



Meander Valley Council  
Working Together

# **ORDINARY MINUTES**

**COUNCIL MEETING**

**Tuesday 13 April 2021**

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Minutes of the Ordinary Meeting of the Meander Valley Council held at the Council Chambers Meeting Room, 26 Lyall Street, Westbury, on Tuesday 13 April 2021 at 3.00pm.

**PRESENT**

Mayor Wayne Johnston (via ZOOM), Deputy Mayor Michael Kelly, Councillors Tanya King, Frank Nott, Andrew Sherriff, Rodney Synfield and John Temple.

**APOLOGIES**

Councillor Susie Bower, Councillor Stephanie Cameron.

**IN ATTENDANCE**

John Jordan, General Manager  
Jacqui Parker, Governance Coordinator  
Dino De Paoli, Director Infrastructure Services  
Jonathan Harmey, Director Corporate Services  
Matthew Millwood, Director Works  
Krista Palfreyman, Director Development & Regulatory Services  
Jo Oliver, Senior Strategic Planner  
Laura Small, Town Planner  
Justin Marshall, Team Leader, Finance  
Steve Hallett, General Inspector Compliance  
Duncan Mayne, Engineer  
Bruce Williams, Acting Manager, Business and Economic Recovery

**54/2021 CONFIRMATION OF MINUTES**

Councillor Kelly moved and Councillor King seconded ***that the minutes of the Ordinary Meeting of Council held on Tuesday 9 March 2021, be received and confirmed.***

***The motion was declared CARRIED with Councillors Johnston, Kelly, King, Sherriff and Temple voting for the motion and Councillors Synfield and Nott voting against the motion.***

## 55/2021 MOTION – ACKNOWLEDGEMENT OF THE PASSING OF HIS ROYAL HIGHNESS THE DUKE OF EDINBURGH

Councillor Temple moved and Councillor Nott seconded ***that the meeting resolve to note with sadness the death of His Royal Highness Prince Philip, Duke of Edinburgh.***

***The motion was declared CARRIED with Councillors Johnston, King, Nott, Synfield and Temple voting for the motion and Councillors Kelly and Sherriff voting against the motion.***

## 56/2021 COUNCIL WORKSHOPS HELD SINCE THE LAST MEETING

Date	Items discussed:
23 March 2021	<ul style="list-style-type: none"><li>• Communications Calendar</li><li>• IT Strategy Update</li><li>• Presentation – University of Tasmania update – Inveresk Campus development</li><li>• Presentation – Farmer’s view on the impact of proposed electricity transmission lines</li><li>• Presentation – Cat Management Strategy</li><li>• Representations to Draft Amendment 4/2020 – Country Club Residential Estate – Representations</li><li>• Hadspen Hills Proposed Development</li><li>• Items for Noting<ul style="list-style-type: none"><li>(a) Policy Review No. 22 – Building Plans and Approval Lists</li></ul></li></ul>

## 57/2021 ANNOUNCEMENTS BY THE MAYOR

### **10 March 2021**

NTDC Board Meeting

### **11 March 2021**

Mayors Professional Development Day

**12 March 2021**

LGAT General Meeting

**21 March 2021**

Official Opening – Tasmanian Garlic & Tomato Festival

**23 March 2021**

Council Workshop

**26 March 2021**

NTFA Season Launch

**29 March 2021**

Official Opening – Prospect Vale Park upgrades

**30 March 2021**

Official Opening – Western Tiers Distillery

**1 April 2021**

Meeting with TasWater

**58/2021 ANNOUNCEMENTS BY COUNCILLORS**

Nil

**59/2021 DECLARATIONS OF INTEREST**

Nil

**60/2021 TABLING AND ACTION ON PETITIONS**

Nil

**61/2021 PUBLIC QUESTION TIME**

**1. PUBLIC QUESTIONS TAKEN ON NOTICE – MARCH 2021**

Nil

**2. PUBLIC QUESTIONS WITH NOTICE – APRIL 2021**

2.1 Dr John Ralph, Blackstone Heights

I am writing to request, in the first instance, comment from MVC on relative accessibility for the existing trail alongside Lake Trevallyn in Blackstone Heights.

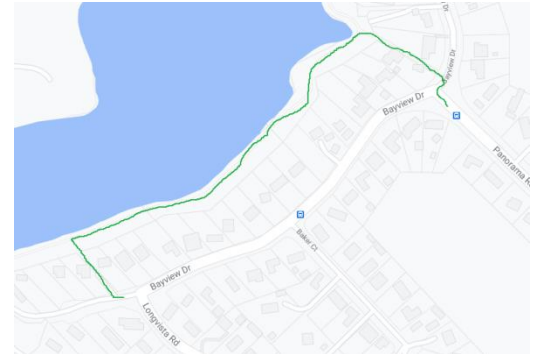
The lakeside trail can be accessed from between 7-9 Bayview Drive and between 43-45 Bayview Drive (see map below). However, at present these access points, and the lakeside trail, are negotiated reasonably only by people of average physical capability or better. The paths are not accessible to people with mobility issues including those in wheelchairs.

Apart from being denied the spectacular views that the lakeside trail provides, I invite Councillors to consider the matters of access and equity that might be considered in this situation. Currently, the only option for people with mobility constraints in the area is to navigate Bayview Drive parallel and higher up to the lakeside trail. While not unpleasant, it is a distinctly different user experience compared to the lakeside path (see pictures below).

Can you provide guidance on a process that could be commenced to retrofit the existing access ways and lakeside path to enable opportunities for lakeside access to people living with disability? My understanding is that there may be matters of jurisdiction/oversight of the path (between Council and Crown Land Services) and I would appreciate clarity in relation to that also. I am available to discuss the matter further in person as are members of our community more directly affected by the subject matter of my Question on Notice.

The difference in accessibility results in the difference in user experience as shown below:





***Response by Dino De Paoli, Director Infrastructure Services:***

***The existing access pathways that lead to the Lake Trevallyn foreshore reserve and trail between 7 and 9 Bayview Drive, and between 43 and 45 Bayview Drive, both fall under the ownership of the Crown and are managed by the Department of Primary Industries, Parks, Water and Environment. Council has not previously been involved in the maintenance of these areas or setting programs for future improvement works, however, Council will forward your correspondence to the Department for their information and consideration. It is noted that the gradient of the two pathways referenced above are approximately 17% (1 in 6) and 9% (1 in 11) respectively, and treatments required along these accesses to provide greater accessibility may be difficult to achieve and not necessarily provide access to all people in accordance with required standards.***

## 2.2 Emma Hamilton, Westbury

- a) In last month's meeting a question was asked by an Alex Gorman about potential political candidates voting on the Government's prison proposal and bias. The reply from the General Manager was that the question would not be answered because it was hypothetical. Since this is no longer a hypothetical question, will Council now tell us if Councillor Susie Bower and Councillor Stephanie Cameron will be allowed to vote on the Liberal Party's prison proposal rezone and/or Development Application should they not be elected and remain on Council since they are running for the proponent's political party being the Liberal Party?

**Response by John Jordan General Manager:**

***Councillors will be required to manage any conflict of interest or bias in accordance with relevant legislation and their role when acting as a Planning Authority.***

- b) Councillor Susie Bower has publicly stated on her Facebook campaign profile page that she supports a prison being built on Birralea Road (photographic evidence can be supplied). Will this be considered bias and rule her out of voting on the prison proposal should she not be elected and remain on Council?

**Response by John Jordan, General Manager:**

***Councillor Bower will need to act in accordance with relevant legislation to ensure the integrity of any planning approval process.***

## 1.3 Anne-Marie Loader, Westbury

- a) Will Council explain what the process will be with regards to recounts and by-elections should either or both Councillors Bower or Cameron find themselves elected members of state parliament?

**Response by John Jordan, General Manager:**

***Any position of Councillor which becomes vacant will be managed in consultation with the Tasmanian Electoral Commission in accordance with the Local Government Act and the provisions set out for casual vacancies in Part 15, Division 9 of the Act.***



#### 1.4 Peter Wileman, Westbury

- a) Minutes of meetings are not expected to be a verbatim record of what is said at meetings, but the written minutes of the Meander Valley Council's March meeting omit very important information in regards to the question asked about further resignations by management staff received by council. In the meeting, the General Manager, in answer to the question, clearly named Ms Jo Oliver and Mr Neil Grose as the latest resignations joining the haemorrhage of management resignations over the last six months or so. The names are not included in the written minutes, despite the fact that Ms Jo Oliver has been an important, successful and senior member of the council's management team for the better part of two decades, whilst Mr Grose, who was appointed to a position created for him, with an employment package commensurate with his management experience and position. Mr Grose's employment was heralded in the media, with photographs of the Mayor reporting that the Meander Valley Council was to be congratulated for attracting a man of Mr Grose's calibre to his position on the management team. Mr Grose has been with the Meander Valley Council management for considerably less than a year prior to his resignation. Both resignations deserve more than a passing reference. Does the omission of their names in the minutes constitute an attempt to gloss over the obvious problem in retaining senior staff? Isn't the boast of council being "Employer of Choice" wearing more than a little threadbare?

#### ***Response by John Jordan, General Manager:***

***As indicated by Mr Wileman, Council Minutes are not a verbatim record of meetings but comply with legislative requirements.***

***The assertion about problems in retaining senior staff is both ill-informed and wrong. Councillors directed that a review of Council's structure be undertaken and this has been done following due process and in conjunction with an external HR specialist. Consequently, while some positions were discontinued the overall result of the restructure is a positive one with overall staff numbers actually increasing by around 5 full time equivalent roles, including two new graduate roles. These changes deliver on Council's commitment to support jobs in the region in the face of the uncertainty of COVID-19. More importantly they position Council to meet the changing and increased demand for services from an increasing population.***

***As well, the year has seen several long term employees reach retirement age and depart Council. Given Council's relatively older workforce this trend will continue as long term employees, many of whom are in their fifties and sixties,***

***elect to retire. It is also consistent with a restructure and change that some people opt to move on.***

***Far from 'glossing over' the issue, Council has been transparent and proactive in addressing the changes in the media. Beyond the discussion at the last Council meeting I refer Mr Wileman to a press release issued by Council on 28 February 2021, and articles in the Examiner (Sunday 28/2/2021, Sunday 14/3/2021). Council's press release also remains on our website. I suggest this is hardly "glossing over" matters and that Council has been more than open considering individuals are entitled to privacy.***

- b) Are the two councillors who are standing as Liberal candidates, supporting the three Liberal incumbents in state government allowed to continue in their council roles as elected 'unbiased' councillors? Especially in light of the imminent planning application by the Liberal state government for the proposed Northern Maximum-Security prison at Westbury, as recently announced by Minister Elise Archer. Both the opposition Labor Party and the Greens have publicly stated their opposition to the flawed prison proposal, leaving only the Liberal party as proponents, to which the two councillors show a clear bias.

***Response by John Jordan, General Manager:***

***Councillors will be required to manage any conflict of interest or bias in accordance with relevant legislation and their role when acting as a Planning Authority.***

### **3. PUBLIC QUESTIONS WITHOUT NOTICE – APRIL 2021**

After hearing representations on agenda item 64/2021, the meeting passed a procedural motion to interpose additional public question time. The Chair then accepted the following additional public question without notice:

#### **3.1 Simon Hrycyszyn, Prospect**

I live in Prospect and I have since about 1976. I was that one who developed Harley Parade, Sturgis, Bell Drive and some other streets in the area. This is just off the cuff, but back in the old days, in 1986, I did my first development and back then when a developer developed the land into residential lots, we were required to nominate some of the lots for units and then the Council would make a decision based on that. That was basically so that it wasn't overrun by units I suppose, and taking into consideration the size of the street and so on. Obviously since then, things have changed, and that's no longer the case. I was not really aware that there was that

many units in the street. But I can understand the people who are in that street being concerned about the traffic flow and so on. I'm in the process of doing my other development now, which is Daytona Rise, which comes opposite Harley Parade as well, which is only up the road from Sturgis Place. So I've taken it upon myself to put covenants on the residential, the 24 lots I'm developing now, so that we don't fall into the same situation. I don't believe it's really my job to do that; I believe it's a Council job to make sure that we don't get too many developments in an area when we have provision in the street – it's x amount of metres wide. And that should be taken into account when you're asking people to do developments, or approving subdivisions, to make sure that if you're going to have a large number of units developed in an area then, look, one would think the street should be wider. So, there's plenty of regulation out there for us doing developments, as far as subdivision is done, but it doesn't seem like there is much protection or much thought that goes into protecting all the people who buy these lots, who want to live there, bring up their children, and have a happy life. I've been up there and there's too many cars. There's too much traffic for a dead end street. Simple as that. And I think that, at this point in time, we shouldn't be having any more developments, as far as units go, in that street. As I said, I'll be taking it upon myself as a developer to make sure that this doesn't happen again.

***Response by Jo Oliver, Senior Strategic Planner:***

***The short answer is yes, there were changes brought about through Planning Directive 4.1, which is the statewide Planning Directive for residential developments for single dwellings and multiple dwellings. They are statewide provisions.***

***Previously our Planning Scheme contained provisions for the number of dwelling units you could have within a street. That was eliminated with Planning Directive 4. Numerous other Planning Schemes had the same sorts of provisions which were also eliminated by Planning Directive 4. Council no longer has the ability to regulate the number of multiple dwellings that you would find in a street.***

***The developer, Mr Hrycyszyn, made comment in regards to future development; making provision that it wouldn't happen again. It's definitely difficult with private covenants, however a developer can do this through private sales agreements where they are prepared to take on the enforcement of that issue privately, in a civil matter. I know that the developers of the Hadspen Hills estate are very seriously looking at that themselves, for this particular issue as well.***

***It's a vexed question amongst many Councils across the state, because of Planning Directive 4, which are now standard provisions about to be cemented in the new Tasmanian Planning Scheme, which actually makes those provisions even more difficult to deal with in terms of any issues with the number of dwellings. So Councils are stuck on this matter. I would recommend any representatives or any members of the public with concerns, to take their concerns to the Minister for Planning. The Minister for Planning is the only authority by which a change to the Tasmania Planning Scheme provisions can be made. Enough pressure may yield some success.***

## **62/2021 COUNCILLOR QUESTION TIME**

### **1. COUNCILLOR QUESTIONS TAKEN ON NOTICE – MARCH 2021**

The General Manager noted that a question from Councillor Temple in the March ordinary meeting sought an update on the implementation of Council's Policy 91: *Climate Change Mitigation and Adaptation* and that, by subsequent agreement with Councillor Temple, this report is now to be tabled in Council's May ordinary meeting.

#### **1.1 Councillor John Temple**

- a) With regard to the proposed prison, is my recollection correct that the State Government, a year or so ago, said that it would be up to Council to consider potential rezoning, that Council would not be rushed in considering this matter and that projects of state significance legislation would not be used?

#### ***Response by General Manager, John Jordan***

***Council is not a keeper of the record with regard to any public statements or commitments made by state government agencies. However, Council is aware of an FAQ section on the Department of Justice Northern Regional Prison Project website (<https://www.justice.tas.gov.au/strategic-infrastructure-projects/new-northern-prison/faq>). It contains the following question and answer: "Will the Government's Major Projects Legislation be used to fast track the prison? [Answer:] No. The Government will not be calling in this project as a major project."***

***Council is also aware that, in a press conference on 18 June 2020, Premier Peter Gutwein stated "we'll need to look at rezoning. Those processes will run the normal course with Council."***

***I am unable to confirm whether the State Government has made other comments with respect to "rushing" Council's consideration of any potential rezoning.***

- b) As there is rumour in the community, is Council able to confirm that the assertions mentioned in my previous question still apply to the currently proposed location?

***Response by General Manager, John Jordan***

***Council has not been advised of the intent of the State Government in relation to the new proposed site of the Northern Prison along Birralea Road. It is not Council's role to confirm or comment on the intent of the State Government in response to rumours.***

1.2 Deputy-Mayor Michael Kelly

- a) Is there appropriate IT security in place for Council emails and if so is there any evidence to suggest that people outside of Council could have viewed confidential employee related information and provided that to the Meander Valley Gazette?

***Response by John Jordan, General Manager***

***There is appropriate security in place for the Council email system including firewall to filter internet traffic, email filtering for spam emails, blocking of known relay agents and regular patching of the email server. There is no evidence that people outside of the Council have penetrated our security defences. Analysis of the email logs by the IT Officer shows no indication of compromise or suspicious activity. This does not discount the possibility of inappropriate sharing of information by verbal or other non-electronic forms of communication.***

***Recent compromises in the Federal Parliament and media organisations highlight the need for a continual review of security practices and measures and information security in general. Such reviews are periodically undertaken by Council IT staff and contractors.***

2. COUNCILLOR QUESTIONS WITH NOTICE – APRIL 2021

Nil

### 3. COUNCILLOR QUESTIONS WITHOUT NOTICE – APRIL 2021

#### 3.1 Councillor Frank Nott

Can the General Manager advise of any staff resignations since the last Meander Valley Council meeting on the 9<sup>th</sup> of March?

**Response by John Jordan, General Manager**

***They are operational matters, but the answer is no, there have been none.***

#### 3.2 Councillor Frank Nott

Will the General Manager or Director of Planning advise of a Council limit for the number of entrances in a cul de sac?

**Question taken on Notice**

#### 3.3 Councillor John Temple

Is there any update or any developments with the proposed prison, particularly taking into note the answers to questions of the previous meeting that are within these minutes? Anything beyond that, that should be noted?

**Response by Mayor Wayne**

***I was contacted by a Mr Colin Shephard before Easter to look at the site. He is employed by the government. I didn't catch what his title was. He was asking for a meeting with myself which did not eventuate. That's the only correspondence or contact I've had with anybody to do with the prison in the last month.***

**Response by John Jordan, General Manager**

***No contact or updates.***

After hearing representations on agenda item 64/2021, the meeting passed a procedural motion to interpose additional public question time. Following the additional public question time, the Chair also accepted the following additional Councillor question without notice:

#### 3.4 Councillor Frank Nott

Am I right that the only provision is that, as far as multiple dwellings, that they must be 325 square metres? If you had an 800 square metre block you could put two units there?

**Response by Laura Small, Town Planner:**

***The Councillor is referring to a particular standard in the General Residential Zone being Residential Density for Multiple Dwellings. The acceptable solution of that clause states that multiple dwellings must have a site area per dwelling of not less than 325m<sup>2</sup>. As Councillor Nott suggested, that is the only clause that density of multiple dwellings in the General Residential Zone is assessed at.***

**63/2021 DEPUTATIONS BY MEMBERS OF THE PUBLIC**

Nil

## **PLANNING AUTHORITY ITEMS**

For the purposes of considering the following Planning Authority items, Council is acting as a Planning Authority under the provisions of the Land Use Planning and Approvals Act 1993.

The following are applicable to all Planning Authority reports:

### **Strategic/Annual Plan Conformance**

Council has a target under the Annual Plan to assess applications within statutory timeframes.

### **Policy Implications**

Not applicable.

### **Legislation**

Council must process and determine the application in accordance with the *Land Use Planning and Approvals Act 1993* (LUPAA) and its Planning Scheme. The application is made in accordance with Section 57 of LUPAA.

### **Risk Management**

Risk is managed by the inclusion of appropriate conditions on the planning permit.

### **Financial Consideration**

If the application is subject to an appeal to the Resource Management Planning and Appeal Tribunal, Council may be subject to the cost associated with defending its decision.

### **Alternative Recommendations**

Council can either approve the application with amended conditions or refuse the application.

### **Voting Requirements**

Simple Majority



## **64/2021    11 STURGIS PLACE PROSPECT VALE**

**Planning Application:** PA\21\0213

**Proposal:** Multiple dwellings (2 units)

**Author:** Laura Small  
Town Planner

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### **1) Recommendation**

***It is recommended that the application for Use and Development for Multiple dwelling (2 units) on land located at 11 Sturgis Place PROSPECT VALE (CT:175463/16) by BVZ Designs, be APPROVED, generally in accordance with the endorsed plans:***

- a) BVZ Designs – Drawing Number: REZ0121 - Pages 1-10/10 – Revision 4 – Dated 26/01/2021**

***and subject to the following conditions:***

- 1. Prior to the commencement of works amended plans must be submitted for approval to the satisfaction of Council’s Town Planner. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and must show:**
  - a) Details of the retaining wall required to retain the external car parking areas including details of safety bollards or similar to ensure the safe and efficient use of the parking spaces;**
  - b) The northern boundary of the internal driveway and parking area must be bounded by a 150mm high kerb or similar to prevent nuisance flow from the parking areas discharging onto the adjoining property;**
  - c) All parking spaces clearly dedicated, through line marking or incidental signage, to a particular dwelling, with 1 space dedicate to visitor parking; and**
  - d) The boundary fence adjoining the external parking areas to be a minimum of 2100mm in height.**
  
- 2. Prior to the commencement of use on-site stormwater detention is to be provided for the proposed unit development (See Note 2).**

3. The stormwater overland flow path is to be directed to the road reserve.
4. The development must be in accordance with the Submission to Planning Authority Notice issued by TasWater (TWDA 2021/00446-MVC).

**Notes:**

1. No work is to be undertaken in the Road Reservation without written consent from the Road Authority. An Application for Works in Road Reservation form must be completed and submitted to Council for approval prior to the commencement of works where any construction will be undertaken in the Road Reservation. All enquiries should be directed to Council's Infrastructure Department on (03) 6393 5309.
2. Stormwater detention is required for this development. Details of design and construction must be provided to Council prior to issue of the Plumbing and Building permit for the project. The detention must be designed by a suitably qualified Engineer or Hydraulics Designer. Please see attached letter regarding the provision of detention and the requirements of Council acting as the Stormwater Authority in accordance with the *Urban Drainage Act 2013*.
3. The proposed development does not contain enough frontage to provide a kerb-side waste collection service. The development may be able to have bins collected from the side of the crossover but would require the body corporate to sign an agreement to indemnify Council and its waste collection service provider of any damage that may occur to the crossover from Service Vehicle movements. Alternatively waste collection may be organised by the body corporate via a private internal collection. To discuss further, please contact Council's Infrastructure Department on 6393 5309.
4. Any other proposed development and/or use, including amendments to this proposal, may require a separate planning application and assessment against the Planning Scheme by Council. All enquiries can be directed to Council's Development and Regulatory Services on 6393 5320 or via email: [mail@mvc.tas.gov.au](mailto:mail@mvc.tas.gov.au)
5. This permit does not imply that any other approval required under

**any other by-law or legislation has been granted. The following additional approvals may be required before construction commences:**

- a) Building approval**
- b) Plumbing approval**

**All enquiries should be directed to Council's Permit Authority on (03) 6393 5320 or Council's Plumbing Surveyor on 0419 510 770.**

**6. This permit takes effect after:**

- a) The 14 day appeal period expires; or**
- b) Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined; or.**
- c) Any other required approvals under this or any other Act are granted.**

7. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal. A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant. For more information see the Resource Management and Planning Appeal Tribunal website [www.rmpat.tas.gov.au](http://www.rmpat.tas.gov.au)

8. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted if a request is received.

9. In accordance with the legislation, all permits issued by the permit authority are public documents. Members of the public will be able to view this permit (which includes the endorsed documents) on request, at the Council Office.

10. If any Aboriginal relics are uncovered during works:

- a) All works are to cease within a delineated area sufficient to protect the unearthed and other possible relics from destruction,
- b) The presence of a relic is to be reported to Aboriginal Heritage Tasmania Phone: (03) 6233 6613 or 1300 135 513 (ask for Aboriginal Heritage Tasmania) Fax: (03) 6233 5555 Email: [aboriginal@heritage.tas.gov.au](mailto:aboriginal@heritage.tas.gov.au); and
- c) The relevant approval processes will apply with state and federal

government agencies.

Members of the public gallery were asked to leave Chambers to allow representors to be given priority to enter Chambers, due to COVID-19 social distancing measures.

The Chair invited Adam Sutton, Shannon Crawford, Terry Geeves and Emily Nixon to address Council regarding the agenda item.

## **DECISION:**

Councillor Synfield moved a procedural motion accepted by the Chair ***that Council step out of its role as a planning authority in order to receive a question without notice from Mr Simon Hrycyszyn of Prospect as part of a further formal period of public question time.***

***The procedural motion was declared CARRIED with Councillors Johnston, Kelly, King, Nott, Sherriff, Synfield and Temple voting for the motion.***

After the meeting dealt with all outstanding questions without notice, the Chair announced that Council would now resume its role as a Planning Authority and proceed.

Councillor King moved and Councillor Kelly seconded ***that the application for Use and Development for Multiple dwelling (2 units) on land located at 11 Sturgis Place PROSPECT VALE (CT:175463/16) by BVZ Designs, be APPROVED, generally in accordance with the endorsed plans:***

- a) **BVZ Designs – Drawing Number: REZ0121 - Pages 1-10/10 – Revision 4 – Dated 26/01/2021**

***and subject to the following conditions:***

1. **Prior to the commencement of works amended plans must be submitted for approval to the satisfaction of Council's Town Planner. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and must show:**
  - a) **Details of the retaining wall required to retain the external car parking areas including details of safety bollards or similar to ensure the safe and efficient use of the parking spaces;**

- b) **The northern boundary of the internal driveway and parking area must be bounded by a 150mm high kerb or similar to prevent nuisance flow from the parking areas discharging onto the adjoining property;**
  - c) **All parking spaces clearly dedicated, through line marking or incidental signage, to a particular dwelling, with 1 space dedicate to visitor parking; and**
  - d) **The boundary fence adjoining the external parking areas to be a minimum of 2100mm in height.**
2. **Prior to the commencement of use on-site stormwater detention is to be provided for the proposed unit development (See Note 2).**
  3. **The stormwater overland flow path is to be directed to the road reserve.**
  4. **The development must be in accordance with the Submission to Planning Authority Notice issued by TasWater (TWDA 2021/00446-MVC).**

**Notes:**

1. **No work is to be undertaken in the Road Reservation without written consent from the Road Authority. An Application for Works in Road Reservation form must be completed and submitted to Council for approval prior to the commencement of works where any construction will be undertaken in the Road Reservation. All enquiries should be directed to Council's Infrastructure Department on (03) 6393 5309.**
2. **Stormwater detention is required for this development. Details of design and construction must be provided to Council prior to issue of the Plumbing and Building permit for the project. The detention must be designed by a suitably qualified Engineer or Hydraulics Designer. Please see attached letter regarding the provision of detention and the requirements of Council acting as the Stormwater Authority in accordance with the *Urban Drainage Act 2013*.**
3. **The proposed development does not contain enough frontage to provide a kerb-side waste collection service. The development may be able to have bins collected from the side of the crossover but would require the body corporate to sign an agreement to indemnify Council and its waste collection service provider of any damage that may occur to the crossover from Service Vehicle movements. Alternatively waste collection may be organised by the body corporate via a private**

**internal collection. To discuss further, please contact Council's Infrastructure Department on 6393 5309.**

- 4. Any other proposed development and/or use, including amendments to this proposal, may require a separate planning application and assessment against the Planning Scheme by Council. All enquiries can be directed to Council's Development and Regulatory Services on 6393 5320 or via email: [mail@mvc.tas.gov.au](mailto:mail@mvc.tas.gov.au)**
- 5. This permit does not imply that any other approval required under any other by-law or legislation has been granted. The following additional approvals may be required before construction commences:**

- a) Building approval**
- b) Plumbing approval**

**All enquiries should be directed to Council's Permit Authority on (03) 6393 5320 or Council's Plumbing Surveyor on 0419 510 770.**

- 6. This permit takes effect after:**
  - a) The 14 day appeal period expires; or**
  - b) Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined; or.**
  - c) Any other required approvals under this or any other Act are granted.**
7. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal. A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant. For more information see the Resource Management and Planning Appeal Tribunal website [www.rmpat.tas.gov.au](http://www.rmpat.tas.gov.au)
8. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted if a request is received.
9. In accordance with the legislation, all permits issued by the permit authority are public documents. Members of the public will be able to view this permit (which includes the endorsed documents) on request, at the Council Office.

10. If any Aboriginal relics are uncovered during works:

- a) All works are to cease within a delineated area sufficient to protect the unearthed and other possible relics from destruction,
- b) The presence of a relic is to be reported to Aboriginal Heritage Tasmania Phone: (03) 6233 6613 or 1300 135 513 (ask for Aboriginal Heritage Tasmania) Fax: (03) 6233 5555 Email: [aboriginal@heritage.tas.gov.au](mailto:aboriginal@heritage.tas.gov.au); and
- c) The relevant approval processes will apply with state and federal government agencies.

***The motion was declared CARRIED with Councillors Johnston, Kelly, King and Sherriff voting for the motion and Councillors Nott, Synfield and Temple voting against the motion.***

**65/2021    LOT 801 BARTLEY STREET (OFF SCOTT STREET),**  
**HADSPEN**

**Planning Application:**                    PA\21\0146

**Proposal:**                                    Subdivision (190 Lots)

**Author:**                                     Jo Oliver  
    Senior Strategic Planner

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**1) Recommendation**

***It is recommended that the application for Use and Development for Subdivision (190 lots) on land located at Lot 801 Bartley Street (off Scott Street) HADSPEN (CT:180128/801) by PDA Surveyors, be APPROVED, generally in accordance with the endorsed plans and reports:***

- a) PDA Surveyors – Plan of Subdivision – Reference: 44704-P12 (23 December 2020);**
- b) Traffic and Civil Services – Hadspen Urban Growth Area – Transport System Development – 29.9.2020 and Hadspen Urban Growth Area – Meander Valley Road Pedestrian Facility near Bartley Street 10.11.2020;**
- c) Livingstone Natural Resource Services – Bushfire Hazard Management Report: Subdivision, 2.11.2020**

**and subject to the following conditions:**

- 1. Covenants or similar restrictive controls must not be included on or otherwise imposed on the titles to the lots created by the subdivision, permitted by this permit unless:
  - a) Such covenants or controls are expressly authorised by the terms of this permit or by the consent in writing of Council; and**
  - b) Such covenants or similar controls are submitted for and receive written approval by Council prior to submission of a Plan of Survey and associated title documentation is submitted to Council for sealing.****
  
- 2. The plan of subdivision is to be modified in accordance with the following:
  - a) Realign the pedestrian walkway through Stages 11 and 12 further east to correspond with the alignment of the walkway through Stages 4 and 12. Increase the width of the two walkways to 12****



metres.

- b) The cul-de-sac in Stage 10 is to be relocated to change its alignment to a north-east/south-west direction (taking access through Stages 9 or 11), with no more than four lots taking access from the turning head and adjust the lot layout accordingly.
  - c) Remove Lot 915 as public open space.
  - d) Realign the Lot 915 drainage corridor in Stage 15 directly across the road to align with Lot 914 and adjust the lot layout accordingly.
  - e) Remove the notation of 'Drainage Reserve' from lots 913 and 914 and include the area as part of the road reserve.
  - f) Realign the access strip to Lot 906, six metres to the southwest and adjust the lot layout accordingly.
  - g) The access strips to Lots 80, 82, 84 and 86 are to be relocated to the western side of those lots.
  - h) Driveway crossovers for Lots 79-86, 90-91 and 116 - 122 are to be co-located with one crossover per two lots, with a width at kerb of no greater than 5.5 metres.
3. A sealed "Y" turning head is to be provided on the balance land at the terminus of each new road section sufficient to provide a temporary turning area for service vehicles. A right of carriageway in favour of Council is to be placed on the title over each turning head.
4. Prior to the commencement of works, detailed engineering design documentation is to be submitted for all roads, driveway crossovers and stormwater infrastructure to the satisfaction of Council's Director Infrastructure Services in accordance with the following:
- a) The designs are to be in accordance with the Tasmanian Standard Drawings, the Tasmanian Subdivision Guidelines and the TCS Report. Any departures are to be highlighted by the designer at the time of submission to Council;
  - b) The road is to include semi-mountable kerb;
  - c) Traffic calming and pedestrian crossing treatments must be constructed to provide continuity for defined walkways. Treatments must include raised pavement with surface material of contrasting texture and colour to adjoining road pavement, kerb outstands, landscaping with low planting, bollards, pedestrian crossing signage and consider sight distance requirements;
  - d) Gross pollutant traps are to be included upstream of South Esk River outfall, prior to discharge;
  - e) Provision for stormwater overland flow paths to cater for a 1 in 100 year (1% AEP) stormwater event;

**f) Adequate provision within cul-de-sacs for placement of kerbside bins and turning paths for service vehicles.**

- 5. If the staging of development after Stage 6 deviates from the proposed order, the collector road to the Bartley Street/Meander Valley Road intersection is to be constructed prior to the sealing of any further stages.**
- 6. The WSUD stormwater overland flow path through lots 911 and 912 is to be constructed as part of Stages 13 or 14.**
- 7. Lot 1700 (Road) and new junction to Meander Valley Road is to be constructed prior to the sealing of Stages 13 or 14.**
- 8. Prior to the commencement of works, a Traffic Management Plan that ensures safe and efficient interactions with heavy construction traffic is to:**
  - a) be submitted to the satisfaction of Council's Director Infrastructure Services for intersections of Meander Valley Road, Bartley Street and Scott Street;**
  - b) be submitted to the satisfaction of the Department of State Growth for intersections of Meander Valley Road and Bartley Street;**
  - c) make provision for safe vehicle movements at bus stops during school bus pick up and drop off times;**
  - d) avoid the use of the full length of Scott Street; and**
  - e) be implemented in line with the approvals of State and Local road authorities.**
- 9. A Section 71 Agreement must be executed, that provides for the payment of a developer contribution relative to the developer's proportion toward the design and construction of shared infrastructure works for a roundabout, to be constructed at the intersection of Bartley Street and Meander Valley Road.**

**The costs of registering the agreement are to be borne by the developer.**

**10. Prior to the Sealing of the Final Plan of Survey:**

- a) For the first stage submitted for sealing, the Section 71 Agreement is to be prepared and submitted in accordance with Condition 9.**

- b) For each stage, the road network and stormwater system are to be completed in accordance the approved engineering documents; and**
- c) As-constructed documentation of infrastructure to be taken over by Council is to be provided, to the satisfaction of Council's Director Infrastructure Services.**
- d) The owner must pay to Council the amount equal to the percentage of the contribution corresponding to that stage (or stages) in accordance with the terms of the Section 71 Agreement.**

**11. The development must be in accordance with the Submission to Planning Authority Notice issued by TasWater (TWDA 2020/01974-MVC) attached.**

*Note:*

1. Any other proposed development and/or use, including amendments to this proposal, may require a separate planning application and assessment against the Planning Scheme by Council. All enquiries can be directed to Council's Community and Development Services on 6393 5320 or via email: mail@mvc.tas.gov.au.
2. A separate approval is required from the Department of State Growth to concentrate and discharge stormwater or drainage onto the State road network. Details of the permit process and application forms can be found at:  
[https://www.transport.tas.gov.au/roads\\_and\\_traffic\\_management/permits\\_and\\_bookings/stormwater\\_discharge\\_only](https://www.transport.tas.gov.au/roads_and_traffic_management/permits_and_bookings/stormwater_discharge_only). The applicant will be required to provide a drainage plan, including catchment area, flows and drainage design for any area discharging to the State road reserve as part of an application for approval.
3. This permit takes effect after:
  - a) The 14 day appeal period expires; or
  - b) Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined;
  - c) Any other required approvals under this or any other Act are granted.
4. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal. A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant. For more

information see the Resource Management and Planning Appeal Tribunal website [www.rmpat.tas.gov.au](http://www.rmpat.tas.gov.au).

5. If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.
6. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted if a request is received.
7. In accordance with the legislation, all permits issued by the permit authority are public documents. Members of the public will be able to view this permit (which includes the endorsed documents) on request, at the Council Office.
8. If any Aboriginal relics are uncovered during works;
  - a) All works are to cease within a delineated area sufficient to protect the unearthed and other possible relics from destruction,
  - b) The presence of a relic is to be reported to Aboriginal Heritage Tasmania Phone: (03) 6233 6613 or 1300 135 513 (ask for Aboriginal Heritage Tasmania Fax: (03) 6233 5555 Email: [aboriginal@heritage.tas.gov.au](mailto:aboriginal@heritage.tas.gov.au)); and
  - c) The relevant approval processes will apply with state and federal government agencies.

## DECISION:

Councillor Kelly moved and Councillor King seconded ***that the application for Use and Development for Subdivision (190 lots) on land located at Lot 801 Bartley Street (off Scott Street) HADSPEN (CT:180128/801) by PDA Surveyors, be APPROVED, generally in accordance with the endorsed plans and reports:***

- a) **PDA Surveyors – Plan of Subdivision – Reference: 44704-P12 (23 December 2020);**
- b) **Traffic and Civil Services – Hadspen Urban Growth Area – Transport System Development – 29.9.2020 and Hadspen Urban Growth Area – Meander Valley Road Pedestrian Facility near Bartley Street 10.11.2020;**
- c) **Livingstone Natural Resource Services – Bushfire Hazard Management Report: Subdivision, 2.11.2020**

**and subject to the following conditions:**

- 1. Covenants or similar restrictive controls must not be included on or otherwise imposed on the titles to the lots created by the subdivision, permitted by this permit unless:**
  - a) Such covenants or controls are expressly authorised by the terms of this permit or by the consent in writing of Council; and**
  - b) Such covenants or similar controls are submitted for and receive written approval by Council prior to submission of a Plan of Survey and associated title documentation is submitted to Council for sealing.**
  
- 2. The plan of subdivision is to be modified in accordance with the following:**
  - a) Realign the pedestrian walkway through Stages 11 and 12 further east to correspond with the alignment of the walkway through Stages 4 and 12. Increase the width of the two walkways to 12 metres.**
  - b) The cul-de-sac in Stage 10 is to be relocated to change its alignment to a north-east/south-west direction (taking access through Stages 9 or 11), with no more than four lots taking access from the turning head and adjust the lot layout accordingly.**
  - c) Remove Lot 915 as public open space.**
  - d) Realign the Lot 915 drainage corridor in Stage 15 directly across the road to align with Lot 914 and adjust the lot layout accordingly.**
  - e) Remove the notation of 'Drainage Reserve' from lots 913 and 914 and include the area as part of the road reserve.**
  - f) Realign the access strip to Lot 906, six metres to the southwest and adjust the lot layout accordingly.**
  - g) The access strips to Lots 80, 82, 84 and 86 are to be relocated to the western side of those lots.**
  - h) Driveway crossovers for Lots 79-86, 90-91 and 116 - 122 are to be co-located with one crossover per two lots, with a width at kerb of no greater than 5.5 metres.**
  
- 3. A sealed "Y" turning head is to be provided on the balance land at the terminus of each new road section sufficient to provide a temporary turning area for service vehicles. A right of carriageway in favour of Council is to be placed on the title over each turning head.**

- 4. Prior to the commencement of works, detailed engineering design documentation is to be submitted for all roads, driveway crossovers and stormwater infrastructure to the satisfaction of Council's Director Infrastructure Services in accordance with the following:**
  - a) The designs are to be in accordance with the Tasmanian Standard Drawings, the Tasmanian Subdivision Guidelines and the TCS Report. Any departures are to be highlighted by the designer at the time of submission to Council;**
  - b) The road is to include semi-mountable kerb;**
  - c) Traffic calming and pedestrian crossing treatments must be constructed to provide continuity for defined walkways. Treatments must include raised pavement with surface material of contrasting texture and colour to adjoining road pavement, kerb outstands, landscaping with low planting, bollards, pedestrian crossing signage and consider sight distance requirements;**
  - d) Gross pollutant traps are to be included upstream of South Esk River outfall, prior to discharge;**
  - e) Provision for stormwater overland flow paths to cater for a 1 in 100 year (1% AEP) stormwater event;**
  - f) Adequate provision within cul-de-sacs for placement of kerbside bins and turning paths for service vehicles.**
- 5. If the staging of development after Stage 6 deviates from the proposed order, the collector road to the Bartley Street/Meander Valley Road intersection is to be constructed prior to the sealing of any further stages.**
- 6. The WSUD stormwater overland flow path through lots 911 and 912 is to be constructed as part of Stages 13 or 14.**
- 7. Lot 1700 (Road) and new junction to Meander Valley Road is to be constructed prior to the sealing of Stages 13 or 14.**
- 8. Prior to the commencement of works, a Traffic Management Plan that ensures safe and efficient interactions with heavy construction traffic is to:**
  - a) be submitted to the satisfaction of Council's Director Infrastructure Services for intersections of Meander Valley Road, Bartley Street and Scott Street;**
  - b) be submitted to the satisfaction of the Department of State Growth for intersections of Meander Valley Road and Bartley Street;**

- c) make provision for safe vehicle movements at bus stops during school bus pick up and drop off times;
- d) avoid the use of the full length of Scott Street; and
- e) be implemented in line with the approvals of State and Local road authorities.

**9. A Section 71 Agreement must be executed, that provides for the payment of a developer contribution relative to the developer's proportion toward the design and construction of shared infrastructure works for a roundabout, to be constructed at the intersection of Bartley Street and Meander Valley Road.**

**The costs of registering the agreement are to be borne by the developer.**

**10. Prior to the Sealing of the Final Plan of Survey:**

- a) For the first stage submitted for sealing, the Section 71 Agreement is to be prepared and submitted in accordance with Condition 9.
- b) For each stage, the road network and stormwater system are to be completed in accordance the approved engineering documents; and
- c) As-constructed documentation of infrastructure to be taken over by Council is to be provided, to the satisfaction of Council's Director Infrastructure Services.
- d) The owner must pay to Council the amount equal to the percentage of the contribution corresponding to that stage (or stages) in accordance with the terms of the Section 71 Agreement.

**11. The development must be in accordance with the Submission to Planning Authority Notice issued by TasWater (TWDA 2020/01974-MVC) attached.**

*Note:*

- 1. Any other proposed development and/or use, including amendments to this proposal, may require a separate planning application and assessment against the Planning Scheme by Council. All enquiries can be directed to Council's Community and Development Services on 6393 5320 or via email: [mail@mvc.tas.gov.au](mailto:mail@mvc.tas.gov.au).

2. A separate approval is required from the Department of State Growth to concentrate and discharge stormwater or drainage onto the State road network. Details of the permit process and application forms can be found at:  
[https://www.transport.tas.gov.au/roads\\_and\\_traffic\\_management/permits\\_and\\_bookings/stormwater\\_discharge\\_only](https://www.transport.tas.gov.au/roads_and_traffic_management/permits_and_bookings/stormwater_discharge_only). The applicant will be required to provide a drainage plan, including catchment area, flows and drainage design for any area discharging to the State road reserve as part of an application for approval.
3. This permit takes effect after:
  - a) The 14 day appeal period expires; or
  - b) Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined;
  - c) Any other required approvals under this or any other Act are granted.
4. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal. A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant. For more information see the Resource Management and Planning Appeal Tribunal website [www.rmpat.tas.gov.au](http://www.rmpat.tas.gov.au).
5. If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.
6. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted if a request is received.
7. In accordance with the legislation, all permits issued by the permit authority are public documents. Members of the public will be able to view this permit (which includes the endorsed documents) on request, at the Council Office.
8. If any Aboriginal relics are uncovered during works;
  - a) All works are to cease within a delineated area sufficient to protect the unearthed and other possible relics from destruction,
  - b) The presence of a relic is to be reported to Aboriginal Heritage Tasmania Phone: (03) 6233 6613 or 1300 135 513 (ask for Aboriginal Heritage Tasmania Fax: (03) 6233 5555 Email: [aboriginal@heritage.tas.gov.au](mailto:aboriginal@heritage.tas.gov.au)); and



c) The relevant approval processes will apply with state and federal government agencies.

***The motion was declared CARRIED with Councillors Johnston, Kelly, King, Nott, Sherriff and Synfield voting for the motion and Councillor Temple voting against the motion.***

The meeting adjourned at 4.49pm.

The meeting resumed at 4.58pm.

**66/2021 DRAFT AMENDMENT 4/2020 – REPORT ON REPRESENTATIONS RECEIVED – COUNTRY CLUB ESTATE - 100 COUNTRY CLUB AVENUE, PROSPECT VALE**

**AUTHOR:** Jo Oliver  
Senior Strategic Planner

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**1) Recommendation**

***It is recommended that Council:***

- 1. Endorse Attachment 1: Consideration of Representations to Draft Amendment 4/2020 as its report in response to the representations in accordance with Section 39(2) of the former provisions of the Land Use Planning and Approvals Act 1993; and.***
- 2. Recommend to the Tasmanian Planning Commission that no modifications are required to the notified draft amendment, apart from an adjustment to the public open space.***

The Chair invited Peter Seamen and Deborah Binns to address Council regarding the agenda item.

**DECISION:**

Councillor King moved and Councillor Kelly seconded ***that Council:***

- 1. Endorse Attachment 1: Consideration of Representations to Draft Amendment 4/2020 as its report in response to the representations in accordance with Section 39(2) of the former provisions of the Land Use Planning and Approvals Act 1993; and.***
- 2. Recommend to the Tasmanian Planning Commission that no modifications are required to the notified draft amendment, apart from an adjustment to the public open space.***

***The motion was declared CARRIED with Councillors Johnston, Kelly, King, Nott, Sherriff voting for the motion and Councillors Synfield and Temple voting against the motion.***

# 67/2021 POLICY REVIEW NO. 22 – BUILDING PLANS AND APPROVAL LISTS

**AUTHOR:** Krista Palfreyman  
Director Development and Regulatory Services

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## 1) Recommendation

*It is recommended that Council discontinues Policy No. 22 – Building Plans and Approval Lists.*

## POLICY MANUAL

**Policy Number: 22**

**Building Plans and Approval Lists**

**Purpose:**

To outline the basis upon which building plans and approval lists are provided.

**Department:**

Development Services

**Author:**

Martin Gill, Director

**Council Meeting Date:**

15 November 2016

**Minute Number:**

240/2016

**Next Review Date:**

**November 2020**

## POLICY

### 1. Definitions

Nil.

### 2. Objective

To ensure that there is a clear understanding of the basis upon which building plans and approval lists are provided to third parties.

### 3. Scope

This policy applies to all employees of Council.

#### **4. Policy**

Council will only issue copies of building plans to persons either authorised by the owner of the property, in the form of written consent, or to persons undertaking a statutory duty that have the right to access a copy of the plan.

Council will not provide building approval lists other than to meet its statutory obligations under relevant legislation.

#### **5. Legislation**

*Building Act 2000*

#### **6. Responsibility**

Responsibility for the operation of this policy rests with the Director Development Services.

## **2) Officers Report**

The purpose of this report is for Council to discontinue Policy No. 22 – Building Plans and Approval Lists.

This policy commenced a number of years ago, prior to 2004, due to issues that arose with Council releasing information to building companies which lead to unsolicited marketing contact from the building companies. This policy provided that Council only released copies of building plans to authorised people and that building approval lists not be provided to businesses or trade people.

Section 27 of the *Building Act 2016* sets out the records that Council is required to keep and also the persons to which a Council may make those records available.

#### ***s27. Records of permit authority***

- (1) A permit authority must keep the records set out in Schedule 1 as determined by the Director of Building Control.*
- (2) A council of a municipal area must retain the records, required to be kept, under Schedule 1, by the permit authority for the municipal area –
  - (a) for at least 10 years after the record is made or such other prescribed period; or*
  - (b) if the record is still relevant in respect of the premises to which it relates at the expiry of the period set out in paragraph (a), until the record is no longer relevant in respect of those premises.**
- (3) A council may only make information retained under subsection (2) available to the following persons:
  - (a) the Director of Building Control or other authorised person;**

- (b) an employee of the council that appointed the permit authority, if access to the information is necessary as part of his or her employment;*
- (c) the owner of premises referred to in the information;*
- (d) a building surveyor, building services provider, or other licensed practitioner, that has been engaged by an owner of the premises referred to in the information;*
- (e) any other prescribed person.*

Additionally there are multiple other laws that prohibit or regulate the general release of personal or copyrighted information adding further weight to the view that the policy is redundant. It is therefore proposed that this policy is discontinued.

This Policy was reviewed at the Council Workshop held on 23 March 2021.

### **3) Council Strategy and Policy**

The Annual Plan requires this Policy to be reviewed in the March 2021 quarter.

### **4) Legislation**

- *Building Act 2016*
- *Right to Information Act 2009*
- *Personal Information Protection Act 2004*

### **5) Risk Management**

Not applicable

### **6) Government and Agency Consultation**

Not applicable

### **7) Community Consultation**

Not applicable

### **8) Financial Consideration**

Not applicable

## 9) Alternative Recommendations

Council can elect to continue with the Policy until March 2024 with or without amendments.

## 10) Voting Requirements

Simple Majority

## DECISION:

Councillor Kelly moved and Councillor King seconded ***that Council discontinues Policy No. 22 – Building Plans and Approval Lists.***

***The motion was declared CARRIED with Councillors Johnston, Kelly, King, Nott, Sherriff, Synfield and Temple voting for the motion.***

**68/2021     DRAFT     NORTHERN     REGIONAL     CAT**  
**MANAGEMENT STRATEGY**

**AUTHOR:**     Krista Palfreyman  
                    Director Development & Regulatory Services

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**1) Recommendation**

***It is recommended that Council:***

- 1. endorse the Northern Tasmania Regional Cat Management Strategy (2020-2030) Draft V10.1***
- 2. notes that further assessment to determine Council's ongoing contribution to cat management is required to inform how Council will implement the Strategy.***

**2) Officers Report**

The Northern Tasmania Regional Cat Management Strategy provides a shared focus to coordinate priorities and actions using limited collective resources for greatest effect in the region.

- A common intent across the region for strategic priorities and joint action, with flexibility for participation;
- Productive use of the resources of Council and others and aligned with state initiatives and investment ;
- The right for Council to determine its commitment of resources to actions for priorities it shares with the region; and
- Greater capacity from collaboration to address difficult cat management issues and avoid conflicting directions.

A copy of the Northern Regional Cat Management Strategy (Draft V10.1) and the Draft Northern Regional Cat Management Strategy: Summary of Development are attached.



The Strategy identifies ten strategic issues as priorities for the region, drawing on the State Cat Management Plan 2017-2022 and anticipating amendments to the *Cat Management Act*:

1. De-sexing and microchipping;
2. Responsible cat ownership;
3. Protecting significant conservation, commercial and community assets;
4. Nuisance and stray cats;
5. Feral cats;
6. Cat breeding and hoarding;
7. Professional cat management capacity;
8. Shared regional cat management facilities and resources;
9. Voluntary compliance; and
10. Improved knowledge to better inform cat management.

The strategy includes directions, actions and indicators for achieving outcomes for the strategic issues above and arrangements for governance and implementation. There is flexibility for collaboration and implementation in the region:

*The strategy recognises that each participating organisation has different resources and priorities, and that implementation roles need to be voluntary and flexible at the local level, while still achieving the regional vision and desired outcomes.*

The Regional General Managers Forum retains oversight of the strategy and its implementation. The Northern Cat Management Coordinator, hosted by NRM North, will continue to support a regional Cat Management Working Group representing councils and organisations as a collaborative implementation group developing three (3) year forward and annual action plans. Council and others in the region can participate in priority actions at their discretion, according to the time and resources they have and are able to make available.

The Tasmanian Government funds three (3) regional Cat Management Coordinators to implement its State Cat Management Plan 2017-22. This state plan followed a review of the *Cat Management Act 2009*, input from a state expert reference group and community consultation and submissions.

Provisions of a subsequent *Cat Management Amendment Act 2019* have commenced early in 2021. A second round of amendments is due in early 2022.

Changes to state legislation will bring more opportunity and expectations in the community for cat management. The regional strategy brings some challenges,

such as raising expectations for Council to act, the cost of actions, and continuity with state and regional partners. However, it provides a means to cooperate regionally and use resources more efficiently and effectively. It also allows for participation according to individual capacity and priorities. Acting alone would be more costly and risky, with less benefit for people, agriculture and the environment of Meander Valley.

### **3) Council Strategy and Policy**

Furtheres the objectives of the Council's Community Strategic Plan 2014 to 2024:

- Future direction (4): A healthy and safe community

### **4) Legislation**

*Cat Management Act 2019.*

### **5) Risk Management**

The strategy reduces risks of being out of step with community expectations and with other councils, stakeholders and experts

### **6) Government and Agency Consultation**

Not applicable

### **7) Community Consultation**

Public consultation on the strategy was considered, however, due to the timeframe and available resources, the decision was to produce a strategy with input from councils, key partners and industry stakeholders including:

- NRM North
- Tasmanian Cat Management Project
- RSPCA Tasmania
- Just Cats Tasmania
- Australian Veterinary Association
- Parks & Wildlife Services
- Local Government Association of Tasmania
- Tasmania Government
- Northern General Managers Group

As the strategy is implemented, the working group will consider responses from the community that may lead to amendments and further consultation efforts.

## 8) Financial Consideration

Participation in actions to implement regional cat management priorities would be subject to funding decisions by Council and management of Council's operations implementing the Action Plan. Implementation arrangements in the Regional Cat Management Strategy aim to coordinate with Council annual planning. If Council at any time chooses to take certain actions based upon the Strategy, those actions would be costed and budgeted at that time.

## 9) Alternative Recommendation

Council may elect not to endorse the strategy as presented which would require Council to engage a consultant to develop an alternative strategy in response to legislation.

## 10) Voting Requirements

Simple Majority

## DECISION:

Councillor Kelly moved and Councillor King seconded ***that Council:***

- 1. endorse the Northern Tasmania Regional Cat Management Strategy (2020-2030) Draft V10.1***
- 2. notes that further assessment to determine Council's ongoing contribution to cat management is required to inform how Council will implement the Strategy.***

***The motion was declared CARRIED with Councillors Johnston, Kelly, King, Nott, Sherriff, Synfield and Temple voting for the motion.***

## **69/2021      FINANCIAL REPORT TO 31 MARCH 2021**

**AUTHOR:**     Justin Marshall  
                    Team Leader Finance

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### **1) Recommendation**

***It is recommended that Council receive the attached financial report for the period ended 31 March 2021.***

### **DECISION:**

Councillor King moved and Councillor Kelly seconded ***that Council receive the attached financial report for the period ended 31 March 2021.***

***The motion was declared CARRIED with Councillors Johnston, Kelly, King, Nott, Sherriff, Synfield and Temple voting for the motion.***

# 70/2021      REVIEW OF BUDGETS FOR THE 2020-21 CAPITAL WORKS PROGRAM

**AUTHOR:**     Dino De Paoli  
                     Director Infrastructure Services

## 1) Recommendation

***It is recommended that Council:***

***1. Approves receipt of additional capital grant revenue as follows:***

<b><i>Project Name</i></b>	<b><i>Current Revenue Budget</i></b>	<b><i>Additional Revenue</i></b>	<b><i>Revised Revenue Budget</i></b>
<b><i>Main Road, Meander - Safety Improvements</i></b>	<b><i>\$0</i></b>	<b><i>\$30,000</i></b>	<b><i>\$30,000</i></b>

***2. Approves the following project budget changes to the 2020-21 Capital Works Program:***

<b><i>Project Name</i></b>	<b><i>Current Budget</i></b>	<b><i>Proposed Budget Variation</i></b>	<b><i>Revised Budget</i></b>
<b><i>Footpath Renewals - Bracknell &amp; Exton</i></b>	<b><i>\$120,000</i></b>	<b><i>-\$120,000</i></b>	<b><i>\$0</i></b>
<b><i>Louisa St Footpath Renewal - Bracknell</i></b>	<b><i>\$0</i></b>	<b><i>\$120,000</i></b>	<b><i>\$120,000</i></b>
<b><i>Main Road, Meander - Safety Improvements</i></b>	<b><i>\$60,000</i></b>	<b><i>\$70,000</i></b>	<b><i>\$130,000</i></b>
<b><i>Prospect Vale Park Development Plan Funding for future projects</i></b>	<b><i>\$326,500</i></b>	<b><i>-\$264,000</i></b>	<b><i>\$62,500</i></b>
<b><i>Prospect Vale Park - Upgrade Grounds 2, 3 &amp; 4</i></b>	<b><i>\$500,000</i></b>	<b><i>\$264,000</i></b>	<b><i>\$764,000</i></b>
<b><i>Council Works Depot Land Purchase</i></b>	<b><i>\$750,000</i></b>	<b><i>-\$243,000</i></b>	<b><i>\$507,000</i></b>
<b><i>Council New Works Depot Design &amp; Construction</i></b>	<b><i>\$1,300,000</i></b>	<b><i>\$243,000</i></b>	<b><i>\$1,543,000</i></b>

## DECISION:

Councillor Kelly moved and Councillor King seconded **that Council:**

**1. Approves receipt of additional capital grant revenue as follows:**

<b>Project Name</b>	<b>Current Revenue Budget</b>	<b>Additional Revenue</b>	<b>Revised Revenue Budget</b>
<b>Main Road, Meander - Safety Improvements</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$30,000</b>

**2. Approves the following project budget changes to the 2020-21 Capital Works Program:**

<b>Project Name</b>	<b>Current Budget</b>	<b>Proposed Budget Variation</b>	<b>Revised Budget</b>
<b>Footpath Renewals - Bracknell &amp; Exton</b>	<b>\$120,000</b>	<b>-\$120,000</b>	<b>\$0</b>
<b>Louisa St Footpath Renewal - Bracknell</b>	<b>\$0</b>	<b>\$120,000</b>	<b>\$120,000</b>
<b>Main Road, Meander - Safety Improvements</b>	<b>\$60,000</b>	<b>\$70,000</b>	<b>\$130,000</b>
<b>Prospect Vale Park Development Plan Funding for future projects</b>	<b>\$326,500</b>	<b>-\$264,000</b>	<b>\$62,500</b>
<b>Prospect Vale Park - Upgrade Grounds 2, 3 &amp; 4</b>	<b>\$500,000</b>	<b>\$264,000</b>	<b>\$764,000</b>
<b>Council Works Depot Land Purchase</b>	<b>\$750,000</b>	<b>-\$243,000</b>	<b>\$507,000</b>
<b>Council New Works Depot Design &amp; Construction</b>	<b>\$1,300,000</b>	<b>\$243,000</b>	<b>\$1,543,000</b>

**The motion was declared CARRIED with Councillors Johnston, Kelly, King, Nott, Sherriff, Synfield and Temple voting for the motion.**

# 71/2021 REVIEW OF POLICY NO. 21 - VANDALISM REDUCTION POLICY

**AUTHOR:** Jacqui Parker  
Governance Coordinator

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## 1) Recommendation

***It is recommended that Council:***

- 1. Discontinues Policy No. 21 – Vandalism Reduction Incentive; and***
- 2. Endorse New Policy No. 21 – Vandalism Reduction Policy.***

## DECISION:

Councillor King moved and Councillor Sherriff seconded ***that Council:***

- 1. Discontinues Policy No. 21 – Vandalism Reduction Incentive; and***
- 2. Endorse New Policy No. 21 – Vandalism Reduction Policy, as follows:***

## POLICY MANUAL

**Policy Number: 21**

**Vandalism Reduction Policy**

**Purpose:**

Reduce vandalism to Council property and mitigate costs associated with graffiti removal, repairs, maintenance and devaluation of Council assets. Improve the appearance and amenity of Council assets for the benefit of community users.

**Department:**

Governance

**Author:**

Jacqui Parker, Governance Coordinator

**Council Meeting Date:**

13 April 2021

**Minute Number:**

70/2021

**Next Review Date:**

***April 2024***

## POLICY

### **1. Definitions**

Council asset:	Any building, structure, vehicle, plant or other asset that Council owns, possesses or is responsible for managing. Assets may include (without limitation) fittings, fixtures, consumables or other goods, ground surface, air quality, fixed or portable furniture, tools, plant and equipment, etc.
Council worker:	A person currently engaged to work with Council as an employee, volunteer or contractor, who is acting in the course of their engagement or otherwise carrying out Council business in an official capacity.
Graffiti:	Any marking (writing, drawing or otherwise) on a Council asset, by any medium (permanent or otherwise), that is not commissioned or permitted by Council. To avoid doubt, this includes being in possession of graffiti equipment without lawful excuse.
Offender:	A person identified as having engaged in an act of vandalism, or suspected of having engaged in an act of vandalism. This may be an individual person, group of people, or a club, association or other specific user group.
Remedial action:	Any repair, maintenance, replacement, painting, cleaning, equipment upgrades or other corrective actions required to be undertaken in order to address an act of vandalism.
Security upgrades:	Any change to the security of a Council asset which may decrease its vulnerability (or that of other Council assets) to similar acts of vandalism in future. Examples: temporary or permanent camera monitoring, reducing or eliminating public access, increased street lighting, security screens, enhanced locks or alarm systems, security service monitoring, etc.
Vandalism:	Behaviour, including graffiti, that causes a Council asset to be damaged, destroyed, defaced, soiled, removed, relocated or otherwise devalued without Council's permission, including suspected or attempted vandalism.



## **2. Objective**

The objective of this policy is to strategically protect Council assets from unlawful vandalism behaviours. It will reduce the considerable cost of asset repairs, replacement and restoration while delivering a community benefit through the improved appearance and amenity of Council assets. This is to be achieved by:

- (a) swift, consistent and strategic remedial steps that prevent Council assets from becoming established as vandalism targets; and
- (b) an increased risk of detection and consequences to deter offenders through enhanced community participation and improved investigative techniques.

## **3. Scope**

This policy applies to vandalism of Council assets by any person.

## **4. Policy**

1. Council will promptly undertake remedial action for reported vandalism in its routine Works program, to prevent sites becoming established as vandalism targets.
2. The Director Works or Director Infrastructure Services has discretion to undertake preliminary investigations into reported vandalism. This may include site inspection, monitoring, camera surveillance, or informal enquiries with nearby residents, business owners or other community members.
3. After preliminary investigations, and taking into account the seriousness of the behaviour and its impact on the community, the General Manager has discretion to direct any of the following additional steps:
  - Community involvement in further investigations (e.g. social media campaign, letter drops, door knocks, newspaper and other media, etc.) and seeking input from affected community members or user groups
  - Where appropriate, a reward offered to any person who volunteers information leading to the identification of a vandalism offender.
  - Reaching informal agreements for redress by identified offenders, which may include:
    - in-kind remedial action (e.g. cleaning, painting, repair work, etc.);
    - pay compensation;
    - other steps to address harm caused (e.g. apology);
  - Any other steps reasonably justified (within the limits of financial delegation) to prevent repeat patterns of vandalism behaviour, such as:
    - increased security services;
    - increased or permanent surveillance;
    - changes in access to facilities;
    - changes in conditions of use for facilities (e.g. possession of graffiti equipment banned);
    - lighting or structural upgrades;
    - changes to building and landscape design features;

- agreements and consultation with user groups or other interested parties;
  - signage and other public notices or communications.
  - A formal report to Tasmania Police, or commencement of other legal processes;
  - A claim against any relevant property insurance policy held by Council.
4. A reward offered under this policy will:
- not exceed a maximum total value of \$1000; and
  - may be offered as cash, or as goods and services of an equivalent value (at the General Manager's discretion); and
  - be consistent with the requirements of the *Police Offences Act 1935* (s41); and
  - be advertised to the community either on a broad or targeted basis, as deemed appropriate during the investigative process; and
  - be claimable by any member of the community aged 12 years or over, except Councillors (or their immediate families) and Council workers (or their immediate families); and
  - be claimable by children under the age of 12 only with the permission of a parent or legal guardian.
5. In determining the appropriate steps to be actioned under this policy, Directors and the General Manager must consider:
- the cost of any remedial action; and
  - the degree of nuisance, offence and any other community impact that may arise from the vandalism behaviour (whether financial or non-financial), including individual impacts;
  - the age and other personal circumstances of any offender identified during Council or police investigations;
  - any other relevant advice, information, intelligence or community views available to Council.

## **5. Legislation**

*Police Offences Act 1935* (Tas)

*Criminal Code 1924* (Tas)

*Civil Liability Act 2002* (Tas)

## **6. Responsibility**

Responsibility for the operation of this policy rests with the Director Works and Director Infrastructure Services, and with the General Manager.

***The motion was declared CARRIED with Councillors Johnston, Kelly, King, Nott, Sherriff and Temple voting for the motion and Councillor Synfield voting against the motion.***

**72/2021    2020-21    COMMUNITY    GRANTS    AND**  
**SPONSORSHIP    FUND    APPLICATION**  
**ASSESSMENTS ROUND 4 – MARCH 2021**

**AUTHOR:**    Nate Austen  
                   Community Programs Officer

**1) Recommendation**

***It is recommended that Council:***

- 1. Notes the recommendations of the Community Grants Committee;***
- 2. Approves Community Grants for Round 4 – March 2021, in accordance with Policy No. 82 Community Grants and Sponsorship Fund, as follows:***

<b>Community Grants</b>		
<b>Organisation</b>	<b>Project</b>	<b>Grant Recommended</b>
Birralee Memorial Hall Committee	Equipment Upgrades	\$2,678
Deloraine Dramatic Society	Cinderella The Musical	\$3,000
Deloraine House	Sow the Seeds for a Connected Community	\$2,600
Prospect Hawks Junior Football Club	Sports Medical Safety Equipment	\$2,323
<b>Sub-total</b>		<b>\$10,601</b>

- 3. Approves a Townscape Incentive Grant for Round 4 – March 2021, in accordance with Policy No. 82 Community Grants and Sponsorship Fund, as follows:***

<b>Townscape Incentive Grant</b>		
<b>Property Owner/Property</b>	<b>Project</b>	<b>Grant Recommended</b>
Georgina Galloway, 210 Emu Plains Road, Westbury.	Front Gate Restoration	\$1,200
<b>Sub-total</b>		<b>\$1,200</b>

- 4. Approves Sponsorship Donations for Individuals for Round 4 - March 2021, in accordance with Policy No. 82 Community Grants and***

***Sponsorship Fund, as follows:***

<b>Sponsorship Donation for Individuals</b>		
<b>Name</b>	<b>Event</b>	<b>Sponsorship</b>
Gypsey M.	National Futsal Championships	\$150
Layla S.	Gold Coast Champions Youth Cup - Soccer	\$150
Ilana K.	Gold Coast Champions Youth Cup - Soccer	\$150
<b>Sub-total</b>		<b>\$450</b>

***5. Approves Council Fee Reimbursement Grant for Round 4 - March 2021, in accordance with Policy No. 82 Community Grants and Sponsorship Fund, as follows:***

<b>Council Fee Reimbursement Grant</b>		
<b>Organisation</b>	<b>Project</b>	<b>Grant Recommended</b>
Carrick Park Pacing Club	Demolition of Buildings, Relocate Buildings, New Stalls, Stables & Training Complex	\$2,030
<b>Sub-total</b>		<b>\$2,030</b>

***6. Notes the following amounts approved by the General Manager for sponsorship donations for individuals and organisations on 8 February 2021, following recommendation by the Grants Committee:***

<b>Sponsorship Donation for Individuals and Organisations</b>		
<b>Organisation</b>	<b>Project</b>	<b>Grant Recommended</b>
New Horizons Tasmania	Great Western Tiers Cycle Challenge	\$360
Australian Maritime Workers Union	Young Women's Forum	\$500
<b>Sub-total</b>		<b>\$860</b>

***7. Notes the following Recovery Event Sponsorships approved by the General Manager during the period 19 January to 13 April 2021, following recommendations by the Committee:***

<b>Recovery Event Sponsorship</b>		
<b>Organisation</b>	<b>Event</b>	<b>Sponsorship Recommended</b>
Chudleigh Agricultural and Horticultural Society	International Women's Day Afternoon Tea	\$1,500
Garlic and Tomato Festival Inc	Garlic and Tomato Festival	\$2,200
<b>Sub-total</b>		<b>\$3,700</b>

## DECISION:

Councillor King moved and Councillor Sherriff seconded **that Council:**

1. ***Notes the recommendations of the Community Grants Committee;***
2. ***Approves Community Grants for Round 4 – March 2021, in accordance with Policy No. 82 Community Grants and Sponsorship Fund, as follows:***

<b>Community Grants</b>		
<b>Organisation</b>	<b>Project</b>	<b>Grant Recommended</b>
Birrilee Memorial Hall Committee	Equipment Upgrades	\$2,678
Deloraine Dramatic Society	Cinderella The Musical	\$3,000
Deloraine House	Sow the Seeds for a Connected Community	\$2,600
Prospect Hawks Junior Football Club	Sports Medical Safety Equipment	\$2,323
<b>Sub-total</b>		<b>\$10,601</b>

3. ***Approves a Townscape Incentive Grant for Round 4 – March 2021, in accordance with Policy No. 82 Community Grants and Sponsorship Fund, as follows:***

<b>Townscape Incentive Grant</b>		
<b>Property Owner/Property</b>	<b>Project</b>	<b>Grant Recommended</b>
Georgina Galloway, 210 Emu Plains Road, Westbury.	Front Gate Restoration	\$1,200
<b>Sub-total</b>		<b>\$1,200</b>

- 4. Approves Sponsorship Donations for Individuals for Round 4 - March 2021, in accordance with Policy No. 82 Community Grants and Sponsorship Fund, as follows:**

<b>Sponsorship Donation for Individuals</b>		
<b>Name</b>	<b>Event</b>	<b>Sponsorship</b>
Gypsey M.	National Futsal Championships	\$150
Layla S.	Gold Coast Champions Youth Cup - Soccer	\$150
Ilana K.	Gold Coast Champions Youth Cup - Soccer	\$150
<b>Sub-total</b>		<b>\$450</b>

- 5. Approves Council Fee Reimbursement Grant for Round 4 - March 2021, in accordance with Policy No. 82 Community Grants and Sponsorship Fund, as follows:**

<b>Council Fee Reimbursement Grant</b>		
<b>Organisation</b>	<b>Project</b>	<b>Grant Recommended</b>
Carrick Park Pacing Club	Demolition of Buildings, Relocate Buildings, New Stalls, Stables & Training Complex	\$2,030
<b>Sub-total</b>		<b>\$2,030</b>

- 6. Notes the following amounts approved by the General Manager for sponsorship donations for individuals and organisations on 8 February 2021, following recommendation by the Grants Committee:**

<b>Sponsorship Donation for Individuals and Organisations</b>		
<b>Organisation</b>	<b>Project</b>	<b>Grant Recommended</b>
New Horizons Tasmania	Great Western Tiers Cycle Challenge	\$360
Australian Maritime Workers Union	Young Women's Forum	\$500
<b>Sub-total</b>		<b>\$860</b>

**7. Notes the following Recovery Event Sponsorships approved by the General Manager during the period 19 January to 13 April 2021, following recommendations by the Committee:**

<b>Recovery Event Sponsorship</b>		
<b>Organisation</b>	<b>Event</b>	<b>Sponsorship Recommended</b>
Chudleigh Agricultural and Horticultural Society	International Women's Day Afternoon Tea	\$1,500
Garlic and Tomato Festival Inc	Garlic and Tomato Festival	\$2,200
<b>Sub-total</b>		<b>\$3,700</b>

***The motion was declared CARRIED with Councillors Johnston, Kelly, King, Nott, Sherriff, Synfield and Temple voting for the motion.***

## **ITEMS FOR CLOSED SECTION OF THE MEETING:**

Councillor Kelly moved and Councillor King seconded ***that pursuant to Regulation 15(2) of the Local Government (Meeting Procedures) Regulations 2015, Council close the meeting to the public to discuss the following items.***

***The motion was declared CARRIED BY ABSOLUTE MAJORITY with Councillors Johnston, Kelly, King, Nott, Sherriff, Synfield and Temple voting for the motion.***

Council moved to Closed Session at 5.53pm

### **73/2021 CONFIRMATION OF MINUTES**

(Reference Part 2 Regulation 34(2) Local Government (Meeting Procedures) Regulations 2015)

### **74/2021 LEAVE OF ABSENCE**

(Reference Part 2 Regulation 15(2)(h) Local Government (Meeting Procedures) Regulations 2015)

### **75/2021 MOTION TO OVERTURN DECISION 53/2021**

(Reference Part 2 Regulation 15(2)(a) Local Government (Meeting Procedures) Regulations 2015)

### **76/2021 GENERAL MANAGER'S PERFORMANCE REVIEW & PERFORMANCE PLAN**

(Reference Part 2 Regulation 15(2)(a) Local Government (Meeting Procedures) Regulations 2015)

Councillor Synfield and Councillor Nott left the meeting at 6.04pm.

Council returned to Open Session at 6.14pm.



Councillor Kelly moved and Councillor King seconded ***that the following information related to Council proceedings in Closed Session are to be released for the public's information:***

Requests from both Councillor Susie Bower and Councillor Stephanie Cameron for a leave of absence for the period 1 April 2021 to 30 April 2021 were considered. Both Councillors are attending to commitments as candidates for election to the Tasmanian State Parliament election on 1 May 2021.

The meeting noted its inability to grant a formal leave of absence retrospectively due to the operation of regulation 39(3) of the *Local Government (Meeting Procedures) Regulations 2015* (Tas). The meeting further noted that Councillors Bower and Cameron have voluntarily declined to receive any payment of Councillor allowances for the month of April.

***The motion was declared CARRIED with Councillors Johnston, Kelly, King, Sherriff and Temple voting for the motion.***

The meeting closed at 6.15pm.

.....  
Wayne Johnston  
**Mayor**