	\$20,000	-\$18,909	5.45%
6533 Westbury Library Kitchenette Upgrades	\$0	\$60	\$60	\$15,000	-\$14,940	0.40%
6534 Deloraine Public Toilets Improvements	\$0	\$0	\$0	\$10,000	-\$10,000	0.00%
316 - Community Amenities Sub Total	\$14,146	\$1,590	\$15,736	\$195,000	-\$179,264	8.07%

## 14.1.1 Financial Report 30 September 2023



### 2024 Financial Year

02-Oct-2023 07:33:49

	<i>Prior Year Expenditure</i>	<i>Current Year Expenditure</i>	<i>Total Expenditure</i>	<i>Total Budget</i>	<i>Variance Amount</i>	<i>Percentage of Total Budget</i>
<b>335 - Household Waste</b>						
6602 Westbury Land fill Site - Cell Expansion 21/22	\$120,345	\$204	\$120,549	\$504,100	-\$383,551	23.91%
6605 Mobile Garbage Bins	\$0	\$264	\$264	\$131,500	-\$131,236	0.20%
6607 Deloraine Landfill Site - Entrance Rd & Internal Roundabout	\$0	\$0	\$0	\$150,000	-\$150,000	0.00%
6608 Deloraine Landfill Site - Saw Tooth Retaining Wall	\$0	\$0	\$0	\$570,000	-\$570,000	0.00%
6611 Mobile Organics Bins	\$6,234	\$0	\$6,234	\$97,600	-\$91,366	6.39%
6616 Landfill Sites Capacity Expansion 20/21	\$1,381	\$0	\$1,381	\$40,000	-\$38,619	3.45%
6617 Cluan Landfill Site Access Road 21/22	\$0	\$0	\$0	\$50,000	-\$50,000	0.00%
6618 Landfill Sites Land Purchase 21/22	\$3,416	\$3,705	\$7,122	\$270,000	-\$262,878	2.64%
6619 Deloraine Landfill Site Improvements 21/22	\$109,395	\$2,708	\$112,103	\$450,000	-\$337,897	24.91%
335 - Household Waste Sub Total	\$240,771	\$6,881	\$247,652	\$2,263,200	-\$2,015,548	10.94%
<b>351 - Storm Water Drainage</b>						
6400 Various Locations - Stormwater Improvement Program	\$0	\$0	\$0	\$45,000	-\$45,000	0.00%
6404 East St, Carrick Stormwater 21/22	\$0	\$0	\$0	\$10,900	-\$10,900	0.00%
6408 Railway St Deloraine - Stormwater	\$0	\$0	\$0	\$30,000	-\$30,000	0.00%
6433 Jane St, Bracknell Stormwater	\$0	\$0	\$0	\$35,000	-\$35,000	0.00%
6450 West Parade Deloraine Stormwater 21/22	\$1,411	\$0	\$1,411	\$135,000	-\$133,590	1.04%
6472 Marriott St, Westbury - Stormwater	\$0	\$0	\$0	\$25,000	-\$25,000	0.00%
6473 South Esk Dr, Hadspen - Stormwater	\$0	\$460	\$460	\$25,000	-\$24,540	1.84%
6489 Liffey St Carrick Stormwater	\$0	\$0	\$0	\$150,000	-\$150,000	0.00%
6498 Open Drain Program, Westbury	\$0	\$0	\$0	\$102,500	-\$102,500	0.00%
6866 Jones St, Westbury - Stormwater 21/22	\$0	\$257	\$257	\$138,000	-\$137,743	0.19%
6869 Buell Drive, Prospect Vale - Stormwater	\$4,443	\$1,138	\$5,581	\$110,000	-\$104,419	5.07%
6870 Harley Parade, Prospect Vale - Stormwater	\$0	\$356	\$356	\$75,000	-\$74,644	0.47%
351 - Storm Water Drainage Sub Total	\$5,854	\$2,211	\$8,065	\$881,400	-\$873,335	0.91%
<b>300 - Health and Community Welfare Sub Total</b>	<b>\$260,771</b>	<b>\$17,217</b>	<b>\$277,988</b>	<b>\$3,382,600</b>	<b>-\$3,104,612</b>	<b>8.22%</b>

**2024 Financial Year**

02-Oct-2023 07:33:49

	<i>Prior Year Expenditure</i>	<i>Current Year Expenditure</i>	<i>Total Expenditure</i>	<i>Total Budget</i>	<i>Variance Amount</i>	<i>Percentage of Total Budget</i>
<b>Recreation and Culture</b>						
<b>505 - Public Halls</b>						
7428 Bracknell Hall - Building Replacement 16/17	\$802,767	\$357,907	\$1,160,674	\$1,235,000	-\$74,326	93.98%
505 - Public Halls Sub Total	\$802,767	\$357,907	\$1,160,674	\$1,235,000	-\$74,326	93.98%
<b>525 - Recreation Grounds &amp; Sports Facilities</b>						
7611 Deloraine Rec Ground Precinct 21/22	\$44,219	\$42,979	\$87,198	\$4,178,000	-\$4,090,802	2.09%
7618 Westbury Sports Ctr - Change Room Upgrade	\$12,977	\$98,183	\$111,160	\$220,000	-\$108,840	50.53%
7626 Deloraine Rec Ground - Ground Seating	\$0	\$0	\$0	\$10,000	-\$10,000	0.00%
7627 Deloraine Rec Ground - Clubroom Upgrade	\$0	\$0	\$0	\$100,000	-\$100,000	0.00%
7628 Deloraine - Half Court Basketball	\$0	\$0	\$0	\$10,000	-\$10,000	0.00%
7678 PVP Ring Road & Main Access 21/22	\$6,530	\$0	\$6,530	\$82,500	-\$75,970	7.92%
7687 PVP Lighting Upgrade	\$0	\$0	\$0	\$10,000	-\$10,000	0.00%
7695 Deloraine Community Complex - Squash Courts 20/21	\$270,151	\$383,526	\$653,677	\$3,700,000	-\$3,046,323	17.67%
525 - Recreation Grounds & Sports Facilities Sub Total	\$333,877	\$524,688	\$858,565	\$8,310,500	-\$7,451,935	10.33%
<b>565 - Parks and Reserves</b>						
8002 Deloraine Steel Arch Footbridge	\$10,870	\$466	\$11,336	\$580,000	-\$568,664	1.95%
8030 Westbury Town Common - Parkrun Finishing Chute	\$0	\$0	\$0	\$10,000	-\$10,000	0.00%
8078 Pitcher Parade Wetlands - Replacement Footbridge	\$0	\$0	\$0	\$65,000	-\$65,000	0.00%
8099 Poets Place Reserve, Hadspen - Divest Land 18/19	\$556	\$0	\$556	\$5,000	-\$4,444	11.12%
8101 Chris St Reserve, Prospect - Divest Land 18/19	\$425	\$0	\$425	\$5,000	-\$4,575	8.50%
8104 Various Locations Dog Area Improvements 20/21	\$68,523	\$35,004	\$103,527	\$175,000	-\$71,473	59.16%
565 - Parks and Reserves Sub Total	\$80,374	\$35,470	\$115,844	\$840,000	-\$724,156	13.79%
<b>500 - Recreation and Culture Sub Total</b>	<b>\$1,217,018</b>	<b>\$918,065</b>	<b>\$2,135,083</b>	<b>\$10,385,500</b>	<b>-\$8,250,417</b>	<b>20.56%</b>



## 14.1.1 Financial Report 30 September 2023



### 2024 Financial Year

02-Oct-2023 07:33:49

	<i>Prior Year Expenditure</i>	<i>Current Year Expenditure</i>	<i>Total Expenditure</i>	<i>Total Budget</i>	<i>Variance Amount</i>	<i>Percentage of Total Budget</i>
<b>Unallocated and Unclassified</b>						
<b>625 - Management and Indirect O/Heads</b>						
8803 Minor Plant Purchases	\$0	\$9,310	\$9,310	\$43,300	-\$33,990	21.50%
8819 New Works Depot Design & Construction 20/21	\$78,221	\$36,948	\$115,169	\$4,543,000	-\$4,427,831	2.54%
625 - Management and Indirect O/Heads Sub Total	\$78,221	\$46,258	\$124,479	\$4,586,300	-\$4,461,821	2.71%
<b>655 - Plant Working</b>						
8702 Backhoe Replacement (Plant 301)	\$0	\$0	\$0	\$130,000	-\$130,000	0.00%
8712 Mower Replacement (Plant 620)	\$2,750	\$26,000	\$28,750	\$35,000	-\$6,250	82.14%
8735 Mower Replacement (Plant 615)	\$2,750	\$25,000	\$27,750	\$35,000	-\$7,250	79.29%
8744 Depot Utility (No. 200)	\$0	\$31,739	\$31,739	\$35,000	-\$3,261	90.68%
8759 Mower (No. 610)	\$0	\$23,635	\$23,635	\$20,000	\$3,635	118.18%
8771 Loader Replacement (No. 515)	\$0	\$0	\$0	\$209,000	-\$209,000	0.00%
8772 New Compactor Truck	\$0	\$0	\$0	\$255,000	-\$255,000	0.00%
8775 New Utility	\$0	\$0	\$0	\$40,000	-\$40,000	0.00%
8776 Asphalt Roller (No. 765)	\$0	\$32,916	\$32,916	\$34,000	-\$1,084	96.81%
8777 Street Sweeper	\$0	\$0	\$0	\$65,000	-\$65,000	0.00%
8778 Spray ATV	\$0	\$29,000	\$29,000	\$40,000	-\$11,000	72.50%
655 - Plant Working Sub Total	\$5,500	\$168,291	\$173,791	\$898,000	-\$724,209	19.35%
<b>675 - Other Unallocated Transactions</b>						
8707 Fleet Vehicle Purchases	\$0	-\$18,182	-\$18,182	\$165,400	-\$183,582	-10.99%
8773 416-418 Westbury Rd, PV - Divest Property	\$1,806	\$0	\$1,806	\$0	\$1,806	0.00%
8774 35 William St, Westbury - Community Hive Project	\$0	\$0	\$0	\$20,000	-\$20,000	0.00%
675 - Other Unallocated Transactions Sub Total	\$1,806	-\$18,182	-\$16,376	\$185,400	-\$201,776	-8.83%
<b>600 - Unallocated and Unclassified Sub Total</b>	<b>\$85,527</b>	<b>\$196,367</b>	<b>\$281,894</b>	<b>\$5,669,700</b>	<b>-\$5,387,806</b>	<b>4.97%</b>
<b>Total Capital Project Expenditure</b>	<b>\$1,830,926</b>	<b>\$1,287,513</b>	<b>\$3,118,440</b>	<b>\$27,703,600</b>	<b>-\$24,585,160</b>	<b>11.26%</b>



## 4. Capital Resealing Report

### 2024 Financial Year

02-Oct-2023 06:06:40

	<b>Total Expenditure</b>	<b>Total Budget</b>	<b>Variance Amount</b>	<b>Percentage of Total Budget</b>
<b>Roads Streets and Bridges</b>				
<b>201 - Roads and Streets</b>				
5647 Gaffneys - Moltema	\$1,772	\$0	\$1,772	0.00%
5882 Reibey St - Hadspen	\$390	\$0	\$390	0.00%
5884 Bowdens Rd - Hadspen	\$390	\$0	\$390	0.00%
5900 Chris St To Clifton Crt - Prospect Vale	\$351	\$0	\$351	0.00%
5907 Akuna Ct - Prospect Vale	\$390	\$0	\$390	0.00%
5934 Hutton Ct - Prospect Vale	\$390	\$0	\$390	0.00%
5938 Clifton Place - Prospect Vale	\$390	\$0	\$390	0.00%
5947 Stuart Av - Prospect Vale	\$351	\$0	\$351	0.00%
5981 Shadforth St - Westbury	\$3,988	\$0	\$3,988	0.00%
6106 Oaks Rd - Bracknell	\$1,579	\$0	\$1,579	0.00%
6197 Montana Rd - Montana	\$4,396	\$0	\$4,396	0.00%
6241 Moore St - Westbury	\$5,564	\$0	\$5,564	0.00%
6299 Reseals General Budget Allocation	\$0	\$1,612,400	-\$1,612,400	0.00%
201 - Roads and Streets Sub Total	\$19,947	\$1,612,400	-\$1,592,453	1.24%
<b>Capital Resealing Projects Total</b>	<b>\$19,947</b>	<b>\$1,612,400</b>	<b>-\$1,592,453</b>	<b>1.24%</b>



## 5. Capital Gravelling Report

### 2024 Financial Year

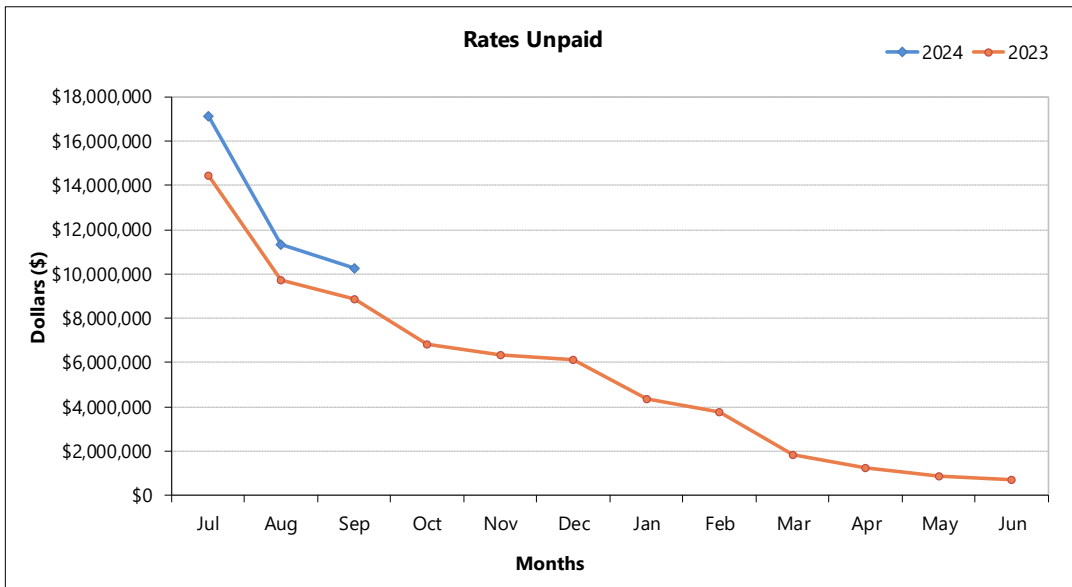
02-Oct-2023 06:05:25

	<b>Total Expenditure</b>	<b>Total Budget</b>	<b>Variance Amount</b>	<b>Percentage of Total Budget</b>
<b>Roads Streets and Bridges</b>				
<b>201 - Roads and Streets</b>				
5554 Elmers - Dunorlan	\$21,382	\$0	\$21,382	0.00%
5573 Brodies Rd - Golden Valley	\$27,878	\$0	\$27,878	0.00%
5596 Grubbs - Lemana	\$26,347	\$0	\$26,347	0.00%
5602 Old Gads Hill Rd - Liena	\$41,663	\$0	\$41,663	0.00%
5612 Sherriffs Rd - Meander	\$3,595	\$0	\$3,595	0.00%
5614 Cummings Rd - Meander	\$7,093	\$0	\$7,093	0.00%
5619 Barbers Rd - Meander	\$2,691	\$0	\$2,691	0.00%
5622 Reiffers Rd - Meander	\$20,255	\$0	\$20,255	0.00%
5655 Tomes Rise - Off Davies Rd	\$6,058	\$0	\$6,058	0.00%
5668 Maloneys Rd - Parkham	\$19,762	\$0	\$19,762	0.00%
5675 Davis - Quamby Brook	\$1,073	\$0	\$1,073	0.00%
5678 Bogan Rd - Quamby Brook	\$48,761	\$0	\$48,761	0.00%
5695 Sykes - Union Bridge	\$38,975	\$0	\$38,975	0.00%
5738 Westrope - Western Creek	\$17,311	\$0	\$17,311	0.00%
5799 Gravel Resheeting General Budget Alloc	\$0	\$378,400	-\$378,400	0.00%
6353 Beveridges Rd - Golden Valley	\$21,486	\$0	\$21,486	0.00%
6382 Paynes Rd - Meander	\$291	\$0	\$291	0.00%
201 - Roads and Streets Sub Total	\$304,622	\$378,400	-\$73,778	80.50%
<b>Capital Gravelling Expenditure Total</b>	<b>\$304,622</b>	<b>\$378,400</b>	<b>-\$73,778</b>	<b>80.50%</b>



### 6. Rates Revenue Reconciliation – 30 September 2023

	2024	2023
<b>Rate Balance Carried Forward from previous Year</b>	\$ 676,909	\$ 535,237
<b>2023/24 Rates Raised</b>	\$ 17,639,324	\$ 15,735,282
<b>Interest</b>	\$ 24,926	\$ 18,409
<b>Rates Adjustments</b>	\$ 25,923	\$ 6,331
<b>Payments Received</b>	-\$ 8,130,178	-\$ 7,440,621
<b>Rates Control Account Balance</b>	<b>\$ 10,236,904</b>	<b>\$ 8,854,637</b>
<b>% of Rates Unpaid</b>	<b>55.81%</b>	<b>54.36%</b>





## 7. Cash & Investment Reconciliation – 30 September 2023

	2023-24	2022-23
<b>Balance Carried Forward from previous Year</b>	28,270,041	24,093,527
<b>Add Deposits</b>	12,851,666	10,394,751
<b>Less Payments</b>	- 7,345,943	- 5,692,674
<b>Balance as per Bank Account</b>	<b>\$ 33,775,763</b>	<b>\$ 28,795,604</b>

Made up of:	Amount	Interest Rate
Cash at Bank	264,584	4.01%
Westpac Bank Cash Management Account	2,185	4.05%
Commonwealth Bank At Call Account	1,431,283	4.15%
Term Deposits:		
National Australia Bank	6,000,000	5.03-5.18%
Commonwealth Bank	7,037,712	4.43-5.30%
Westpac Bank	1,000,000	4.59%
ING Bank	5,000,000	5.30-5.62%
MyState Financial	5,040,000	4.82-5.70%
Bendigo Bank	3,000,000	5.15-5.20%
Bank of Queensland	2,000,000	4.68%
Judo Bank	2,000,000	5.65%
Bank of Sydney	1,000,000	4.70%

**\$ 33,775,763**

Less expenditure commitments:

2024 Operating expenditure outstanding	-16,798,556
2024 Capital expenditure outstanding	-26,251,391

Add assets:

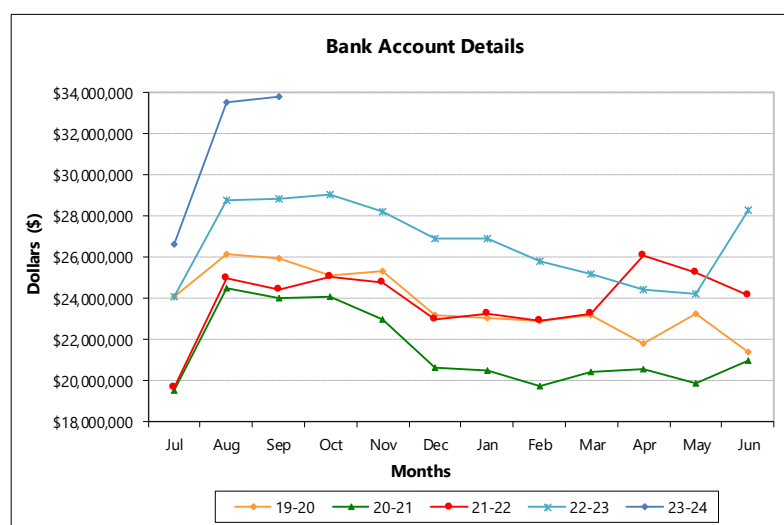
2024 Operating income outstanding	15,156,165
2024 Estimated rate debtors outstanding	10,236,904

Less liabilities:

2023 Tip rehabilitation provision	-6,490,626
2023 Employee leave provisions	-1,824,355

**Adjusted Cash Balance**

**\$ 7,803,904**





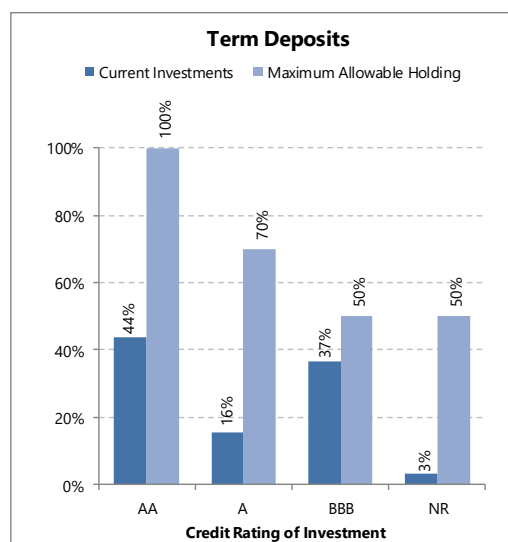
**Term Deposits Summary - 30 September 2023**

Institution	Deposit	Rate %	Entered	Due
Bank of Sydney	1,000,000	4.70%	17/04/2023	16/10/2023
Bank of Queensland	2,000,000	4.68%	21/04/2023	20/10/2023
Westpac Bank	1,000,000	4.59%	21/10/2022	23/10/2023
Commonwealth Bank	1,000,000	4.43%	3/02/2023	31/10/2023
Commonwealth Bank	1,007,679	4.48%	1/11/2022	1/11/2023
MyState Financial	2,000,000	5.50%	29/06/2023	27/11/2023
Judo Bank	2,000,000	5.65%	26/06/2023	18/12/2023
Commonwealth Bank	2,030,033	4.63%	17/01/2023	17/01/2024
Bendigo Bank	1,000,000	5.20%	14/08/2023	12/02/2024
Commonwealth Bank	1,000,000	4.93%	16/02/2023	16/02/2024
National Australia Bank	1,000,000	5.03%	6/09/2023	6/03/2024
Bendigo Bank	2,000,000	5.15%	22/08/2023	19/03/2024
MyState Financial	1,000,000	4.82%	6/04/2023	5/04/2024
MyState Financial	1,000,000	4.82%	14/04/2023	12/04/2024
National Australia Bank	3,000,000	5.13%	30/08/2023	27/05/2024
MyState Financial	1,040,000	5.70%	30/06/2023	27/06/2024
ING Bank	2,000,000	5.62%	29/06/2023	28/06/2024
ING Bank	2,000,000	5.30%	14/08/2023	13/08/2024
ING Bank	1,000,000	5.37%	22/08/2023	21/08/2024
National Australia Bank	2,000,000	5.18%	6/09/2023	5/09/2024
Commonwealth Bank	2,000,000	5.30%	22/09/2023	20/09/2024
<b>32,077,712</b>				

Average Interest Rate 5.06%

**Term Deposits by institution**

Institution	Credit Rating	Amount	Allocation
National Australia Bank	AA	6,000,000	18.70%
Commonwealth Bank	AA	7,037,712	21.94%
Westpac Bank	AA	1,000,000	3.12%
ING Bank	A	5,000,000	15.59%
Bendigo Bank	BBB	3,000,000	9.35%
Bank of Queensland	BBB	2,000,000	6.23%
MyState Financial	BBB	5,040,000	15.71%
Judo Bank	BBB	2,000,000	6.23%
Bank of Sydney	NR	1,000,000	3.12%
		<b>32,077,712</b>	



## Governance

### Northern Tasmania Sports Facility Plan

**Report Author** Jonathan Harmey  
General Manager

**Motion** That Council endorse the Northern Tasmania Sports Facility Plan (the Plan), noting:

1. The Plan is an initiative of five northern councils and is primarily a plan for council owned and managed facilities;
2. The funding councils are responsible for considering the key recommendations of the Plan in their respective council area; and
3. The Plan will form part of Council's future sport and recreation infrastructure considerations.

**Moved** Councillor Rodney Synfield

**Seconded** Councillor Lochie Dornauf

**Votes for** Mayor Wayne Johnston  
Deputy Mayor Stephanie Cameron  
Councillor Lochie Dornauf  
Councillor Ben Dudman  
Councillor Kevin House  
Councillor Anne-Marie Loader  
Councillor Rodney Synfield  
Councillor John Temple

**Votes against** Nil

**Abstained** Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: s28.*



**Motion carried by simple majority**

**Minute reference: 256/2023**



## Governance

### Annual Plan September Quarter Report

**Report Author** Wezley Frankcombe  
Manager Governance & Performance

**Authorised by** Jonathan Harmey  
General Manager

**Motion** Council to receive and note the report of performance against the Annual Plan 2023-24 for the period from July to September (Quarter 1) in Attachment 1.

**Moved** Councillor Ben Dudman

**Seconded** Councillor Lochie Dornauf

**Votes for** Mayor Wayne Johnston  
Deputy Mayor Stephanie Cameron  
Councillor Lochie Dornauf  
Councillor Ben Dudman  
Councillor Kevin House  
Councillor Anne-Marie Loader  
Councillor Rodney Synfield  
Councillor John Temple

**Votes against** Nil

**Abstained** Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: s28.*

**Motion carried by simple majority**

**Minute reference: 257/2023**

## Supporting Our Customers

ANNUAL PROJECTS						
Link	Activity	Measure	Lead	Status	Timing	Comments
4.1, 6.4	Review and update Council's website information and user guides for the use of indoor facilities	Website updated	Infra	Progressing	1,2	Template for updated guide prepared.
4.1, 6.4	Implement a new on-line booking system for Council facilities	Online system operational	Infra	Achieved	1,2	System implementation completed.
5.1, 5.3, 5.6	Undertake a customer satisfaction survey (of at least 400 residents) through an independent market research firm	Survey results reported to Council	CS	N/A	2,3	
5.1, 5.3, 5.6	Implement system and process improvements to increase reporting against the Customer Service Charter and Standards	Management reporting to Council	CS	N/A	3,4	
5.1, 5.3, 5.6	Renew the Customer Service Charter and Customer Service Standards to set expectations that continue to meet the changing needs of our community	Service Charter approved by Council	CS	N/A	2,3	
2.3, 2.4	Expand the services offered through the Great Western Tiers Visitor Centre to enhance face to face service	New services offered	CW	N/A	3,4	
2.3	Complete development and roll out of the new Resident's Welcome Pack	New Resident Pack in use	CW	N/A	2	
2.3	Reduce reliance on paper-based processes by implementing a program to enable more online webforms, automation and workflow specific forms	Increased number of online forms	CS	N/A	3,4	



## 15.2.1 2023-24 Annual Plan September Quarter Review

2023-24 Annual Plan: Q1 Review

## Managing our asset portfolio

ANNUAL PROJECTS						
Link	Activity	Measure	Lead	Status	Timing	Comments
5.2, 6.1, 6.3	Complete divestment of surplus property assets as determined by Council (Minute Reference 268/2022)	Properties Sold	Works	Progressing	1,2,3,4	Non-public land sales progressing – 3 sold and 2 remain for sale.
6.1, 6.3	Establish formal project management and complete the detailed design and tender documentation for a new centralized works depot at Westbury	Tender Complete	Works	Progressing	1,2	Detailed design and tender documentation to be finalized by late October.
6.1, 6.3	Complete tendering and construction contract awarded for the new centralised Works Depot at Westbury	Contract Awarded	Works	N/A	3,4	No activity in Sept. quarter.
6.2, 6.3	Progress the Hadspen Meander Valley Road intersection upgrades design and procurement documentation	Complete	Infra	Achieved	1,2,3,4	Awaiting review comments from DoSG for Bartley Street roundabout.
6.2, 6.3	Update the Sport and Recreation Venue Action Plan to inform the provision, replacement and upgrading of sport and recreation amenities	Complete	Infra	N/A	2,3	
6.2	Renew the Eastern Play Spaces Strategy 2020	Complete	Infra	N/A	2,3	Information to be presented to Council at upcoming Workshop.

## Investing in community facilities and infrastructure

ANNUAL PROJECTS						
Link	Activity	Measure	Lead	Status	Timing	Comments
4.1, 6.4	Complete level of service review for Council's pools at Deloraine and Caveside and natural swimming sites	Review complete	Infra	Progressing	1,2	Consultant presentation to Council Workshop completed.
4.1, 6.4	Review and update asbestos register priorities based on building hierarchy	Progress to schedule	Infra	Pending	1,2,3,4	No activity in Sept. quarter.
4.6	Complete an audit of lease currency for Council owned facilities and implement a program of lease renewal	Progress to schedule	Infra	Pending	1,2,3,4	No activity in Sept. quarter.
4.1, 6.4	Develop a contemporary lease document and renew leases when due	Progress to schedule	Infra	Progressing	1,2,3,4	Governance reviewing lease and license requirements.
4.1, 6.4	Develop a community hall renewal policy, considering asset condition, utilisation rates, renewal and maintenance costs and service options	Review complete	Infra	Pending	1,2,3,4	No activity in Sept. quarter.
4.1, 6.4	Progress construction of the Deloraine Squash Court project	Progress to schedule	Infra	Achieved	1,2,3,4	Construction in progress.
6.1, 6.3	Plan and deliver Capital Works Program projects	Progress to schedule	Works	Achieved	1,2,3,4	Plant procurement and minor works in progress.
6.2, 6.3	Progress consultation, master planning and design of the Deloraine Recreation Precinct	Progress to schedule	Infra	Achieved	1,2,3,4	Consultant information to be presented to Council Workshop in Q2.
6.1, 6.3	Deliver the bridge inspection and maintenance program	Progress to schedule	Infra	Achieved	1,2,3,4	Updated bridge maintenance system documentation delivered in September.

6.1, 6.3	Deliver civil construction and infrastructure works for transport and recreation assets	Progress to schedule	Infra	Progressing	1,2,3,4	
6.2, 6.3	Plan, manage, construct, and maintain bridges, culverts, and other infrastructure	Progress to schedule	Infra	Achieved	1,2,3,4	
6.2	Undertake targeted community engagement on flood resilience and learnings from the October 2022 flood	Completed	CW / Infra	Progressing	2,3	Community engagement session scheduled for October.

### Making a positive contribution to community wellbeing

ANNUAL PROJECTS						
Link	Activity	Measure	Lead	Status	Timing	Comments
3.1, 3.4, 4.1	Support and deliver Council contributions to the Westbury Bicentenary celebrations	Completed	CW	Progressing	1,2,3	
3.1, 3.4, 4.1	Deliver youth programs under the Premiers Fund for Child and Youth Wellbeing grant	Completed	CW	Progressing	1,2	
3.1, 3.4, 4.1	Develop and deliver an enhanced program of community events	Community Events Delivered	CW	Achieved	1,2,3,4	LIFT Local program commenced in the September quarter.
4.1	Facilitate and enable staff volunteering in the community	Volunteering hours	CW	Pending	1,2,3,4	Guidelines for volunteering program in development.
3.1, 3.4, 4.1	Manage recurrent sponsorship funding to Deloraine Cup, Deloraine, Chudleigh, and Westbury Show Societies	Payments made	CW	Progressing	1, 4	Discussions held with show societies.
3.1-3.5, 4.1	Deliver programmed activity and support for Volunteer Week	Number of initiatives delivered	CW	N/A	3	

3.1, 3.4, 4.1	Deliver programmed activity and support for Seniors Week	Number of initiatives delivered	CW	N/A	2	
---------------	--	---------------------------------	----	-----	---	--

### Supporting economic growth, prosperity, and the environment

ANNUAL PROJECTS						
Link	Activity	Measure	Lead	Status	Timing	Comments
1.4,1.5	Provide Westbury Town Common Management Plan report to Natural, Resources and Environment (NRE) Tasmania and renewal application lodged for the Management Plan	Works complete	Works	Achieved	3	Report and application for renewal of Management Plan submitted.
1.4,1.5	Application and approval from Natural, Resources and Environment (NRE) Tasmania to undertake flood remediation works, including reclamation and revegetation, at Rotary Park, Deloraine	Approval received	Works	Progressing	1,2	Application submitted.
1.4,1.5	Complete agreed remediation works including reclamation and revegetation, at Rotary Park, Deloraine	Works complete	Works	N/A	2,3	No activity in Sept. quarter.
1.4,1.5	Complete identified path and trees works at Wildwood, Deloraine to improve public safety	Works complete	Works	Achieved	2,3	Tree work completed.

Supporting community health outcomes, resilience, and emergency management responses

ANNUAL PROJECTS						
Link	Activity	Measure	Lead	Status	Timing	Comments
4.4	Review Municipal Emergency Management Plan in line with new SES regional template	Complete	Infra	N/A	2,3	
4.4	Complete logical test of Emergency Management Plan	Complete	Infra	N/A	3	
4.4	Procure Emergency Response Trailer and equipment	Delivered	Infra	Progressing	3	Planning work and procurement of resources for trailer underway.

Managing planning, development, and regulation.

ANNUAL PROJECTS						
Link	Activity	Measure	Lead	Status	Timing	Comments
1.1, 1.2, 1.3	Contribute to regional planning initiatives: Northern Tasmanian Regional Land Use Strategy Review	Participation	D&RS	Progressing	1,2,3,4	REMPPLAN Demand & Supply data cleansing completed. Final report due Q2.
1.1, 1.2, 1.3	Contribute to the Greater Launceston Plan Review	Participation	D&RS	Achieved	2,3	Workshop conducted with elected members.
1.2	Progress development of a Structure Plan for Carrick	Plan development progressed	D&RS	N/A	2,3	
1.1, 1.2, 1.3	Review the Prospect Vale - Blackstone Heights Structure Plan	Completed	D&RS	N/A	2,3,4	



1.1, 1.2, 1.3	Participate in Planning Reforms and Statutory reviews	Participant	D&RS	Acheived	1,2,3,4	SPP Review of Action Group 1 items - workshops commenced
1.1, 1.2, 1.3	Review and implement Public Open Space Policy	Completed	D&RS	N/A	3,4	

**Provide contemporary waste collection, disposal and recycling services and infrastructure.**

ANNUAL PROJECTS						
Link	Activity	Measure	Lead	Status	Timing	Comments
1.1, 1.5	Deliver a new Waste Management Strategy	Endorsed strategy	Infra	Progressing	1,2	Draft strategy document prepared by Council's consultant. Under review.
6.1, 6.6	Undertake feasibility assessment for new landfill within Meander Valley	Complete	Infra	Progressing	1,2,3,4	Consultant fee proposal to be submitted October.
1.1, 1.5	Complete purchase of existing landfill area at Cluan	Complete	Infra	Progressing	1,2,3	Landowner property valuation completed.
1.5, 6.6	Complete design and commence construction for new transfer station at Deloraine	Progress to schedule	Infra	Progressing	1,2,3,4	
1.1, 1.5	Deliver the annual Hard Waste Collection	Collection provided	Infra	Progressing	2	Planning for collection in early 2024 underway.
1.5, 6.1, 6.6	Complete design for expanded landfill cell at Cluan	Complete	Infra	Pending	1,2,3	Awaiting consultant inputs.
1.1, 1.5	Maintain planning and environmental approvals and compliance for existing landfill operations	Nil environmental	Infra	Acheived	1,2,3,4	Annual reports submitted to EPA for Cluan and Deloraine landfills.

		improvement notices				
1.3, 1.4, 1.5	Achieve EPA approvals for increased height and manage landfill cell at Deloraine in accordance with approvals to provide for continuing operation	Approval obtained	Infra	Progressing	1,2	Approval anticipated to be received in Q2.

Provide a robust, reliable, secure, and available ICT environment.

ANNUAL PROJECTS						
Link	Activity	Measure	Lead	Status	Timing	Comments
5.1	Deliver digital transformation and service modernization roadmap to inform the sequencing of ICT investment and roll out	Roadmap delivered	Gov	Achieved	1	Roadmap delivered in June 2023.
5.1	Procure third-party support agreement to sustain unsupported TechnologyOne legacy systems from Sept 2023	Support in place	CS	Achieved	1,2	Support agreement in place.
5.1, 5.2, 5.3, 5.4, 5.6.	Procure agreed ERP software products, prepare and resource implementation project and governance, sourcing of technical support roles	ERP program endorsed by Council	CS	Progressing	1, 2, 3, 4	Discussion held with suppliers.
5.1	Review and recommend ICT costs to deliver ERP software and modernization roadmap, vendor and software related costs, governance, and change management	Plan approved by Council	CS	N/A	2.3	
5.3, 5.4.	Determine and procure a cloud-based records management system replacement, prepare implementation roadmap	Roadmap approved	CS	Progressing	1, 2, 3, 4	Discussions held with supplier and reference.

5.1, 5.2, 5.3, 5.4, 5.6.	Review and recommend any changes to Council's internal resources to support a maturing capability in the management of information	Review complete	CS	Pending	1,2	
5.1, 5.3, 5.4, 5.6.	Progressively develop a contemporary suite of information policy and standards to ensure the protection and appropriate use of information	Policies in place	CS	Pending	1,2,3,4	
5.1, 5.2	Review software requirements to support future GIS and asset management systems	Review completed	Infra	Progressing	1,2,3	Review commenced.

**Deliver good governance and resilience through sound corporate and financial management.**

ANNUAL PROJECTS						
Link	Activity	Measure	Lead	Status	Timing	Comments
5.1, 5.2	Complete a review and update of financial, planning, and other legislation-based delegations	Delegations approved	Gov	Progressing	1,2	Review commenced.
5.1, 5.2	Deliver employee training on right to information legislation and record keeping	Training delivered	Gov	N/A	2,3	
5.1, 5.2	Establish agreed reporting for management briefing reports to council	Reporting in place	Gov	Progressing	1,2,3,4	Review commenced.

### Managing our supply chain to procure goods and services.

ANNUAL PROJECTS						
Link	Activity	Measure	Lead	Status	Timing	Comments
5.6	Deliver procurement and contract management training to employees	Training delivered	Infra	N/A	3,4	
5.6	Deliver project management training to employees involved in major project delivery	Training delivered	Infra	N/A	3,4	

### Informing and engaging our community

ANNUAL PROJECTS						
Link	Activity	Measure	Lead	Status	Timing	Comments
3.1, 3.4,4.1	Undertake engagement and renew the Community Strategic Plan	Completed	CW	Pending	1,2,3,4	
4.1	Develop and implement a Communication and Engagement Strategy	Completed	CW	N/A	2,3	
4.1	Deliver enhanced community engagement and consultation functionality on Council's website	Website operational	CW	Pending	1,2	
2.1, 2.2	Assess the feasibility of electronic notice boards located at community hubs throughout the region to support Council and community messaging	Business case to Council	CW	N/A	2	

## Demonstrating a commitment to our people

ANNUAL PROJECTS						
Link	Activity	Measure	Lead	Status	Timing	Comment
5.3, 5.4, 5.6	Undertake priority actions identified by employees in the Cultural Development Action Plan	Number progressed	CS	Progressing	1, 2, 3, 4	
5.3, 5.4, 5.6	Develop a strategic workforce management plan to optimize skills, staffing levels, attraction, and retention	Strategy delivered	Gov	N/A	2,3,4	
5.1, 5.2, 5.4, 5.6	Review the strategic and operational risk registers and implement mitigation actions considering Risk Appetite Statement	Mitigation measures actioned	CS	Progressing	2,4	Strategic risk register review meeting conducted.
5.3, 5.4, 5.6	Review and update human resource management policies and deliver employee training to align with contemporary practices and industrial law	Policy suite reviewed & training complete	CS	N/A	3, 4	
5.3, 5.4, 5.6	Review and update employee Code of Conduct and dispute resolution framework and ensure all staff undertake refresher training	CofC in place and training complete	CS	N/A	3, 4	
5.3, 5.4, 5.6	Employee culture survey undertaken and cultural action plan revised	Survey complete	CS	N/A	3, 4	

## Ensuring a safe and healthy workplace

ANNUAL PROJECTS						
Link	Activity	Measure	Lead	Status	Timing	Comments
5.4	Complete annual employee skin checks	Completed	CS	Achieved	1	Skin checks completed
5.4	Hold departmental level initiatives for R U OK day, Mental Health Month	Delivered events	CS	Progressing	2, 3	RUOK day event conducted.
5.4	Implement an organisation wide engagement on WHS including sharing incident stories and promoting the reporting of hazards, incidents, and near misses	Implemented	CS	N/A	2,3	
5.4	Review workers compensation and rehabilitation management procedures to ensure active case management	Review complete	CS	N/A	3,4	

## Motion to Close Meeting

**Motion** Close the meeting to the public for discussion of matters in the list of agenda items below.

*See Local Government (Meeting Procedures) Regulations 2015: s15(1).*

**Moved** Councillor Ben Dudman

**Seconded** Councillor Kevin House

**Votes for** Mayor Wayne Johnston  
Deputy Mayor Stephanie Cameron  
Councillor Lochie Dornauf  
Councillor Ben Dudman  
Councillor Kevin House  
Councillor Anne-Marie Loader  
Councillor Rodney Synfield  
Councillor John Temple

**Votes against** Nil

**Motion carried by absolute majority**

**Minute reference: 258/2023**

---

# Closed Session Agenda

## Confirmation of Closed Minutes

Refer to *Local Government (Meeting Procedures) Regulations 2015: s34(2)*.

**Minute reference: 259/2023**

## Leave of Absence Applications

Refer to *Local Government (Meeting Procedures) Regulations 2015: s15(2)(h)*.

**Minute reference: 260/2023**

## Contract No. 254-2023/24 Gulf Road, Liffey - Construction of Road Embankment

Refer to *Local Government (Meeting Procedures) Regulations 2015: s15(2)(d)* contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.

**Minute reference: 261/2023**

## Budget Adjustment and Delegation to Purchase Land

Refer to *Local Government (Meeting Procedures) Regulations 2015: s15(2)(f)* regarding proposals for the council to acquire land or an interest in land.

**Minute reference: 262/2023**



## Release of Public Information

**Motion** The following decisions taken by Council in Closed Session are to be released for the public's information:

1. Council awarded Contract No. 254-2023/24 Gulf Road, Liffey - Construction of Road Embankment

**Moved** Deputy Mayor Stephanie Cameron

**Seconded** Councillor Ben Dudman

**Votes for** Mayor Wayne Johnston  
Deputy Mayor Stephanie Cameron  
Councillor Lochie Dornauf  
Councillor Ben Dudman  
Councillor Kevin House  
Councillor Anne-Marie Loader  
Councillor Rodney Synfield  
Councillor John Temple

**Votes against** Nil

**Abstained** Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: s28.*

**Motion carried by simple majority**

**Minute reference: 263/2023**

---

## Meeting End

Meeting closed at 5:13 pm.

---

.....  
**Mayor Wayne Johnston**  
**Chairperson**